

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Cherise Crable, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Madeline Anderson, Norwalk Ohio News; Brian Gott, Norwalk Reflector.

23-259

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now Payment Batch #364115 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:**

- Mr. Boose said there was a huge payment for JFS for \$56,755 to JC Penney. He spoke to Ms. Minor and she explained this was up to \$250 per child in the system for clothing for school. Penney’s is the only one that accepts this.
- Pg. 6 - \$945 to install a water fountain. This is just to install, it does not include the fountain.
- Pg. 3 - Mr. Boose would like to hold the Capital One payment for a hotel for Mike Conney, it is for SRO training. He wanted to hold this because of the account it was coming from.

Mr. Boose moved to hold the payment to Capital One on page 3 of 10 on the Claims Schedule. This is for the hotel for Mike Conney’s SRO training on July 16 through July 21, 2023. Bruce Wilde seconded the motion.

***Discussion: Mr. Conney was hired strictly for the SRO for Norwalk. The money which the Norwalk SD pays for the SRO goes to a specific account set up for school resource expenses. Mr. Boose feels these expenses should come out of this special account.**

The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde***

- Mr. Brady also noted there was a Then and Now with the Claims Schedule.

The roll being called upon its adoption, the vote resulted as follows:

***Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde***

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Treasurer, Department of Jail Operations, Department of Probation, and Department of Juvenile.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Sheriff, Department of Disaster Services, Department of Mechanic, Department of Jail Operations, Department of Probation, and Department of Juvenile.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Sheriff, Department of Probation, Department of Juvenile, Department of Capital Improvements, Department of Building and Grounds, Department of Sheriff, and Department of Sheriff.

Huron County Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department of Sheriff, Department of Probation, Department of Juvenile, Department of Capital Improvements, Department of Building and Grounds, Department of Sheriff, and Department of Sheriff.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Line & Van Title Co/LPA, Department Indigent Guardianship Total, Fund 104 - Indigent Guardianship Total, Fund: 105 - Dog & Kennel, Department Dog & Kennel, Account 105.105.00275 (Contract Repairs) Total, Account 105.105.00280 (Shelby Medicine) Total, Department Dog & Kennel Total, Fund 105 - Dog & Kennel Total, Fund: 115 - Public Assistance, Department: Public Assistance, Account 115.115.00250 (Utilities) Total, Account 115.115.00250 (CCMEP) Total, Account 115.115.00250 (CCMEP) Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Charter Communications, Account 115.115.00350 (Utilities) Total, Account 115.115.00350 (Utilities) Total, Account 115.115.00475 (Other Expenses) Total, Account 115.115.00475 (Other Expenses) Total, Fund: 123 - WIOA, Department: WIOA, Account 123.123.00230 (CCMEP WIOA Youth) Total, Department WIOA Total, Fund 123 - WIOA Total, Fund: 125 - Auto Tax, Department: Auto Tax Administrative, Account 125.125.02020 (Equipment) Total, Account 125.125.02020 (Equipment) Total, Department: 9-1-1 & Countywide Communications, Account 125.125.02025 (Contract Repairs) Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Charter Communications, Account 125.125.00301 (Expenses) Total, Account 125.125.00475 (Other Expenses) Total, Department Auto Tax Administrative Total, Department: Auto Tax Road, Account 125.125.00351 (Expenses) Total, Account 125.125.00351 (Materials) Total, Account 125.125.00351 (Materials) Total, Account 125.125.00371 (Contract Repairs) Total, Account 125.125.00371 (Contract Repairs) Total, Department Auto Tax Road Total, Fund 125 - Auto Tax Total, Fund: 131 - Records Technology, Department: Records Technology, Account 131.131.00200 (Equipment) Total, Account 131.131.00200 (Equipment) Total, Department Records Technology Total, Fund 131 - Records Technology Total, Fund: 132 - Clerk of Courts-Tile, Department: Clerk of Courts-Tile, Account 132.132.00275 (Contract Repairs) Total, Account 132.132.00275 (Contract Repairs) Total, Department Clerk of Courts-Tile Total, Fund 132 - Clerk of Courts-Tile Total, Fund: 145 - Childrens Services, Department: Childrens Services, Account 145.145.00150 (Contract Services) Total, Department Childrens Services Total, Fund 145 - Childrens Services Total, Fund: 163 - Local Fiscal Recovery Fund, Department: Local Fiscal Recovery Fund, Account 163.163.00290 (Administration) Total, Account 163.163.00290 (Administration) Total, Department Local Fiscal Recovery Fund Total, Fund 163 - Local Fiscal Recovery Fund Total, Fund: 190 - Comprehensive Housing, Department: Comprehensive Housing, Account 190.190.00000 (Private Rehab) Total, Account 190.190.00010 (Home Repair) Total, Account 190.190.00010 (Home Repair) Total, Department Comprehensive Housing Total, Fund 190 - Comprehensive Housing Total, Fund: 193 - 9-1-1 & Countywide Communications, Department: 9-1-1 & Countywide Communications, Account 193.193.00001 (Monthly Phone Service) Total, Account 193.193.00001 (Monthly Phone Service) Total, Department 9-1-1 & Countywide Communications Total.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Childrens Services, Account 145.145.00150 (Contract Services) Total, Department Childrens Services Total, Fund 145 - Childrens Services Total, Fund: 163 - Local Fiscal Recovery Fund, Department: Local Fiscal Recovery Fund, Account 163.163.00290 (Administration) Total, Account 163.163.00290 (Administration) Total, Department Local Fiscal Recovery Fund Total, Fund 163 - Local Fiscal Recovery Fund Total, Fund: 190 - Comprehensive Housing, Department: Comprehensive Housing, Account 190.190.00000 (Private Rehab) Total, Account 190.190.00010 (Home Repair) Total, Account 190.190.00010 (Home Repair) Total, Department Comprehensive Housing Total, Fund 190 - Comprehensive Housing Total, Fund: 193 - 9-1-1 & Countywide Communications, Department: 9-1-1 & Countywide Communications, Account 193.193.00001 (Monthly Phone Service) Total, Account 193.193.00001 (Monthly Phone Service) Total, Department 9-1-1 & Countywide Communications Total.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
08/24/2023	Freiner	364115	2023-000761	811 Fowler Bldg	\$4,955.48	
Account 193.193.0025 (Contract Services) Total:					\$4,955.48	
Department 9-1-1 & Countywide Communications Total:					\$4,955.48	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$4,955.48	
Fund: 500 - Landfill						
Department: Landfill						
08/24/2023	Huron County Solid Waste Management District	364115	2023-003891	July Fees	\$24.96	
08/24/2023	Crawford County Solid Waste Management District	364115	2023-003891	July Fees	\$40.68	
08/24/2023	Greenfield Township	364115	2023-003891	July Fuel Fee	\$629.44	
08/24/2023	Huron County SWMD	364115	2023-003891	July Fees	\$16,730.01	
08/24/2023	Huron County Solid Waste Management District	364115	2023-003891	July Fees	\$20.07	
08/24/2023	Richard County Treasurer	364115	2023-003891	July Fees	\$482.17	
08/24/2023	Western State of Ohio	364115	2023-003891	July Fees	\$18,018.01	
Account 500.501.00280 (Individual Local Fees) Total:					\$35,245.24	
08/24/2023	Chloride Co	364115	2023-003891	60928 MCA # CRD Contact	\$14.40	
08/24/2023	Chloride Corp	364115	2023-003891	Gloves	\$208.95	
08/24/2023	Chloride Corp	364115	2023-003891	Uniforms	\$220.80	
08/24/2023	Chloride Corp	364115	2023-003891	Uniforms	\$332.25	
08/24/2023	Chloride Corp	364115	2023-003891	Uniforms	\$332.25	
08/24/2023	Chloride Corp	364115	2023-003891	Uniforms	\$163.45	
08/24/2023	Chloride Corp	364115	2023-003891	July MPDES	\$2,192.89	
08/24/2023	Chloride Corp	364115	2023-003891	Diesel Fuel	\$640.00	
08/24/2023	Huron County Engineer	364115	2023-003891	Cold MK	\$648.35	
08/24/2023	Monroeville Firefighter	364115	2023-003891	Yard Dog Repairs	\$115.00	
08/24/2023	Huron County Engineer	364115	2023-003891	July Fuel	\$15.00	
08/24/2023	Pfifer Trucking LLC	364115	2023-003891	(2.5) Mchander	\$15.00	
08/24/2023	Pfifer Trucking LLC	364115	2023-003891	July LaCrosse Trucking	\$424.23	
08/24/2023	Remco of Ohio Inc	364115	2023-003891	July Recycling	\$2,070.33	
08/24/2023	Remco of Ohio Inc	364115	2023-003891	July Recycling	\$174,829.86	
08/24/2023	Remco of Ohio Inc	364115	2023-003891	Internet Service	\$393.75	
08/24/2023	Wilson Garage LLC	364115	2023-003891	Tow Year Dog	\$124,151.15	
Account 500.501.00280 (Contract Service) Total:					\$160,406.40	
Department Landfill Total:					\$160,406.40	
Fund 500 - Landfill Total:					\$160,406.40	

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Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Grand Total:					\$386,557.86	
Sign 1 <i>Bruce Wilde</i> Sign 2 <i>Terry Boose</i> Sign 3 <i>Harry Brady</i>						

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At 9:05 a.m. Public comment - none

23-260

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY JOB & FAMILY SERVICES PUBLIC ASSISTANCE FUND #115

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	115	00250	115	\$5,000.00		116	00200	115	\$5,000.00
		CCMEP					Equipment		
	115	00250	115	\$100,000.00		116	00475	115	\$100,000.00
		CCMEP					Other		

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-261

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment within the Jail #036 account; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	036	00400	001	\$15,000.00		036	00126	001	\$15,000.00
	Jail OPERS					Jail - Overtime			

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady stated they have had several people off and have been down on staff. People are working more overtime because of this. Also, their payroll is lower because they have not spent as much out of OPERS. Mr. Boose noted they received great documentation to support this.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-262

IN THE MATTER OF APPROVING THE PROPOSAL SUBMITTED BY CTL ENGINEERING, INC. FOR SPECIAL INSPECTIONS TESTING & OBSERVATION SERVICES FOR THE HURON COUNTY ELEVATOR MODERNIZATION PROJECT AT THE HURON COUNTY ADMINISTRATION BUILDING

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County Elevator Modernization Project requires special testing and inspections and the Architect (Garmann Miller Inc.) recommends CTL Engineering Services to complete these services; and

WHEREAS, CTL Engineering Services submitted a proposal to complete the Special Inspections Testing and Observation Services for time and material costs estimated at \$8,443.50; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the Proposal as submitted by CTL Engineering Services for the Special Inspections Testing and Observation Services for the Huron County Elevator Modernization Project at the Huron County Administration Building as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziembra explained this is part of CDBG and ARPA project for the elevator. Part of the SAFEbuilt building inspector rules require an independent inspector to do this type of project. Mr. Boose asked about the status of the project, noting they were supposed to start work on it after the August election, but still have it operational for the November election. Ms. Ziembra stated they were working on the roof yesterday and per their schedule they were supposed to start laying brick on August 23.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On file*

23-263

IN THE MATTER OF APPROVING MEMORANDUM OF UNDERSTANDING BY AND BETWEEN HURON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND THE BOARD OF HURON COUNTY COMMISSIONERS

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Huron County Board of Commissioners has recently purchased the real property now known as 306B South Norwalk Road, Norwalk, Ohio from the Huron County Board of Developmental Disabilities; and

WHEREAS, due to the fact that there are shared facilities and services between the properties, the parties agree that it is necessary to have a Memorandum of Understanding (MOU) between the parties as to the use and cost of the aforesaid shared facilities and services; and

WHEREAS, the term of this agreement shall commence on August 1, 2023, and continue until terminated by the mutual agreement of the parties hereto; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the Memorandum of Understanding with Huron County Board of Developmental Disabilities as attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Strickler commented that the address is actually 306B, not A. Valerie Schick had nothing to do with that, it was the city of Norwalk who did the address.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On file*

23-264

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-21-1BJ-1 (DRAW #17), B-C-21-1BJ-2 (DRAW #6) AND S-C-21-1BJ-1 (DRAW #8) SUBMITTED TO THE BOARD AUGUST 22, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for

payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziemba explained the BC-1, Draw #17 was for home repair and private rehab, one in Bellevue and one in Willard in the amount of \$16,475; BC-2, Draw #6 was for a home in Willard in the amount of \$75,585; SC-1, Draw #8 was for a home in Bellevue in the amount of \$6,150.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-265

IN THE MATTER OF CREATING A NEW ACCOUNT LINE IN THE SHERIFF’S LOCAL SCHOOL REVENUE FUND #114

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, an additional account line item is needed in the Sheriff’s Local School Revenue Fund #114; and

WHEREAS, the Board of Huron County Commissioners wishes to create a new account line 114-00500-114 Hospitalization; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby authorizes the Huron County Auditor to create the new account line 114-00500-114 Hospitalization in the Sheriff’s Local School Revenue Fund; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and Huron County Sheriff; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady said this is to be able to put everything in this account which needs to be paid out of that fund. Money would go into it from the schools for the SRO and bills for the SRO would come out of this account.

Mr. Boose asked Ms. Ziemba to send an email to Sheriff’s office to let them know we have set up this account and they need to send us the appropriation they need to put in the account.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

- Arianna Deppen, Suzie Sidell, Mary Valentine & Lenora Minor – JFS – Columbus, OH – Public Children Services Association Organization Conference – September 19-23, 2023
- Kara Vandersommen & Rachel Sotora JFS – Westerville, OH – Ohio Directors Association Organization for Child Support Attorney Networking – August 24, 2023

SIGNINGS

Ohio Department of Development/Office of Community Development Organizational Contacts Form. Ms. Ziemba stated that GLCAP had hired another person who will be put on our accounts and she will need to be added to the list of people who can add things into the OCEAN website.

Bruce Wilde moved to have Harry Brady sign the Ohio Department of Development/Office of Community Development Organizational Contacts Form. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Ohio Department of Development
Ohio Department of Development / Office of Community Development
Organization Contacts Form

Organization Name: Huron County Commissioners
Organization Number: 1BJ

Personal Information	Designation (if applicable)	User Status
Name Jamie Lilley	<input type="checkbox"/> Chief Executive Officer	<input type="radio"/> Contact Only (No roles form required)
Title Housing Clerk	<input type="checkbox"/> Rehabilitation Specialist	
Phone 419-333-4069	<input type="checkbox"/> Financial Contact	
Email jllilley@glcap.org	<input type="checkbox"/> Fair Housing Contact	
Address 127 S Front St.	<input type="checkbox"/> Labor Standards Officer	<input checked="" type="radio"/> User Account (MUST be included on the Roles form)
Address	<input type="checkbox"/> Remove Contact	
City Fremont	State OH	ZIP Code 43420
For third-party administrators only: Vendor organization		

Ohio Department of Development
Ohio Department of Development / Office of Community Development
Users & Roles Form

Organization Name: Huron County Commissioners
Organization Number: 1BJ

Each user on this form must be assigned at least one security role for at least one OCD program. Multiple roles may be selected when appropriate. If a User already has a User Name, enter it next to User Name.

User Information	View Only	Organization Edit	Application Preparer	OCD File Upload/Download	Application Approver	Report Preparer	Report Approver	Amendment Preparer	Amendment Approver	Draw/Address Preparer	Draw/Address Approver	Notes
Name: Jamie Lilley Phone: 419-333-4069 Email: jllilley@glcap.org User Name, if applicable												
Name: Phone: Email: User Name, if applicable												
Name: Phone: Email: User Name, if applicable												
Name: Phone: Email: User Name, if applicable												
Name: Phone: Email: User Name, if applicable												

It is the responsibility of every user to know and understand the following rules:
1. Accessing and using Development information systems is allowed only to perform job duties. Do not use, or permit any other person to use, any Development information system for any other purpose.
2. Do not knowingly include or cause to be included in any record or report created for Development any false, inaccurate, or misleading entry.
3. Do not disclose or share any security codes, such as login information, used to access any Development information system maintained by the agency.
4. Certify the above User email addresses are work accounts only and assigned to one individual only, not shared accounts.

I hereby authorize the individuals listed above to access the OCEAN information system, as needed to perform their job duties, on behalf of my organization.

Authorized Official (Print) _____
Authorized Official Signature _____
Date _____

SCANNED

Ohio Department of Development
State of Ohio
Ohio Department of Development
Data Confidentiality Agreement – Agency Staff

Security and confidentiality are matters of concern of all users of the Ohio Department of Development (Development) information systems, including all agency staff who have access to Development's confidential electronic data and in files of individuals who receive benefits administered by Development. Each person entrusted with an authorized ID to access any Development information system holds a position of trust relative to the information it contains and must recognize and accept the responsibilities entrusted to him/her in preserving the security and confidentiality of that information. Development information is subject to various state and federal confidentiality laws, including, but not limited to, section 1347.15 of the Ohio Revised Code.

An authorized user's conduct, either on or off the job, may threaten the security and confidentiality of information. It is the responsibility of every user to know and understand the following:

- You are given access to Development's information systems and client files only for the purposes of performing your job duties. You must not use, or permit any other person to use, any Development information system or any information in client files (paper or electronic) for any other purpose.
- You must not seek to benefit personally, or permit others to benefit personally, from any confidential information to which you have access by virtue of your work assignment.
- You must not disclose the contents of any record you may access through any Development information system or in any client file to any person except as necessary for you to perform your work assignment in accordance with the policies of Development and your agency.
- You must not knowingly include or cause to be included in any record or report you create for Development any false, inaccurate, or misleading entry.
- You must not remove or cause to be removed any record, report, or file from the location where it is kept except as necessary for you to perform your duties in accordance with the policies of Development and your agency.
- You must not disclose or share any security codes, i.e., logins, passwords, etc., used to access any Development information system or any client files maintained by your agency.
- If you become aware of any violation of confidentiality rules, you must report the violation to your supervisor immediately.
- You must not assist or act in cooperation with any other person to violate any part of these confidentiality rules.
- Certain income and/or tax information to which you have access may be subject to protection by federal law. Internal Revenue Code Sections 7213 and 7431 provide civil and criminal penalties for unauthorized inspection or disclosure. These penalties include a fine of up to \$5,000 and/or imprisonment of up to five (5) years.
- You must not create or modify your own benefit application or applications for household members, relatives, friends, neighbors, acquaintances, significant others, spouses, and/or former spouses. You must give applications for anyone you know to a manager for processing.
- User accounts that are not used for 90 days will be disabled. If your user account is disabled, you will be required to sign a new confidentiality agreement to re-establish a user account (except an account disabled due to invalid password entered).
- You certify to Development that the email address below is your work account, and it is not shared or accessed by anyone except you.

Any violation of this policy may result in disciplinary action including immediate dismissal or other appropriate action.

I have read and understand this Data Confidentiality Agreement:

Authorized Official Signature: Harry Brady Date: 08/22/2023
Name (Print): Harry Brady
Email Address: hbrady@huroncounty-oh.gov
Organization Name: Huron County Commissioners

Email all completed forms to ocd@development.ohio.gov

Ms. Ziemba had a Certificate of Recognition for Outstanding Senior Citizen of the Year award. Mr. Wilde stated he was going to try to go to this. Ms. Ziemba stated if he did not think he would be able to go then we would mail it out. They noted there were other commitments for that date of August 30, so decided to mail it out.

Bruce Wilde moved to have Harry Brady sign the Certificate. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 9:30 a.m. OneDigital/Battles/CEBCO Ashley Grisez and Heidi Mougey from One Digital, Perry Dryden with Battles Insurance, and Lara Hozalski, HR. Ms. Grisez brought up the pre-renewal meeting scheduled for September 1; they will be coming here to join us for that meeting

CEBCO is projecting a 13% increase spread throughout the counties. Huron County is projected to get a 13% increase. There are 15 counties who will get a 0% to 5% renewal; 14 counties who will have a 5% to 10% renewal and 8 counties who will get a 10% to 13%, then 8 who will get the full 13% renewal, which is what they are projecting for Huron County. Ms. Grisez stated that none of this has been released yet. They will release all of the actual projections and the breakdowns for each tier per plan on September 1, 2023.

Mr. Brady stated the pre-renewal was 7.9% and the renewal rate came in at an average of 8.3% so the CEBCO board voted to apply \$1.5M in member equity to drop this down to approximately 7.7. This did not affect any of the counties who were on the high or low end. They don't tell them which counties are at which end until after they vote on it.

Digital One sends out a customer PULSE survey. Ms. Grisez asked that individuals fill this out if they had any comments.

Ms. Grisez started reviewing the reports which Digital One compiles. They take the numbers Anthem provides and put them into this easier to read format.

The current pooling point is \$125,000.00. Last year it was \$75,000.00. Due to the enrollment amounts we have in place we have increased that threshold. Mrs. Grisez explained that pooling is any claims for anyone on the plan, whether it is for the employee, spouse or dependent, which exceeds the pooling limit of \$125,000.00. CEBCO has a re-insurance policy that is paying those claims. They pay a premium for that and it is baked into our premium. Ms. Grisez stated typically the more employees you have, the more risk tolerance you have to raise that threshold because you are collecting more premiums.

They reviewed a year of data from July 2022 through June 2023. Our loss ratio for this period was at 102% and that is because they pulled out all of the pooling. They do not give us claimant information or month by month information, but a total pooling amount for the experience period which was \$475,594 and that was for 6 claimants who collectively got us to that number. Each of them went over the \$125,000 and then came out of pooling. When you pull the pooling out that is what actually got us to 102% loss ratio. If you don't pull those claims out, because they are real dollars which were paid, then it is actually 115%. Which gives us the 13% renewal rate. If we were fully insured outside of CEBCO and had a 115% loss ratio you would be looking at an increase much larger than 13%. Ms. Grisez said that is the beauty of CEBCO. The good years aren't as good, but the bad years aren't as bad.

Ms. Grisez reviewed the 2022 claims experience and said last year we only had \$299,000 pooling compared to the \$478,000 this year. The total claims spent was \$2.9M compared to this year at \$3.7M. Mr. Brady noted that some of the increase is due to costs going up. Ms. Grisez reviewed several years of claims experiences. She noted that we have had several good years, but this is a bad year. Ms. Grisez said they are taking this under consideration, hence the 13% renewal. Mr. Dryden noted the cost for drugs went from \$255,000 in 2015 to \$915,000 in 2020. Ms. Strickler asked if this was due to people taking more new prescriptions or the prescriptions costing more. Mr. Dryden thought it would be more to the prescriptions costing more.

Ms. Grisez then reviewed the reporting notes, which are the high cost claimants and this is what they use to see what is driving the high cost claims. They discussed the items on this report.

Mr. Brady noted we are going to have some decisions to make about the plan. Where do we go with it and what do we do with this? He commented that the IRS is requiring changes to HSA's next year. There will be a \$3,200 deductible for family's and \$1,600 for singles. Ms. Grisez stated that all of the HSA deductibles will go up next year. She noted that we will want to review the plan designs when they come out in September. We may want to leave the plans in place and add a third plan. Such as having a high deductible with a low premium just to give employees an option.

Mr. Boose asked if for next year do we risk having the original plan go up significantly because people have chosen the other plan. Ms. Grisez stated they will have set the rates before we even pick which plan we want. We will know what the premiums are, regardless of how many are enrolled in it. The premium will reflect the

deductible. The higher the deductible, the lower the premium. The lower the deductible, the higher the premium.

The rate history was reviewed for 2016 through 2023. Since 2016 we have consistently been offering 2 plans, the PPO and an HSA. Our total enrollment was 238 employees. If we take the total premium and divide it by the employee enrollment it will give the current employee per year plan cost of \$13,089. The graph shows the increase/decrease in that amount for each year.

Ms. Grisez credited CEBCO with keeping the cost variance, averaged out per year going back to 2016, to 3.2% and the total increase from 2016 to now is 8.7%. This is something you would never see outside of CEBCO. Mr. Brady said that is the greatest advantage of risk pooling.

They discussed how the increase would affect the plans and the employee/employer contributions to the plans.

Mr. Boose noted before the county went to CEBCO we were self-funded and had a reserve amount. He stated we still have some money in that reserve. We have been with CEBCO for 8 years now and sometime we need to make a decision as to whether we need to keep that money in reserve or use part of it to help to pay for increases to CEBCO. Other than gaining interest, that money is not doing anything for anyone. Mr. Boose asked that they think about the possible uses for this money. Mr. Boose said Ms. Hozalski could get that balance.

Ms. Grisez asked if the commissioners thought they might ever want to leave CEBCO. Mr. Boose noted we have been with CEBO for approximately 8 years and our history is pretty good. Ms. Grisez told Mr. Boose if we could give them the balance amount, they could start playing with the numbers.

Ms. Grisez reviewed the projected timeline for the renewal process.

At 10:18 a.m. the board recessed

At 10:28 a.m. the board resumed regular session

Fairgrounds Building discussion:

Mr. Brady said there has been a lot of talk about the building at the fairgrounds. The commissioners have been trying to help the fair board come up with a plan of what they need to do to make this move forward if they choose to do so. We had to give this document to our ARPA consultant, Amanda Gordon, to review the bidding proposal and to add the ARPA language. We received a response from Ms. Gordon.

We wanted to discuss this because many constituents have voiced their concerns about this, so we wanted to open this up for comments. Mr. Brady stated the commissioners had set a timeline of September 1 for this to go out to bid by and a contract date of October 16. This is an informational discussion to keep everyone current on what is going on.

Mr. Boose stated they were bringing it up now because they just received a confidential attorney/client email that gave them some information. He noted they did not purposely wait for Mr. Hunker to leave.

Mr. Strickler said he had made some changes to the bid documents, then sent them to Ms. Gordon, who also made some changes and sent them back to Mr. Strickler. Mr. Strickler stated he now needs to send this document to the engineer at Schmid because they would like to put it out for bid on Thursday.

Mr. Boose said he spoke to SAFEbuilt about the process for putting the building out to bid and our concerns about the very low occupancy rate they are asking for. When Mr. Boose asked SAFEbuilt how the occupancy rate was determined; they told him it is based by the use of the building. Mr. Boose said this makes it complicated for a couple of reasons. When you design a building it can be done for agriculture or for commercial. In this case, after talking to several people, Mr. Boose feels it would be a commercial building. Mr. Wilde stated it is absolutely a commercial building. Mr. Boose went on to say that SAFEbuilt told him that the occupancy rate partially depended upon the use of the building. Mr. Boose said the commissioners agreed to a building which would be used for commercial purposes. Does that mean they will show pigs and other animals in there, absolutely? There is also supposed to be community involvement and uses. Possibly Health Department uses, animal shows and weddings. Mr. Boose said you can go to SAFEbuilt before you go out to bid, but the risk you run is that the building may have major changes when it comes down to figuring out what the use is. The bid may not be appropriate because it is not for the correct use of the building.

Mr. Boose also spoke to another architect and asked how occupancy was determined. That person told Mr. Boose that you figure out the use of the building, then you apply the state code based on the use of the building. He discussed this building with that person and their opinion was that it is not an agricultural use building, but commercial.

Mr. Brady emphasized that the commissioners were not trying to stall this out or stop this. The commissioners have been involved and are just trying to make sure the ARPA rules are followed. We have already made a timeline to follow as well.

Mr. Brady discussed buildings which were constructed in other counties. One of those buildings was for agricultural use only and would not be used for commercial in any way. Another building was used for people only and would never be used for animal showing. We had talked about using this barn for both. It would be used to show animals during fair season and commercial events and animal shows off season. Mr. Brady went to the Fire Department to ask about the occupancy question. They will have to sign off on the prints as far as fire suppression.

He then went to the Health department to find out what would need to be incorporated into this building. We wanted to find this information out now, so it would not potentially go out to bid and then they find out they can't build it like that. Mr. Hollinger told him if concrete was to be used in the building, then it would need to be sealed. Mr. Hollinger asked if they had brought the prints to the building department. Mr. Brady told him he did not think so. Mr. Hollinger stated that it goes to the building department, then it would go to the health department and go through the plan review board. They will review and have the authority to make changes based upon health items and use. It would then go to the fire department for review. Mr. Brady asked if all those items had to be done before it goes out to bid. Mr. Hollinger stated the same as the Building Department. That you could go out to bid, but if you go out for bid without getting the stamp of the health department, it means that when it comes back, it will hold you up because before you can build it or occupy it the health department needs to put their stamp on it. Mr. Hollinger also asked what the insurance said because they will need to verify that everyone has put their stamp on it before they will insure it.

Mr. Boose wanted to summarize where they were at. He was disappointed that this information had not come to the commissioners awhile ago. It is concerning to him that the commissioners had to go out to do this because it is not our responsibility. Based on what he has heard from them and all the people we have talked to, our timeline has not changed and we still need to know.

Mr. Boose said he was not ready to sign the agreement committing the \$1.8M to the Fair Board based on lack of information. Mr. Brady agreed with Mr. Boose's statement. Mr. Wilde was also in agreement and said he did not know how it morphed into such a big thing with so little details. Mr. Wilde thought this has gotten way out of hand and is more than they can chew.

Mr. Brady stated he had seen more accurate numbers at the last fair board meeting he attended. He noted the \$600,000 loan would cost them \$88,000 a year and their best year's income was \$160,000. This would be setting themselves up for failure. Mr. Wilde noted they still have an opportunity to go back to the original building that the Feichtner family wanted to construct. Mr. Boose did not want to rule out that they can still construct this building. They just need to come up with some realistic answers real soon. If they can get those and still feel they are still within the realm of the money, then Mr. Boose would still be willing to move forward. Mr. Wilde agreed.

Mr. Boose feels they should be going out to talk with the people the commissioners talked with to get this figured out. They should also go back to their architect and talk about the uses of the building, then see what the architect thinks it should be. Mr. Boose said he does not know if the architect agrees or disagrees with the occupancy number.

Mr. Boose feels the Fair Board/Building Committee needs to move forward immediately and we need to send them an email and let them know that at this time the commissioners are not ready to sign the agreement they need before they go out to bid. Especially with the occupancy rate set the way it is and verify the intended uses for the this. Then they can verify those uses are the same as what they already told our ARPA consultant. Mr. Brady reiterated that the commissioners have not moved the timelines. The item that changed was the funding and if they want to use ARPA funds, they need to follow ARPA rules and they are very strict.

OLD BUSINESS / NEW BUSINESS

Administrator/Clerk updates:

- Ms. Ziemba received a response regarding the bill that was held for Officer Conney's hotel for training. Initially she received a reply which said the school would need to pay this, but then said he had misread the e-mail and the hotel needs to be paid for because the training was paid for by the school. The Sheriff said it is their responsibility to pay the hotel accommodations because of the distance away from home. Mr. Boose and Mr. Brady disagreed with that. Mr. Boose thought we had made it clear to the Sherriff's Office that any bills regarding school resource officer need to be paid for out of that account.
- Mr. Boose stated that someone told him that Western Reserve schools were currently working under an old contract for the school resource officer. The old contract does not have approval nor signatures by the commissioners. Mr. Boose would like to send an email to the Sheriff's Office and Western Reserve School Board stating they are operating on a contract which is not signed by commissioners and needs to be signed by the commissioners. No one has talked to us about the fees or what should be charged. He wants to let them know that they are operating on an agreement that needs to be approved by the commissioners and is not. Mr. Brady agreed and said it should be that same as the other Resource Officer contracts.

Assistant Prosecutor updates: - none

At 10:57 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and (G)(6) specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 10:57 a.m. Bruce Wilde left the meeting.

At 1:24 p.m. Terry Boose moved to end Executive Session ORC 121.22 (G)(1) and (6). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

**No action taken*

OLD BUSINESS / NEW BUSINESS – continued**Commissioner Brady updates:**

- Transportation meeting at 2:00 pm., then a 3:30 Court Security meeting at the Courthouse.
- Mr. Brady noted that Mr. Boose did a great job at reading the Proclamation at the Goodwill Open House yesterday. Mr. Boose said they took a tour of the facility and had a lot of questions answered.

Commissioner Boose updates:

- At the Symposium last week, they talked about housing in several sessions. Mr. Boose said he always asks how we move forward. We are way ahead of other counties in that we have a housing study done. Mr. Boose told them that there are very few things we can do to incentivize developers to come to Huron County. It was suggested Economic Development meet with developers. Real Estate Board offered their services as a resource.
- Mr. Boose asked Mr. Brady if he had a problem if they would send something to the Huron County economic development groups asking them to take the next step in this by getting together with area developers and realtors. He would like to get this started before everyone else because there are a shortage of developers and supplies.

Terry Boose moved to send out a notice to the Economic Development Organizations asking them to work with developers and see what we can do to entice them to develop Huron County. Harry Brady seconded the motion.

***Discussion:** *Mr. Boose said Licking County is already looking for statutory changes from the state to help them increase housing development in their county.*

The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Absent – Bruce Wilde*

Mr. Boose will wait until the next meeting to discuss the other items on his list. He asked Ms. Ziemba to read the Counties Current. There are a lot of seminars he thought would be appropriate seminars for our staff. Some are for this year, some are for next year.

Ms. Ziemba received a second update from the Sheriff on the hotel for the SRO training. The sheriff asked if the board understood that this was done before the MOU with the Norwalk City Schools. He really did not want this to be an ongoing issue. Also, the commissioners are still holding the dispatch fees that are paid into the Huron County Sheriff's Office dispatching fund.

Ms. Ziemba told them they had held a payment and Mr. Strickler was researching it. The auditor also asked about this last week. Mr. Strickler stated he had not finished researching it. Mr. Strickler asked if these were the fees they received from the villages. Ms. Ziemba told him no, when they passed the levy, the levy money was going to pay for all the villages. A check was being cut from the 911 levy fund to the Sheriff and that is what is being held.

Mr. Boose stated that there is nothing in the levy documentation that said where the money would go to. Mr. Boose thought the Sherriff would need to show the commissioners the additional cost to his office for doing this. Additional people who were hired or any other costs to do this. Not that a dispatcher might be a little bit busier for that hour. We also need to know the number of calls they receive for those communities. Something to show the costs have increased, therefore they need that money.

Mr. Boose said the second question is; Where does that money need to go? Wherever that money goes, that is where the expenses need to be. If he wants it to go into his policing fund, then he will need to start paying the dispatching costs out of that fund as well. We are not putting money into an account for revenue only. As far as the first issue, he stands by what he said. They always knew when they hired Deputy Conney that he was going to be a Resource Officer and that is what he went to school for, so that is why it should be paid out of the School Resource Officer fund.

Mr. Brady wanted it on the record that the General Fund, through the sheriff's budget, is already funding dispatch at the sheriff's office. So, for us to pay another approximately \$22,000 more for something we are already paying for makes no sense. The second thing is the school can send a check to cover the cost of the hotel and it could go into the 114 Fund, then it could be paid.

Pete Welch & Steve Minor/S. Norwalk Road discussion was postponed until Tuesday, August 29, 2023.

At 1:40 p.m. Terry Boose moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on August 22, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:40 p.m.

Signatures on File