

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Rich Marett, Citizen; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 19, 2023 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the October 19, 2023 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

At 9:05 a.m. Public comment. *Roger Hunker*, Fair Building committee. Mr. Hunker wanted to ask again that they consider using ARPA funds. There were a couple things that may not have come out through all of the discussion. There was a Fair Board meeting on August 3 that he was not able to attend. At that meeting the architect presented plans, the layout, timelines, all those things. He also made a comment about maybe changing something to the plan. Mr. Hunker wasn't there, he doesn't know exactly what that was. One of the commissioners was there, and told them adamantly, absolutely no changes to the plans. He thought the commissioners had not received the information as to those timelines and all those things. The architect also sent an email on August 7 to the ARPA consultant asking several questions, with zero response; to this date has had no response. Mr. Boose was surprised by this. Mr. Hunker said they asked several pertinent questions, such as if there was specific verbiage that needed to be in. They understood she had approved the scope of the project, and were just asking if there was anything else that needed to be reviewed by her. Mr. Wilde asked if they had followed up at all. Mr. Hunker did not know, but as of two or three weeks ago he had not had a response. The Fair Board and the committee thought they were doing everything they needed to do, but obviously there were some communication issue all the way around. Schmid felt they needed to move forward, because the commissioners had set the deadline of when it had to go to bid and when it had to be approved. He was just asking them to reconsider that.

Mr. Boose asked Mr. Strickler if they had moved on the RUMA at all. They had not. Mr. Boose noted it had been months, it really needs to get done.

23-336

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register Payment Batch #369101 and authorize the Huron County Auditor to make the necessary warrant;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose thought it might be time to look at what they pay for meal reimbursements. Ms. Ziemba said she sent them the Personnel Policy Manual to review. That is part of it, so it would have to be revised before they adopt the policy. Mr. Boose wanted to look at it.

Juvenile detention for the month was \$17,000. Mr. Boose noted this came out to over \$200,000/year.

More payments to ES Consulting for the jail.

Mr. Boose will abstain from Custom Metal Works on page 9.

Out of county foster care was \$130,000 this week.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for General Fund, Commissioners, and various departments like Court and Probation.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Adult Probation, Human Resources, and Juvenile Detention.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for various departments like Sheriff, Building and Grounds, and Health.

Claims Register for Payment Batches

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BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-338

IN THE MATTER OF TRANSFERRING FUNDS FROM THE GENERAL FUND #099 TO THE COUNTY BOND RETIREMENT FUND #205

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the County Bond Retirement Fund payments are coming due; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys from 099-00600-001/transfer out in the amount of \$393,339.95 to the County Bond Retirement fund #205; and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Treasurer, Huron County Auditor, and the Auditor’s office will make the journal entry to the #205 account; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-339

IN THE MATTER OF TRANSFERRING FUNDS FROM THE LANDFILL FUND #500 TO THE LANDFILL BONDS FUND #520

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of moneys from 500-00550-500 needs to be made to the fund #520 for landfill bond; now therefore

BE IT RESOLVED, that the amount of \$24,025.00 be transferred from Account 500-00550-500 (Transfer Out) to #520 Landfill Bonds Fund; and further

BE IT RESOLVED, that the Huron County Auditor’s office will provide the Huron County Treasurer with a journal entry and the Huron County Treasurer will wire said money to the proper agency; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-340

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE LANDFILL FUND #500

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	501	00475	500	\$13,000.00		501	00500	500	\$13,000.00
		Other Expenses					Hospitalization		

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-341

IN THE MATTER OF APPROVING THE SERVICE AGREEMENT FOR PLANNED MAINTENANCE OF COUNTY OWNED HVAC EQUIPMENT BY AND BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS AND AIR FORCE ONE

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Pete Welch, Director of Operations, recommends entering into a Service Agreement with Air Force One for planned maintenance of county owned HVAC equipment; and

WHEREAS, the Board of Huron County Commissioners and Air Force One desire to execute the Service Agreement for planned maintenance of county owned HVAC equipment for the Huron County Administration building located at 180 Milan Avenue, Huron County Arts Center located at 22 E. Main St., Huron County Dog Warden located at 130 Shady Lane, Huron County Transfer Station located at 2415 Townline Rd #131, Huron County Landfill located at 2415 Townline Rd #131, Huron County Job Services located at 185 Shady Lane, Huron County BMV and Title Office located at 305 Shady Lane, Huron County Office Building located at 12 E. Main St., 306 So. Norwalk Rd., and Huron County Treasurer located at 16 E. Main St.; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves entering into the Service Agreement with Air Force One, 9880 Sweet Valley Drive, Valley View, OH 44125, for an initial term commencing October 1, 2023 and ending September 30, 2024, in the amount of \$58,773.00. A copy of the Service Agreement is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**Agreement on file.*

23-342

IN THE MATTER OF APPROVING A PROPOSAL SUBMITTED BY DAMSCHRODER ROOFING INC. TO INSTALL A NEW DURO-LAST ROOF SYSTEM ON THE HURON COUNTY ADMINISTRATION BUILDING

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the roof on the Huron County Administration Building needs to be replaced; and

WHEREAS, the Director of Operations received quotes to replace the roof on the Huron County Administration Building and recommends the project be awarded to Damschroder Roofing Inc. in the amount of \$74,512.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the proposal submitted by Damschroder Roofing Inc. for the installation of a new Duro-Last Roof System on the Huron County Administration Building, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziemba pointed out the terms are 60% payment up front. To be paid from Fund #310 Permanent Improvement.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**On file*

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

- Gina Hartman, Jodi Stang, Nancy Soisson, Clerk of Courts, and Michelle Sweet, Common Pleas Court, to Hardin County Clerk of Courts, Kenton, Ohio for E-filing training on November 14, 2023.
- Niki Cross, JFS, to Columbus, Ohio for Ohio Prevention Conference on November 16, 2023.
- Lisa Albright, JFS, to Columbus, Ohio for Stepping Up to Quality on November 28, 2023.

SIGNINGS

Monroeville Baseball Alumni F permit for their fundraiser on February 17, 2024.

Bruce Wilde moved to approve signing the F permit for the Monroeville Baseball Alumni. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

**Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde**

Administrator/Clerk report

Ms. Ziemba said there had been discussion about Board of DD going on the County's CORSA insurance. Their term ends earlier than our renewal. The question is, is it okay to add them to the current CORSA plan. If there is a charge she would assume they would bill Board of DD. Mr. Brady was good with that. Mr. Boose was okay with it, but thought they should check with Board of DD to make sure they were willing to pay that charge.

Mr. Boose said he spoke to Senior Enrichment Services. They are having discussions with Ms. Hozalski about what can be covered for them through CORSA. Ms. Ziemba said Ms. Hozalski had emailed her this morning, they will be removed from CORSA. This will happen either at the renewal or at the first of the year. Mr. Boose asked why so soon, if they were not moving yet. Ms. Ziemba said the contract for transportation will be done. They are covered now because they contract with the county.

Sheriff 106 request for policing. Ms. Ziemba said this had not been handled. They were trying to move from Policing Salaries to Policing Contract Services. This was to "*supplement the contract services line for the officer wellness expenses. These expenses will be reimbursed through a grant after the paid invoice is submitted to the state*". It was a total of \$5,000. Mr. Boose said policing funds should be used to pay for expenses regarding the contracts the sheriff has. He was not sure, without more information, that this was the correct place to pay this from. Mr. Brady would like them to be able to pay it and get reimbursed. But also, at the same time, he was not sure that was the proper use of the policing fund. He asked Mr. Strickler for his opinion. Mr. Strickler asked what the wellness grant was. He thought we needed clarification on what the grant was. Mr. Wilde thought it sounded like it needed to come from some other fund. Mr. Strickler thought they needed to see how it was related to policing. Mr. Brady asked Ms. Ziemba to send an email to the sheriff's office to get some clarification on this.

Mr. Boose said they had received a request to purchase four new vehicles from the sheriff's office. He asked what the status was. Mr. Brady said they had asked for and received a list of vehicles with the officers who were driving them attached. Mr. Boose said the list they got had badge numbers on it. They had more cars than he thought they had. He was going to try to go back and look at minutes from 2017 or 2018 when we decided to purchase four cars per year, rotate every six years. 32 is a lot more than 24. He didn't know if there were any records that show how many cars they had in 2017. Ms. Ziemba said we have all those records. We hold all the titles; we can pull the 2017 vehicle list. Mr. Boose would like to do that. Mr. Brady would like to know if they are actually retiring four vehicles each year. Mr. Wilde noted they still showed seven vehicles from 2017. They also show two Ford Explorers from 2014 with no one driving them. Mr. Boose thought that probably means those are ones they use for transport or other general purposes. Those are not assigned to anyone. Mr. Wilde said it also shows 2021 and 2022 vehicles with no one driving them. Mr. Boose thought they needed an official copy from the sheriff's office by name, or a list of badge numbers. Mr. Strickler thought we should have a list of badge numbers. Mr. Wilde noted the list they received from Major Summers last week and the list Ms. Stebel gave them didn't always match. Mr. Boose would like to see all the cars that were purchased and where they are since 2017. He would like this done by year.

Prosecutor's report

Mr. Strickler sent the lease to Fireland's Local last week. He has not heard back. Mr. Boose asked if we had been paid. Mr. Strickler said we have been paid for one month, August. Mr. Boose said he was not willing to sign a new contract until they were paid up. Mr. Brady expressed concern about the trouble they were having collecting the rent.

New London Tower. They are okay with the amendment to the agreement and are supposed to be circulating it for signature. Mr. Bond sent him an email telling him to go ahead and move the antenna. Ms. Ziemba said there were contracts that need to be signed before they can move it.

Credit card. Mr. Boose said he was going to harp on this until it gets done; our staff needs this. Mr. Strickler said Mr. Stephens needs to talk to him about it. They keep missing each other. Ms. Ziemba said the major holdup is the agreement with the credit card company.

Transportation. Mr. Brady asked Mr. Strickler if he would be able to get a lease together for SCAT so they can do something with converting one of the rooms at the S. Norwalk Road building to restrooms. Mr. Brady said we need something to authorize them to do it. Mr. Strickler asked when the lease should start. Mr. Brady said the first of January, but they want to do the restrooms they are paying for sooner. There was an empty room they want to put two restrooms in. They have money they can use to do it. Mr. Brady explained that SCAT currently leases a building from the commissioners in Crawford County. He suggested Mr. Strickler get a hold of Ms. Habig and get a copy of that lease. Mr. Brady said they were using operating funds they received from ODOT for this project. Mr. Boose said it needs to be in the contract that we own it all once it is put in. Mr. Strickler said he could put it in that it was part of the consideration of them leasing the building. Mr. Brady stated Ms. Habig has indicated we need to charge them rent; that is figured in with ODOT for operating. Mr. Brady suggested Mr. Strickler discuss it with Ms. Habig.

SCAT. Mr. Boose said SCAT was in the process of interviewing our current employees at Huron County Transit so they can start January 1. Mr. Beal and Mr. Vasquez were working with the employees to make sure it is a smooth transition. They have never been employees of the county; they were employees of Senior Enrichment. Now they will be working for SCAT. One of the things we talked about was that we need to make this as seamless as we can. Then ODOT stepped in and put their own rules in. Mr. Boose wanted to make sure we treat the employees of Huron County Transit fairly. Ms. Ziemba said there is a fund for transportation that has money in it. Mr. Beal is still finalizing his numbers. Mr. Boose thought they could transfer \$20,000 out of that transportation fund to them. Mr. Brady said what they were looking at was taking care of the drivers. Ms. Ziemba asked if the biggest concern was they don't want to lose their time off? Mr. Boose said they can always get time off, it is whether it is paid or unpaid. Mr. Boose thought, based on the numbers given them, they could transfer \$20,000 out of the transportation account to Huron County Transit. Ms. Ziemba suggested Mr. Beal could send a letter requesting funds to pay his employees. She will talk to Mr. Beal to get the dollar amount and they can move forward on Thursday.

Mr. Brady noted they had budget discussion scheduled for 10:00 a.m. Mr. Boose suggested putting that off until the end and going through their regular business first.

OLD BUSINESS / NEW BUSINESS

Ms. Ziemba noted that Fireland's Local was paid up to date.

Commissioner Wilde update

Senior Center pre-bid meeting. Some subs and some contractors attended. Garmann Miller did a good job answering questions. The goal is to have this completed by October of next year.

Professional Business Breakfast this morning at Norwalk Catholic Schools.

Commissioner Boose update

Last Wednesday went to Firefighter's Association meeting. Some talk about working together as a region. A lot of good discussion.

Two meetings out at Job & Family Services yesterday. Workforce Development meeting. Had a pretty good roundtable discussion. Transportation, childcare and housing still issues. Mr. Boose was disappointed they were not moving forward with housing. Mr. Wilde said the Superintendent of Norwalk City Schools talked at Rotary yesterday – they have 12 families that are homeless. Mr. Boose wished someone would take the bull by the horns on this. They have had discussions with Ohio Department of Development. From all the meetings he has been in, things need to happen through economic development. He challenged them a few months ago, he was going to challenge them again.

The second meeting at Job & Family Services was to discuss the Healthy Aging grant. Ms. Leibold and Mr. Beal sat through a webinar, got a lot of information about what can and cannot be done. They think the housing part will be easier than what we have to deal with for CHIP. They already have a lot of ideas. Money has to be spent by September 1, 2024.

Homelessness task force. Mr. Boose said they have a meeting on January 11. Mr. Boose said they would like someone from the commissioners' office to attend. Mr. Wilde said he would like to be there.

MHAS Board report. Six overdoses over the last month, fortunately no fatalities. Substance related was 31; mental health calls, 54; suicide attempts, 10; completed suicides, 2.

Ohio EPA webinar on Brownfield coming up. Mr. Wilde said Ms. Lykins is attending.

Lucas County broke ground for \$200 million new jail.

Lake County program to assist older adults called Are You Okay and Phone Pal. They call certain senior citizens twice a week so they have someone to talk to.

Property tax millage. It came out through CCAO that there are commissioners that have voted to lower the inside millage for property taxes. They did that to help mitigate increases in property taxes. Mr. Boose thought they could do something similar. It will take a lot of planning and a lot of work. The next update is next year. Mr. Brady said they were talking about significant raises, so he thought it was well worth looking into.

Muskingum County wants to build a new jail. They have piece of land they want to do it on, but the City of Zanesville has turned down their variance for zoning, even though they say they meet all the criteria.

Mr. Brady stated that Mr. Welch had presented a credit application for the landfill for signature.

Bruce Wilde moved to approve the Landfill credit app. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde*

At 11:04 a.m. the board recessed.

At 11:14 a.m. the board resumed regular session to discuss interim budget.

Budget discussion

Ms. Ziemba had presented the board with some updated budget sheets.

Mr. Boose explained they had sent out things they expected or wanted from the different departments and elected officials. Not everybody 100% abided by what they asked them to do. Some of those rules were, for salaries, they should only include mandated or contract raises. If it was not mandated or contracted, then we put that off until final budget. Mr. Boose went through each individual group and he will have a few adjustments in that area that he would like to start with.

Prosecutor's budget. There was \$2,000 put in for the cost of supplies going up. In this interim budget, to be equal and fair to everyone, we did not ask for those increases, we are going to use last year's amounts. There is an increase for Mr. Sitterly's salary and FOJ, that is all mandated. Mr. Strickler pointed out he had also increased OPERS and Medicare since it goes with the salary. Mr. Boose said from here on out when he refers to salaries that includes OPERS and Medicare.

Commissioners and Auditor are mandated increases. Treasurer is still a question, they did not include an increase. Mr. Boose was pretty sure the treasurer would also get a salary increase like every other elected official. Ms. Ziemba suggested making a notation and adjusting with final budget. Mr. Strickler said he could get the salary from the CCAO website. Mr. Boose said the good news was Common Pleas and Juvenile were getting their increase from the state.

Mr. Boose did not have any adjustments all the way down to Coroner.

Coroner. We still have not received anything from the coroner, Mr. Boose put \$175,000 in. Mr. Wilde thought that was a good number, it was a 5% increase. Mr. Boose was concerned Ms. Ziemba needed line items. Ms. Ziemba said she could figure line items, but she assumed he would receive a raise too. Mr. Strickler will get that figure from the website too.

Mr. Boose will come back to Capital Improvements.

Sheriff/023. Sheriff has some requests for final budget, but also made changes in interim budget. Mr. Boose thought it was really hard to figure out. Their payroll was always complicated, trying to determine what is contract employees and what are regular employees. It is also hard to tell if there are new employees or if that is status quo. What Mr. Boose would like to do, when they send out interim budget to the sheriff, let him know we are asking that no new employees be added until final budget. Mr. Boose said they need to subtract \$58,000 in the Sheriff's budget:

- In 023, there is an increase in Salaries/Overtime by \$10,000. Mr. Boose would like to keep it at the 2023 final budget amount, \$120,000.
- Courthouse security has gone up \$2,000. Mr. Boose would like to keep it at \$63,000.
- Supplies has increased \$5,000. He would like to keep it at \$95,000.
- Equipment went up by \$26,000. Mr. Boose wants to keep it at the \$40,000. Mr. Boose noted he had increased the equipment budget by \$26,000 for tasers. He has tasers figured at \$26,000/year for five years. Mr. Boose would like to see if they can put that decision off until final budget.
- Contract repairs went up \$10,000. Mr. Boose would like it to go back to \$85,000.
- Training went from \$15,000 to \$20,000. He would like to take that down by \$5,000.

If you add all those together it reduces the 023 by \$58,000. This brings the budget to \$2,993,936. Mr. Brady noted that this may change with final budget. Mr. Boose said to be consistent with all the other departments, he did not think this was the time to be adjusting these other accounts. He will assume salary includes contract raises only.

036/Jail. Mr. Boose said they had a \$20,000 increase in Salaries/Overtime. It is already a significant amount. Mr. Boose wondered if it made sense to add another employee to fill in as opposed to keep paying overtime. Mr. Wilde thought the issue this year was they have employees, but someone got sick. Mr. Brady said but again, why are we adding additional overtime in the interim budget. Mr. Boose thought this discussion needs to be had in final budget.

Supplies. There is an increase for supplies. Mr. Brady said if there is an increase in food and nursing, it's a contract and it is what it is. But things like supplies are undetermined. Mr. Boose asked if they should take out the \$5,000. Mr. Wilde said they should, to be consistent.

Medical Hygiene and Jail Food. Mr. Boose did not know if they wanted to leave those two at the increased amount or take them down. Mr. Wilde said he was okay with leaving them, because they were by contract.

Contract Repairs. Up \$10,000. Everyone agreed to take this back down by \$10,000.

Training. Mr. Boose said once again, they had asked that not be increased and it was up by \$4,000.

OPERS. Mr. Boose said that should have in it to account for the \$20,000 increase in Overtime. After discussion it was decided to take this back to what it was last year. Ms. Ziemba had last year's number.

Unemployment. Mr. Boose had no idea why this would go up. Ms. Ziemba said unless they have a claim. Mr. Boose wanted to take this back to what it was last year.

Medicare. Mr. Boose wanted this to go back to last year.

Those were the changes Mr. Boose would make for 036. Ms. Ziemba said the total was \$4,115,498.

Fair Board. Mr. Boose said in the 2023 original budget they had \$53,000. \$3,000 was what we normally do per year, but they had added \$50,000 for the building. This was pre-ARPA money. He asked if they wanted to leave it at the \$3,000 or keep the \$53,000. After discussion it was decided to leave it at \$53,000.

Airport. This was at \$1,000; it wasn't that long ago they had it at \$10,000. They are asking for that back. Everyone was okay with \$10,000.

001/Commissioners. Mr. Boose has been told this number was correct. It does include salary increases for the commissioners. He thought they should state that, until final budget, they have not included any increases to general fund employees. On the estimated amount they received from the Budget Committee, Mr. Boose thought those numbers were going to be very close to final budget. There would be a lot of decisions that would need to be made for final budget they were not making now. In the next few accounts they are looking at he has put money into them to cover what he thought would be pretty legitimate expenses for next year for final budget. If we allocate all that money now we won't have many decisions to make come final budget because he didn't think there would be that much difference.

022/Buildings and Grounds. Mr. Boose had a lengthy discussion with Mr. Welch about the increase in utilities and how we had to reallocate money for utilities this year. The Buildings & Grounds amount takes those into consideration and includes the contractual labor increases. It is not for everybody. Mr. Welch is confident that amount will cover our current utilities, plus the increases due to S. Norwalk Road. But that is the reason it is not the same as 2023 final budget.

Mr. Wilde asked about Muni Court. Ms. Ziemba said these all may go up in final budget. We are keeping them steady because we don't know what those increases are.

021/Capital Improvements. Mr. Boose thought they needed to go back to the interim budget number of \$500,000. That is a very small increase, and we know how much capital improvement projects are going up. He thought they would have to add to that number in final budget. Ms. Ziemba asked if they were keeping the Equipment around \$275,000 and Other at \$225,000? Mr. Boose said they were.

Miscellaneous. Mr. Boose moved this to \$500,000. This is the same as interim last year, but not final.

Contingencies. This would be the difference they have when they are done. This needs to be significant amount because somewhere they need to budget for the possibility of salary increases and those things. Mr. Boose thought this was a plug-in number. Last year was the lowest amount they have had in contingencies in seven years.

099/Transfer Out. Ms. Ziemba gave them a 2023 breakout for that account. The \$584,000 includes bonds, the Victim's Assistance grant match, and the Juvenile Dependency court grant match. Mr. Boose said these were all expenses they would have to look at. Ms. Ziemba has plugged in \$120,000 in line 650. These are for the retirements they know for sure are going to happen next year.

Mr. Boose wanted to review some things that were budgeted for 2022 – 2023. They still had some 2022 projects last year that were not done. This included the HVAC for the Administration building. Mr. Boose wasn't sure where things stood with the underground storage tanks. It was thought this project was still not completed. Mr. Boose believed they were going to cost more than what had been budgeted. There were unfinished projects for 2023. These included the recessed lighting. Mr. Boose was not sure how they were going to move forward with that. The elevator is not done. HVAC is not done.

Mr. Boose thought they were okay on the Benefits Reserve account and the 27th pay. Ms. Ziemba was not sure. Auditor Tkach mentioned something about we were basing that off his original numbers, but we have had increases. Ms. Ziemba will ask him for an updated amount

Broadband internet infrastructure affordability. Mr. Boose said they had zero in there, but he would love to see some money go towards it in the final budget.

Prosecutor attorney. Mr. Boose would like to see us continue to put money in for that. Mr. Strickler clarified this was for the IV-E attorney. He thought next year's contribution would be lower than this year.

Transportation. Mr. Boose thought they would still have some startup amounts. He did not know about the potential transportation grant match. Mr. Brady said normally SCAT would match it, but he wasn't sure. Ms. Ziemba asked if there was a local match needed, if they could use that Transportation fund. Mr. Boose thought it depended on how much was in there. Mr. Boose reminded them they were talking generic amounts to balance the budget to get them through the end of the year. With transportation changing January 1, there are a lot of unknowns and he did not want to change it during the first quarter. By the end of the first quarter they might have a better feeling for where that money can go to. Mr. Brady did not think they needed \$315,000 in Transportation start up.

Mr. Boose explained he was not adding numbers together. He was preparing a generic number that will include all these things. But what we need to know is which of these items needs to be included in that. He did not think Clerk of Courts needed to be included. Ms. Ziemba did not think so either. Jail Permanent Improvements, Mr. Boose's guessed that would be well over \$700,000. The reason for that was because we get such a low estimate every year. The actual is so much higher. Mr. Boose thought a minimum of \$700,000; he thought it would be higher.

Another thing they need to consider was Victim's Assistance. Mr. Boose reminded them they had passed enough money for them to get through 2023. They have nothing for 2024. Mr. Boose wasn't saying they have to make a final decision on what they are going to give Victim's Assistance, but they have to at least have enough money to get them through the first three months.

The other thing they have discussed that Mr. Boose would love to get done was the demo at Shady Lane. Those buildings are in such bad shape they need to come down as soon as possible. There is a lot of planning that will be involved in the process. Mr. Boose reminded them a few months ago he said he would like an arborist to go out and take a look at the trees. They can decide what trees they want to take out at the same time they do the demo. He would also like to start working on a plan as to what they want to include in the demo. Mr. Boose would like it to end up being a blank slate, ready for development. One estimate had come in at about \$1 million. They thought it would cost at least that much.

Mr. Boose said, when you start adding all those projects together without individualizing them, we need to add \$2 million more to that \$584,701.50. What he would like to see, after they plug in all those numbers, to make it balance right now to put that in Contingencies. So, the money that will be in contingencies will realistically be able to be used for raises and anything else that comes in the final budget. Mr. Boose thought they would have in excess of \$1 million in Contingencies.

Ms. Ziemba will plug in all those numbers and they will relook at this on Thursday.

REGULAR SESSION

TUESDAY

NOVEMBER 14, 2023

At 11:57 a.m. Terry Boose moved to adjourn. Bruce Wilde seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 14, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:57 a.m.

Signatures on File