

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Lee Tansey, Engineer; Brad Mesenburg, Citizen; Rich Maret, Citizen; Danielle Smith, Citizen; Patricia Didion, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector; Steve Minor, Buildings & Grounds Supervisor; Joel Reidy, Network Administrator

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

At 9:05 a.m. Public comment - none.

Mr. Boose wanted to talk to Mr. Tansey while he was here. He asked Mr. Tansey if the airport had contacted him about the road they want to give to the county. Mr. Tansey said they had. It is not dedicated, so it is part of their property. Jim Esker is a county road, Continental is not. Mr. Boose said they want to give Continental to the county. Mr. Tansey said he did not see a benefit for the county to take on an additional road that doesn't serve anything. Jim Esker serves the airport, and the engineer will continue to maintain it. But he did not see a benefit to Continental Drive as part of the county system. Mr. Boose asked if he had gone out to see if it was up to county specs. Mr. Tansey said it would take a lot of work to get it back to acceptable condition. But it doesn't see any traffic either.

The second thing Mr. Boose wanted to talk to Mr. Tansey about was the request to use ARPA money to fix Jim Esker Road. All three commissioners were in agreement to do that. Mr. Boose said there is a part of the airport that needs some drainage work over by the newest hangar. He explained this would have to cross Esker Road. Mr. Tansey said they looked into that. There was a plan developed in 2009 to tie in across the road, drop a catch basin and tie into the system that was put in. They are going to do it ahead of time, in-house. They have the plans, they are going to verify that everything works and install it over the winter. He will get a bid package to Ms. Ziemba for the paving.

Mr. Boose said there was one other thing they talked about. He noted Mr. Tansey was purchasing a truck with ARPA funds, but paying a portion of the outfitting cost with his own funds. He told Mr. Tansey they may just pay for the whole truck. He did not think Ms. Gordon would have a problem with it since she had already approved the project. Ms. Ziemba said as long as there was nothing additional. She has asked for an update. They don't have an eligibility letter for the work at the airport, so they can't move on that yet. Mr. Tansey said they were just going to do the drainage out of their budget. He will fine tune the estimate for the paving work for Jim Esker.

23-343

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE BULLHEAD ROAD RESURFACING PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the Bullhead Road Resurfacing project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Bullhead Road Resurfacing Project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and posted on the County's website www.hccommissioners.com accessed by clicking on legal notices, until the bid is opened on Friday, December 15, 2023 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Tansey explained this was the stretch between 103 and 224.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

ADVERTISEMENT
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of December 15, 2023 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Bullhead Road Resurfacing. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than September 27, 2024.

All contractors and subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of their project. Additionally, contractor compliance with the equal employment opportunity requirements of Ohio Administrative Code Chapter 123 is required.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:
November 30, 2023

23-344

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE BUTLER ROAD CULVERT REPLACEMENT PROJECT

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the Butler Road Culvert Replacement project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Butler Road Culvert Replacement project; and further

REGULAR SESSION

THURSDAY

NOVEMBER 16, 2023

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and posted on the County's website www.hccommissioners.com accessed by clicking on legal notices, until the bid is opened on Friday, December 15, 2023 at 9:05 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Tansey said this was north of 20, south of Lincoln Road in Wakeman Township. Ohio Public Works project, 74% covered by the grant.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

ADVERTISEMENT
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, December 15, 2023 until 8:59 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Butler Road Culvert Replacement. Bids shall be opened and publicly read aloud at 9:05 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than October 18, 2024.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the "Legal Notices" link or <http://www.huroncountyengineer.org> and clicking on the "Bid Information" link.

Advertise:
November 30, 2023

23-345

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE GREENWICH MILAN TOWNLINE ROAD & SCRANTON ROAD INTERSECTION IMPROVEMENTS PROJECT (HUR-CR 051-00.00 HUR-CR 170-00.00; PID 116003)

Bruce Wilde moved to adopt the following resolution:

REGULAR SESSION

THURSDAY

NOVEMBER 16, 2023

WHEREAS, the Huron County Engineer has received notification of the availability of Federal Funding for the Greenwich Milan Townline Road and Scranton Road Intersection Improvements project and therefore has requested approval for seeking bids for said project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the Greenwich Milan Townline Road and Scranton Road Intersection Improvements project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and on the County's website www.hccommissioners.com by clicking on the Legal Notices link until the bid is opened on Friday, December 22, 2023 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Tansey said this was for sign upgrades and paving for both the Scranton Road leg and Greenwich Milan. Currently there is a stop sign only on Greenwich Milan, they are going to make it a four way stop. Have received a federal grant to do this. They will be making upgrades for the next five years.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

ADVERTISEMENT
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, December 22, 2023 until 8:59 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Greenwich Milan Townline Road & Scranton Road Intersection Improvements HUR-C.R. 051-00.00 HUR-CR 170-00.00; PID 116003. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than **October 25, 2024**.

Bidders must comply with the prevailing wage rates as determined by the U.S. Department of Labor under the Davis-Bacon and related Acts.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the "Legal Notices" link or <http://www.huroncountyengineer.org> and clicking on the "Bid Information" link.

Advertise:
November 30, 2023
December 7, 2023

23-346

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES HOME VISITING FUND #144 AND DEVELOPMENTAL DISABILITIES FUND #110

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	144	00425	144	\$1,963.36		144	00400	144	\$1,963.36
		Workers Comp					OPERS HV		
	144	00500	144	\$15,000.00		144	00125	144	\$15,000.00
		Hospitalization					Salaries HV		
	110	00425	110	\$28,769.25		110	00475	110	\$79,769.25
		Workers Comp					Other		
	110	00200	110	\$100,000.00		11A	00125	110	\$50,000.00
		Equipment					Salaries SSA		
	11A	00425	110	\$16,000.00		11A	00400	110	\$15,000.00
		Workers Comp SSA					OPERS SSA		
	11B	00300	110	\$1,000.00		11B	00475	110	1,000.00
		Travel					Other Self ADS		

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose asked if they had a total. Mr. Ziembra said 144 was \$16,963.36 and 110 was \$145,769.25.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-347

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY MISCELLANEOUS ACCOUNT #040

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	040	00569	001	\$50,000.00		040	00570	001	\$50,000.00
		Misc. Other					Indigent fees		

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**Discussion:* Mr. Boose noted they were working on budget and asked if they needed to be thinking about this for next year’s budget. Ms. Ziemba thought so, they had some big court cases going on.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-348

IN THE MATTER OF APPROVING A REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) B-F-22-1BJ-1 (DRAW #3) SUBMITTED TO THE BOARD NOVEMBER 16, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a request for payment and status of funds report has been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS, the Board has reviewed the request for payment and status of funds report; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the request for payment and status of funds report as attached herein and certifies that the data reported is correct and that the amount of the Request for Payment is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**Discussion:* Ms. Ziemba explained this was in the amount of \$148,442. It was the first payment for the initial work on the elevator. Mr. Boose asked thought they were supposed to be working on this. Mr. Minor said from what he heard, the parts they were waiting on were not in.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

State of Ohio
Office of Community Development
Request for Payment and Status of Funds request

Submit to: OSCD OCD P.O. Box 1001 Columbus, Ohio 43216-1001		Name and Address of Grantee: Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		CDBG E.E. RLF Balance: CDBG Housing P.I. Balance: Home Program Income Balance:				
Contact Person Information Name: Ben Martens Phone number: (440) 553-3680 Email: benmartens@hcap.org		Grant Number: B-F-22-1BJ-1 Draw Number: 3		State Use Only Date: Voucher#: Warrant#:				
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Site Number	Amount Requested	Approved Activity/ Site Budget (\$)	Balance of Activity/ Site Budget (\$)
2	Huron Co. Elevator Project	2	Public Rehabilitation	N/A	N/A	\$148,442	\$162,000	\$13,558
Total Amount of this Draw:						\$148,442	\$162,000	\$13,558
Certification of Itemization of Expenditures: Two Authorized Signatures are Required I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.								
Date: 11/16/2023		Signature: <i>Leam Brady</i>			Title: PRESIDENT			
Date: 11/16/23		Countersignature: <i>Terry Boose</i>			Title: Vice President			
State Use Only:						Date:		
Approved:								

23-349

IN THE MATTER OF APPROVING A LEASE AGREEMENT BETWEEN CHRISTIAN BROADCASTING MINISTRIES (OWNER AND LESSOR) AND HURON COUNTY EMA (LESSEE)

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Art Mead, EMA Director, recommends entering into a lease agreement to place antenna equipment on the existing tower owned by Christian Broadcasting Ministries located at Township Road 187, New London, Ohio; and

WHEREAS, Christian Broadcasting Ministries agrees to provide tower space for the antenna(s) and furnish space in its' building at the base of said tower for the transmitter(s) as indicated in the attached Antenna Site Lease Agreement; and

WHEREAS, the term of the lease shall be for (5) five years at \$400.00 per month, \$4,800.00 per annum (first month and last month to be pre-paid). The contract to be renewed for an additional (5) five years at an increase of 15%; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves entering into the Antenna Site Lease Agreement with Christian Broadcasting Ministries, 3809 Maple Avenue P.O. Box 247 Castalia, OH 44824, for a five-year term in the amount of \$4,800.00 per annum. A copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady explained they were going to move the antenna to help cover a dead spot.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*Agreement on file

23-350

IN THE MATTER OF APPROVING AN AGREEMENT BETWEEN CLEVELAND COMMUNICATIONS, INC (hereinafter called the “Contractor”) AND HURON COUNTY (hereinafter called the “County”) FOR THE RELOCATION OF THE NEW LONDON TRANSMITTER SITE FOR HURON COUNTY

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, Art Mead, EMA Director, recommends entering into an agreement with Cleveland Communications to perform services regarding the Relocation of the New London Transmitter Site, for Huron County, Ohio and

WHEREAS, Cleveland Communications, Inc. agrees to perform, and carry out in a good and professional manner, the replacement of certain Communications equipment in accordance with the County’s request and the Contractor’s proposals submitted June 12, 2023, as modified through further discussions and negotiations between the Contractor and County; and

WHEREAS, the County agrees to pay the Contractor the amount of (\$146,966.93) One Hundred Forty-Six Thousand, Nine Hundred Sixty-Six and Ninety-Three Cents for the equipment and services outlined in Phase One of the Contractor’s Proposals; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves entering into an Agreement with Cleveland Communications, Inc. to perform services regarding the Relocation of the New London Transmitter Site, for Huron County, Ohio in the amount (\$146,966.93) One Hundred Forty-Six Thousand, Nine Hundred Sixty-Six and Ninety-Three Cents. A copy of the Agreement is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Agreement on file*

At 9:34 a.m. Joel Reidy, Network Administrator. IT county project updates.

Transportation

IT has removed all the abandoned IT equipment from the transportation area. Fireland’s Local agreed to leave a beta rack that was in a very convenient location. A new router and wireless access point have been configured and installed. The wireless repeaters are scheduled to arrive this week. North Coast Wireless has determined that they can provide internet and phone service to that location.

Internet service and phone billing needs to be determined.

SCAT has indicated that they are willing to pay for any service that they need for South Norwalk Rd.

It is the recommendation of IT that the county pay for internet service at that location which is \$156.20 a month, on a month to month contract, and SCAT pay for the phone service.

Once a contract is signed we can have the services up and running in approximately two weeks.

There is an issue with the liability clause that needs to be discussed. Mr. Strickler can provide details. Mr. Strickler indicated they have a limit of liability of up to what we pay them. He never agrees to that. Discussion regarding the liability terms and what could possibly happen. Mr. Boose suggested Mr. Strickler call North Coast and see if they could get things worked out.

Huron County Broadband

Additional equipment has not arrived yet. We had a citizen in the Monroeville area inquire if they would receive coverage under the proposal, and they can.

North Coast Wireless has provided the county with a map on the anticipated coverage of this project.

At 9:50 a.m. Steve Minor, Maintenance

Mr. Minor has a painter coming to look at the doors tomorrow. He is pretty sure he will be able to get to it this weekend.

Still waiting on people for the ramp.

Has an estimate for the flooring in the back entrance of the Office Building. The roof will be looked at tomorrow.

Catwalk has been looked at. They want to see the inside. Mr. Minor is meeting them tomorrow.

Auditor is done. He has requested new runners. They will get them for him. Elevator will be done on Black Friday. Lights are out in the hallway because of an energy saving program back in 2006. They are disconnected at the ballast. Mr. Armstrong is reconnecting them and converting them to LED.

Met with SCAT so they could look at some furniture. They had a truck; Mr. Minor showed them so many things they could use they are going to get a U-Haul.

Ms. Ziemba asked if he had figured out the outlet issue at 22 E. Main. Mr. Minor said Stively was meeting him there tomorrow to see if he can determine the problem and what it would take to fix it.

At 9:55 a.m. Chief Dave Ditz & Major Chuck Summers. Sheriff vehicle discussion. Mr. Brady explained they were trying to figure out what we have, what we got rid of and why we have so many old vehicles. Mr. Wilde had the list of titles he received from Ms. Stebel. He asked how we can have a title if we don't have the vehicle. Chief Ditz explained that when they allocate a vehicle to be removed from the fleet, they give it to Mr. Kleinhenz. At that point Mr. Kleinhenz takes over the process of selling the vehicle on GovDeals and handing it over to whoever buys it. Mr. Wilde said the title has to go with it; you can't sell a vehicle without the title. He said they need to look at serial numbers, find out if we have a title, and if the vehicle is not here, find the vehicle. Ms. Ziemba said that every year Ms. Stebel sends out a list. Somebody at the sheriff's office checks it and signs off on it. Chief Ditz thought the disconnect was when Mr. Kleinhenz received them and put them on GovDeals. Ms. Ziemba explained Mr. Kleinhenz does not put them on GovDeals, we do. Chief Ditz stated they give them to Mr. Kleinhenz, he handles it from there. Mr. Wilde said Ms. Stebel has given him the list from past years. It doesn't appear that four are being retired each year. But it was confusing because we haven't gotten them yet for this year. However, it didn't look like we are getting rid of four every year. Mr. Brady said for some reason we are showing titles, but they are not showing it on the sheriff's list of vehicles. Mr. Boose recommended that somebody sit down with Ms. Stebel, and maybe Mr. Kleinhenz, and go over everything. We need to make sure everything matches. Mr. Brady suggested Mr. Wilde also be involved. He thought we needed to do this very quickly, because if for some reason we have titles and no vehicles, we need to know how vehicles left with no titles. Mr. Boose was more concerned about getting the cruisers ordered so we don't lose the pricing. He suggested getting the new ones ordered so we don't lose the price, then we go back through and work on tying everything together. Mr. Brady was okay with that, he just wanted to make sure our chain of how we get rid of vehicles is properly executed. Chief Ditz said this is an easily workable issue. His concern was going forward. They are already down one cruiser. Mr. Boose pointed out they were using that as one of the four to be replaced. So, they are not getting an extra vehicle. Mr. Wilde was concerned about the cost. They would not get the price of a new vehicle from the totaled vehicle. Mr. Brady said he knew this F150 was on the lot, they would not have to wait for it. Chief Ditz said that one is not on the lot anymore, but they do have one ordered. It will be in first quarter 2024. It would be the same cost. Mr. Brady asked if they would use the truck as a road vehicle. Chief Ditz said they would, it that would be very helpful for him. He is the only one that drives a truck. At 2 a.m., if they have a lot of evidence to bring in, they call him.

Discussion on whether to order all four vehicles at the same time, or if they should just order the truck while it was still on the lot. It was decided to order all four vehicles on one P.O. and be done with it. Mr. Brady clarified they were working with the same dealer. Chief Ditz said yes. He explained one person owns multiple dealerships. They got the state contract under a different dealership, but it was the same program manager for the Dodge Durango. He did not like splitting up the fleet between the Dodges and Fords. He would rather wait until 2025 to get the cruisers they are ordering now. He said Ford redid the Interceptors, there won't be any 2024s. Will be 2025's, which they will start building in October 2024. They probably won't receive those until after 2025. They expect to receive the 2022 order in first quarter 2024. Mr. Boose reminded Ms. Ziemba they would need to encumber the money to pay for those. Ms. Ziemba said those were going to be encumbered for over a year; that was 2022 money. They would have to get that extended. She said they did not budget enough for the three new ones, plus the truck; they only budgeted \$250,000. To purchase them without the radios is \$261,797. There would need to be another transfer into that account line. Mr. Boose clarified they would need to transfer, then encumber. Mr. Wilde pointed out if the insurance company totals the one cruiser there would be funds coming back. Chief Ditz said the adjuster has looked at it. Mr. Boose is going to see CORSA tomorrow, he will mention it. Mr. Brady thought everyone was on the

same page. Mr. Boose said we are on the same page, including that everyone was going to sit down and figure out titles and vehicles. Mr. Wilde said he was already thinking about it; his first step would be to sit down with Ms. Stebel and go through everything.

Ms. Ziemba said the rest of the sheriff's request was \$12,000 for radios and \$2,000 for installation. She asked if that was something they wanted to budget with this year's money. Mr. Boose said it was. Ms. Ziemba clarified it should be included with the encumbrance. Chief Ditz said the reason for this was due to the fact the radios were getting older. Ms. Ziemba said with the radios the total request was \$275,797. Chief Ditz said he would get a firm quote; the number he gave them was an estimate. He thought he estimated a little high. Ms. Ziemba confirmed she could use the numbers for the vehicles to prepare the resolution.

Mr. Brady wanted to thank them for coming in. He appreciated it; he hoped the next commissioner board would continue rotating vehicles. Mr. Boose thought they should sit down and think about what they started seven years ago and the fact that these cars all now have an extra year on them. We had a plan to replace them, but we have added a year to every one of those cars based on the fact that we can't get the new vehicles. He wanted to sit down, figure out where they stand, and get a plan together.

While Chief Ditz was still there, Ms. Ziemba was hoping he could answer any questions they may have on the request to transfer money in 106. This was where they were moving from Policing Salaries to Policing Contract Services. Ms. Ziemba talked to Ms. Newton, who explained this was a wellness grant they received that is specifically for deputies and dispatchers. It is a mental health wellness grant for counseling services. It was a reimbursable grant; they did not have the grant during the budget process for this year. That is why it was not appropriately budgeted in their Contract Services. Chief Ditz explained they have a wellness app for their employees. The deputies and our dispatchers obviously respond to traumatic events. Every year the dispatchers and deputies have to meet with a mental health professional. Also incorporated into that, for any traumatic experience they get three free visits with a mental health professional to work through those issues. Mr. Brady asked if this money came from a grant. Ms. Ziemba explained they have to pay upfront, but then the grant reimburses them. She said they need to move \$5,000 from Salaries into their Contract Services so they can pay their invoices for the services they have received. The board agreed to do this. Ms. Ziemba will prepare a resolution for Tuesday.

At 10:30 a.m. the board recessed

At 10:45 a.m. the board resumed regular session.

IN THE MATTER OF TRAVEL

Bruce Wilde moved to approve the following travel request this day. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Lara Hozalski, HR/LP, to Columbus, Ohio for CLCCA Winter meeting on December 8, 2023.

SIGNINGS

Bruce Wilde moved to approve the Satisfaction of Lien for Becky and Gregory Ditch in the amount of \$3,481.50. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde



HURON COUNTY BOARD OF COMMISSIONERS

Terry Boose * Harry Brady * Bruce "Skip" Wilde
Vickie Ziemba, Administrator/Clerk

SATISFACTION OF LIEN

This is to Certify, that the conditions of a certain lien bearing the date of June 21, 2001, given by Becky and Gregory Ditch to Huron County to secure the payment of \$3,481.50, and recorded original in Volume 0117 Page 0917, of Huron County Records, for a total of \$3,481.50 has been fully complied with, and the same is hereby satisfied and discharged.

Signed this 16 day of November, 2023.

In presence of: Vickie Ziemba, Harry Brady, President

THE STATE OF OHIO)
COUNTY OF HURON)

Before me a Notary Public in and for said County, personally appeared the above named Harry Brady, and acknowledge that he did sign the foregoing instrument, and that the same is his free act and deed, this 16 day of November, 2023.

Notary Public seal for Cheri M. Crable, Notary Public, State of Ohio, My Commission Expires December 5, 2023.

Prepared by: Valerie Stebel, Administrative Assistant, Huron County Commissioners.

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195
419-666-3022 * 800-898-5072 * Fax: 419-663-3370
Email: main@hccommissioners.com
www.hccommissioners.com

Terry Boose moved to approve the Application for the Privilege of Paying Once a Month at the Huron County Transfer Station for Kluding Construction LLC. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

APPLICATION FOR THE PRIVILEGE OF PAYING ONCE A MONTH AT HURON COUNTY TRANSFER STATION

Page 2 of 2
Application: Paying Once a Month

Transfer Station Use Only:

References Check:

Table with 2 columns: Date, Report. Rows include MBS 11/15/23 and CARTER LUMBER 11/15/23.

Manager's Approval:

Date: 11/15/23

Commissioner's Approval: Harry Brady

Date: 11/16/2023

apppay@concomh.com

Form fields for Kluding Construction LLC including Company Name, Address, Owner/Manager Name, and Credit References (Civista Bank, Modern Builders Supply Inc., Carter Lumber).

I hereby sign that I understand that no new accounts will be opened or maintained without prior approval, with at least One Hundred (\$100.00) dollars per month to be charged. An extra monthly fee of 1.5% of the total amount due with a minimum of \$2.50 will be charged if bills are not paid by the 25th of the month the bill is mailed.

Signature: Ben Kluding, Owner
Title: Ben Kluding, Owner

OLD BUSINESS/NEW BUSINESS

Public Defender board had received a resignation from Casey Jacobs. This is a commissioner appointment. Ms. Jackson with the Public Defender's office has made the Huron County Bar Association aware of the position. You are not required to be an attorney for this position. Ms. Jacobs will try to make it to the December meeting if the position is not filled. Mr. Boose was hoping the current board would be able to recommend someone.

Mr. Boose mentioned they had received something from the state regarding the TID. They have given the TID to HCDC for a reason. HCDC needs to find answers and respond.

Mr. Strickler said Mr. Stephens had provided a resolution to apply for the county credit card. The statute says the commissioners apply; the bank asked that the treasurer apply. The treasurer said there is an Auditor of State bulletin that says it should be the auditor, since he is the fiscal officer. Mr. Stephens is looking for that Auditor of State bulletin. Ms. Ziemba said Ms. Schaffer will have it on Monday. Mr. Strickler thought we could apply for it on Tuesday; in the mean time we can adopt the policy. Ms. Ziemba said her plan was to do them both at the same time. Mr. Brady asked if they were applying for a master account, with individual cards? Mr. Strickler said there would be a master account, every department can have a card, but they have to ask for it. There will be a master credit limit. Ms. Ziemba wanted clarification. Either the auditor or the treasurer will apply for the credit card, but any entity within the county that wants to be included in it needs to get approval from the commissioners. Then the commissioners instruct the auditor or the treasurer to add them. Mr. Strickler said that was correct.

Budget discussion

Ms. Ziemba had added in all the numbers they discussed on Tuesday.

Coroner. Ms. Ziemba said she took the number they gave her, figured out his elected official increase and put the remaining in his Contract Services line.

Indigent. Mr. Boose asked if this needed to be increased based on what they did today – a \$50,000 transfer. Ms. Ziemba said it was a murder trial; they probably should put more in there. She was guessing they were just getting started on those trials. Mr. Boose knew the state was supposed to pick up part of this, but we have never done one; we need to protect ourselves and have money in there just in case. Ms. Ziemba asked how much they would like to increase the indigent line. It was currently at \$165,000. Mr. Boose suggested adding \$100,000. 040 goes up \$100,000; 041 goes down \$100,000.

Capital Improvements. Mr. Brady asked if they needed to move anything for the vehicles. Ms. Ziemba said they should, they had only budgeted \$250,000. Mr. Boose said they had increased it by \$25,000, he thought they were okay for now. They would look at it again in final budget. Mr. Boose thought they should make a note for any significant transfers they do to look at that line item in final budget.

Veteran's Services. Ms. Ziemba said she spoke to Veterans Services. Their board meets on Monday. They will go over their budget lines and get her their numbers. The bottom line won't change, but they will need to re-appropriate some lines. Ms. Ziemba will need that before they can pass budget.

Victim's Assistance. Ms. Ziemba had received an email from Victim's Assistance for 2024 funding for VOCA-B. Their request was \$88,530. Mr. Boose thought that was something to discuss for final budget. He thought they already put some money in for interim budget. Ms. Ziemba said that was just to get them through the 2023 budget. Mr. Brady said they will not have money in January. Ms. Ziemba said 2023 budget actually ends mid-December. The pay for the last two weeks in December is part of the 2024 budget. Mr. Wilde clarified there was no money for that. Ms. Ziemba thought they would need another transfer to cover that payroll. By the time that payroll gets to the auditor and posts, you don't have a meeting to do a transfer. Mr. Boose did not think they needed to make a final decision on what they were going to do with VOCA. We just have to have some money in the budget so that in January they can pay bills. He said they just need to plug in \$20,000 and explain there is no guarantee what the rest of the budget is going to be. He included that in the 099 amount - they have \$2,584,000 in there. Mr. Strickler pointed out they will need money for January, February & March – until the final budget is approved. He suggested they divide the \$88,000 by four, which would give them \$22,000. He asked if they could at least do that so the employees could get a sense they are going to have a job for the first quarter of the year. Either it gets funded or there are two unemployment claims. Mr. Boose thought Ms. Ziemba had muddied the water a little saying they needed it in December. It sounded like they would need to do two transfers. He asked if they would need to do a transfer, even though it was not paid until 2024. Ms. Ziemba was looking at the pay period. The first pay for 2024 starts on December 17, 2023 and runs through December 30, 2023. Which means the money needs to be there on Monday, January 1 so the bank can process the payroll on January 5. We would need to do that transfer before that time. Mr. Boose said that's why he already included enough to get them through the first quarter in 099. Ms. Ziemba explained payroll could not come out of 099, it would have to be transferred. Mr. Boost stated this was really going to affect carryover, because now we are going to have to do it in 2023. Ms. Ziemba said at least enough for the first pay. Mr. Brady said he would prefer to do it for the first quarter so they would not have to go back and do it again.

Mr. Boose thought now might be the time to discuss when the first meeting for 2024 would be. Normally it was on the first Tuesday in January. Ms. Ziemba would prefer they don't meet on January 2 and meet on January 4. If they do the reorganization on the first meeting, that is a lot. She would prefer the 4th. She will also talk to the auditor's office about this. As far as the last meeting in December, Ms. Ziemba asked them to keep in mind that she can always approve the bills. She looked at it yesterday, her authority is to approve any individual invoices that are \$50,000 or under, as long as the auditor verifies the funds are available. That is another option, if the auditor wanted to do a small claims schedule. Mr. Boose asked what if there is a big payment. Ms. Ziemba said that would have to wait until the next meeting.

Mr. Brady asked how much they wanted to transfer for Victim’s Assistance. Ms. Ziemba asked if they wanted the first payroll transferred in or the first quarter. Mr. Brady wanted first quarter. Mr. Wilde suggested the \$22,000. Ms. Ziemba said \$22,000 with the notation it was for it is for first quarter 2024 payroll. They will do this on Tuesday.

Ms. Ziemba asked Mr. Boose if the numbers she had matched what he had noted on his sheet from last week. He said they did. If they were okay with it, Ms. Ziemba will get this to Ms. Bursley at the auditor’s office. Ms. Bursley should have it ready for board approval on November 28.

Ms. Ziemba had an update from Ms. Hozalski regarding the sheriff’s cruiser they discussed that morning. CORSA did total it out and should be cutting a check shortly. After the deductible the county should receive around \$20,000.

At 11:31 a.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 16, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:31 a.m.

Signatures on File

**The following bids were opened for the Baseline Road Bridge Project on Friday, November 17, 2023.*

Baseline Bridge Replacement HUR CR 011-03.24 PID 113808										
Bid Opening: Friday, November 17, 2023 9:00 a.m.										
REF	ITEM	DESCRIPTION	UNIT COST	QUANTITY	UNIT	TOTAL COST	R & I CONSTRUCTION		GREAT LAKES DEMOLITION	
ROADWAY										
1	201	CLEARING AND GRUBBING, AS PER PLAN		LUMP		\$1,000	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
2	203	SPECIAL - EARTHWORK		LUMP		\$10,000	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00
3	606	SPECIAL - GUARDRAIL		LUMP		\$29,000	\$ 25,000.00	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00
						ROADWAY SUBTOTAL =	\$40,000	\$ 36,000.00	\$ 50,000.00	\$ 59,500.00
EROSION CONTROL										
4	832	SPECIAL - CONSTRUCTION EROSION CONTROL	\$ 1.00	1,000	EACH	\$1,000	\$ 1.00	\$ 1,000.00	\$ 1.00	\$ 1,000.00
						EROSION CONTROL SUBTOTAL =	\$1,000	\$ 1,000.00	\$	\$ 1,000.00
DRAINAGE										
5	611	SPECIAL - DRAINAGE		LUMP		\$1,000	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
						DRAINAGE SUBTOTAL =	\$1,000	\$ 1,000.00	\$	\$ 1,000.00
PAVEMENT										
6	304	SPECIAL - AGGREGATE BASE (INCLUDING STABILIZED CRUSHED AGGREGATE)		LUMP		\$20,000	\$ 15,000.00	\$ 15,000.00	\$ 17,500.00	\$ 17,500.00
7	441	SPECIAL - FLEXIBLE PAVEMENT (INCLUDING WEARING COURSE REMOVED)		LUMP		\$60,000	\$ 62,000.00	\$ 62,000.00	\$ 50,000.00	\$ 50,000.00
						PAVEMENT SUBTOTAL =	\$80,000	\$ 77,000.00	\$	\$ 67,500.00
TRAFFIC CONTROL										
8	630	SPECIAL - SIGNS AND SUPPORTS		LUMP		\$1,000	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
9	642	SPECIAL - PAVEMENT MARKING		LUMP		\$1,000	\$ 2,000.00	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00
						TRAFFIC CONTROL SUBTOTAL =	\$2,000	\$ 2,500.00	\$	\$ 3,500.00
STRUCTURES OVER 20 FEET										
10	202	STRUCTURE REMOVED, OVER 20 FOOT SPAN		LUMP		\$50,000	\$ 50,000.00	\$ 50,000.00	\$ 40,000.00	\$ 40,000.00
11	530	SPECIAL - STRUCTURE FOUNDATION		LUMP		\$350,000	\$ 177,801.00	\$ 177,801.00	\$ 275,000.00	\$ 275,000.00
12	530	SPECIAL - SUPERSTRUCTURE		LUMP		\$430,000	\$ 252,801.00	\$ 252,801.00	\$ 345,000.00	\$ 345,000.00
13	530	SPECIAL - MISCELLANEOUS STRUCTURE FOR DESIGN BUILD		LUMP		\$10,000	\$ 1,000.00	\$ 1,000.00	\$ 10,000.00	\$ 10,000.00
						STRUCTURES OVER 20 FEET SUBTOTAL =	\$840,000	\$ 481,602.00	\$	\$ 670,000.00
ENGINEERING AND ROADWAY SERVICES										
14	107	SPECIAL - UTILITY COORDINATION		LUMP		\$2,000	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00
15	107	SPECIAL - UTILITY WATER LINE RELOCATION		LUMP		\$2,000	\$ 1.00	\$ 1.00	\$ 5,000.00	\$ 5,000.00
16	690	SPECIAL - AS-BUILT CONSTRUCTION PLANS		LUMP		\$8,000	\$ 1,400.00	\$ 1,400.00	\$ 5,000.00	\$ 5,000.00
17	690	SPECIAL - FIELD SURVEYS		LUMP		\$8,000	\$ 6,500.00	\$ 6,500.00	\$ 10,500.00	\$ 10,500.00
18	690	SPECIAL - PRELIMINARY PLANS FOR DESIGN-BUILD		LUMP		\$25,000	\$ 35,000.00	\$ 35,000.00	\$ 135,000.00	\$ 135,000.00
19	690	SPECIAL - FINAL PLANS FOR DESIGN-BUILD		LUMP		\$10,000	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
20	690	SPECIAL - CONSTRUCTION PLANS		LUMP		\$10,000	\$ 2,500.00	\$ 2,500.00	\$ 10,000.00	\$ 10,000.00
						ENGINEERING AND ROADWAY SERVICES SUBTOTAL =	\$65,000	\$ 71,901.00	\$	\$ 193,000.00
MISCELLANEOUS										
21	100	SPECIAL - PROFESSIONAL LIABILITY INSURANCE		LUMP		\$5,000	\$ 1.00	\$ 1.00	\$ 5,000.00	\$ 5,000.00
22	103	SPECIAL - PREMIUM FOR CONTRACT PERFORMANCE BOND AND FOR PAYMENT BOND		LUMP		\$10,000	\$ 13,000.00	\$ 13,000.00	\$ 11,500.00	\$ 11,500.00
23	614	SPECIAL - MAINTAINING TRAFFIC		LUMP		\$10,000	\$ 6,000.00	\$ 6,000.00	\$ 10,000.00	\$ 10,000.00
24	623	SPECIAL - CONSTRUCTION LAYOUT STAKES AND SURVEYING		LUMP		\$5,000	\$ 5,000.00	\$ 5,000.00	\$ 10,500.00	\$ 10,500.00
25	624	MOBILIZATION		LUMP		\$36,000	\$ 34,200.00	\$ 34,200.00	\$ 50,000.00	\$ 50,000.00
26	SPEC.	LOAD RATINGS ANALYSIS		LUMP		\$5,000	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
						MISCELLANEOUS SUBTOTAL =	\$71,000	\$ 63,201.00	\$	\$ 92,000.00
						PROJECT TOTAL =	\$1,100,000	\$ 734,204.00	\$	\$ 1,087,500.00

*Highlighted items have been corrected