

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Patricia Didion, Citizen; Rich Marett, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector, Joel Riedy, Network Administrator, Steve Minor, Buildings & Grounds Supervisor

At 9:05 a.m. Public comment - none

23-325

IN THE MATTER OF TRANSFERRING FUNDS FROM CONTINGENCIES ACCOUNT #041 IN THE GENERAL FUND TO BOARD OF ELECTIONS ACCOUNT #020

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the #020 Board of Election’s account due to funds received from the Secretary of State for the 2023 Primary election; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the transfer of moneys as follows:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	041	00572	001	\$11,685.81		020	00350	001	\$4,000.00
	Contingencies –transfers					Board of Elections – PEO			
						020	00525	001	\$7,685.81
						Board of Elections – Contract Services			

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady explained this was a reimbursement for the August 2023 special election. Mr. Boose said the Board of Elections needs these funds to get through the current election.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-326

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for appropriation adjustments; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	022	00175	001	\$15,000.00		022	00525	001	\$15,000.00
	Buildings & Grounds Supplies					Buildings & Grounds Contract Services			

and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose has looked over their accounts. It is nice if, when we go over in one account, we can pay for it out of another account. The fact that they had \$15,000 left says a lot about how Buildings & Grounds controlled spending. They had a lot going on this last year.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
 Aye – Harry Brady
 Aye – Bruce Wilde

23-327

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment within the Sheriff #023 and Jail #036 accounts; and

WHEREAS, the Board of Huron County Commissioners finds the requests to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

FROM:	Dept	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	036	00125	001	\$22,000.00		036	00126	001	\$22,000.00
	Jail - Salaries					Jail – Overtime			

and further

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose thought this was the second time they had to move from Salaries to Overtime. He understood when you have people out on medical, but you are still paying them. He did not understand how there could still be money in Salaries to do that. He thought maybe that meant they didn't have enough employees. He has not had a discussion with the jail to find out if they are having a hard time finding people. He would like to know what they are doing about the staff shortages.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

23-328

IN THE MATTER OF APPROVING THE HURON COUNTY IRS 125 CAFETERIA PLAN (125 PLAN)

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a review of the Huron County IRS 125 cafeteria plan (125 plan) as presented by WageWorks, the county’s 125 plan administrator, has been performed;
and

WHEREAS, the review resulted in the production of an only slightly revised 125 plan in accordance with IRS standards;
and

WHEREAS, the plan has been reviewed by the Human Resource office, the office of the County Auditor and the office of the County Prosecutor, and from their collective understanding is in line with the general practices surrounding 125 plans; and

WHEREAS, this Board desires to maintain a 125 plan, and maintain compliance of same; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the adoption of the proposed Huron County IRS 125 Cafeteria Plan for 2024, as attached hereto and incorporated herein, and appoint and authorize the HR Director as the administrator of said plan to execute any documents related to the plan; and further

BE IT RESOLVED, that the foregoing Resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Boose explained when you offer health care related plans, such as what the county does with Allstate and Aflac, you have to put a plan together and approve it every year so the employees can purchase the services. This allows us to provide more benefits without it costing us anything.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

23-329

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-21-1BJ-1 (DRAW #21) SUBMITTED TO THE BOARD NOVEMBER 2, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board’s certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Ms. Ziemba said this was for Administration/Fair Housing in the amount of \$2,500.00.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-330

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD NOVEMBER 2, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

EMA/911 Fund #193

Cleveland Communications	Microwave realignment for radio tower	\$8,320.00	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

***Discussion:** Mr. Brady said this was due to storms knocking them out of alignment. This is part of the communications system in the county. Mr. Boose said this was affecting the communication in the southern part of the county.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

SIGNINGS

Bruce Wilde moved to approve signing the letter to the local schools regarding the school resource office contracts. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose*
- Aye – Harry Brady*
- Aye – Bruce Wilde*

REGULAR SESSION

THURSDAY

NOVEMBER 2, 2023

Brad Cooley, Superintendent
Norwalk City School District
cooleyb@norwalktruckers.org

Will Snyder, Superintendent
Western Reserve Local Schools
wsnyder@western-reserve.org

Benjamin Chaffee, Superintendent
South Central Local School District
Bchaffee@south-central.org

Brad Romano, Superintendent
New London Local School District
bromano@nlschools.org

Kristin Kaple-Jones, Superintendent
Monroeville Local School District
kjones@monroevilleschools.org

Jeff Ritz, Superintendent
Willard City School District
ritz.jeff@willardschools.org

Brad Turson, Superintendent
Plymouth-Shiloh Local School District
Bturson@plymouthk12.org

Re: School Resource Officer Program

Ladies and Gentlemen:

Recently Huron County has seen an increase in the number of schools interested in using a school resource officer provided by the Huron County Sheriff. The Board of Huron County Commissioners wanted all school districts to be aware of what is required, by law, when a school resource officer is provided.

According to Ohio Revised Code Section 311.29(D), contracts for a school resource officer:

“ . . . shall provide for the reimbursement of the county for all costs incurred by the sheriff for such policing including, but not limited to, the salaries of deputy sheriffs assigned to such policing, the current costs of funding retirement pensions and of providing workers’ compensation, the cost of training, and the cost of equipment and supplies used in such policing, to the extent such equipment and supplies are not directly furnished by the contracting subdivision, authority, county . . . ”.

Every agreement for a school resource officer must provide for the reimbursement of *all* expenses incurred for that deputy during the time he or she is on duty as an SRO. The Board of Commissioners will be working with the Huron County Prosecutor’s office to establish a method of determining those costs that are not readily ascertainable. This will allow the county to provide a contract that is consistent for all school districts for the provision of this service to each district.

Please be advised that if you currently have a contract with the Sheriff the contract amount may or may not be correct according to the guidelines outlined in the Ohio Revised Code.

The Board of Huron County Commissioners intend to continue to monitor the school resource officer program to ensure all proper statutory procedures are being followed.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS
Terry Boose, Harry Brady, Bruce Wilde

Cc: Sheriff Todd Corbin

IN THE MATTER OF TRAVEL

Terry Boose moved to approve the following travel request this day. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

- Joel Riedy, Network Administrator to Millersburg, Ohio to review Holmes County Courtview 3 case management system on November 8, 2023.
- Harry Brady, Commissioner, to various locations for CEBCO Board of Directors meetings on various dates in 2024. **schedule on file*

At 9:40 a.m. Joel Riedy, IT updates
Transportation

IT inspected the cabling, and determined that most of the cabling is not viable, and IT is planning on implementing a wireless network for that location.

Spectrum and North Coast Wireless have been asked to provide quotes for internet and phone service. Spectrum stated they could not support voice at that location unless the cabling was replaced. North Coast Wireless conducted a site survey to determine what speeds that they can offer. County IT has the equipment in stock but will have to order replacements to replenish supplies. The results of the site survey should be in 11/2/23.

Huron County Broadband

As of 10/31/23 more than half of the equipment has arrived. NCW is still planning on the first towers going live towards the end of December.

NCW has also stated that they believe they are going to be able to over deliver on the broadband project, and be able to service the area with 300 megs down with 100 meg up in most locations, and in some locations, there is a possibility that they can deliver 1 gig wireless.

Steve Minor, Maintenance updates

Mr. Minor has contacted three contractors about the Courthouse sandstone. None of them have been out to look at it yet. Mr. Boose said he and Mr. Wilde looked at it last week. The handrail and a lot of other things are going to need to be fixed. Mr. Minor is hoping once the sandstone is removed they will be able to tell if the decking was damaged.

Dog Warden floors are done.

The air handler and unit has been replaced at Family Life Counseling.

There are two air handlers being installed at the Administration building. There are another two ordered. Mr. Wilde asked if that was why we had air instead of heat. Mr. Minor said that was something different and hopefully it was remedied with a thermostat adjustment.

Mr. Boose has asked Mr. Minor and Mr. Welch to put together what needs to be completed for the Administration building, specifically HVAC and the roof, for next year's budget. Mr. Minor said Air Force One has given them a rundown of what it would take to get it going in the spring. We also had them check out the boiler. It will need some minor repairs. These have already been approved. The roof needs replaced or sealed. We have three quotes, but those quotes are six months old. One is membrane overlay, one is rubberized roof coating and one is an acrylic roof coating.

Mr. Boose asked Ms. Ziemba about the new bid thresholds. \$75,000 is the new limit, but then you can approve up to 20% over. Mr. Strickler clarified it used to be 10%. Mr. Boose thought that meant they could go to \$90,000. Ms. Ziemba explained you can go 20% over if you bid it. But it doesn't apply if you don't bid. Her question to CCAO was, when you bid you can do up to 20% over the engineer's estimate. What if your bid is within that amount, you enter into contract, then end up with change orders – where is the cap there? Is it still within that 20% of the engineer's estimate, or is it 20% on top? CCAO is supposed to be checking that out.

It was recommended the parking lot at the Administration building be sealed and striped next year.

Mr. Minor is getting an opinion as to whether the cooling tower can be refurbished, repaired or replaced.

They have interviewed three people for the HVAC position. They called one person, but he turned it down. They do have a price from Air Force One for a one-year contract. Mr. Minor thought that would be very beneficial. Mr. Boose said he would like to proceed with that contract. Ms. Ziemba said she will have a resolution for Tuesday.

Mr. Minor said the back entrance of the Office Building doesn't have heat. There is a small furnace from 1991 that has quit. There is also a leak somewhere in the ceiling. You can see the damage in the light fixture and the drywall. Mr. Boose thought that, unless it was a small amount that could be done out of the Buildings & Grounds budget, it should be put in next years' budget. Mr. Minor said he was hoping to tarp it for the winter. There were also several tiles in the floor that were broken. He thought something would need to be done with that next year also.

OLD BUSINESS/NEW BUSINESS

Administrator/Clerk update: Mr. Boose told Ms. Ziemba he did not want to discuss ARPA and budget just yet. Ms. Ziemba asked if he wanted to discuss the outstanding issues. He did.

- Landbank Loan. Ms. Ziemba asked Mr. Strickler if he had found the digital copy of the information. He had not; he did not think there was any urgency. Mr. Boose said he spoke to Dave Weisenberger. The Executive committee of the Land Bank is working on getting them a number. The discussion was what specifically the loan money would be used for, and when and how it would be paid back. They are taking some time to make sure they come up with the right number.
- Family Life Counseling lease. Mr. Boose was supposed to speak to Dr. Burggraf, but he thought Mr. Wilde might want to speak to his contact. Mr. Wilde asked if the lease was due. Mr. Boose said no. About two months ago when they were starting to prep what they were going to do when Senior Services moves out, the question came up as to what buildings were going to remain out there. Did it make sense to leave that one building in the middle of that spot, especially thinking about the age of most of that building. Mr. Boose thought before we do anything we should probably sit down with Family Life Counseling and talk about what their future needs were. Mr. Brady was not sure we want to keep that building. Mr. Boose did not think it made sense, but the people that are in there are providing a much-needed service. Mr. Wilde will get ahold of his contact at Family Life Counseling.
- There was an email from Alex McCoy regarding the TID – Transportation Improvement District. Mr. Boose said Huron County Economic Development was being audited by the state. The state had a lot of questions, but HCDC could not find the file. Ms. Ziemba said there was an email asking for Mr. Strickler’s help with something. Mr. Strickler said we need to find the resolution that created it. Ms. Ziemba said we have it; she has given Mr. McCoy all that information. Mr. Boose thought everything had been resolved.
- New London Tower. Mr. Strickler said he revised the agreements and sent it to Steve Bond, the law director for New London. He still has not heard back from him. He will call him and tell him we are going to remove the antenna and deal with the agreement later. Mr. Mead has also been asking him about it. The only thing he changed in the contract was the math. Ms. Ziemba said she spoke to John Chapin, who told her there was just a clause that you have to give a 90-day notice that you are withdrawing. Mr. Chapin was going to check to see who had the contract.
- SCAT Board. Mr. Brady said the issue is that the SCAT board also meets on Tuesdays. Ms. Habig was working on getting this changed. They did not have a quorum at the last meeting to do this.
- Ms. Ziemba said she had received an email from the sheriff indicating he was “. . . *running into a huge problem. The county commissioners are withholding the 9-1-1 money for dispatching fees. I use that money to pay for a 9-1-1 fee that the state charges the sheriff to have LEADS. If they plan on withholding that money then I need to know where the money is going to come from to pay for the LEADS. If you check the claims schedule from past years you will see that this is nothing new.*” Mr. Boose said, to answer that last statement, over the last few months that the commissioners have reviewed that budget, they have seen things that may have been done a certain way in the past but may not fit Ohio Revised Code. In Mr. Boose’s opinion, LEADS is an expense of the sheriff’s department and it has nothing to do with 9-1-1. Mr. Strickler said to be fair, many times dispatch will run LEADS printouts for the deputy during dispatch. He understood what Mr. Boose was saying, but it is a related expense. Mr. Boose agreed it was related, but it was not an expense that was added to his budget when he decided to provide those services for the villages. It used to come from the village itself. Mr. Strickler said it was 9-1-1/Countywide Communication money. Mr. Boose didn’t think it fits that category. Mr. Brady did not think it did either. Mr. Strickler noted the sheriff was not charging the municipal subdivisions anymore because it is being paid for by the 9-1-1/Countywide Communications levy. Mr. Boose said the general fund was paying those expenses. It shouldn’t be coming from levy money that could be used for other things. We have a whole abundance of things per yesterday’s meeting. Mr. Brady clarified that dispatching was covered in his budget under the general fund. It is a policing function, the revenues need to offset the expenses out of the same account. Ms. Ziemba asked if they were saying that this should come from the general fund. Mr. Boose said he was saying it should come from his regular budget. Ms. Ziemba pointed out that we know he didn’t budget that this year in 023 or 036. She asked if they had any suggestions. Mr. Boose said his suggestion moving forward, if he has money for it in any of his other accounts, he needs to transfer it over. At the end of every year the sheriff encumbers money that ends up not being spent because there is no reason to spend it. He thought the sheriff should find it in his budget. Mr. Boose said the reason he was making an issue out of it, we need to start paying for things out of the right account. Ms. Ziemba said she would respond to his email.
- A request came in from Chief Deputy Ditz at the sheriff’s office to start looking at vehicle purchases for 2024. Last year they decided to start looking at vehicles in the fourth quarter before prices went up. Mr. Boose would like to have the sheriff’s office come in. There are a ton of questions. For instance, they told us a car was t-boned. Usually when that happens you total it. The picture they sent shows a dent around the rear fender. He can’t tell if the tire is flat or just low. Their opinion was it was totaled. It could be, but from the picture Mr. Boose did not think it looked totaled. He wanted more information. He also thought they had an informal agreement that if we purchase four new vehicles, then four vehicles come off the road. Mr. Strickler agreed it had always been an informal agreement. Mr. Wilde thought we don’t even know how many cars they have. Mr. Boose

said we do know that there are cars that are used for nothing but school resource officers that we have never had before. He did not know where they were at with cars. Now the sheriff was asking for three new vehicles and a truck. Mr. Boose thought they were going to replace the car that was totaled with the truck. Mr. Strickler agreed, saying the truck was on the lot and available right now. Mr. Boose thought they should take one of the cars a school resource officer was using and use that. He had been shocked to learn the school resource officers were using cruisers. Mr. Wilde pointed out they will have one additional vehicle next year because the county will not be supplying the Norwalk CSD school resource officer. Mr. Brady would like to see a list of exactly what vehicles we own. Mr. Boose agreed. He suggested getting a list of vehicles from the sheriff's office, as well as who each vehicle is assigned to. He wanted to see this before he was willing to sign a contract for new vehicles.

- Mr. Brady had a message from Mr. Sparks, who has been looking into low flying aircraft signs for Route 601 with ODOT. ODOT responded that they don't see a need for this. Mr. Brady noted that Route 601 was right at the end of the runway and there were a lot of low flying planes in that area.

At 10:40 a.m. the board recessed

At 10:50 a.m. the board resumed regular session

OLD BUSINESS/NEW BUSINESS *continued*

- Credit card. Ms. Ziemba said before she went on leave, there was a group of them that met about credit cards. She asked where they were at on it. Mr. Boose said it was on his list to discuss; they talked about it at CCAO. He did not know where they were, but they need to move. Mr. Strickler thought we had received the agreements and Mr. Stephens was reviewing them. As far as the policy, all he will have to do is amend the existing policy to comply with the amended statute. Ms. Ziemba said the hold up has been which credit card the county is going to use. That is what the prosecutor's office has been reviewing.

Commissioner Boose update

- 9-1-1 TAC meeting review. Mr. Boose thought it went well as far as clearing some things up. He thought they understand the purpose of the committee. It was made clear it was an advisory committee only. From there it goes to a planning committee, which is still an advisory committee only. Then the commissioners make the final decision. It was also made clear that advice is really needed on the issues. They have a lot of wants and needs, but there is a limited amount of money. Mr. Boose suggested they form two subcommittees. One to be a second set of eyes on the budget. Ms. Spears had a handle on things and provided a lot of documentation. Mr. Boose thought they should have a subcommittee to prioritize, but they preferred to do that as a group. Mr. Brady noted they had immediately started prioritizing while they were sitting there. Mr. Boose was pleased they had received all the information they had asked for a head of time.
- Mr. Boose wanted to mention that Job & Family Services had a single audit performed and everything that needed to be done was done. They received a glowing report back. He wanted to thank them.
- Chamber of Commerce 2024 community guide. They are looking for a comment from the commissioners by November 7. Mr. Boose thought the president should put something together. Mr. Brady will stop at the Chamber this afternoon.
- Mr. Boose said they received an email from someone regarding the airport. Mr. Brady and Mr. Sparks took care of it.
- OSU annual advisory meeting and luncheon on Tuesday, November 14. They may or may not make it on time, but Mr. Boose has already talked to them.
- Professional business center awards are at the Parish Center at 7 a.m. on that same day.
- Health insurance meetings for open enrollment were held yesterday. Mr. Boose thought they did a good job.
- OneOhio opioid settlement money. The new state director and their assistant are now on board. We received an email from them saying they were making changes. The representative for Region 19 ended up talking to them and explaining they had already made a lot of decisions. The director will be at their next meeting.
- Healthy Aging grant application. There was not a lot of time to do this. Ms. Minor offered to take care of the application, so it went through them. This was a significant grant - \$236,564.57. Job & Family Services is handling all the administration and the reporting. Discussion regarding the 20% allocated for housing and how difficult it would be to use this.
- Review of Auditor's letter. Ms. Ziemba said there were questions that needed to be answered:
 - Ms. Ziemba said it was up to the commissioners if they feel comfortable saying there will be anything remaining in 041/Contingencies. They have transfers of \$246,000. Mr. Boose thought there was a little bit left over in there. He was not willing to say that we were not going to spend that money. There was not a whole lot in there, we may need it between now and then.

- Mr. Boose was confused as to whether Mr. Tkach had everything he needed. Ms. Ziemba said she has not answered anything. She sent them the information while she was off and she did not know if they had addressed it or not. Ms. Ziemba did not think they would have any money in 021; it was all accounted for. Mr. Boose said the same thing for 040. Ms. Ziemba agreed that was pretty close as well.
- Mr. Boose wanted to discuss 099. He explained that, in order to get the estimated revenue for next year, Auditor Tkach wants to know if the commissioners expect to use all the money in their accounts, or if they expect to turn some back in for next year. That is what they have been discussing. Our budget last year was fairly tight. So, rather than cut back other departments, the commissioners cut back a lot of their budget and made it really tight. That means there is not going to be nearly as much rollover in our accounts. The Auditor needs that information to give us an estimate so we can start next year's budget. Next year he will update it exactly, so we will have an exact budget number. Account 099 is a catchall account. We put money in but we can't actually spend money out of there. We have to transfer it to one of our other accounts. So it has a lot of our capital improvement items in it. Some of the capital improvements we accomplished this year, some we didn't. We are going to let him know what projects are not going to get done so that is money that will roll over for next year.
- Mr. Boose asked when they officially pay the bonds. Ms. Ziemba said they transfer that money to be paid in December. When Ms. Schaffer is ready to make the payment she will tell us to make the transfer. Mr. Boose said we know what the bond payments are going to be.
- Victim's Assistance grant is already transferred.
- Mr. Boose asked if they transferred the prosecutor new attorney money. Mr. Strickler asked if he was referring to the Title IV. He was. This had not been done. Mr. Strickler said he anticipated those monies would go down. They have been getting more money every quarter, but they are not to the point of self-sufficiency yet.
- Transportation startup. They put \$315,000 in for transportation startup. Mr. Boose asked if they would need money to get SCAT going. Mr. Brady said ODOT has \$300,000 set aside for the name change. Mr. Boose thought they may need something in there for next year. Mr. Brady said there was nothing he was aware of except potentially the cost for the wireless. Mr. Boose said of the \$315,000 they could probably turn \$250,000 back in. Everyone agreed.
- Mr. Boose asked about Juvenile Dependency Court. Ms. Ziemba said that has already been done.
- Clerk of Courts. Mr. Boose said she was not indicating she needs that money. After checking, Ms. Ziemba said it was originally \$25,000. They put \$2,309 into the Clerk's budget because she needed it right away. Ms. Ziemba thought it was because she needed to bring people in for training. Mr. Boose did not think they needed that money, they could put the \$22,691 back.
- Next was the ½% that goes to Jail Permanent Improvement/315. Ms. Ziemba thought they typically do this at the beginning of the year, but she did not see a resolution where it was transferred. Mr. Boose said the easy way was to look at the account. Ms. Ziemba said it had not been transferred.
- Mr. Wilde confirmed that Victims Assistance had been paid. Mr. Strickler said they did two transfers for them, one for the match, and then the additional \$12,000 for the other two employees. Ms. Ziemba said before that they had given them \$24,000.

Mr. Boose thought that was all the answers to all the questions. Ms. Ziemba said she will also answer the question about the last meeting of they year: the intention is to not meet that last Tuesday of the month, however, they can if there is an emergency.

Ms. Ziemba said the dollar amount they have given her to send back to the Auditor is \$472,691.00.

Budget. Mr. Boose said Ms. Ziemba gave them a good start on the budget this weekend. He did not think there was a lot to work on yet. He did want to recommend that they start looking at some of the things that were commissioner decisions, such as Transfer, Miscellaneous, Contingencies, Capital Improvements. He felt it never hurt to get started on those so Ms. Ziemba can have some numbers.

Mr. Boose also wanted to make the suggestion that Mr. Welch and his staff start looking at 022. He was concerned there could be some significant changes. In the past it was just "the same as last year". But we are running out of money in several of the accounts. Ms. Ziemba said Mr. Welch and Mr. Minor planned to go over it next week. She thought they may be able to start with what they know needs to be done. Mr. Boose said he wanted to get working on ARPA, which could help Mr. Welch do his budget for next year.

Human Resources was something else they would have to address, with Ms. Milks retiring on January 31. Ms. Ziemba said Ms. Hozalski was working on her budget. She will meet with her to discuss a plan for next year.

Discussion regarding the phone system for SCAT. Ms. Ziemba thought SCAT would handle their own phone

system, they would not go through the county. She would talk to Mr. Riedy to make sure he was working with Ms. Habig to get what they need. Mr. Boose just didn't want to get to January 1 and find out SCAT didn't have what they need.

ARPA. Ms. Ziemba suggested having all three of the commissioners come in with an idea of what they would like to do with the ARPA money. That way they would have a good starting point. Mr. Boose asked if they could get an update as to the dollar amount they were spending on internet infrastructure as part of that \$1.3 million bucket. Also, the amount of money they had set aside for McDonald Hopkins. Ms. Ziemba said it was \$145,000/year for three years; we are in year two. Mr. Boose asked where we stand on that contract. Ms. Ziemba said they have only received two bills. The most recent bill went through August and was \$50,000. She thought last year was less than \$20,000. Mr. Boose was asking because we are running down on time. That \$1.3 can only be used for very specific purposes. He wanted to make sure we have enough very specific purposes to use all of that money. Ms. Ziemba said the internet infrastructure bid was \$899,000; they had budgeted \$1 million. She thought they should ask Mr. Riedy - if we do an amendment, can we add on sites to use up the rest of the money? Mr. Boose agreed; he did not want to give the money back to the federal government. He thought if they had \$1.3 million, he would like our estimate to be \$1,350,000 or \$1,400,000. If the money goes over we can take it out of the \$10 million revenue replacement if we need to.

Agenda discussion. Mr. Brady asked Ms. Ziemba to assign a time for an ARPA discussion when she is putting together the agenda for next Tuesday. Ms. Ziemba said she would try, she was trying to schedule the sheriff in for a discussion on vehicles. Mr. Boose thought they needed to rethink the executive session scheduling. He doesn't like having more discussion after executive session. They have some serious discussions and nobody is here because they all left. Ms. Ziemba said one of the things she has suggested, but they didn't like it, was putting the executive session at the end, but not assigning a time. Mr. Boose said he liked the idea, it made sense. The only problem with that was trying to schedule people to come in for executive. Ms. Ziemba said she typically stays in contact with them to let them know how the meeting is going. She pointed out the executive session is usually at their request, so they are going to be available. Mr. Boose said he has had calls from the media asking if they did anything after executive session. He has a tough time answering because we may have talked about five different things. What was important to him may not include everything discussed. He didn't want to make it look like they were hiding anything. A lot of times he tells them to listen to the minutes.

At 12:38 p.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 2, 2023.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:38 p.m.

Signatures on File