

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Harry Brady and Bruce Wilde. Terry Boose absent

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Matt Roesch, Norwalk Ohio News; Roland Tkach, Auditor.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the October 24, 2023 and October 31, 2023 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the October 24, 2023 and October 31, 2023 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

23-362

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register Payment Batch #370271 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

Huron County
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Contains multiple rows of financial data for various departments and accounts.





**Claims Register for Payment Batches**

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
11/22/2023	Access Commissions	370271	2023-040201	October Salary Deposit 10/31/23	\$22,400	
11/22/2023	Intelle Calling Solutions	370271	2023-040201	October Phone Use	\$4,162.86	
11/22/2023	Account 635-635-00260 (Expenditures) Total	370271	2023-040201	October Commodity stock	\$17,237.74	
Department Commodity Trust Total:					\$17,237.74	
Fund 640 - Commodity Trust Fund						
11/22/2023	Ray Allen Manufacturing LLC	370271	2023-040211	Lease for Crane & Hoist	\$149.00	
11/22/2023	Nicholas E. Blaisford	370271	2023-040211	Print color for Covid	\$198.88	
Department Commodity Trust Fund Total:					\$198.88	
Fund 640 - Commodity Trust Fund Total:					\$198.88	
Grand Total:					\$72,628.74	

Sign 1 *Larry Brady* Sign 2 *Toby Boone* Sign 3 *Russell*

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At 9:05 a.m. Public Comment – none

23-363

**IN THE MATTER OF REPEALING AND REPLACING RESOLUTION 23-141 AND AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF COMMUNITY ENHANCEMENTS AN APPLICATION REQUESTING UP TO \$1,050,000 OF PROGRAM YEAR 2023 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS, Resolution 23-141 IN THE MATTER OF AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AN APPLICATION REQUESTING UP TO \$1,050,000 OF PROGRAM YEAR 2023 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM FUNDS, AND PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM,** as adopted on March 28, 2023, needs to be repealed and replaced to reflect the updated name and requirements; and

**WHEREAS,** the Ohio Department of Development, Office of Community Enhancement (OCE), provides financial assistance to local governments for the purpose of addressing local housing needs; and

**WHEREAS,** Huron County plans to identify its affordable housing needs through OCE’s required planning process of consulting with local housing service providers in Huron County, and evaluating local and distress criteria; and

**WHEREAS,** Huron County desires to participate in the Community Housing Impact & Preservation (CHIP) Program, to provide housing rehabilitation and repairs, rental assistance and other housing services to low and moderate income residents; and

**WHEREAS,** Huron County intends to partner with the Cities of Norwalk and Willard in order to maximize grant funds and improve the potential to be funded; and

**WHEREAS,** the Board of County Commissioners of Huron County has the authority to apply for and administer CHIP program funds on behalf of the County and City partners; and

**WHEREAS,** the Board of County Commissioners of Huron County understands their responsibility and authority over the entire CHIP program funds; and

WHEREAS, appropriate Public Hearings will be held to receive public input for the application; and

WHEREAS, the Board of County Commissioners of Huron County completed procurement requirements consistent with Department of Development, OCE’s Program Policy Notice 21-03 and the Huron County processes procure Great Lakes Community Action Partnership (GLCAP) to act in connection with the application and to provide assistance in program design, administration and implementation; now, therefore

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF HURON COUNTY, STATE OF OHIO:**

**SECTION 1.** That the President of the Board of Commissioners of Huron County is hereby authorized to submit an application via Ohio Community and Energy Assistance Network (OCEAN) for funding to the Ohio Department of Development, Office of Community Enhancements, for up to \$1,050,000 in PY23 CHIP program funds.

**SECTION 2.** That the Board of Commissioners of Huron County hereby selects and authorizes GLCAP to prepare said application on behalf of the Huron County Commissioners and procures and designates GLCAP to administer and implement the CHIP program, should it be funded.

**SECTION 3.** That the Board of Commissioners of Huron County hereby understands and agrees that participation in the CHIP program will require compliance with program guidelines and assurances.

and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba explained they requested a “Whereas” be put in stating the county understands it is their responsibility to administer the CHIP. They also changed their name from Office of Community Development to Office of Community Enhancements.

The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-364

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND CONTINGENCIES ACCOUNT #041 TO COMMON PLEAS COURT ACCOUNT #008**

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, a transfer of funds is needed for the Common Pleas Court Account #008 salary line ; and

WHEREAS, the Board of Huron County Commissioners finds the requests to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	041	00572	001	\$31,000.00		008	00125	001	\$31,000.00
		Contingencies					Common Pleas - Salaries		

and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the appropriate journal entry; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-365

**IN THE MATTER OF ENTERING INTO AN INDEPENDENT CONTRACTOR AGREEMENT ON BEHALF OF THE HURON COUNTY EMERGENCY MANAGEMENT AGENCY (EMA) AND LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AND MICHAEL FREY TO PROVIDE CONSULTING SERVICES TO HURON COUNTY**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron County EMA Director recommends a partnership with Michael Frey to provide consulting services to Huron County as follows:

- 1) Input of 2023 Chemical Inventory into the Huron County CAMEO Database (\$964.00);
- 2) Update of Hazard Analysis Maps and MARPLOT Map Layers (\$580.00); and

**WHEREAS**, Michael Frey submitted a proposal to complete the above services on or before September 30, 2024 for a total sum of \$1,544.00; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves entering into an Agreement with Michael Frey on behalf of the Huron County EMA and LEPC for the above listed services and as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*Agreement on file*

23-366

**IN THE MATTER OF TRANSFERRING FUNDS FROM THE TRANSFER OUT ACCOUNT #099 TO THE PROSECUTOR TITLE IV-E FUND #162**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners desire to transfer funds into the Prosecutor Title IV-E Fund #162 for an assistant prosecuting attorney per the agreement between the Huron County Department of Job and Family Services, Children Services Agency and the Huron County Prosecutor’s Office, approved by Resolution 22-376 on December 6, 2022; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the transfer of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	099	00600	001	\$52,000.00		162	10600	162	\$52,000.00
		Transfer Out					Prosecutor Title IV-E		

and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor’s office will make the journal entry to the account;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

23-367

**IN THE MATTER OF APPROVING THE WIRELESS SERVICE AGREEMENT BY AND BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS AND NORTH COAST WIRELESS COMMUNICATIONS FOR THE 306 B SOUTH NORWALK ROAD PROPERTY**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Joel Reidy, Network Administrator, recommends entering into a Wireless Service Agreement with North Coast Wireless Communications for the 306B South Norwalk Road Property; and

**WHEREAS**, the Agreement is for a one-time internet installation cost of \$100 and a monthly reoccurring internet charge of \$156.20; and

**WHEREAS**, the term of the agreement is for 24 months after the date of successful installation; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves entering into the Wireless Service Agreement with North Coast Wireless Communications as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** The County will cover the cost of the internet at the building.

The roll being called upon its adoption, the vote resulted as follows:

- Absent – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*Agreement on file*

23-368

**IN THE MATTER OF ADOPTING A TEMPORARY APPROPRIATION MEASURE FOR MEETING THE ORDINARY EXPENSES OF HURON COUNTY FOR 2024 (INTERIM BUDGET)**

Bruce Wilde moved the adoption of the following resolution:

**REGULAR SESSION**

**TUESDAY**

**NOVEMBER 28, 2023**

**WHEREAS**, pursuant to ORC 5705.38, Huron County may pass a temporary appropriation until an amended certificate is received based on actual balances as of December 31, 2023; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby adopt the attached temporary budget to be known as "temporary appropriation for 2024" as attached herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*Budget on file*

23-369

**IN THE MATTER OF ADOPTING THE HURON COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Huron County Personnel Policy and Procedure Manual has been revised in its entirety by Clemans, Nelson & Associates, Inc. and Huron County Human Resources; and

**WHEREAS**, it is the desire of the Board of Huron County Commissioners to adopt the newly revised Huron County Personnel Policy and Procedure Manual with an effective date of January 1, 2024; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby adopt the Huron County Personnel Policy and Procedure Manual, effective January 1, 2024, as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*Personnel Policy and Procedure Manual on file*

**IN THE MATTER OF TRAVEL**

Bruce Wilde moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Randal L. Strickler, Melissa Angst, Jacob Stephens & Bambi Couch, Prosecutor's, to Columbus, Ohio for OPAA Annual meeting on December 13 – 15, 2023.

Kye Stevens, EMA, to NWS Cleveland, Ohio for Winter Weather Partner meeting on December 5, 2023.

**At 9:27 a.m.** Terry Boose in attendance.



At 9:30 a.m. **Roland Tkach, Auditor**, presented the total amount in the Benefits Reserve Fund #157 and the projected amount needed for a 27<sup>th</sup> pay in 2027. The fund is currently at \$335,000. Mr. Tkach stated, if you factor in a 5% increase each year, the amount needed would be around \$486,000. When it comes to 2027 it will be at the board's discretion when they move the money. Mr. Wilde noted we have three more years to add funds. This came out to roughly \$50,000/year. Mr. Boose explained there has been continued discussion at CCAO regarding the 4% increase in OPERS. Discussion followed on the effects this could have. Mr. Tkach noted that the current payroll is roughly \$400,000 each pay period. At 5% it would increase that by \$20,000 for each pay, and this would be cumulative as time goes on. Mr. Boose appreciated this information, so we know where we need to be by 2027. That is important; we have to figure out how to do that. Ms. Ziemba asked Mr. Tkach if this would be the appropriate account if they wanted to start saving for a OPERS increase. Mr. Tkach said it would.

Mr. Tkach said the primary reason he came in today, in looking at final budget he thought they needed to start looking at succession planning within his office. He noted he had a list of people from his office that could retire today if they wanted to. What it comes down to is he is going to need an additional \$15,000 in 003; he will need \$49,000 for Tax Map. He stated he had been hoping to move employees up through the BMV office, but he has had a lot of turnover there. When he looks back at the people he has hired over the years, EHOVE is the thing that keeps coming back. Mr. Boose said EHOVE was very good at doing internships for those types of things. He suggested Mr. Tkach talk to Elaine Colvin. Discussion followed regarding using EHOVE to help promote Huron County as a great place to work.

Mr. Tkach said he wanted to make them aware he would be asking for more money at some point. He also had two more things he wanted to give the commissioners. First was a schedule of the organizational meetings that will be happening a month from now. The other was information from 2008. He wanted to point out that Rural Water had put in 34 miles of waterline in 2008. Also, they had been talking about wind generation then. Mr. Brady found it interesting they had been talking about it since 2008.

#### **SIGNINGS - None**

#### **Administrator/Clerk report**

- Apex scheduled on the agenda for an update next Tuesday
- New London tower agreement. Mr. Strickler said it is being circulated for signatures; he has not received the agreement yet.
- Countywide website agreement. Mr. Strickler expects to have this for next Tuesday.
- Shady Lane farmland agreement. Ms. Ziemba wanted to look at this. With the Senior Center going in they would need an "out" clause. The agreement runs through November 2024. Mr. Strickler said it does have an "out" clause.
- Airport farmland agreement. Mr. Brady said the Airport had sent a request that they do the farm lease one year at a time. Ms. Ziemba said they used to do it yearly, but it didn't work well for the farmers. The term had been extended at their request. They have the same "out" clause in their lease.
- Firelands Local lease. Mr. Strickler said it had been signed, but it hadn't been signed in the presence of a notary. He sent it back for notarization.
- SCAT lease agreement. Mr. Strickler has received the Crawford County lease from Ms. Habig. He will be working on revising it for Huron County this week.
- Jail Medical contract. Mr. Strickler received an email indicating Fisher Titus was still working on the contract.
- SCAT board member. Mr. Brady said he spoke to Ms. Habig about this. She indicated all the board members at the meeting were fine with moving the meetings to the third Wednesday of the month at 9:00 a.m. at their headquarters in Tiffin. This change will be officially passed at the December meeting. Ms. Ziemba clarified they would be appointing Mr. Brady to the SCAT board. Mr. Brady said they also discussed the ODOT grant, we won't know about this until mid-December.

#### **OLD BUSINESS / NEW BUSINESS**

Mr. Wilde noted Land Bank was at 2:00 today. He has a breakfast at the Chamber tomorrow.

Mr. Wilde was informed there were some low-income housing grants available. He will attend a meeting at City hall on Thursday at 1:00.

Mr. Brady reminded everyone Winter Conference is next week.

**At 10:30 a.m. the board recessed.**

**At 10:45 a.m. the board resumed regular session.**

**OLD BUSINESS / NEW BUSINESS *continued***

Mr. Boose wanted to go over a couple things on the claims schedule, but there was nothing that needed to be held:

- Second month in a row – property damage surcharge to prosecutor’s copiers;
- Appointed counsel fees are high;
- Sometime Mr. Boose would like to talk about what they are going to pay out of the 9-1-1 levy. He didn’t feel they should be paying for every battery the police or fire department needs.

Mr. Boose stated HB305 would provide for electronic filing of pleadings or documents in Court of Common Pleas, except probate or juvenile court, to permit the clerk to disburse funds for the computerization of the Clerk’s office without the court’s authorization. Mr. Boose thought that it was interesting that it was without the court’s authorization. This bill would also permit municipal and county courts to increase the maximum amount of their additional fees from \$10 to \$20 to cover the computerization of the Clerk’s office. Mr. Boose didn’t know how fees could be increased without the judge’s authorization. Mr. Strickler agreed.

HB263 to authorize a property tax freeze for certain owner-occupied homes.

Mr. Boose asked Mr. Strickler about the RUMA agreement and language regarding an escrow account for the third-party engineer for review of TIA and project inspection. The agreement stated that all costs related to the TIA and inspection of the project were to be paid directly by Firelands/Apex. Mr. Boose was concerned about putting Apex in control of the third-party inspector. Mr. Strickler said he needs to discuss this with Mr. Tansey and/or Mr. Green. Originally Apex wanted the engineer’s office to pay this, and Apex would reimburse them. The engineer does not want to deal with being reimbursed, he would like them paid directly. Mr. Boose thought it sounded better and made it more independent to set up an escrow account. That way the money is already there and both parties can agree to pay it. Mr. Strickler thought that made sense.

SRO contracts. Mr. Boose asked if they had moved anywhere on this. The last he read in the minutes was that Mr. Brady had met with the sheriff and told him the school needed to pay all the expenses; the sheriff said they already are. Mr. Boose didn’t think anything had been resolved. Mr. Brady said he wasn’t sure where they wanted to go with this. He thought that was a question for Mr. Strickler. Mr. Strickler said it was his understanding that one of the SRO officers doesn’t take our insurance, so that may not be an issue with that particular officer. Mr. Boose thought a standard contract would say if they take insurance the school pays it; if they don’t then there is nothing to pay. Mr. Brady said now there is the issue with the ORC saying we “shall” recoup all costs. That includes the vehicles. Mr. Strickler stated they need to come up with some sort of methodology on how to recoup vehicle costs. He didn’t know how they wanted to do that. He suggested either do IRS mileage, or set a standard, like \$2,000/year. Mr. Boose suggested they ask the indirect cost company what a fair way of doing that would be. Mr. Strickler thought that might be a good idea.

Mr. Boose will attend the Ohio Region 19 meeting on Friday.

***At 11:10 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual; ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest; and ORC 121.22 (G) (6) Specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

***At 12:50 p.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(1), (2), and (6). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

***\*No action taken***

Mr. Wilde asked about the Township Association dues. Mr. Boose said he had sent something to Ms. Stebel and asked her to pay them.

Ms. Ziemba stated she received a response from Matt Perry, Schondhart & Associates, on the question of how to include the vehicles in the SRO contract. Mr. Perry stated the Board would need to make a decision to either use the depreciation of the vehicle or use the IRS mileage reimbursement. If they would like to use depreciation, Mr. Perry needs to know which vehicles are being used.

Ms. Ziemba also received a response from Amanda Gordon as to whether they could go out for SOQ's for HVAC companies instead of bidding the project. Ms. Gordon stated an SOQ would not be appropriate for those projects and they should be bid.

Mr. Boose updated the board on his discussion with Lenora Minor, JFS, about vehicles. He thought the blue Ford Escape the commissioners' office uses was safe for driving around town, but he did not think it was safe for driving around the state. Ms. Minor also needs new vehicles. Her plans was to go to a dealer and let them know she would like to order ten vehicles and see what kind of price they will give her. Mr. Boose asked if she could add a car for the commissioners' office. She had no problem with this. Mr. Strickler suggested checking to see if they could get them on state bid. Ms. Minor had also suggested getting an extra car that anybody in the county could use.

**At 12:58 p.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 28, 2023.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:58 p.m.

Signatures on File