

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Cherise Crable, Clerical Assistant; Randal Strickler, Assistant Prosecutor; Roger Hunker, Lyme Township Trustee/APEX/Feichtner Building Committee; Brad Mesenburg, Citizen; Patricia Didion, Citizen; James K. Miller, Citizen; Heath Feichtner, Citizen, Matthew Gillenwater, Citizen; Danielle Smith, Citizen; Shylee Greszler, Norwalk Ohio News; Brian Gott, Norwalk Reflector.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the September 12, 2023 and September 19, 2023 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the September 12, 202 and September 19, 2023 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:05 a.m. Public comment – none**

23-305

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;  
now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register Payment Batch #367136 and authorize the Huron County Auditor to make the necessary warrant;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose stated that the reason for the revised claim schedule, some how the electrical bills got in the jail line as opposed to the building & grounds. Mr. Boose stated that he spoke to Ms. Stebel to make sure that we notify the Board of the changes.

Mr. Boose will abstain from Custom Metal Works on page 10.

ES Consulting purchases from many different departments. It adds up to quite a bit of money. Mr. Boose would like to hold all ES Consulting and would like to get an explanation as to how and why they were divided up within the different line items.

Mr. Wilde stated that there was a purchase for concealed weapons that they have never seen before. Mr. Boose spoke to Mr. Strickler about they have had many discussions the past couple months on the Sheriff’s contracts, so with all the research we’ve done, it seems to him that the Sheriff’s policing fund can only be used for expenses that were under contract that the Sheriff got the funds for. Mr. Strickler stated for policing services that is correct. Mr. Boose stated that ES Consulting services and Times Keeping Systems are being paid out of there. Mr. Strickler stated that unless that is somehow related to a policing services contract, he can’t answer if that is a valid payment of not. He would like to hold these and ask the Sheriff, “how do these relate to your contract”?

Mr. Boose stated that the 911 bills, anytime we deal with a tech company, Mr. Boose asks can this be done in house? Mr. Boose is unclear what CCI Frequency protection is, and he would like Ms. Ziemba to sit down with Ms. Spears to makes sure these are appropriate expenses.

The roll being called upon its adoption, the vote resulted as follows:

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for 'General Fund', 'Common Pleas', 'Municipal Court', and 'Police Muni Court'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for 'Capital Improvements', 'Building and Grounds', 'Police Muni Court', and 'Municipal Court'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for 'Juvieville', 'Municipal Court', 'Police Muni Court', and 'Capital Improvements'.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for 'Automotive Services', 'Disaster Service', 'Jail Operations', and 'Police Muni Court'.

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Newark Aq Hardware, Taylor Pest Control LLC, Energy Services, etc.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Healds Service #633, Fariel Computer Services LLC, Monthly Dog Licensing Software Subscription, etc.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Treasurer State of Ohio, Department Bureau of Inspection Total, Fund 001 - General Fund Total, etc.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for US Bank Home Mortgage, Midwest City Schools, PRC-School Fee 2023, etc.





HURON COUNTY BOARD OF COMMISSIONERS Terry Boose • Harry Brady • Bruce "Skip" Wilde Vickie Ziemba, Administrator/Clerk

Huron County Claims Schedule Approval/Holds

To The Huron County Auditor's Accounting Department

Everything on the claims schedule has been approved by the Huron County Commissioners and all warrants are to be released.

X The following have NOT been approved by the Huron County Commissioners and should be held until further advised.

Table with 3 columns: AMOUNT, VENDOR, DISPOSITION & DATE. Rows include ES Consulting and TimesKeeping Systems with amounts ranging from 75.00 to 2,625.00.

Submitted by: Cherise Crable

Date: 10/10/23

180 Milan Avenue, Suite 7, Norwalk, Ohio 44857-1195 419-668-3092 • 800-808-5092 • Fax: 419-663-3370 Email: main@hccommissioners.com www.hccommissioners.com

23-306

IN THE MATTER OF APPROVING REQUEST FOR PAYMENT AND STATUS OF FUNDS REQUEST FOR THE HURON COUNTY COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP) B-C-21-1BJ-1 (DRAW #20) SUBMITTED TO THE BOARD OCTOBER 10, 2023

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for payment and status of funds requests have been prepared and submitted to the Board of Huron County Commissioners as attached herein by Great Lakes Community Action Partnership for the Board's certification; and

WHEREAS the Board has reviewed the requests for payment and status of funds reports; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for payment and status of funds request as attached herein and certifies that the data reported is correct and that the amount of the Request for Payments is not in excess of current needs; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.


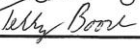
Terry Boose seconded the motion.

\*Discussion: Ms. Crable stated that this is for private rehab for a home in Wakeman in the amount of \$27,850.00.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
Aye – Harry Brady
Aye – Bruce Wilde

**State of Ohio  
Office of Community Development  
Request for Payment and Status of Funds request**

<b>Submit to:</b> Development Services Agency Office of Community Development P.O. Box 1001 Columbus, Ohio 43216-1001		<b>Name and Address of Grantee:</b> Huron County Commissioners 180 Milan Ave Norwalk, Ohio 44857		<b>CDBG E.E. RLF Balance:</b>  <b>CDBG Housing P.I. Balance:</b>  <b>Home Program Income Balance:</b>			
<b>Contact Person Information</b> Name: Shari Zibert Phone number: (419) 332-4120 Email: szibert@dcap.org		<b>Grant Number:</b> B-C-21-1BJ-1		<b>Date:</b>  <b>Voucher#:</b> 20 <b>Warrant#:</b>			
Project NBR	Project Name	Activity NBR	Activity Name	Housing Site Address (if applicable)	Amount Requested	Approved Activity/State Budget (\$)	Balance of Activity/State Budget (\$)
1	Rehabilitation Assistance	1	Private Rehabilitation	4843 County Line Rd #2, Wakeman	27850.00	74637.00	3197.00
<b>Total Amount of this Draw:</b>					27850.00	74637.00	3197.00
<b>Certification of Itemization of Expenditures: Two Authorized Signatures are Required</b> I certify that this request for Payment was drawn in accordance with the terms and conditions of the Grant Agreement(s) cited and that the amount drawn is proper for payment to the drawer's depository. I also certify that the data reported above is correct and the amount of the request for Payment is not in excess of current needs.							
<b>Date:</b> 10-10-2023		<b>Signature:</b> 		<b>Title:</b> PRESIDENT			
<b>Date:</b> 10-10-2023		<b>Counter Signature:</b> 		<b>Title:</b> Vice President			
<b>State Use Only:</b>  Approved:							

23-307

**IN THE MATTER OF AUTHORIZING HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO APPLY FOR OHIO HEALTHY AGING GRANT FUNDS ON BEHALF OF THE HURON COUNTY COMMISSIONERS FOR 2024 FY GRANT PERIOD**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners has been notified by the State of Ohio that the Department of Aging has set aside funds for the Ohio Healthy Aging grant; and

**WHEREAS**, this grant provides funding to address social determinants of health, foster an improved quality of life for older Ohioans, enabling them to remain in their homes and stay connected in their communities, preserve their personal assets, and promote a healthy, independent, active lifestyle; now therefore

**BE IT RESOLVED**, Huron County Board of Commissioners wish to participate in the Ohio Health Aging grant and hereby authorize and direct the Department of Job and Family Services to apply for the grant funds for the initial grant period of October 1, 2023 to September 30, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion.

**\*Discussion:** Mr. Boose stated that they found out last week that they needed to apply for this by the 13<sup>th</sup>. Looking further into this, there are a lot of Federal and State systems that you have to go through. Mr. Boose stated that they ran into one thing after the other, at one time they needed information from the Auditor's Office to do this. However, the Auditor's office is just as busy and couldn't help us right away. Mr. Boose called Mr. Beal to help us, he was out of state last week for the Senior Enrichment trip. We were hitting road blocks everywhere. Mr. Boose then called CCAO, they cleared a few things up. The letter and email we had received wasn't quite correct, we do not need to apply for the grant by the 13<sup>th</sup>, we need to register so we can apply for the grant. CCAO had a meeting with the State Department of Aging. This scenario that we had came up a week before and CCAO told them this will not work with the certain deadlines you put in here, only a few certain counties will be able to do this. Mr. Boose stated that with Ms. Ziemba being out and as the person

who does all our registering made it difficult. Mr. Boose stated that we need to be cautious, and they still are not registered, even though Ms. Crable gave it a really good effort to get it done. Mr. Boose stated that Ms. Crable is meeting with Mr. Beal and Ms. Minor tomorrow to work this out. Mr. Boose stated what we might end up doing this using Ms. Minor's ID that she has for grants. Mr. Boose stated what he would like us to be careful with is what these funds will be used for. This is ARPA money and it can only be used by percentages that go to transportation, meals and housing. Housing is complicated because it goes back to what GLCAP does for the county. But these have to be set up separately. Mr. Boose stated we have rules we have to follow regarding the spending of this money and it can not be used as capital money. The money needs to be spent before the Senior Center is even completed. Mr. Boose would like to see the money get used like the CARES Act money, it was money we would have used out of our General Fund and we could use this ARPA money instead. Mr. Brady stated that all rules must be followed.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

**At 9:25 a.m. Fair Board Advisory Committee.** Roger Hunker, Heath Feichtner, James K. Miller and Matthew Gillenwater. Mr. Hunker said he a conversation with Mr. Boose last week. After that, they went back to the Fair Board and had a conversation at the Thursday Fair Board meeting. Mr. Hunker asked for reconsideration of the Boards support. Mr. Hunker stated that they had an open and honest discussion with the Fair Board on where they are at with the building. Unfortunately, Mr. Hunker could not attend that meeting, however he does have some of the Advisory Committee here today. Mr. Hunker stated that there was overwhelming support for the building and there were still a lot of questions. By the end of the meeting a lot of the questions had been answered by the Fair Board and Advisory Committee. Mr. Hunker explained that the Fair Board had appointed an Advisory Committee to be the point between the Fair Board and Board of Commissioners. The Advisory Committee is a group of 7, consisting of Heath Feichtner, James Miller, Matthew Gillenwater, Evan Clemons, Adam Myers, Cody Gerdeman and Roger Hunker. The Fair Board gave the Advisory Committee the right to review the bids, but they do not have any authority.

Mr. Hunker stated that they discussed the bathroom and serving kitchen. They suggested they can do a change order to the current building plans, simply move the walls of the bathroom in the plans. Mr. Hunker stated they talked to Mr. Weaver, one of the engineers on the project, it would be between 28-30 feet that we would have to move to get enough bathrooms into the same area that we have. It's literally moving 3 walls into that wash bay area. This will give enough bathrooms for the 1,312 occupancy. Mr. Hunker stated that the Board also felt they could do a dual purpose for the meeting room. They would put sink, counters and a serving area within that to use as a serving kitchen for any major events that would be there.

Mr. Hunker stated another thing that they talked about, the Fair Board voted to make parking as part of their future plans. They were unable to put an exact date on it. The plans would eventually be to move the horse arena and horse barns to the north, and use some of this area for parking. Mr. Hunker spoke about the maintenance and upkeep of the building, he contacted one of the builders who bid on the project and that builder could not get a heating/air person to commit to a number. Mr. Hunker then spoke to the past president of Wood County's Fair Grounds, regarding the building they have to see what kind of numbers they have. Mr. Hunker stated he had a total number that included labor regarding setup for shows and events for \$50,000.00 a year. The total income from this building is approximately \$175,000.00-\$200,000.00 a year.

Mr. Hunker stated that it was estimated about \$1,500.00 a month if you did nothing. As the Fair Board discussed, if you're having to heat the building/clean the building due to an event, that should be included in the rental fee. Mr. Hunker stated the only other thing they need to do is get the bids out for the site prep. They currently have an estimate of \$100,000.00.

Mr. Hunker went through the numbers:

Current Funding: \$889,000.00

With the potential funding from the Commissioners: \$1.8 million

Total: \$2.7 million

Bids came in at: \$2.45 million with the one alternate. The Advisory Committee feels this is a good thing to do.

Site Boring, construction manager, and construction engineering all have been completed at \$100,000.00, with this the total is \$2.68 million. Mr. Hunker stated that they are about \$6,000.00 ahead without any contingencies. They are currently sitting on \$250,000.00 in contingencies with the 10%. The Fair Board currently has that in some earmarked funds if they wanted to do that or they could use the loan. With the Commissioners support and making these minor changes they feel that they could really move forward. Mr. Hunker stated that they are asking the Board of Commissioners to reconsider that.



Mr. Boose stated regarding the future maintenance on the building and he is working very closely with the Senior Center. It is really hard to nail down what these costs are. Mr. Boose stated that if you did the same as the pig barn is now, you would know what the cost was for a comparison. But when your talking about a change of use to the building it hard to use historical data mixed with new data to make a comparison.

James Miller stated that the information that Mr. Hunker has presented hopefully answered some of the questions the Board had last time he was there. Mr. Miller stated that they have more numbers to say what we are looking at. Mr. Miller stated it is very hard to figure out the cost to heat this, but they have an estimate at the bare minimum. If nothing gets done with the building and it sits idol it will cost \$1,500.00 estimated. They are working hard to get these numbers finalized.

Mr. Boose explained that he sat down with Mr. Hunker last week to discuss where do we go from here, is this a 100% done deal, or are there things the Commissioners can do that may keep the project going. Mr. Boose stated he made no promises, but he did say if you could answer some of the questions, that is a start but to go forward with the project and spending money, then the Fair Board needs to know where the Commissioners stand. Mr. Boose doesn't want the Fair Board to waste anymore money if they don't need to.

Heath Feichtner stated that he was under the assumption that the Commissioners felt they were in the dark about things, as a Committee they felt that way too, that no one was communication with us. Mr. Feichtner stated that this is the biggest thing. Mr. Feichtner stated that when Mr. Brady was at the Fair Board meeting he stated that they needed to go with these 7-9 people to get the ARPA money. Mr. Feichtner stated as a Committee hiring Schmid, they assumed they had worked with the Commissioners before. However, it was clarified they had not, but they felt by hiring them they knew the proper steps to take. Mr. Feichtner stated they were in the dark too. They are willing to do whatever they have to, to come to terms to make this happen. Mr. Hunker stated the Fair Board thought an appointed committee could keep the communication going.

Mr. Brady stated they were running out of time. If they wanted an answer, all three commissioners had already voted no and he didn't see a reason to move away from that. Mr. Wilde agreed. Mr. Brady explained that he encourages them to keep raising funds if they want to build the building and if the Fair Board has the opportunity to do this then the committee can do it with them. Mr. Brady stated that the Commissioners stated there were things that needed to happen and did not. The board then voted to not proceed with the funding. Mr. Brady agreed with Mr. Boose he doesn't want to see people wasting money if they don't have too.

**At 9:45 a.m. Susan Hazel, Clerk of Courts.** Ms. Hazel read a letter she had prepared.



*Susan S. Hazel*  
Huron County Clerk of Courts  
Courthouse - 2 East Main Street, Norwalk, Ohio 44857  
419-668-5113 FAX 419-663-4048  
Title Office - 305 Shady Lane, Norwalk  
Title Office 419-668-5717  
email: susanhazel@huroncounty-oh.gov web site: huroncountyclerk.com

Pursuant to Ohio Revised Code 305.02, I respectfully request that the Huron County Commissioners appoint an interim clerk to serve from my vacancy on November 1, 2023 until a Clerk of Court of the Common Pleas appointed by the Huron County Republican Central Committee takes office.

Once an interim clerk has been appointed by the commissioners, in order to assist with a smooth transition, I will notify the clerk's staff, common pleas court, Ohio Department of Public Safety, the 6<sup>th</sup> District Court of Appeals, the Ohio Supreme Court, the US Department of State, our county public offices and other impacted offices.

Please know that I value the working relationships developed over the past 20 years. I am confident that the clerk's offices will to continue to serve with excellence.

October 10, 2023

The Honorable Huron County Board of Commissioners  
180 Milan Avenue  
Norwalk, OH 44857

Attention Board of Commissioners:

After much consideration, I am announcing my retirement effective October 31, 2023. It has been an honor to serve as the Huron County Clerk of Courts of Common Pleas for more than 20 years.

I am deeply grateful to my staff, who give their very best to serve the citizens of Huron County, to our judicial team, as well as to the many county employees, elected officials, attorneys and their staff, area auto dealerships, Ohio Clerk of Courts Association participants and community members who have assisted the Clerk's Office and me throughout the years. I am proud of the accomplishments and integrity of the Clerk's Office. It has truly been a meaningful experience and an opportunity that I will always treasure.

I am now preparing to embark on a new journey in retirement and look forward to spending time with my family and friends.

Respectfully,

Susan S. Hazel

**\*Discussion:** Mr. Brady asked that when the Board of Commissioners appoints someone they usually take recommendations, for us to just pull a name out of a hat doesn't make a lot sense, so you don't have to do it now, he would like to know if Ms. Hazel knows of someone who is qualified to do this, or they can at least consider. Mr. Boose stated the sooner she can get this to them the better. They would like someone to take leadership of the office when Ms. Hazel leaves. Ms. Hazel stated the RCC can not fill the vacancy until it has been vacant for at least 5 days. Ms. Hazel stated that she would like the Board to consider Gina Hartman, she has filed for the position to run in the election 2024. She has been working in both offices, she works really well with the staff, they are very supportive of her. Ms. Hazel feels that this will work for a smooth transition.

Mr. Boose asked Mr. Strickler what the next step would be. Mr. Strickler stated they will need a resolution to appoint interim effective November 1 until the RCC can name a successor. Mr. Strickler stated that he believes that this can be done anytime prior to the vacancy. The board would like to see this done by next week. Ms. Hazel stated she would not be doing this if she didn't feel there was someone qualified to step in and take those responsibilities. Mr. Boose stated it would only be fair to give it a week in case someone else would like to come forward and show their interest in doing this. They do have a very strong recommendation that they will take into consideration. They would like to do the resolution to appoint on October 19, 2023.

Mr. Boose wanted to explain the process that when the RCC appoints someone it is only to finish out Ms. Hazel's remainder of her term.

**At 9:59 a.m. the board recessed**

**At 10:05 a.m. the board resumed regular session. Lara Hozalski, HR.** Ms. Hozalski was in to discuss the CEBCO Wellness program. She explained the wellness program was changing. There are some decisions that need to be made and reported back to CEBCO this month. Ms. Hozalski stated that they are changing from Health Works to the Anthem program. This will run through the Sydney app, you can not log into the app until January 1, 2024 even though the program started August 2023.

Mr. Hozalski gave a refresher on how the program is currently running. CEBCO gives the county a wellness grant. We use this grant money to put on different educational programs for our staff. This can help the staff earn points/check marks towards the current wellness program but this will be changing.

Ms. Hozalski stated the Wellness grant is separate from Wellness program this upcoming year. They will be giving us the grant in December and updating the guidelines, Ms. Hozalski doesn't know what these are yet. There will still be things they need to put on, however it will not go toward the wellness program.

Ms. Hozalski stated how the Wellness Program will work is you log onto the Sydney app, and you can earn up to \$200.00 through the app and they will allow the employee to go in and accept gift cards. Ms. Hozalski stated what they need to decide with the wellness rate, non-wellness rate and neutral rate for new employees. Need to decide if they want to continue to do this for the employees. Ms. Hozalski stated the employee will save \$600.00 a year and \$50.00 a month by participating in the wellness program. Ms. Hozalski stated our participation this past year was 52%, we usually fall into the 50's we are one of the higher counties for CEBCO. With the overall CEBCO participation she thinks it is in the 30's. Ms. Hozalski stated based on this CEBCO can still pull a report and send it to us, do we want to make employees earn a certain dollar amount because that is what it ultimately be. And to also earn the wellness rate and the gift cards through the program. Mr. Wilde asked how do you track this? Ms. Hozalski showed them through the app. Ms. Hozalski stated that looking through this not everything is eligible for all of our staff, for example not everyone will be eligible for colon cancer screening, mammograms or prostate exams. And even if you are eligible you don't get them done every year. Ms. Hozalski doesn't want to set it too high. She started to run some numbers, we already do the annual wellness exam that's \$25, we have (3) different vaccines at \$5.00 each. If we continued with the bloodwork, Ms. Hozalski stated there is an opportunity to do the onsite blood screening through the grant and this will be an additional \$20 for doing this. Mr. Boose stated that it is a little bit different than what we have been doing before. Mr. Boose gave an example, annual wellness exam you don't have a deductible or out of pocket for this? This should be part of your insurance. Mr. Boose stated but with this program now you would get a \$25 gift card as well? Ms. Hozalski stated that is correct. Mr. Brady stated that this is to give people incentive to get some preventative health care. Ms. Hozalski would like to continue doing the onsite blood screening. This will run through the employees claims, and the phlebotomists will be paid out of the wellness grant. Ms. Hozalski stated that Healthworks does a more extensive screening then what you would get at our doctor's office. Mr. Brady agrees that the onsite blood screening for early prevention should continue. Mr. Boose stated that he agrees accept they have already had this option with us for how many years. Ms. Hozalski stated that we really have a great turn out for this. Mr. Boose stated he understood this, however he didn't want people to think that we are going to a new program that will do that when our current program already does without the gift card. You do earn the points currently. Mr. Boose stated it is still a little confusing regarding this program vs the old program. Are we going to continue with the old program and if we do, are they getting the benefit twice, getting paid twice? Ms. Hozalski stated that we can not continue with the old program through Healthworks because CEBCO got rid of it all together. The choices are 1) do we get rid of the wellness rate all together 2) Non-wellness rate ultimately leaving it up to the employee to do this themselves. She stated she suggests that they do a \$100.00 limit. Mr. Wilde asked if they get \$100.00 then they would be in the wellness group to get the incentives. Mr. Boose stated maybe if you get \$100.00 then you get \$500.00 from the regular wellness program. Ms. Hozalski asked are you saying reducing the \$50.00 a month? Ms. Hozalski stated that there are three different parts to this, 1) the grant 2) the portal and 3) gift cards. Mr. Boose stated they need to look at if the \$100.00 is the right amount. Is \$100.00 enough, because in Mr. Boose's opinion our Wellness Program right now is significant, you have to do quite a bit to get the money. He doesn't want them to get more money and have to do less. Mr. Boose stated that he got his flu shot two weeks ago, Ms. Hozalski stated that this would count towards this program. The program runs August to August, you just can't log into the portal to do other things until January. Susan Hazel stated that the \$50 a pay is a huge incentive for her staff. It's a challenge to get a spouse who's on the insurance to do

the wellness as well. Ms. Hozalski stated that is another thing they need to decide on is if they are going to require spouses to continue to participate. Mr. Boose asked will the spouse be able to get up to \$200.00. Ms. Hozalski stated yes. Mr. Boose stated that we have a significant increase if we keep the old program and the new program. Ms. Hozalski stated what it comes down to, do they want to continue with the wellness program. With the new portal do you want to do a wellness rate vs non-wellness rate, what the rate amount will be or do you want to go back to a neutral rate and do you want to allow spousal participation like we have done? Mr. Brady asked do the elected officials qualify for the wellness gift cards. Mr. Strickler was going to check into it.

Ms. Hozalski stated that open enrollment meetings begin November 1 and she would like an answer before then. Mr. Boose stated it not a whole lot of time to make a decision. Ms. Hozalski would like a decision by the October 24 meeting if not sooner. She was recommending they keep the \$50 wellness rate for those that earn \$100 in wellness gift cards. Mr. Boose stated that there is a \$200 maximum you can get.

Mr. Boose asked if CEBCO has information on what each of these are? Ms. Hozalski stated that each one of the slides she was showing them explains them. For example, Mr. Boose has no idea what any of that is under condition management. Ms. Hozalski stated she understood the confusion.

#### **IN THE MATTER OF TRAVEL – none**

#### **SIGNINGS – none**

#### **OLD BUSINESS / NEW BUSINESS**

##### **Clerical Assistant update:**

Ms. Crable stated she spoke to Jessica regarding the Cleveland Communications, BCI frequency protection. This is an insurance policy that protects the microchips that connect all of our frequencies. Mr. Boose asked why doesn't CORSA cover this. Mr. Boose would like Ms. Hozalski to double check that we do not have double coverage. Mr. Boose asked Mr. Strickler what could be done, he stated that you can make a motion to hold this payment even though they have already passed it. It is not too late the money hasn't been paid yet. Mr. Boose stated that the process once it has been approved it is immediately sent to the Auditor, Mr. Strickler stated then it is too late. Mr. Boose stated for future payments, could Ms. Hozalski look into making sure we are not double covered. Mr. Boose stated that since there is a new person in 911 position, instead of passing everything that was paid last year, Ms. Ziemba as their supervisor may want to be going through some of these things and say we really need to look at whether we will be paying for this or not.

Ms. Crable stated that a couple weeks ago the Board passed a resolution to fix the heating/air at 130 Shady Lane, they asked to relook at the contract with Family Life Counseling. Mr. Boose asked for a copy of the contract with Family Life Counseling. The Board would like to review this and see what it states in their contract.

Marriage and divorce filing fees: The domestic violence shelters submit an application for funding each year. Mr. Boose stated that this is still confusing if these funds can be used for domestic violence. Mr. Strickler will look at ORC. 3113.34 and 2303.21. A resolution will need to be done soon.

There was an issue with the flooring at the Dog Warden's office. When they ripped the carpet out, they had to lay some concrete to fix it. This is an extra \$649.00 on top of what was approved. The flooring has been completed.

This reminded Mr. Boose about the discussion he had regarding the hill of dirt out by the Dog Warden. Can we use this dirt and will we spend money to test it? It was originally thought that this was a man-made hill, but it is not a man-made hill, it may have been added to over the years. This makes all the difference in the world on how you check it. Mr. Boose has not spoken to Mr. Welch on this. Mr. Boose spoke to someone who was familiar with the construction of Norwalk High School and he had some dealings with moving cattle out. Per his recognition that hill has always been there but its been added to, and this makes a difference on how you check this dirt.

##### **Assistant Prosecutor update:**

Mr. Strickler said he had reviewed the ORC, and it can not be used for Victim's Assistance, it is about Domestic Violence Shelters. The statute following it talks about the shelters and qualifications of the shelters. Mr. Boose would like to move forward and, in the past, they have divided it equally between the two applicants.

***Terry Boose moved to do the resolution to divide the marriage and divorce fees equally between the two applicants. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

Mr. Strickler stated he had done the opinion letter they asked for. Mr. Boose asked how it should be handled, since the letter was attorney-client privilege, yet the topic needed to be discussed in open session. Mr. Strickler explained that he always sends his opinions as attorney-client privilege, however as the client you always have the right to waive that privilege. Mr. Strickler does it this way because that was what he was taught to do what the rules of professional responsibility say. This is the reason he did not carbon copy this to the Sheriff, because the Board asked for the opinion. Mr. Strickler stated that if they want to release this to the Sheriff that's on the Board, but he will say they may want to make a motion to do that. This way it is on record that you're releasing this to the sheriff. If they want to have a discussion in open session about it that is up to the Board. Depending how far this discussion goes, he is not sure how much of this they want to make public under the attorney-client privilege. Mr. Strickler stated the issue is he is tight-roped between clients. Mr. Boose stated he didn't want to do anything illegal and he wasn't sure what their rights were. Mr. Boose stated that he asked for Mr. Strickler's opinion so they can use that to move forward regarding contracts with the Sheriff. Mr. Boose thought it should be released to the public. Mr. Boose thinks that things need to be done by the ORC. Mr. Strickler stated he agreed. Mr. Boose suggested that one of the commissioners have a discussion with the Sheriff to work things out, or they can have the sheriff come in to an open session to discuss this opinion. The Board states that this should be released to the sheriff.

***Bruce Wilde moved to release the opinion letter protected under attorney-client privilege to Sheriff Todd Corbin. Harry Brady seconded the motion.***

***\*Discussion: Mr. Strickler advises against releasing it to the public. Mr. Strickler suggests that it only be released to the Sheriff.***

***Mr. Boose stated he has had a lot of questions about questions they have for the Sheriff contracts and the SRO, about why the Board and the Sheriff are not in agreement with this. In order for him to discuss some of the answers to this, the opinion needs to be released so that everyone knows what they are talking about. Mr. Strickler stated he is advising that they do not do that. Mr. Brady stated that this is to release it only to the Sheriff.***

***Mr. Strickler stated that rather than having the discussion and give more fodder for a certain newspaper, it should be done between the sheriff and one commissioner after the release of the letter. Then possibly bring in the Sheriff for further discussion.***

***Mr. Brady liked the idea of a one on one conversation at first, although he felt there should ultimately be a public discussion. Mr. Brady will attempt to have this discussion with the Sheriff by next week.***

***The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

***At 11:03 a.m. Terry Boose moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and (G)(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Bruce Wilde seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

***At 12:50 p.m. Bruce Wilde moved to end Executive Session ORC 121.22 (G)(1) and (2). Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

***\*No action taken***

**Clerical Assistant update continued**

Ms. Crable stated she was able to get ahold of Shawn at the Sheriff's office. The (5) payments to ES Consulting were for services for September. These were taken out of different accounts because some of the work was on the road and jail side. Work was done on the CCW computer printer and commissary computer printer. The \$2,625.00 was work done on the wrist band monitoring system and was paid by the SOR grant. The revenue line item 106-10200-016 not the dispatching fees line item. Mr. Wilde asked if that was wrong on the claim schedule, Ms. Crable stated that it was correct it does say policing SOR grant. It was paid out of the SOR grant. Mr. Boose wants to verify what SOR is for and what line item 106 is.

**Commissioner Wilde update:**

Mr. Wilde will attend the Ganley grand opening.

Firefighters Association meeting in Bellevue tomorrow.

Thursday morning is HCDC Full Board meeting at the Chamber office at 8:00 a.m.

Mr. Wilde and Mr. Boose both plans to attend the Muck Breakfast on Thursday morning at 9:00 a.m.

**Commissioner Brady update:**

Community Corrections meeting tomorrow at 12:00 p.m.

Special Land Bank meeting tomorrow because they didn't have a quorum at the last one. Mr. Boose wanted to bring up the money available to tear down the buildings on Shady Lane. It was in the paper that the President of the Land Bank was going to make recommendations on what buildings should be demolished.

**Commissioner Boose update:**

Mr. Boose stated that on Thursday there was a Norwalk Economic Development meeting. State Department of Development was there to recognize them. National award for micro-metropolitan areas. They were in the top 100 of the nation. The representative from the State Department asked what they could do to help. It was a very good meeting. There was to be a housing meeting after, however that was cancelled due to some key people not being about to attend. They will be rescheduling that soon.

Mr. Boose stated he had coffee with a couple people from the committee for the fairgrounds memorial building. They wanted to know how to move forward. Mr. Boose stated he was very open with them in the fact that he was just one commissioner and there were emails, correspondence that they were really close. Mr. Boose stated he didn't think they were as close as they thought they were. They stated there was a Fair Board meeting that night, Mr. Hunker stated that everyone needs to open.

Mr. Boose attended a six-hour meeting on the Senior Center building yesterday. This was to get ready to go out to bid. Everyone was in agreement to what we were going out to bid on. This was broken down section by section. Each area had about a 35-minute discussion. They talked about parking lot, what was going in what area. There were a lot of things they cut back in the project down a million dollars. Mr. Boose stated the question is do we prepare the buildings for some of those issues? For example, what is not included in the building is outside cameras, do we wire the building if they need to put outside cameras in or do they assume that there will never be outside cameras. This is one of a thousand decisions that needed to be made. Mr. Boose stated that they added so many outlets and how detailed they got. They also discussed what will be alternates. One of the most important questions they had was how do we handle it if someone donates something that is already in the bid? The agreement that they came up with was put it in the bid, but let the contractor know that there may be things that they will need to negotiate as we go along even though it is in the current bid there might be somethings we might pull out of the bid and some of these are alternates. For example, they were going to include all tech equipment. Mr. Boose was thinking what if we get a tech grant, do we have to go with the contract because that is how the bid went out. They decided to make the tech equipment an alternate bid. Mr. Brady asked what kind of tech equipment do they need, Mr. Boose said everything. Mr. Boose stated one of the things that will be an alternate is running the connection from the provider to the building. The reason why is because there are several different ways you can do that. This is between 400-500 ft; 500 ft of fiber is not cheap. Mr. Boose asked or do you run copper? Mr. Brady stated you could, however this is on its way out. Mr. Boose asked do we have someone in the area that might be able to do this job cheaper than if we put in for a general contractor while everyone is taking their portion of the cut. They had a really good discussion with North Coast Wireless about putting fiberoptic in. If you get a general contractor they may not look at North Coast Wireless. We have a connection and relationship with them already. Maybe they can run this as a separate part of the bid. There are a thousand decisions that need to be made. The decision was made to build the building if it cost us a little more to build if it cost us less to operate. This goes into the heating, air condition. There will be 4 different units to heat the building into a unit on the roof as well. There are still some questions that need answers. Adam Weaver was there he was the site prep person, one of his recommendations was stop spending too much time worrying about the dirt. Just get it done and do it. They need to take into consideration the contractors and all kinds of scheduling. They discussed the schedule and how everything will fit in.

Mr. Brady appreciated the time they took to go through this because in the end it will eliminated the amount of change orders. There will always be somethings that happens and change orders will be needed. Mr. Brady asked when do you anticipate putting this out for bid? There is no specific date, but as soon as they possibly can. Mr. Boose stated he will need to speak to Mr. Riedy regarding some of the IT stuff.

Ms. Crable received an answer on what the SOR grant was - it is the State Opioid Response Grant from MHAS. Mr. Boose stated the request that we have for this, is it moving it from salaries to contracts? Mr. Wilde stated no this was on the claim schedule for \$2,625.00. Mr. Boose asked the one that is on the claim schedule what does it state it is for? Ms. Crable stated that this was for ES Consulting and TimeKeeping Systems work done on the wrist band monitoring system this was paid by the SOR Grant. Mr. Boose stated it

sounds like equipment. Mr. Wilde stated he is ok with what it is for.

Bruce Wilde moved to release all payments to ES Consulting and the payment to TimeKeeping Systems. Harry Brady seconded the motion.

**Discussion:** Mr. Brady asked are they all coming out of the correct accounts? And he is not thrilled that all this money is going to ES Consulting. He has nothing against ES Consulting, but some of the items, for example the racks, he feels this could have been purchased in house. This is the confusion that Mr. Boose has how you can pay for an invoice out of different accounts. Did ES Consulting send one large invoice and this is split between multiple accounts? Ms. Crable stated that she knows when Ms. Stebel gets an invoice she has to determine where each item is paid from. It could be one invoice split up into different accounts.

Mr. Boose stated that as of right now the Sheriff plans to use our IT Department. And it looks like he is trying to get everything done this year through ES Consulting. It seems strange that we all of a sudden have all these payments to ES Consulting. Mr. Brady stated that if these are being paid out of the right accounts it is his budget these need to be paid.

*No – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde*

Ms. Crable stated the Chuck Summers had a request to extend the deadline for the Jail Nursing RFP to receive the bids. Mr. Strickler doesn't like to doing this because you have to send a notice to the state. Mr. Boose suggested we make sure that Major Summers gives us a reason why. Mr. Strickler stated a new vendor has requested an extension, Mr. Strickler asked where have you been this whole time. They have requested more information on Friday that was the official site review. Mr. Strickler asked did they attend the site review, Ms. Crable stated that she doubted they did, they are a Tennessee based company. Mr. Boose asked if they do not extend this, do they just go with what is submitted or is there another chance that this vendor could submit a bid? Mr. Strickler stated that they would have to reject all the bids, and they have to have a reason to reject. The issue with extending the bid is that you have to send notice to everyone who's taken a bid packet and then to make sure your giving people an equal chance you would have to republish it. This is going to cost us more money. Mr. Wilde stated that there is too many negatives to extend this.

***Bruce Wilde moved to extend the deadline for the Jail Nursing RFP. Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*No – Terry Boose  
No – Harry Brady  
No – Bruce Wilde*

**At 1:42 p.m.** Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on October 10, 2023.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:42 p.m.

Signatures on File