

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Rich Marett, Citizen; Steve Fannin, Citizen; Brian Gott, Norwalk Reflector; Shylee Greszler, Norwalk Ohio News

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 16, 2023, November 21, 2023 and November 28, 2023 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the November 16, 2023, November 21, 2023 and November 28, 2023 meeting(s) and approve as presented. Terry Boose seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Commissioner Brady turned the meeting over to Vickie Ziemba, Administrator/Clerk to begin the re-organization for 2024.

Ms. Ziemba stated each year the board of Huron County Commissioners are organized by the election of one of its members as the president for a one-year term. Ms. Ziemba opened the floor for nominations to the position of president of Huron County Commissioners for 2024.

Mr. Bruce Wilde nominated Terry Boose for President of the Huron County Commissioners. Mr. Harry Brady seconded the nomination. With no further nominations, nominations were closed.

24-001

**IN THE MATTER OF ELECTING A PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2024**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as president for a term of one year;  
now therefore

**BE IT RESOLVED**, that Terry Boose is hereby elected to serve as President of the Board of Huron County Commissioners for the year 2024;  
and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Ms. Ziemba stated each year the board of Huron County Commissioners are organized by the election of one of its members as the vice president for a one-year term. Ms. Ziemba opened the floor for nominations to the position of vice president of Huron County Commissioners for 2024.

Mr. Harry Brady nominated Bruce Wilde for vice president of the Huron County Commissioners. Mr. Terry Boose seconded the nomination. With no further nominations, nominations were closed.

24-002

**IN THE MATTER OF ELECTING A VICE PRESIDENT FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR CALENDAR YEAR 2024**

Harry Brady moved the adoption of the following resolution:

**WHEREAS**, the board of county commissioners shall organize each year in accordance with the Ohio Revised Code Section 305.05 and elect of one of its members as vice president for a term of one year;  
now therefore

**BE IT RESOLVED**, that Bruce Wilde is hereby elected to serve as Vice President of the Board of Huron County Commissioners for the year 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Terry Boose seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Mr. Boose lead the remaining meeting.

Each year the meeting times need to be set. In 2023, the meetings started at 9:00 a.m. every Tuesday and the first and third Thursday. The Board desires to continue with the same days and times.

24-003

**IN THE MATTER OF SETTING THE MEETING TIME FOR THE BOARD OF HURON COUNTY COMMISSIONERS FOR 2024**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Section 305.06 of the Ohio Revised Code, the board of county commissioners shall conduct at least fifty regular sessions each year, at the usual office of the board at the county seat and these sessions shall be conducted at a specific time fixed in advance; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners will hold their regular sessions every Tuesday and the first and third Thursday’s beginning at 9:00 a.m. until adjournment, at 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-004

**IN THE MATTER OF SETTING SPECIAL MEETINGS FOR THE BOARD OF HURON COUNTY COMMISSIONERS**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code section 121.22 (F), every public body, by rule, shall establish a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings; and

**WHEREAS**, the Board of Huron County Commissioners desires to establish a rule to provide for notice of special meetings; now therefore

**BE IT RESOLVED**, that the Clerk shall give notice of the date, time, location, and purpose or purposes of a special session other than an emergency session as early as practicable, but not later than twenty-four (24) hours before the time the meeting is to start; and further

**BE IT RESOLVED**, if there is sufficient time to post twenty-four hours notice, the clerk shall give notice of an emergency session in the same manner as notice of a non-emergency special session. Otherwise, notice of the emergency session shall consist of notifying all news media who have requested

notice in writing of special or emergency sessions as soon as an emergency session has been called or if communications are not possible as soon thereafter as is possible; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

Public comment period in 2023 was at 9:05 a.m. and each person had 3 minutes to speak, with the public comment period limited to 15 minutes total. If the meeting started later, then the period was 5 minutes after the start of the meeting. The Board desires to continue with the same policy.

24-005

**IN THE MATTER OF PUBLIC PARTICIPATION DURING THE BOARD OF HURON COUNTY COMMISSION MEETINGS**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the public is invited to speak to any of the agenda items and other topics, comments will be limited to three (3) minutes per person, with the public comment period limited to 15 minutes total, and comments are to be directed to the Board of Huron County Commissioners; and

**WHEREAS**, it will be the practice of the Board of Commissioners that personnel matters of a personal and confidential nature are not appropriate topics for a public meeting and accordingly these concerns should be addressed individually with the Administrator/Clerk and/or in executive session of the Board of Huron County Commissioners; and

**WHEREAS**, the board welcomes public comments and questions during the time set aside in the meeting for public comment and asks that any member of the public who wishes to address the board sign in to provide name, address and telephone number; and

**WHEREAS**, the time scheduled for public comment for the year 2024 will be 9:05 a.m. In the event the meeting opening time changes, the public comment period will begin five minutes after the meeting opens; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners set public participation policy during the Board of Commissioners meeting as stated above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**Huron County Commissioners’ Meeting  
Guidelines for Public Comments**

- Individuals attending Board meetings must conduct themselves with respect and civility toward others. Public comments shall not include obscenities, defamation, or slander, and shall not violate the Ohio Revised Code provisions concerning Disorderly Conduct or Disturbing a Public Meeting.
- Before the meeting begins, any person intending to speak during the Public Comment portion of the meeting must print their name and agency on the sign in sheet located in the meeting room
- Public comment is limited to three minutes for each person. The Board President shall have discretion to modify this time limit, as well as to limit repetitive comments.

- Public comment time period is limited to 15 minutes total.
- Discussion between speakers and attendees of the public meeting or hearing is prohibited. A speaker may disagree with or support prior speakers in comments directed to the Board.
- The Board reserves the right to end the total period for public comments at any time.
- Board members are not obligated to respond to comments from the public. Issues requiring possible action by the Board may be added to a future meeting agenda, and issues that can be addressed by staff will be noted.
- A person who disregards the directives of the Board President in enforcing the rules, disturbs the peace at the meeting, makes impertinent or slanderous remarks or generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Board, could be barred from further participation and forfeit any balance of time remaining for his comments.

24-006

**IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR/CLERK TO THE BOARD TO PERFORM ADMINISTRATIVE FUNCTIONS ON BEHALF OF THE BOARD OF COMMISSIONERS IN ACCORDANCE WITH OHIO REVISED CODE 305.30**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, pursuant to Ohio Revised Code 305.30 the Board of Huron County Commissioners is authorized to delegate specific authority to the County Administrator/Clerk to the Board for contracting on behalf of the Board, allowing and paying claims, and performing personnel functions as the Board may determine by resolution; and

**WHEREAS**, the Board of Commissioners desire to grant the authority to the County Administrator/Clerk to the Board to perform those functions for 2024; now therefore

**BE IT RESOLVED**, by the Board of Huron County Commissioners, that the County Administrator/Clerk to the Board be, and hereby is, authorized to exercise the powers of the Board within the limitations and guidelines set forth below:

1. **CONTRACTS.** The County Administrator/Clerk to the Board is hereby authorized to negotiate, approve, and execute contracts or agreements that are for amounts not exceeding Twenty Thousand Dollars (\$20,000). The County Administrator/Clerk to the Board must inform the Board of all contracts that have been executed.
2. **PAYMENT OF GOODS.** The County Administrator/Clerk to the Board be, and is hereby, authorized to allow and pay claims for goods received and services rendered for individual invoices up to Fifty Thousand Dollars (\$50,000.00) upon receipt of written certification from the Auditor’s Office that the county departments have provided sufficient documentation of the purchase of the goods or services.
3. **PERSONNEL.** The County Administrator/Clerk to the Board is hereby authorized to perform any or all personnel functions otherwise conferred or incumbent upon the Board of Commissioners under chapter 124 or any other chapter of section of the Ohio Revised Code for departments that report to the Board, with the exception of hiring or termination of employment. and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
 Aye – Harry Brady  
 Aye – Bruce Wilde

24-007

**IN THE MATTER OF DESIGNATING THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2024**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate; now therefore

**BE IT RESOLVED**, that Terry Boose is designated as the Official Voting Representative of Huron County; and further

**BE IT RESOLVED**, that Harry Brady is designated as the Alternate Voting Representative of Huron County; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

24-008

**IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO PROCEED WITH CONSTRUCTION OR RECONSTRUCTION BY FORCE ACCOUNT**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Board of Commissioners has determined the health, safety and welfare of the residents of Huron County will be best served by authorizing the County Engineer to proceed by "Force Account" in matters pertaining to the construction, reconstruction, improvement, of Huron County roads, bridges and culverts; now therefore

**BE IT RESOLVED**, that the Huron County Board of Commissioners does hereby authorize the Huron County Engineer to use county forces and proceed by "Force Account" in the construction, reconstruction and improvement, of the roads, bridges and culverts serving Huron County's residents, and that this authorization shall extend to, and include, any such roads, bridges and culverts on state, county, city or village roadways when the County Engineer has been so authorized by the respective jurisdiction; and further

**BE IT RESOLVED** that the County Engineer is hereby authorized by the Board of County Commissioners to employ such laborers and vehicles, use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement of said roads by force account. And that, when determining whether construction or reconstruction of roads may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form developed by the auditor of state under section 117.16 of the Revised Code. When the total estimated cost of the Force Account work exceeds thirty thousand dollars per mile, the County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work in accordance with sections 307.86 to 307.92 of the Revised Code; and further

**BE IT RESOLVED**, that the County Engineer is authorized by this Board of County Commissioners to use such county employees and property, lease such implements and tools, and purchase such materials as are necessary in the construction, reconstruction, improvement, of bridges and culverts by force account. And that, when determining whether such construction, reconstruction, improvement of bridges or culverts may be undertaken by force account, the County Engineer shall first cause to be made an estimate of the cost of such work using the force account project assessment form. When the total estimated cost of the work exceeds one hundred thousand dollars, this Board of County Commissioners shall invite and receive competitive bids for furnishing all the labor, materials, and equipment necessary to complete the work, in accordance with sections 307.86 to 307.92 of the Revised Code. The County Engineer shall obtain the approval required by section 5543.02 of the Revised Code; and further

**BE IT RESOLVED**, that “Force Account,” as used in this section means that the County Engineer will act as contractor, using labor employed by the Engineer, or, using material and equipment either owned by the county or leased by the county, or purchased in compliance with sections 307.86 to 307.92 of the Revised Code and excludes subcontracting such work which requires competitive bidding pursuant to sections 307.86 to 307.92 of the Revised Code unless, or until, such work has been bid and awarded by the Board of Commissioners; and further

**BE IT RESOLVED**, that the term “competitive bids” as used in this section requires competition for the whole contract regarding such materials, or, components of any such contract awarded by the County Commissioners and in regard to its component parts, includes labor and materials; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-009

**IN THE MATTER OF AUTHORIZING THE COUNTY ENGINEER TO SUBMIT FOR THE ROUND 39 FUNDING OF CERTAIN HIGHWAY AND BRIDGE PROJECTS BY THE OHIO PUBLIC WORKS COMMISSION**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, District Nine of the Ohio Public Works Commission has established local application deadlines for the Engineering Review Subcommittee and the District’s Executive and Integrating Committee Selection meeting prior to submittal of locally reviewed, ranked and selected projects to the Ohio Public Works Commission in Columbus; and

**WHEREAS**, the County Engineer has requested authorization to submit various projects as part of Huron County’s application process; now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby authorize the County Engineer to submit for the funding of various improvement projects to the Ohio Public Works Commission, enter into any agreements that may be necessary and appropriate for obtaining this financial assistance and for the funding of the local share of said projects be paid from the Engineer’s Auto Tax account to the extent said projects are selected by the Local Integrating Committee, approved by the District Committee and otherwise approved for funding by the Ohio Public Works Commission; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-010

**IN THE MATTER OF ASSIGNING THE PREVAILING WAGE COORDINATOR FOR COMMISSIONER PROJECTS FOR 2024**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Board of Commissioners have many projects that apply to the prevailing wage laws for the State of Ohio; and

**WHEREAS**, the Prevailing Wage Coordinator needs named by the Board of Commissioners for approvals of forms, reports and anything pertaining to prevailing wage; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby names Valerie Stebel, Administrative Assistant, as the Prevailing Wage Coordinator for Commissioner projects for 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-011

**IN THE MATTER OF CONTINUING FUND #131 FOR THE TECHNOLOGY NEEDS OF THE COUNTY RECORDER**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Recorder submitted a proposal for needed technology equipment for the operation of her office for the fiscal year 2024; now therefore

**BE IT RESOLVED** that the Board of Huron County Commissioners hereby approves of the continuation of the Technologies Fund #131 with the cost per document at \$7.00 for the fiscal year of 2024 effective January 1, 2024; and further

**BE IT RESOLVED**, that the Administrator/Clerk is to certify a copy of this resolution to the Huron County Auditor and the Huron County Recorder; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba had a message from Ms. Tkach. During interim budget Ms. Tkach had requested the \$7 per document be put in the Technology Fund. Even though the costs have increased over the years, she has been able to maintain the budget at the \$7 per document fee. This is due in part to having a county IT department, which has saved her a lot of money in support costs.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-012

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY CLERK OF COURT TO HOLD MEMBERSHIP IN THE OHIO CLERK OF COURTS ASSOCIATION FOR 2024**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Gina M. Hartman, Huron County Clerk of Courts, has asked for approval in accordance with Section 325.21 of the Ohio Revised Code to hold membership in the Ohio Clerk of Courts Association for 2024; and

**WHEREAS**, the Board of Huron County Commissioners recognize that membership in this organization would be beneficial; now therefore

**BE IT RESOLVED**, that Gina M. Hartman, Huron County Clerk of Courts, is hereby endorsed for membership in the above listed association; and further

**BE IT RESOLVED**, that the attached travel request for attendance of these meetings, related meetings, and educational meetings, is hereby approved by the Board of Huron County Commissioners; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*Travel dates on file*

24-013

**IN THE MATTER OF ENTERING INTO AN AGREEMENT WITH CLASSICAL CONSTRUCTION, LLC FOR THE HURON COUNTY ENRICHMENT CENTER PROJECT (SENIOR CENTER)**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, Pursuant to Resolution 23-397 the bid was awarded to Classical Construction, LLC for the amount of \$4,908,261.00 for the Huron County Enrichment Center Project (Senior Center); and

**WHEREAS**, The American Rescue Plan Act of 2021 (ARPA) funds from the U.S. Department of Treasury under the Coronavirus State and Local Fiscal Recovery Funds will be utilized for the Project; and

**WHEREAS**, the Board of Huron County Commissioners desires to enter into contract with Classical Construction, LLC for such goods and services; now therefore

**BE IT RESOLVED**, the Board of Huron County Commissioners does hereby approve entering into an Agreement with Classical Construction, LLC, 8162 Secrest Road, Apple Creek, Ohio for the Huron County Enrichment Center Project (Senior Center) as attached hereto and expressly incorporate by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose asked the architect to make it clear to Classical Construction that this was a prevailing wage job, prevailing wage must be paid and reporting filed. This is also in the contract documents. Mr. Brady stated he did not think Classical Construction was lowest and best, but he agrees



with the other two commissioners that this needs to get done. So even though he voted no on past resolutions, he will vote yes on this one.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*Agreement on file*

24-014

**IN THE MATTER OF APPROVING HURON COUNTY CHILD ABUSE AND NEGLECT MEMORANDUM OF UNDERSTANDING**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, Lenora Minor, Department of Job and Family Services Director, has presented the Huron County Child Abuse and Neglect Memorandum of Understanding for adoption; and

**WHEREAS**, this Huron County Memorandum of Understanding was developed in accordance with (1) Ohio Revised Code Section 2151.4221, which defines the reporting of child abuse and neglect and provides for a memorandum of understanding between legal professionals and organizations concerned with this social problem, and (2) Ohio Administrative Code Section 5101:2-33-26, which mandates the execution of this Memorandum; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby adopts the Huron County Child Abuse and Neglect Memorandum of Understanding as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

*\*MOU on file*

**IN THE MATTER OF TRAVEL**

Ms. Ziemba stated there is no travel for approval, however, the board was sent a request for out-of-state travel for review. Ms. Ziemba is currently reviewing and asks each commissioner to bring any questions or concerns to her during this review process.

**SIGNINGS** – 2023 Central Service Cost Allocation Plan. The plan is based on actual 2022 costs for use in 2024. Mr. Boose had a couple things he wanted to correct for the future. It won't affect the indirect costs we are charging someone. Mr. Boose just wanted to make us 100% correct. It still has the Health Department listed in this building. It still lists BMV being at the old Shady Lane location. Mr. Boose said there was also some very good information that we can use to help figure out our costs for school resource officers. The document explains how it come up with indirect costs and for different areas. For instance, all cars are treated equal in our CORSA policy, so all cars are around \$300 - \$400. Mr. Boose had highlighted some of those costs.

***Bruce Wilde moved to approve the 2023 Central Service Cost Allocation Plan completed by Schonhardt & Associates. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

HURON COUNTY, OHIO  
 COUNTY-WIDE COST ALLOCATION PLAN  
 CERTIFICATE OF COST ALLOCATION PLAN

This is to certify that I have reviewed the costs allocation plan submitted herewith and to the best of my knowledge and belief

1. All costs included in this proposal for the year ended December 31, 2022 to establish cost allocations or billings for the year 2024 are allowable in accordance with the requirements of the OMB Super Circular, "Cost Principles for State and Local Governments," and the Federal awards to which they apply. Unallowable costs have been adjusted for in allocating costs indicated in the cost allocation plan.
2. All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently.

I declare that the foregoing is true and correct.

Signature: Terry Boose  
 Name of Official: Terry Boose  
 Title: President  
 Date of Execution: 1/4/24

**Administrator/Clerk report**

Mr. Scott White made corrections and refiled his annexation. The file has been sent to the Engineer, Tax Map and EMA/9-1-1 for review. Their responses are due back on Monday. It will be on the Tuesday agenda for action.

Roger Hunker requested time on Tuesday, January 9<sup>th</sup> agenda for Jessica Walsh from Apex to give an update on the Emerson Creek project.

***At 10:00 a.m. Bruce Wilde moved to enter into Executive Session ORC 121.22 (G)(3) a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action and ORC 121.22 (G) (6) Specialized details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
 Aye – Harry Brady  
 Aye – Bruce Wilde*

***At 11:15 a.m. Bruce Wilde moved to End Executive Session ORC 121.22 (G)(3) & (G)(6). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose  
 Aye – Harry Brady  
 Aye – Bruce Wilde*

***\*No action taken***

Ms. Ziemba asked if they would like to discuss the various board appointments.

<b>BOARDS</b>	<b>2024</b>
9-1-1 TAC Committee**	All – designee – President
911 Planning Committee*	President
Board of Revision	Skip Wilde
CAC Board	--
Catastrophic Leave Board	Skip Wilde
Community Corrections Board	Harry Brady
Courthouse Security*	All
DATA Processing Board	Skip Wilde
District 9	Terry Boose – voting+ Harry Brady – alternate+ <b>Term expires Dec 2024</b>
Region 19 One Ohio (opioid) County Representative	Terry Boose

EMA Board	All – designee –Terry Boose
Erie Basin RC & D	Terry Boose
Family & Children First	Harry Brady
HCDC	All
Investment Board	Terry Boose, Harry Brady
LEPC Board	All
Planning Commission	All
Huron County Transportation Committee	Harry Brady
Records Commission	Terry Boose
RLF Board/TIRC	Skip Wilde
Solid Waste Management**	Skip Wilde
Transportation Improvement District Board	Terry Boose – voting+ Harry Brady – alternate+ Term expires March 22, 2025
Willard Economic Development Advisory Council	All
WIOA Board	All
Land Bank	Skip Wilde, Harry Brady
Firelands Forward	Terry Boose
<b>DEPARTMENT LIAISONS</b>	
<b>2024</b>	
CEBCO	Harry Brady
CORSA	Skip Wilde
ARPA Liaison	All
JFS Liaison	All– Terry Boose
Senior Enrichment Liaison	All – Terry Boose
Veterans Office Liaison	All
Airport Liaison	Harry Brady
United Fund - EFSP	Skip Wilde
Landfill Liaison	Terry Boose
Wind Farms Liaison	All
IT Liaison	Skip Wilde
CCAO Board	Terry Boose
CCAO Committees	Terry Boose / Harry Brady
Health Department	Skip Wilde
Greater Ohio Workforce Board	Terry Boose

\*President of the Board

\*\*President of Board or designee

At 11:30 a.m. Bruce Wilde moved to adjourn. Terry Boose seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on January 4, 2024.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:30 a.m.

Signature on File