

REGULAR SESSION

TUESDAY

NOVEMBER 30, 2010

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Larry J. Silcox.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the November 23, 2010 meeting(s) were presented to the Board. Larry J. Silcox made the motion to waive the reading of the minutes of the November 23, 2010 meeting(s) and approve as presented. Gary W. Bauer seconded the motion. Voting was as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

10-399

IN THE MATTER OF SUPPORT OF THE OHIO DEPARTMENT OF NATURAL RESOURCES GRANT APPLICATION FOR THE NORTH COAST INLAND TRAIL

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, the Firelands Rails to Trails plans to apply for grant funding from the Clean Ohio Trails Fund administered by The Ohio Department of Natural Resources to complete the 2 mile section of trail from Medusa Road in Townsend Township to Laylin Road in Norwalk Township; and

WHEREAS, the Firelands Rails to Trails has requested support in the matter of a resolution so that the application may be considered more favorably by the Clean Ohio Trails Fund Advisory Board and ODNR; and

WHEREAS, the Firelands Rails to Trails is not requesting funding from Huron County; and

WHEREAS, the Firelands Rails to Trails must receive resolutions of support from two of the three entities; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby support the grant application as stated above. and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

10-400

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HELP ME GROW FUND #188

Larry J. Silcox moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

REGULAR SESSION				TUESDAY		NOVEMBER 30, 2010			
FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	188	00280	188	\$ 3,000.00		188	00460	188	\$ 1,000.00
		Contract Services					Medicare		
						188	00500	188	\$ 2,000.00
							Hospitalization		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
 Aye – Gary W. Bauer
 Aye –Larry J. Silcox

10-401

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY MR/DD FUND #110

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment in the amount of \$141,167.00:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	110	00125	110	\$90,000.00		110	00400	110	\$25,000.00
		Salaries					PERS/STRS		
	110	00290	110	\$ 9,000.00		110	00460	110	\$ 3,200.00
		Family Resources					Medicare		
	110	00295	110	\$ 5,000.00		110	00475	110	\$20,000.00
		Professional Services					Other		
	110	00425	110	\$ 3,200.00		110	00500	110	\$59,000.00
		Workers Compensation					Hospitalization		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

REGULAR SESSION

TUESDAY

NOVEMBER 30, 2010

Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

10-402

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$500.00
SUBMITTED TO THE BOARD NOVEMBER 30, 2010**

Larry J. Silcox moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$500.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Huron County Department of Job & Family Services

J & M Carpet Care	Job Store Carpet Cleaning	\$ 725.00
Profiles International Inc.	JobFit Software system	\$10,935.18

Huron County Mechanic fund #032

Motor All Data	295 Government renewal	\$ 1,500.00	now therefore
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BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$500.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

IN THE MATTER OF TRAVEL

Sue Bommer, Human Resource, on December 6, 2010, to Columbus, Ohio, for CCAO Winter Conference.

IN THE MATTER OF REQUEST FOR LEAVE

Sue Bommer/Human Resource/Personal Time/8:00 a.m. – 4:30 p.m. December 30, 2010.

Pete Welch/SWD/sick/1:30 p.m. November 22, 2010 – 3:00 p.m. November 24, 2010.

Gary Ousley/Dog Warden/Personal Time/8:00 a.m. 4:30 p.m. November 26, 2010.

Jason Roblin/EMA/vacation/8:00 a.m. – 4:30 p.m. November 22, 2010.

Lon Burton/Mechanic/10:30 a.m. 3:30 p.m. December 3, 2010.

SIGNINGS

SATISFACTION OF MORTGAGE

This is to certify that the conditions of a certain mortgage bearing the date of Nov. 6, 2001, given by mortgagor Ernestine Neuberger to secure payment of 22,645.00 and recorded in Volume 0165 at Page 0005-0006 of the Huron County Official Records, have been fully complied with and the same is hereby satisfied and discharged.

Signed this 30th day of November, 2010.

BOARD OF HURON COUNTY COMMISSIONERS:

Mike Adelman
Mike Adelman

Gary Bauer
Gary Bauer

Larry Silcox
Larry Silcox

State of Ohio :
 : ss
County of Huron :

Be it remembered, that on the 30th day of November, 2010, before me, the subscriber notary public in and for said county, personally appeared Huron County Commissioners Mike Adelman, Gary Bauer, and Larry Silcox, and acknowledged the signing hereof to be their free act and deed and in their official capacities on behalf of Huron County.

In testimony whereof, I have hereunto subscribed my name and affixed my seal on the day last mentioned above.

Cheryl Nolan
Notary Public

This Instrument Prepared by:
DSKasper, Assistant Prosecutor
Huron County Prosecutor's Office
12 E Main St.
Norwalk OH 44857



CHERYL NOLAN
NOTARY PUBLIC, STATE OF OHIO
My Commission Expires
April 4, 2014

E Commissioner
IP PR AN CAH

201006755
HURON COUNTY OHIO
Received: 30-NOV-2010 14:29:10
Fee -0-
O.R. Vol 623 Page 519
KAREN A FRIES, RECORDER, RI

Nov. 29, 2010 1:58PM HiLo Ma Gray No. 1502 P. 2/2 From: Cheryl

Huron County Buildings & Grounds Request Form

County office or department requesting service: Sharon McLean
 Signature of requesting official: Neal Peterson
 Date of request: 11-29-10

1. Description of the repair work or renovation needed:
Garage opening on 1st floor of Sharon McLean office

2. Justification, purpose or pertinent documentation?
Checked between the age of 100 years throughout party office floor

3. If an improvement, what is the expected cost?
 4. Cost savings or "life expectancy," if applies?
 5. Does this constitute a safety or health hazard? Explain and document:

6. Emergency or unexpected mandate?
 7. If a renovation vs. a repair, how do you expect to fund this project?
Reserve

8. Location of service? 130 Thayer 9. Deadline involved? we will be done by 11/30/10
Home Suite 10

Your request is OK'd _____ Denied _____ Reason: being done during school closing period

Mike Adelman 11-29-10
 Board President Supervisor
 Huron County Board of Commissioners Buildings & Grounds

Work will commence _____

At 9:30 a.m. No public comment

Assistant Prosecutor's Report

Daivia Kasper, Assistant Prosecutor stated that she had spoken with the agent for the petitioners for the annexation in Wakeman. Ms. Kasper stated that he is aware of the different process and wants to pursue the regular annexation process. Ms. Kasper stated that she would also let the Wakeman Township Board of Trustees know that they will have to do a lot split. Ms. Kasper also stated that Lucinda Smith had called her back about the proposed revisions to the Services for Aging land contract and that Ms. Smith had stated that her board was comfortable with the language so Ms. Kasper prepared a new contract and sent it out to Ms. Smith.

Sue Bommer, Loss Prevention, stated that Senior Enrichment had a break-in in their Willard office on Sunday and they caught the perpetrator. Ms. Bommer to check and see who is responsible for the building as far as insurance goes.

At 10:30 a.m. the board recessed to attend the Elected Officials and Department Heads meeting where presentations were given in regards to PNC Workplace Banking Program and the Drug Free Safety Program. There was also discussion in regards to the 2011 Interim budget and Mr. Adelman stated that once a few more areas were revisited the budget sheet would be distributed.

At 11:42 a.m. regular session resumed.

OTHER BUSINESS

Mike Adelman stated that Larry Silcox had a few questions in regards to the budget. Larry Silcox asked about #003 Auto Data Processing it is at \$155,016 and the final budget for 2010 was \$130,678 and 2009 was \$145,182 what is the reason for the increase to \$155,016? Mr. Adelman stated that most of that is putting the people that work in that department back to 40 hours. Mr. Adelman stated that the Auditor has the Auto Data Processing and Auditor's account #004 and also has the real assessment account. The Auditor submitted numbers for that and when we send him down his budget worksheet what he does is he moves it into those three areas as he needs it. He took more and put it into Auto Data Processing and put less in the Auditor's account #004 and as far as the real assessment that needed to have more appropriation this year than last year because it is the triennial update year. As you go through the budgets most of the offices had an increase of 8% or 9% which is still a far cry from the reductions taken over the last two years which have been roughly about 25% to 30%. The officer holders submitted on the preliminary budget worksheets what it would take to get everyone back at 40 hours so that is where most of these numbers came from. Mr. Adelman also explained the Juvenile/Probate Court budgets as well and stated that the numbers found there are the numbers that Chris Mushett put on the preliminary budget sheets stating what they would need. Mr. Silcox stated that is another one of his questions why is Juvenile Court down. Mr. Adelman stated that they increased their juvenile detention account and up on the probate a

REGULAR SESSION**TUESDAY****NOVEMBER 30, 2010**

little bit, but this is what they submitted on the preliminary budget sheets from the court. Also need to remember that they did not have the same reduction in 2010 it was around 3% and so after they worked through that these are the numbers that they submitted and it is the same way that we get the numbers from Common Pleas Court. Mr. Adelman also explained the Clerk of Courts budget and stated that Susan Hazel does her budget a little different than her predecessor. Kathy Walcher before the end of the year would just transfer over to the general fund usually around \$80,000 to \$100,000 and it would just go into the general fund to be used for any appropriation. Then what she would submit or what she would ask for is what we would appropriate. Ms. Hazel does it differently in that she will transfer money over from the title fund after the first of the year and then she had the stipulation that what she transfer will go into her general fund budget so when you do the final budget she has \$60,000 that would be added to her \$272,000 that she will transfer over and she also has an additional \$5,000 that will go to the general fund that you can use any place. Mr. Adelman explained the additional amount for the jail being simply the \$70,000 that he has from the inmate housing added to that and then in #023 is an increase of just about 5%. Mr. Silcox stated that he did not have a problem with that one. Mr. Silcox asked about the increase for the Public Defender. Mr. Adelman stated that is to put them back to 40 hours. Mr. Silcox referred to the increase in #004 Auditor account and stated that if we look at 2009 was \$219,000 and 2011 is at \$238,000 and 2010 was \$188,000 there is a big difference there of over \$50,000. Mr. Adelman stated that what he is looking at there in 2010 where all the other offices took about a 10% cut the auditor took 15% decrease. After figuring the percentage of the cut it was decided to change the Auditor #004 account back to \$219,000. After further discussion Mr. Adelman stated that if it is around \$219,000 or \$220,000 he feels that the Auditor can make that work out. The board agreed that they would not have a problem with that. Worksheets can go out once #004 is reworked.

Mr. Silcox stated that the information that Susan Hazel has in regards to credit cards and electronic payments. Discussion was had in regards to this credit cards and procurement cards. When Ms. Hazel uses the cards at the Title Office she can add the cost of using the card on the user's fee. Discussion was also had in regards to the procurement cards and in the policy it states that someone or department has to administer the policy and the Auditor's office did not want that assigned to them and we didn't really have an administrator of the policy. Mr. Adelman will coordinate this action with Ms. Hazel and Roland Tkach, Auditor.

At 12:10 p.m. Gary W. Bauer moved to enter into **Executive Sessions ORC 121.22 (G) (3)** a conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action; **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Larry J. Silcox seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

At 12:25 p.m. Larry J. Silcox moved to end Executive Sessions ORC 121.22 (G) (3) and ORC 121.22 (G) (4). Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye –Larry J. Silcox

- No action taken.

At 12:29 a.m. Gary W. Bauer moved to adjourn. Larry J. Silcox seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

REGULAR SESSION

TUESDAY

NOVEMBER 30, 2010

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 30, 2010.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:29 p.m.

Signatures on File