

**REGULAR SESSION**

**TUESDAY**

**MARCH 19, 2024**

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Terry Boose, Harry Brady and Bruce Wilde.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Lee Tansey, Engineer; Brad Mesenburg, Citizen; Patricia Didion, Citizen; Rich Marett, Citizen; Danielle Smith, Citizen; Jeff Colvin, Citizen; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the February 15, 2024 meeting(s) were presented to the Board. Bruce Wilde made the motion to waive the reading of the minutes of the February 15, 2024 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

24-108

**IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now's for Payment Batch # 376552 and authorize the Huron County Auditor to make the necessary warrant; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose noted that to remove and install three radios it cost \$1,500.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Warrant Numbers All, General Fund, Department: Commissioners, Department: Treasurer, Department: Prosecutor, Department: Sheriff, Department: Building and Grounds.

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Warrant Numbers All, General Fund, Department: Commissioners, Department: Treasurer, Department: Prosecutor, Department: Sheriff, Department: Building and Grounds.

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Department: Adult Probation, Department: Juvenile, Department: Clerk of Courts, Department: Capital Improvements, Department: Building and Grounds.

Huron County  
Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #, Line #, Line Description, Amount, Warrant #. Includes entries for Department: Sheriff, Department: Recorder, Department: Disaster Service, Department: Public Defender Commission, Department: Public Defender.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes Department: Mechanical and Department: Jail Operations.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes Department: Public Assistance and Department: Child Support Enforcement.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes Department: Communications and Department: Jail Operations.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes Department: Public Assistance and Department: Child Support Enforcement.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Amazon Capital Services, Jani-King, and various equipment and maintenance items.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Records Technology, Department Receivers Technology, and various computer and software services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Foster Care Child Room & Board, Department Children's Services, and various support services.

Claims Register for Payment Batches

Table with columns: Warrant Date, Claimant, PO #/Line #, Line Description, Batch ID, PO #/Line #, Line Description, Amount, Warrant #. Includes entries for Department Local Fiscal Recovery Fund, Department Senior Services Center, and various training and communication services.

Claims Register for Payment Batches

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
03/21/2024	Department: EMA Hazard	376652	2024-000421	Brown	\$916.40	
	Account 197.97.02000 (Equipment) Total:				\$916.40	
	Department EMA Hazard Total:				\$916.40	
	Fund 197 - EMA Hazard Total:				\$916.40	
Fund 500 - Landfill						
03/21/2024	Department: Landfill	376652	2024-000411	February Fees	\$18,316.56	
03/21/2024	Landfill Cover Paver	376652	2024-000411	February Fees	\$18.39	
03/21/2024	Ohio Solid Waste Management District	376652	2024-000411	February Fees	\$18.39	
03/21/2024	Huron County SWMD	376652	2024-000411	February Fees	\$17,280.37	
03/21/2024	Consolidated Trenching & Excavation Management District	376652	2024-000411	February Fees	\$658.36	
03/21/2024	Management District	376652	2024-000411	February Fees	\$4.40	
03/21/2024	Management District	376652	2024-000411	February Fees	\$6.82	
	Account 500.501.02000 (District/Local Fees) Total:				\$38,040.61	
03/21/2024	Huron Trenching LLC	376652	2024-000421	March Phone Repair	\$38.00	
03/21/2024	Pharm-Tech Medical Center	376652	2024-000421	March Phone Repair	\$38.00	
03/21/2024	Services	376652	2024-000421	February Leasehold	\$10,886.00	
03/21/2024	Code Energy Inc	376652	2024-000421	Diesel Fuel	\$697.28	
03/21/2024	Monroeville Firefighter	376652	2024-000421	HSWRTS COP	\$11.00	
03/21/2024	NAPA	376652	2024-000421	Filter	\$13.28	
03/21/2024	NAPA	376652	2024-000421	Clear Hand Grips	\$17.98	
03/21/2024	Child & Environmental Consultants Inc	376652	2024-000421	February Payroll	\$133.89	
03/21/2024	Southwestern Equipment Co Inc	376652	2024-000421	Leader Pail	\$473.98	
03/21/2024	Remple of Ohio Inc	376652	2024-000421	February Payroll	\$2,447.79	
03/21/2024	Chick-Corp	376652	2024-000421	February This	\$868.00	
03/21/2024	Chick-Corp	376652	2024-000421	Uniforms	\$27.14	
03/21/2024	Chick-Corp	376652	2024-000421	Uniforms	\$207.85	
03/21/2024	Phen Trenching LLC	376652	2024-000421	February Leasehold Trucking	\$6,476.49	
03/21/2024	Services	376652	2024-000421	February Cyclist	\$40.38	
03/21/2024	Services Cooperative Inc	376652	2024-000421	Private	\$242.38	

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	Department EMA Hazard Total:				\$916.40	
	Fund 197 - EMA Hazard Total:				\$916.40	
Fund 500 - Landfill						
03/21/2024	Department: Landfill	376652	2024-000411	February Fees	\$18,316.56	
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03/21/2024	Phen Trenching LLC	376652	2024-000421	February Leasehold Trucking	\$6,476.49	
03/21/2024	Services	376652	2024-000421	February Cyclist	\$40.38	
03/21/2024	Services Cooperative Inc	376652	2024-000421	Private	\$242.38	

24-109

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING OF BIDS FOR THE 2024 CHIP AND SEAL – PHASE 2 PROJECT IN HURON COUNTY

Bruce Wilde moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the 2024 Chip and Seal – Phase 2 Project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the 2024 Chip and Seal - Phase 2 project; and further

Claims Register for Payment Batches

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03/21/2024	Department: EMA Hazard	376652	2024-000421	Brown	\$916.40	
	Account 197.97.02000 (Equipment) Total:				\$916.40	
	Department EMA Hazard Total:				\$916.40	
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03/21/2024	Department: Landfill	376652	2024-000411	February Fees	\$18,316.56	
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03/21/2024	Department: Landfill	376652	2024-000411	February Fees	\$18,316.56	
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03/21/2024	Services Cooperative Inc	376652	2024-000421	Private	\$242.38	

ORIGINATOR: Shawn Newton

PAY TO NAME: American Jail Association

TOTAL VALUE: \$60,000

DESCRIPTION: 60,000 2024 Membership renewal for Major Summers

CURRENT QUEUE: Commissioners TAN Approval

Sign 1: *Tobey Brone*

Sign 2: *Harry Brady*

Sign 3: *Bruce Wilde*

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) by clicking on the Legal Notices link until the bid is opened on Friday, April 5, 2024 at 9:05 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Tansey thought nine townships participated. There were a total of 35 miles.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

**ADVERTISEMENT  
NOTICE TO BIDDERS**

Sealed bids may be submitted on or before the bid opening date of Friday, April 5, 2024 until 8:59 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: 2024 Chip and Seal Phase 2. Bids shall be opened and publicly read aloud at 9:05 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than August 2, 2024.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:  
March 21, 2024

**At 9:05 a.m. Public comment - None**

24-110

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE SUPPLY OF STRUCTURAL STEEL FOR THE COOK ROAD AND HANVILLE CORNERS ROAD SUPERSTRUCTURE REPLACEMENTS**

Bruce Wilde moved to adopt the following resolution:

**WHEREAS**, the Huron County Engineer has requested approval for seeking bids for the Supply of Structural Steel for the Cook Road and Hanville Corners Road Superstructure Replacements; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County’s website pursuant to Section 307.87 of the Ohio Revised Code; and

**WHEREAS**, the Huron County Engineer has requested that the bid bonding requirements as provided in O.R.C. §153.54 be waived for said bids and in its stead a certified check in the amount of \$500.00 (five hundred dollars) be required; and

**WHEREAS**, pursuant to O.R.C. §307.88(B), the Board of County Commissioners, by a unanimous vote of the entire board, may permit a contracting authority to exempt a bid from any or all of the requirements of O.R.C. §153.54; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Supply of Structural Steel for Cook Road and Hanville Corners Road Superstructure Replacements; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and posted on the County’s website [www.hccommissioners.com](http://www.hccommissioners.com) accessed by clicking on legal notices, until the bid is opened on Friday, April 5, 2024 at 9:10 a.m.; and further

**BE IT RESOLVED**, that pursuant to O.R.C. §307.88(B), the Board, by unanimous vote, hereby waive the bid bonding requirements as provided in O.R.C. §153.54 for the bids herein; a certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes; all other requirements of Section 153.54 of the Revised Code still apply for these bids; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose said there is a place on Cook Rd that has lots of stuff in their yard. Mr. Wilde commented it is for sale and the owner may be in jail. Mr. Tansey noted this was farther east. Mr. Brady asked if the county crews would be doing the work. Mr. Tansey explained they were getting all the materials prepared so the project will be ready to go.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

ADVERTISEMENT  
NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, April 5, 2024 until 9:09 a.m. local time, at the Huron County Commissioner’s Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: Supply of Structural Steel for the Cook Road and Hanville Corners Road Superstructure Replacements. Bids shall be opened and publicly read aloud at 9:10 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be delivered no later than December 6, 2024.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

By a unanimous vote of the Board of Huron County Commissioners, all of the bid bonding requirements of Section 153.54 of the Revised Code have been waived for these bids. A certified check in the amount of \$500.00 (five hundred dollars) will be required for bidding purposes for each Bid submitted. All other requirements of Section 153.54 of the Revised Code still apply for these bids.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the "Legal Notices" link or <http://www.huroncountyengineer.org> and clicking on the "Bid Information" link.

Advertise:  
March 21, 2024

24-111

**IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE LANDFILL/TRANSFER STATION FUND #500**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, there is a need for appropriation adjustment; and

**WHEREAS**, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation of moneys as follows:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	501	00125	500	\$15.14		501	00450	500	\$15.14
		Salaries					Unemployment		

and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor's office will make the appropriate journal entry;

and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose explained the commissioners do not normally appropriate money for unemployment during budget because there is so little unemployment paid out. It doesn't make sense to put money in all the different unemployment line items that may never be used. Any time it comes up we are okay with appropriating the money.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-112

**IN THE MATTER OF ACCEPTING LETTER OF RESIGNATION FROM JAMES VIARS**

Bruce Wilde moved the adoption of the following resolution:



**WHEREAS**, James Viars submitted his letter of resignation effective March 22, 2024; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby accepts James Viars resignation as of March 22, 2024; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose asked if this is the Building and Grounds Maintenance Department. Ms. Ziembra confirmed this is correct, he was custodial.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-113

**IN THE MATTER OF APPROVING THE AXON ENTERPRISE, INC.’S TASER ENERGY WEAPON MASTER SERVICES AND PURCHASING AGREEMENT FOR THE HURON COUNTY SHERIFF’S OFFICE**

Bruce Wilde moved the adoption of the following resolution:

**WHEREAS**, the Sheriff recommends entering into a Taser Energy Weapon Master Services and Purchasing Agreement with Axon Enterprise, Inc.; and

**WHEREAS**, the Agreement term is for 60 months at a cost of \$27,967.68 per year (total cost \$139,838.40), now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves entering into an agreement with Axon Enterprise, Inc. as stated above and as attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose stated this is a unique project because they set the total amount aside. In the past few years the Commissioners have made it a policy to pay for everything up front, so there is no debt. They have set aside the total amount of \$139,838.40, which will be paid over a five-year term. This contract also includes servicing the tasers and replacing the cartridges.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

*\*Agreement on file*

24-114

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD MARCH 19, 2024**

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

**Jail Permanent Improvement Fund #315**

Corrections Products Company Jail door locks \$10,105.00 now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

\*Discussion: Mr. Boose states this is Jail Permanent Improvement fund we put money in every year for upgrades and additions as needed.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

24-115

**IN THE MATTER OF APPROVING AGREEMENT BETWEEN GREAT LAKES COMMUNITY ACTION PARTNERSHIP, 127 S. FRONT STREET, FREMONT, OHIO AND THE BOARD OF HURON COUNTY COMMISSIONERS, 180 MILAN AVENUE, SUITE 7, NORWALK, OHIO**

Bruce Wilde moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners desires to enter into an Independent Contractor Agreement with Great Lakes Community Action Partnership to administer the Community Housing Impact and Preservation (CHIP) Grant; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves the Independent Contractor Agreement with Great Lakes Community Action Partnership, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

\*Discussion: Ms. Ziemba explained this was the CHIP grant. GLCAP helps with the grant agreement. They do all of the upfront work before the county is even notified if they have been awarded the grant. This is the contract that the grant has been awarded. It goes back to when they started so they can get paid when the grant monies are released. They are only paid if we get the grant.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Terry Boose
- Aye – Harry Brady
- Aye – Bruce Wilde

\*Agreement on file

24-116

**IN THE MATTER OF PROCURING GREAT LAKES COMMUNITY ACTION PARTNERSHIP TO CONDUCT ITS CDBG PY2024 ALLOCATION PROGRAM**

REGULAR SESSION

TUESDAY

MARCH 19, 2024

**WHEREAS**, Huron County requested Statement of Qualifications and Proposals (RFQP) from qualified consultants to perform the necessary functions related to its PY2024 Community Development Block Grant (CDBG) Allocation Program; and

**WHEREAS**, the Board received and reviewed responses from two consultants; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby selects and qualifies Great Lakes Community Action Partnership (GLCAP) to conduct its CDBG PY2024 Allocation Program administration services, including but not limited to application and environmental preparation, project management, reporting and fair housing implementation; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Boose commented we were fortunate to have two good, qualified consultants apply. GLCAP has done this for us in the past and has done a great job. Ms. Ziemba said GLCAP, formerly WSOS, has been doing the CDBG portion of it for quite some time.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde

#### **SIGNINGS**

Mr. Boose explained they had a request for a letter of support for a nonprofit organization, Greenwich Improvement Group, for the Village of Greenwich. Mr. Brady said this group does fundraising for different things. They are raising money for playground equipment. They want to raise money for a sign, because you can't see where the Village offices are. They would also like to rehab some things at the park. They did not know there was money they could apply for until Mr. Brady told them about it. The police chief has also provided a letter of support. Mr. Boose thought one of the interesting things with the Ohio capital bill was a lot of people don't know who their state representative and senator are due to the redistricting. And this is going to change again on January 1.

***Terry Boose made a motion to approve signing a letter of support for the Greenwich Improvement Group, for the Village of Greenwich. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Terry Boose  
Aye – Harry Brady  
Aye – Bruce Wilde***

March 19, 2024

Senator Theresa Gavarone  
District 2  
Senate Building  
1 Capitol Square - 1<sup>st</sup> Floor, 138  
Columbus, Ohio 43215

Dear Senator Gavarone,

We would like to offer our full support for the request being submitted by the non-profit organization, the Greenwich Improvement Group, for the Village of Greenwich. The Greenwich Improvement Group is requesting a total of \$322,000 FY25-26 Ohio Capital Bill – One Time Strategic Community Investment Fund (H.B. 33) to complete two projects that will greatly improve the Greenwich community and benefit its residents.

The first goal is to completely renovate the basketball court at the Greenwich Reservoir Park. The park is centrally located and serves as the main source of recreation that is offered in the Village. The Greenwich Improvement Group has been instrumental in obtaining playground equipment in the past and recently put

into motion a plan for a small second playground at the softball fields. However, with the basketball court in a state of disrepair there is currently no equipment or area geared toward youth ages 12+ at the park or anywhere else within the Village. The court currently has deep cracking throughout the concrete with some large pieces missing, making it virtually unusable. The lighting and electrical wiring is in need of updating, the basketball hoops have been damaged repeatedly due to vandalism, and the fence is in poor condition and leaves the court open throughout the night. This project will be known as the Greenwich Basketball Court Renovation Project and the estimated cost is \$274,000. Although the Greenwich Improvement Group hosts at least 2 fundraisers a year that help support their efforts to improve the community and provide free events for Greenwich families, without the funding through this one-time state offering the Greenwich Basketball Court Renovation Project is financially out of reach and the area is likely to continue to sit in disrepair.

If awarded the funding for the court renovation, the area would have the old concrete removed and new concrete surfacing poured, new lighting with poles, wiring and breakers, new fencing with gates that could be closed. There would be two security cameras, two new hoop systems, two new metal benches and a drinking fountain. This project will undoubtedly benefit Greenwich residents, especially older children and young adults, as well as anyone who visits the park.

The second project is a 2-sided digital sign to be placed in the Greenwich downtown area, located between 47 & 49 Main St. The cost of this sign including installation is estimated to be \$48,000. There is no longer a newspaper distributed to the Greenwich community to help share information, and there are limited ways to spread information outside of social media. The sign could be used by the Village, the Greenwich Improvement Group, Greenwich Fire Department, Youth Baseball League, etc. to display upcoming events and promote community involvement and activities for our youth. This project will be known as the Greenwich Digital Sign Project.

Greenwich is a small but worthy community and has lacked the resources and financial ability to make these much-needed improvements for many years. Thank you for your consideration.

Sincerely,

BOARD OF HURON COUNTY COMMISSIONERS

Terry Boose, Harry Brady, Bruce Wilde

**TRAVEL REQUESTS: *None***

Ms. Ziemba had one additional signing. This was a Property Use Request form submitted by Donna Jenkins for Hope Restored for "Hope Gatherings". This is to kick off Domestic Violence Awareness month on October 5.

***Bruce Wilde made a motion to approve signing the Property Use Request for Hope Restored on Saturday, October 5, 2024 from 10 – 11 a.m. for the kickoff to Domestic Violence Awareness month. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

**OLD BUSINESS / NEW BUSINESS**

**Assistant Prosecutor report**

Mr. Strickler said we received the tower agreement back.

Mr. Strickler thought he had given Ms. Ziemba the new draft of the NCAT lease. She said he did, and she sent it out. Mr. Boose thought they should include either a drawing that shows the layout of their portion and/or the square feet. Mr. Strickler suggested having Mr. Welch provide a drawing that could be attached to the agreement. Mr. Strickler said he was aware they were going to convert an office to a bathroom. He asked if there was anything else they were going to do. Nobody was aware of anything else. Mr. Boose noted they were planning to replace some floors and ceilings with the ODOT money. Mr. Strickler will include that. Ms. Ziemba pointed out the address was still wrong; it should be 306B, not A.

Mr. Wilde asked Mr. Strickler about signs for the back parking lot. Mr. Strickler reminded him they needed to do a resolution, and then have signs posted to enforce the resolution.

Mr. Brady asked about Senior Express moving into 306B. Mr. Boose said the last he heard they weren't going to move until they had to move out of their current building.

Senior Construction Meeting. Ms. Ziemba read an email received from Hannah Holtzapple, Garmann Miller stating: *"We were notified that the siding that was specified for the enrichment center is not available in a factory finish. Classical Construction included the specific panel with a field applied painted finish in their bid. We asked them to provide pricing for a similar siding panel with vertical battens that is available in a factory finish. Below is the pricing they provided. The cost to go to the prefinished selected Cedar Mill panel with the added battens to give it a vertical look is \$9,910.00. Ms. Ziemba said they provided a breakout of how they came up with that. No one was sure how they had come up with that number. Mr. Boose suggested Ms. Ziemba check on it. If it is under \$20,000 they will go ahead and approve it. Ms. Ziemba read the rest of the email for the record: "I called the fiber cement board siding manufacturer to ask about the longevity of the factory finish vs. the field applied finish. They said a factory finish would be warrantied for 15 years. I would believe that the finish will last longer than that before needing to be repainted in the future. They said the field applied finish, depending on the quality of install, could last 8 – 10 years, maybe 15. Our recommendation would be to go with a factory finish so you get the warranty on the finish".*

***Bruce Wilde made a motion to authorize Vickie Ziemba to sign for the change as recommended by the architect in an amount up to \$20,000. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*

**At 9:37 a.m. Pete Welch, Director of Operations/SWMD.** Mr. Welch said he received a call from the EPA on Friday afternoon. The governor declared a State of Emergency for eleven counties in Ohio. Huron was not named, but will fall under the Findings and Orders from the EPA. This means we have to waive the state fees at our facility if we receive any waste from the tornado. We also have to waive the gen fees and the host fees. The F&Os will require us to waive the EPA fees if someone brings waste in, so they won't get their \$4.75. Mr. Welch felt this was where the EPA had screwed up a little bit. We were not in the area of the destruction, but Plymouth was. Mr. Wilde noted they were partially in Huron County. Mr. Welch said they are also partially in Richland County. When waste comes from there, it is coming from Richland County. We will most likely have to waive Richland County's gen fees. So, we are not paying them back. Mr. Boose asked, worst case scenario, how many dollars was he talking. Mr. Welch said they don't know; they don't know the extent of the damage. For us it is \$9.50/ton with our gen fee. But our district was not affected. Mr. Welch thought Richland's gen fee was around \$2, so it would be roughly \$7.50. Mr. Welch explained that Mr. Stevens was down in Richland County on Friday. The tornado did not touch down in Huron County. All the damage was in Richland County. None of our roads were blocked, but we did have some trees down. The F&O from the EPA only apply to solid waste. It does not apply to woody debris, compost, anything like that. They can bring it, we accept it, but there is not a gen fee or a state fee for that. So, they are going to be charged the same price we always do. The biggest thing is that the EPA hasn't included Richland County or Crawford County in the notice they sent out to everybody. There will be another meeting on Wednesday we will attend to hopefully clear things up.

Mr. Welch also wanted to discuss the signs they were having made for the dumpsters being put out for the eclipse. He presented a sample of the proposed sign. If everyone was okay with it he would like to proceed to get them in production.

***Bruce Wilde made a motion to move forward with the production of the signs for the dumpsters. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

*Aye – Terry Boose*

*Aye – Harry Brady*

*Aye – Bruce Wilde*



18 x 24

Last week Mr. Welch started trying to compile a list that seems to be ever changing. He handed copies out to the board. It was an outline of all the projects they had discussed and how they were being paid. It is not finalized, Mr. Welch thought they may know more about some of the projects than he does. They have most of the estimates for the bigger jobs, but not the smaller jobs. Mr. Boose asked if he had an opportunity to talk to the other two commissioners about the painting of the exterior and the stairwell at the Admin building. Mr. Welch said he was going to do it today. The plan was to repaint everything and redo the stairwell, the floors, etc. Mr. Welch said they had a contractor out yesterday to measured everything, including the hallways. Mr. Boose noted that a lot of the floors had tile coming up; Mr. Minor did a good job of hiding it under rugs. Mr. Boose assumed it was the poured floor like what was done in the restrooms. Mr. Welch said it was. Mr. Brady asked about the elevator project. Ms. Ziemba clarified Mr. Brady was referring to the outside elevator. Mr. Boose thought it would be nice if they tear off the outside elevator that they fix the rest of the wall. Mr. Brady asked about the assessment Garmann Miller had done on the building and the issues with water infiltration in the far corner where the ramp goes down. Mr. Welch said the drain pipe that leads to the street was sized wrong; it is too small. When we get a heavy rain the discharge pipe can't handle all the water. It backs up in the basement ramp.

Mr. Welch has two companies coming out to quote all the HVAC jobs. These include the boiler and chiller at S. Norwalk Road; the four remaining air handlers at the Administration building; the rooftop units at the performing arts building. He had an estimated cost for all those jobs at \$675,000 originally. These are companies on the OhioBuys or the Ohio Procurement schedule. He will get three separate quotes for each facility so they can pick and choose the lowest price. He didn't want to combine them, he knows a lot of companies are backed up right now. Any kind of air work they need will be priority. Mr. Brady liked the idea of keeping them separate; they are not one job. Mr. Boose said if they do the performing arts building, is there going to be discussion about how that building is heated? The heat pumps only kick on after it gets to be a certain temperature. Mr. Welch said they supply so much from the boilers in the Office Building, but he did not know how it was governed. He thought the current system might be able to heat the whole facility. Ms. Ziemba thought the main heat was electric. Mr. Welch said the heat pumps upstairs, on the roof. His concern was, if they ever sold the building, would the heat pumps be able to heat the whole building. Mr. Boose said he would want that building independent. Mr. Welch said they could, once you replace the heat pumps. Mr. Brady said they could size the heat pumps so they could actually heat the building. Mr. Welch said there were five of them up there now. Mr. Brady thought they may be able to put higher tonnage units in and they would not need five.

Mr. Welch suggested they review his list and get back to him; he did not think they needed to go through everything individually. He did note that Mr. Minor had costs for the Recorder's lighting downtown. He had one bid, they are trying to get a second one.

Mr. Welch said if there were any other projects the board would like costs on they would do their best. They are in the process of getting at least two, hopefully three bids on a lot of this stuff. Mr. Minor said he received one bid for the drop ceiling and the floors at 306. Mr. Brady asked if they were still looking for some kind of signage at that building. Mr. Welch said Ms. Ziemba has talked to him about it.

Mr. Boose asked Mr. Minor if he had done the tour at South Norwalk Road. Mr. Minor said they contacted him on Friday and verified they could do it on March 27 at 1:00. That will include Janotta & Herner, Job & Family, and other parties.

Mr. Welch had a couple outstanding projects he wanted to discuss. The first one was for the work at the downtown office complex where the basement runs underneath the sidewalk. Garmann Miller has suggested they do a structural assessment of that area before they touch it. They will approach it as a two phase process. The first phase will be to do the assessment. Second phase is to figure out the best solution. Mr. Wilde asked if they were going to use ARPA money for this. It was decided to use ARPA for it, and Mr. Boose reminded them the project would need to be approved by Ms. Gordon. Mr. Welch said they would need a contract in order to get going on the work. Ms. Ziemba suggested they pay for the phase one portion out of the General Fund while they waited for Ms. Gordon's approval. Mr. Boose said they need to get moving on the ARPA projects or they were not going to spend all the money. He was okay with moving forward with the \$8,500 for the phase one. Ms. Ziemba thought the project itself would be sizeable.

Next Mr. Welch wanted to talk about the carpet job at JFS. Garmann Miller gave them an original cost of \$35,500 to do the bid specs. They have come down to \$30,500. Mr. Welch said if he has to go out to bid, he has to have bid specs. He will check today to see if there are carpet companies on OhioBuys. Then they wouldn't have to go out to bid, he could just talk to the contractors to get a cost. Mr. Welch was not able to find any bid specs for carpet online. Usually they are public. He did not think anyone was doing it. Mr. Brady said he had asked Mr. Monnin about the price they quoted. Mr. Monnin explained Ms. Holtzapple was nervous about the removal and reinstallation of all the cubicles. The county doesn't have the manpower to do this in house. Discussion regarding the cubicles. Mr. Welch said he could probably come up with a two-page spec sheet. But someone will have to put the bid documents together.

Mr. Welch has one bid for the asphalt sealing. He has a call in to another company and is waiting for them. Mr. Welch thought this was ARPA funding and they would have to get approval. Ms. Ziemba said they already had approval on this project.

Mr. Boose said he had contacted Mark Suhanik, who has done work for the county before as far as forestry. Mr. Welch said he has been meaning to get his phone number so he can give him a call. Mr. Boose said he stopped and talked to Master Gardeners when they were cleaning up the park. Master Gardeners mentioned that the park had some of the pear trees that the government has said everybody needs to do away with. They would like to look at taking them down. Mr. Welch said he would discuss this with Mr. Suhanik. Discussion regarding the former orchard and potential pesticide use on the Shady Lane property. MakSolve will be in on Thursday with more information on this.

Mr. Minor said they have calls in to meet with masonries to look at the windows at the courthouse, the tuck pointing and then, depending on how the painting goes, the Administration building. Mr. Brady said if they are looking at the masonry and the tuckpointing, make sure they look at the outside elevator. Mr. Boose said he walked the outside of the building with Mr. Minor and Mr. Welch last week. There is something on the front landing that may make it necessary to do some additional painting. Mr. Welch thought it was amazing it has been here all these years and no one noticed it. Mr. Boose said now that he has seen it he wants to make sure people notice it. They decided to give everyone a week to try to figure out what they were talking about and will let them know next Tuesday.

**At 10:24 a.m. the board recessed**

**At 10:34 a.m. the board resumed regular session**

#### **Commissioner Boose report**

Mr. Boose wanted to bring up the 9-1-1 money. The part of the budget bill that passed for the NextGen 9-1-1 was supposed to bring in \$100 million/year. In the first two months it has brought in \$4 million. They don't know why it is so far off. Mr. Boose thought not every vendor is set up to handle the new system. He reminded them that before that there was a bill where they received 25 cents. This may bring in less than what the 25 cents brought in. Mr. Brady said it was a good thing it was only for a year, then it would have to be renewed. He hoped they would not renew it. Mr. Boose said 9-1-1 money is budgeted in our budget for 9-1-1. Mr. Brady thought they were at about 50% of what they predicted. Mr. Boose also pointed out that the general fund money for the state is coming in under estimate for the first two months. That means local government payments will be less. Mr. Boose thought \$24 million versus \$100 million was a huge difference. Mr. Brady said the counties used to get around 90% of that money. This time they get 72%, the state gets 25% and 3% goes to administration. Mr. Boose noted that two different agencies have administrative money on that, not just one.

#### **Administrator report**

Ms. Ziemba received an email from Mr. Mead last week. He said Ms. Cardone from MHAS had stopped by and asked if he needed anything tech-wise. He suggested two AED's, one for each vehicle. Ms. Cardone thought he may also want one for the office. Mr. Mead asked if the board would have an issue if he applied for the grant for the AED. The extra cost would be batteries and pads every so many years. Mr. Boose noted there would also be the replacement of the AED when it needed to be replaced. Ms. Ziemba thought we have one in each building. Mr. Boose did not believe it was EMA's job to carry AEDs. He thought it was first responders. Ms. Ziemba thought they were saying they did not want him going out for this grant. Mr. Brady had concerns that we may be putting ourselves into areas we are not properly trained in. Ms.

Ziembra stated they had initially gotten the AED's from a grant years ago. At one point it was discussed if they should keep them or take them down. They ended up replacing the batteries and the pads. Mr. Brady thought having it in the building was different than carrying it in the car. Ms. Ziembra will let Mr. Mead know.

#### **Commissioner Wilde report**

Mr. Wilde attended the senior meeting. All seems to be well there.

Attended TIRC meeting in Bellevue. He will share the report. CRA works well for them.

Tomorrow evening is the Celebrity Basketball game.

Mr. Wilde said he has a call scheduled with Josh Hammond, the consultant on the CEDS at 9:45 a.m. tomorrow.

Thursday, after the board meeting, there will be a webinar on the CORSA renewal.

#### **Commissioner Brady report**

Mr. Brady attended a transportation meeting yesterday that wasn't NCAT. It is potentially a new program with 5310 funding. This is not public transit, it is used more for Senior Express. The meeting was in Erie County and was with Jim Oliver, Tim Bergman, and Mindy Burkholz with GLCAP. This would probably be a GLCAP administered program. The idea behind this would be to provide funding that would be used to have contracts with entities like Senior Express, and others, to provide transportation after hours and on weekends. It would not take away from seniors. Mr. Oliver will be working with Senior Express. Mr. Brady asked Mr. Oliver to contact Ms. Ziembra to schedule a time to come into meeting. He would like Mr. Oliver to provide a better explanation of how the funding works.

Mr. Brady will attend the NCAT board meeting tomorrow.

Mr. Brady attended the CEBCO AGRIP conference earlier this month. There is a big concern about GLP-1 drugs. GLP-1 drugs are typically used for diabetes. They found you could cross over and use them for weight loss. But they are very, very expensive. A lot of plans will not cover it for weight loss. Currently CEBCO has around 400 people who are on these drugs and spend about \$6 million. There is a potential to have up to 3,500 people on those drugs. It will skyrocket premiums.

Ms. Ziembra wanted to return to the CORSA renewal meeting Mr. Wilde has on Thursday. She said CORSA is scheduled to come in to present the numbers for the county on April 4. Mr. Wilde said the meeting on Thursday is a general meeting. They will come in to tell us how good or bad we did in April.

#### **Commissioner Boose report continued**

Mr. Boose said last week they had a meeting regarding OneOhio money, which is the opioid settlement money. There are at least three different vendors putting in applications. One of the projects could save a substantial amount of money for the General Fund in the future. It is all about helping kids.

Yesterday Mr. Boose met with the Workforce Development group. They discussed a lot of issues. One of the things that came up the fact that Norwalk evidently has a housing committee. They had their second meeting yesterday. Mr. Boose thought the commissioners should be involved. Nobody knew anything about it.

Mr. Boose bought up the tornado siren testing that was scheduled for Wednesday. The information they had received from Mr. Stevens and Ms. Spears was that there are sirens that are not working. None of them fall under county responsibility. It was believed the back-up batteries may have failed or malfunctioned. They were asking that each party responsible to please inspect the back-up systems. They urged each community to make sure their sirens are properly maintained and serviced. Discussion on the sirens in the county and the fact the county is not responsible for them. Mr. Boose suggested bringing up at one of the EMA meetings or maybe the Township Association meeting that they should to have list of all of them and who is responsible. Then maybe there should be some kind of open discussion about if there are enough and how to make sure the system is working. Mr. Boose guessed that the townships just assumed the county has the system up and working. Mr. Marett agreed, saying if they did have one in the township, they would have assumed it was the county's responsibility.

#### **BUDGET DISCUSSION**

Mr. Boose said last week he and Ms. Ziembra sat down with Ms. Hartman, the new Clerk of Courts, and had a very good discussion with her. She brought up questions they don't think of when they are doing budget. For instance, when they put extra money in Salary, who gets to decide what, how, why and when. Mr. Boose said they always assumed everybody made it retroactive to January. Come to find out the Clerk of Courts didn't do that. They can't tell an Elected Official what to do with the budget, but they let Ms. Hartman know how most departments work. They discussed her Salary account. Ms. Ziembra provided her with a sheet outlining everything. Mr. Boose said Ms. Hartman came back with a spreadsheet confirming



what they had discussed. Ms. Ziembra said Ms. Hartman had needed a couple extra dollars and asked if they were okay with putting it in her budget. Mr. Boose said it was off by \$1.04. Ms. Ziembra said they would have to put \$2 in.

Mr. Boose said they already sent most of the budget to the auditor, who caught some discrepancies in OPERS and Medicare. Ms. Ziembra confirmed these numbers with them and put the correct numbers in for those departments.

Mr. Boose said both he and Ms. Ziembra had worked on the Clerk of Courts numbers. They forgot to add some things to the Salary. Ms. Ziembra figured out they needed to add longevity. They have a lot of employees that have been around a long time. That gets paid out one time a year. Other than adding that it wasn't that much different than what they talked about last month.

Mr. Wilde asked if sending Clerk of Courts budget to the auditor was the last step. Ms. Ziembra said it was, as long as they didn't have any other adjustments they wanted. Mr. Boose clarified that recently they had made changes to: Clerk of Courts; Sheriff and Jail – they put the money back in; all three of the Auditor accounts – they put the money back in they had questions about; Board of Elections – they put the money back in they had questions about. Mr. Wilde asked if they had changed **041** at all. Ms. Ziembra said it would have been reduced to account for the changes to OPERS and Medicare they had to make. Ms. Ziembra said she did make a change to Public Defender. They just received the official number from the state, so indirect costs were reduced by \$10,647. Mr. Boose said that meant we would be getting less money from the state for the Public Defender. Again.

Veterans. Mr. Boose said they are not changing their budget, but they are coming in this Thursday.

Mr. Boose asked Ms. Ziembra if she had any questions. Ms. Ziembra said she had applied the numbers to the Special Fund budget. The only thing she is still questioning and working on is the opioid lawsuit. She is trying to figure out how many different payments we are expected to get yearly and from who. Mr. Strickler said the problem with that is the payments are going to be different every year. Ms. Ziembra was fine with that, but it would be nice to have a payment schedule. Mr. Strickler said he had been trying to find one on the opioid website. He may end up calling someone to see if he can get one.

Discussion regarding the Region 19 opioid monies. Ms. Ziembra asked if she could get the schedule for the meetings. She would like to try to fit it in her schedule so she can try to figure out what is going on before Mr. Boose is done with his term. Mr. Boose suggested providing Mr. Strickler with a copy of the Region 19 bylaws.

**At 11:38 a.m.** Bruce Wilde moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 19, 2024.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:38 a.m.

Signatures on File