

REGULAR SESSION

THURSDAY

DECEMBER 20, 2007

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

07-444

IN THE MATTER OF REDUCING THE ESTIMATE OF RESOURCES FOR THOSE FUNDS NOT REACHING THE LEVEL OF REVENUE ORIGINALLY ESTIMATED IN THE FINAL BUDGET

Mike Adelman moved the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources reducing the estimate of resources for those funds not reaching the level of revenue they originally estimated in the final budget; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to reduce these funds as attached hereto and incorporated herein; now therefore

BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the departments with revenue reduced; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

FUND #	FUND NAME	ACCOUNTS	AMOUNT	NAME	AMOUNT
122	Drug Enforcement	00260	\$2,000.00	Expenditures	\$2,000.00
123	Welfare In Aid	00260	\$174,900.00	Share Transfer	\$174,900.00
133	Adults Education	00265	\$0.00	Expenditures	\$0.00
138	Juvenile Delinquent Alcohol Driving	00260	\$4,400.00	Expenditures	\$4,400.00
139	Youth Program	00475	\$14,900.00	Expenditures	\$14,900.00
165	1861	00475	\$2,400.00	Salaries	\$2,400.00
		00526	\$11,500.00	Commodities	\$11,500.00
		00725	\$1,100.00	Salaries	\$1,100.00
171	Revolving Loan	00475	\$20,000.00	Fees	\$20,000.00
183	Many Court Adverse	00475	\$8,300.00	Expenditures	\$8,300.00
190	Comprehensive Housing	00475	\$59,700.00	Salaries	\$59,700.00
192	Hazardous Waste	00475	\$7,500.00	Salaries	\$7,500.00
193	Citizens Corp	00640	\$4,000.00	Habitat for Humanity	\$4,000.00
305	IFROD Construction	00275	\$50.00	Salaries	\$50.00
306	IFROD Construction	00275	\$50.00	Expenditures	\$50.00
625	Children's Trust	00475	\$20,000.00	Commit Projects	\$20,000.00
			\$3,700.00	Other Expenses	\$3,700.00

07-445

IN THE MATTER OF APPROVING OF THE CONTRACT BY AND BETWEEN THE BOARD OF HURON COUNTY COMMISSIONERS/HURON COUNTY CORONER AND THE BOARD OF LUCAS COUNTY COMMISSIONERS/LUCAS COUNTY CORONER FOR 2008

Gary W. Bauer moved the adoption of the following resolution:

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WHEREAS, from time to time the Huron County Coroner needs to have certain necessary autopsies;
now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the agreement between the Board of Lucas County Commissioners as attached hereto and incorporated herein;
and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

* Contract on file Commissioners' Office.
07-446

IN THE MATTER OF APPROVING OF THE AGREEMENT FOR THE HOUSING OF JUVENILES IN THE ERIE COUNTY JUVENILE DETENTION CENTER

Mike Adelman moved the adoption of the following resolution:

WHEREAS, Huron County does not maintain a juvenile detention facility; and

WHEREAS, the Board of Huron County Commissioners is desirous of entering into an agreement with Erie County for the receipt, custody, and care of juveniles at the Erie County Juvenile Detention Center; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby enters into agreement with Erie County for the receipt, custody, and care of juveniles at the Erie County Juvenile Detention Center as per contract attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

- Contract on file Commissioners' Office.

07-447

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE GENERAL FUND #008

Gary W. Bauer moved the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustments:

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FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	008	00200	001	\$1,551.28		008	00475	001	\$2,658.04
		Equipment					Other Expenses		
	008	00280	001	\$431.50					
		Court Reporters							
	008	00290		\$274.81					
		Data Processing							
	008	00335	001	\$400.45					
		Juror meals							
	008	00280	001	\$500.00		008	00330	001	\$500.00
		Court Reporters					Juror & Witness Fees		and further

BE IT RESOLVED, that the Huron County Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the Clerk of the Board is instructed to certify a copy of this resolution to the Huron County Auditor and the department requesting said adjustment; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

07-448

IN THE MATTER OF APPROVING OF A CHANGE ORDER NO. MB-1 WITH DUNDOR PLUMBING & HEATING FOR THE HURON COUNTY ENERGY DESIGN PROJECT

Mike Adelman moved the adoption of the following resolution:

WHEREAS, a change order has been presented for the Huron County Energy Design Project, Courthouse Complex; and

WHEREAS, add Treasurer building hot water controls and interlock into building management system; and

WHEREAS, this work will be performed for the cost of fourteen thousand six hundred thirty dollars contract time unchanged; and

WHEREAS, the sum of \$14,630.00 is hereby added to the contract price of \$44,500.00 the new adjusted contract price to date thereby is \$59,130.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the change order No. MB-1 as submitted with Dundore Plumbing & Heating. as listed above; and further

BE IT RESOLVED, that it will change the amount of the contract from \$44,500.00 to \$59,130.00; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

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Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

- Change Order on file Commissioners’ Office.

07-449

IN THE MATTER OF ADVERTISING FOR THE POSITION OF HURON COUNTY DOG WARDEN

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Dog Warden for Huron County; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners will solicit applicants for the position Dog Warden unclassified position/non-exempt; and further

BE IT RESOLVED, that said position will be in a pay range of \$15.00 to \$16.00 per hour; and further

BE IT RESOLVED, that all those applying must have a resume with references and a Huron County application for employment submitted to Huron County Human Resources by 4:30 p.m. January 4, 2008; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

NOTICE OF JOB OPENING

The following is posted to notify employees of Huron County elected officials and appointing authorities that applications for the position of Dog Warden for Huron County are being solicited and accepted.

Job Title: Dog Warden; unclassified; non-exempt
Wages: \$ 15.00 to \$16.00 per hour;

Job Duties and Responsibilities: See Position Description posted with this Notice.
Application and Selection Procedures: Candidates should submit a resume, names and contact information for three professional references, and the Huron County Application for Employment to Huron County Human Resources, 12 E. Main St., Suite 102, Norwalk, OH 44857. The Huron County Application for Employment is available at this address or online at www.hccommissioners.com. Apply by 4:30 p.m., January 4, 2007. Applications will not be considered complete until all documents are received. Qualified candidates will be contacted for an interview as soon as possible after the closing date.

This position has an anticipated start date no earlier than February 1,

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Posting Dates: Fri., December 21, 2007 until 4:30 p.m. Fri., Jan. 4, 2008.

Huron County is an Affirmative Action/Equal Opportunity Employer

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Title: Dog Warden

Status: Unclassified, full-time

Wages: \$15.00 to \$16.00 per hour

Job Summary: Under the direction of the Board of Huron County Commissioners, supervises County dog control operations, participates in formulating policies and procedures affecting departmental operations, and performs other related duties as required.

Essential Functions:

- Supervises Deputy Dog Wardens and kennel personnel. Ensures work is completed according to Ohio State Law. Keeps attendance records and implements employee discipline. Makes hiring and termination recommendations.
- Answers telephone calls to respond to questions and complaints. Receives signed complaints on violations. Dispatches Deputy to complaints. Logs all complaints on computer.
- Handles dog adoptions, sells dog licenses and keep records, balances receipt of money daily, and maintains kennel posting of all dogs picked up.
- Completes statements of fact for use in court proceedings. Testifies in court to assist in prosecuting dog owners who violate animal laws. Ascertains filing of citations and statement from officer in court.
- Maintains records reflecting nature of investigations and calls.
- Handles vicious and dangerous dogs.
- Responds to calls regarding dogs hit by vehicles and finds owner if possible or destroy animal if needed.
- Does weekly reports of all dogs seized, impounded, redeemed, or destroyed.
- Helps in euthanasia when necessary.
- Investigates reports of dog bites or attacks on other animals. Cites owners as necessary.
- Investigates coyote attacks on animals as outlined in State law and files claim forms with ODA.
- Maintains supply and equipment inventory.
- Stays current on all Ohio laws for dogs.

Requirements:

High School diploma or equivalent; valid Ohio driver's license, acceptable driving record, ability to follow safe practices and procedures, good public relations skills, ability to establish solid working relationships, knowledge of state and local dog control laws and ordinances, ability to handle cross, strange, vicious, or uncontrolled dogs, supervisory skills, ability to establish and adhere to departmental budgets, good communication skills, ability to perform physical tasks required in securing/restraining dogs and maintaining a kennel, at least three years of previous experience in dog control, and current firearm certification or subsequent certification as a contingent of continued employment.

Huron County Board of Commissioners

Approved: _____ Date: _____

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Employee: _____

Date placed in employee's file: _____

12-13-07

At 9:30 a.m. No Public Comment.

SIGNINGS

Huron County Board of MRDD
306 South Norwalk Road West
Norwalk, Ohio 44857

Dear Huron County Board of MRDD,

Currently we complete the necessary paperwork to obtain license plates for vehicles that are titled to the Huron County Board of MRDD. It has come to our attention that this paperwork may need to be completed and signed by a member of your board. The licensing paperwork requires the signature of the owner as named on the certificate of title. Therefore, since the Commissioners are not listed on the title, we are not confident that we should be the signing authority. Please work with the Bureau of Motor Vehicles to obtain an account number for your agency so that your Board can sign all paperwork associated with the titles that are in your name.

If you have any questions, please do not hesitate to contact us.

Sincerely,

THE BOARD OF HURON COUNTY COMMISSIONERS
Mike Adelman, Gary W. Bauer, Ralph A. Fegley

Huron County Board of MRDD
306 South Norwalk Road West
Norwalk, Ohio 44857

Dear Huron County Board of MRDD:

On Thursday, December 6, 2007 David Cook attended a meeting of the Board of Huron County Commissioners and read a statement that he had prepared for public comment in regards to the MRDD Superintendent, Dr. Dee Zeffiro-Krenisky and the procedure for appointing the MRDD Board. Mr. Cook's main concern in attending the Commissioners' meeting was to find out the procedure in which the MRDD board members are appointed.

After listening to Mr. Cook we advised him that we normally receive letters from individuals requesting appointment to the board, forwarded to us by Superintendent Zeffiro-Krenisky, but also advised him we would write a letter to the MRDD board requesting any additional information regarding the procedure.

Thanks for your attention to this matter.

Sincerely,
HURON COUNTY BOARD OF COMMISSIONERS
Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

pc: David Cook

At 9:45 a.m. Gary W. Bauer moved to enter into **Executive Sessions ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, **discipline**, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated & **ORC 121.22 (G) (4)** preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment. Mike Adelman seconded the motion. The roll being called upon its adoption,

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the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

At 10:20 a.m. Gary W. Bauer moved to end Executive Sessions ORC 121.222 (G) (1) and ORC 121.22 (G) (4). Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman
Aye – Gary W. Bauer
Aye – Ralph A. Fegley

* No action taken.

IN THE MATTER OF REQUEST FOR LEAVE

Bill Ommert/EMA Director/vacation/8:00 a.m. December 26, 2007 – 4:30 p.m. December 31, 2007.

Vickie Ziemba/Commissioners/Compensatory/flex/2:50 p.m. – 4:30 p.m. December 21, 2007.

Cheryl Nolan/Commissioners/Compensatory Time/flex/12:00 noon – 4:30 p.m. December 24, 2007; 8:00 a.m. December 27, 2007 – 4:30 p.m. December 28, 2007.

Maria Lyons/Buildings & Grounds/sick/6:30 a.m. – 3:00 p.m. December 18, 2007.

OTHER BUSINESS

Ralph Fegley stated that he had talked with Tom Farrell in regards to the meeting with FFA in Detroit, and also stated that we need to have an agenda for such meeting. Further discussion was had in this regard.

At 10:35 a.m. Mike Adelman moved to adjourn. Gary W. Bauer seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on December 20, 2007.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:35 a.m.

Signatures on file.