

REGULAR SESSION

TUESDAY

JULY 17, 2007

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Ralph A. Fegley, Gary W. Bauer absent.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the July 10, 2007 & July 12, 2007 meeting(s) were presented to the Board. Mike Adelman made the motion to waive the reading of the minutes of the July 10, 2007 & July 12, 2007 meeting(s) and approve as presented. Ralph A. Fegley seconded the motion. Voting was as follows:

- Aye - Mike Adelman
Absent - Gary W. Bauer
Aye - Ralph A. Fegley

07-230

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Mike Adelman moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor's Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve Claim Schedule C 07-27 and authorize the Huron County Auditor to make the necessary warrants; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye - Mike Adelman
Absent - Gary W. Bauer
Aye - Ralph A. Fegley

CLAIM SCHEDULE Page: 1
Batch Number: 27 Date: Reference:
I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.
Auditor: Richard Thachly, MB
We hereby approve for payment by the County Auditor the following vouchers as itemized below.
County Commissioners: Mike Adelman, Gary W. Bauer, Ralph A. Fegley
Vendor Amount PO/Line Warrant Account
001 GENERAL FUND
001-002 MICROFILMING
ENDICOTT MICROFILM INC 18.10 27404/1 000000 00175
PROCESSING FILM
SHIPLEYS OFFICE SUPPLY INC 25.43 27404/1 000000 00175
MARKER, FILE CARDS , PEN
001-002 MICROFILMING 43.53 * * Total * *
001-003 AUTO DATA PROCESSING
DIGITAL DATA TECHNOLOGIES I 700.00 27570/1 000000 00275
GIS DATA MAIN JULY 07 INV 3613
DIGITAL DATA TECHNOLOGIES I 1,250.00 27570/1 000000 00275
ACCULOBE INTERNET INV 3639
MT BUSINESS TECHNOLOGIES IN 336.99 27570/1 000000 00275
RICHM APICIO 2035 INV #592745 07/01-07/31
001-003 AUTO DATA PROCESSING 2,286.99 * * Total * *
001-004 AUDITOR
R J BECK PROTECTIVE SYSTEM 75.00 27574/1 000000 00475
SEMI-ANNUAL FIRE ALARM INV 35630
SUNRISE COOPERATIVE INC 349.74 27574/1 000000 00475
GAS #26250
NATIONAL CONFERENCE ON W&M 75.00 27574/1 000000 00475
NCOM ANNUAL MEMBERSHIP DUES 10/03/07-09/30/08
001-004 AUDITOR 499.74 * * Total * *
001-007 BOARD OF REVISION

CLAIM SCHEDULE Page: 2
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
MARLENE S. LEWIS 360.00 28023/1 000000 00475
REPORTER-BD OF REVISION MTG
001-007 BOARD OF REVISION 360.00 * * Total * *
001-013 JUVENILE COURT
ROESCH ASSOCIATES INC 41.85 25162/1 000000 00175
RIBBONS
KARE CLINICA HISPANA INC 50.00 25671/1 000000 00380
SPANISH INTERPRETING
THOMAS P KUNKLE 961.54 25671/1 000000 00380
PSYCHOLOGICAL SERVICES
001-013 JUVENILE COURT 1,053.39 * * Total * *
001-015 JUVENILE C DETENTION
SANDUSKY COUNTY 12,000.00 25676/1 000000 00475
06/07 DETENTION CARE
BI INCORPORATED 1,881.00 25676/1 000000 00475
06/07 ELECTRONIC MONITORING
001-015 JUVENILE C DETENTION 13,881.00 * * Total * *
001-016 PROBATE COURT
MATTHEW BENDER & CO INC 243.40 25678/1 000000 00200
OH PROBATE PRAC & PROC 07
001-016 PROBATE COURT 243.40 * * Total * *
001-017 CLERK OF COURTS
SHIPLEYS OFFICE SUPPLY INC 109.54 27353/1 000000 00175
ENVELOPES, PUNCH PAPER
MT BUSINESS TECHNOLOGIES IN 624.84 28024/1 000000 00275
COPIER 3045
001-017 CLERK OF COURTS 734.38 * * Total * *
001-019 POLICE & MUNY COURTS
NORWALK MUNICIPAL COURT 243.90 27640/1 000000 00554
WITNESSES OR JURORS
CITY OF NORWALK 3,400.00 27640/1 000000 00554
LEGAL SERVICES

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CLAIM SCHEDULE Page: 3 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 4 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 5 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 6 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 7 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

CLAIM SCHEDULE Page: 8 Batch Number: 27 Date: 07/18/2007 Reference: Vendor Amount PO/Line Warrant Account

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CLAIM SCHEDULE Page: 9
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
TRACKER SOFTWARE CORPORATIO 390.00 27617/1 000000 00275

CLAIM SCHEDULE Page: 10
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
125-126 AUTO TAX - ROADS 10,314.18 ** Total **
125-127 AUTO TAX - BRIDGES

CLAIM SCHEDULE Page: 11
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
131-131 RECORDERS EQUIPMENT 1,757.00 ** Total **
131 RECORDERS EQUIPMENT 1,757.00 ** Total **

CLAIM SCHEDULE Page: 12
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
ERIE-HURON-OTTAWA ESC 50,000.00 27241/1 000000 00525
HURON COUNTY ALTERNATIVE SCHOOL 2007-08,1/2 AMOUNT

CLAIM SCHEDULE Page: 13
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
GREGORY C KECK PHD 250.00 27973/1 000000 00150
PASS-A-WALK-COUNSELING FOUNDATIONS FOR LIVING

CLAIM SCHEDULE Page: 14
Batch Number: 27 Date: 07/18/2007 Reference:
Vendor Amount PO/Line Warrant Account
183 MUNICIPAL COURT ADV 177.61 ** Total **
184 VOCA
184-184 VOCA

CLAIM SCHEDULE					Page: 15
Batch Number: 27	Date: 07/18/2007	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
MIDWAY INC	146.26	27517/1	000000	00280	
VALVOLINE SYNTH GEAR OIL,HD LUBE SPIN ON, BTC					
CINTAS CORP #318	296.22	27517/1	000000	00280	
UNIFORMS					
PEACOCK WATER	24.50	27517/1	000000	00280	
DRINKING WATER					
TRUCK SALES & SERVICE INC	135.56	27511/1	000000	00475	
OTHER EXPENSES					
P & R HARDWARE INC	39.46	27511/1	000000	00475	
MAILBOX/DECK SPRAYER					
TUFFMAN EQUIPMENT & SUPPLY	57.98	27511/1	000000	00475	
RECOIL					
BRENDA FRACK	259.20	27511/1	000000	00475	
MILEAGE					
500-501 TRANSFER STATION	25,821.42		** Total **		
500 LANDFILL	25,821.42		** Total **		
525 LANDFILL SOLID WASTE					
525-525 LANDFILL SOLID WASTE					
PETER J WELCH	218.20	27523/1	000000	00300	
TRAVEL					
PAM HANSBERGER	102.59	27523/1	000000	00300	
TRAVEL					
PAM HANSBERGER	39.77	28055/1	000000	00300	
TRAVEL					
525-525 LANDFILL SOLID WASTE	360.56		** Total **		
525 LANDFILL SOLID WASTE	360.56		** Total **		
600 EARLY INTERVENT COLL					
600-600 EARLY INTERVENT COLL					
CITY OF NOBALK	339.20	27582/1	000000	00350	
WATER/SEWER ACCT #A00-00155-00					
OHIO EDISON	1,234.93	27582/1	000000	00350	
ELECTRIC					
600-600 EARLY INTERVENT COLL	1,574.13		** Total **		
600 EARLY INTERVENT COLL	1,574.13		** Total **		

CLAIM SCHEDULE					Page: 16
Batch Number: 27	Date: 07/18/2007	Reference:			
Vendor	Amount	PO/Line	Warrant	Account	
635 COMMISSARY TRUST					
635-635 COMMISSARY TRUST					
G & L SUPPLY CO	298.68	26959/1	000000	00260	
CLEANING SUPPLIES INV 373435,373657,373658					
CCW DISTRIBUTING	400.00	26959/1	000000	00260	
CLEANING SUPPLIES					
HARLAN C HUESTIS	72.00	26959/1	000000	00260	
6 HAIRCUTS ON 07/05/07					
SIESSEL DISTRIBUTING	289.26	26959/1	000000	00260	
CLEANING SUPPLIES INV #36612					
635-635 COMMISSARY TRUST	1,059.94		** Total **		
635 COMMISSARY TRUST	1,059.94		** Total **		
*** End of Report ***					

07-231

IN THE MATTER OF APPROVAL OF THE REVISED COMPENSATION PRACTICES AND PROCEDURES FOR NON-BARGAINING EMPLOYEES FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Mike Adelman moved the adoption of the following resolution:

WHEREAS, House Bill No. 187 made changes to Ohio Revised Code 124 and these changes required this Board of Commissioners to revise the Compensation Practices and Procedures for Non-Bargaining Employees of the Huron County Department of Job and Family Services; and

WHEREAS, the Board of Huron County Commissioners adopted compensation practices and procedures for Non-Bargaining Unit employees effective October 25, 1995, by Resolution 95-545; and

WHEREAS, Non-Bargaining Unit Employees fall within the scope of ORC Section 124.14 (e) (1); now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize:

- 1) Remove Contract Evaluator Supervisor 1 70192 from the Specialty Series, Pay Range 24 from the list of job classifications for Huron County Department of Job and Family Services.
- 2) Insert language in Section 4 that states “which affords the employee an increase **or three and one-half percent (3.5%), which ever is higher.**”
- 3) Designation of the **Program Administrator (Children Services, PCN #33000.0, Series 80132)** as an **Unclassified Position according to ORC 329.021 effective 7/01/07 (H.B. 187)**
- 4) Removal of the SAME or SIMILAR LIST contained in the procedures **effective 7/1/07 (H.B. 187);** and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye - Mike Adelman
Absent - Gary W. Bauer
Aye - Ralph A. Fegley

* on file Commissioners’ office & Department of Job and Family Service.

IN THE MATTER OF AGREEMENT BY AND BETWEEN HURON COUNTY COMMISSIONER THROUGH THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (DEPARTMENT) AND OHIO STATE UNIVERSITY EXTENSION, 180 MILAN AVENUE, NORWALK, OHIO 44857 (PROVIDER)

Mike Adelman moved the adoption of the following resolution:

WHEREAS, Department has agreed to contract services for day care provider training; and

WHEREAS, Ohio State University Extension will provide the Huron County Department of Job & Family Services' Workforce Development Unit, Childcare Services, training for Type B Home Childcare Providers; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners approves of the agreement with Ohio State University Extension as attached hereto and incorporated herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye - Mike Adelman
- Absent - Gary W. Bauer
- Aye - Ralph A. Fegley

- on file Commissioners' Office & Department of Job and Family Services.

07-233

IN THE MATTER OF AWARDED BIDS FOR ROAD SALT (DEICING) FOR USE BY THE HURON COUNTY ENGINEER/HIGHWAY DEPARTMENT

Mike Adelman moved the adoption of the following resolution:

WHEREAS, per Resolution 07-218 the Huron County Engineer requested approval for seeking bids for: rock salt (deicing); and

WHEREAS, bids were received and opened on Friday, September 8, 2006 at 1:00 p.m. as follows:

	<u>Cargill, Inc.</u>	<u>N. American Salt</u>	<u>Morton</u>	<u>Detroit Eastern</u>	
-Delivered	\$40.94*	\$43.00	\$45.49	No Bid	
-Picked up	\$38.40	\$37.00*	\$42.00	No Bid	and

WHEREAS, these bids have been reviewed by the Huron County Engineer as to their compliance with applicable terms and conditions of the bid and he has recommended that such bid be awarded to: North American Salt Company, 990 West 109th Street, Suite 600, Overland Park, Kansas 66210 for road salt picked up at North American's facility in Sandusky, Ohio; and to Cargill, Inc. 24950 County Club Blvd., Suite 450, North Olmstead, Ohio for salt delivered from their Cleveland, Ohio stockpiles; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby awards the bid for rock salt (deicing) to North American Salt Company and Cargill, Inc. until the end of said bid term; and further

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Ralph A. Fegley seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye - Mike Adelman
- Absent - Gary W. Bauer
- Aye - Ralph A. Fegley

IN THE MATTER OF TRAVEL

HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
IN-SERVICE TRAINING REQUEST

DATE: 7/12/07
 TO: Huron County Commissioners
 FROM: Becky Fair, HCDJFS Fiscal Officer

8/3	OCDA Regional Meeting N Brown	Findlay, Ohio	\$100.00
9/11-13	CRIS-E Training J Singer, J Poyer, E Ungerer & J Canterbury	Bowling Green, Ohio	\$100.00
12/4-5	CRIS-E Training J Singer, S Nardocchia, J Rex, L Sawyer D Thompson, J Prinz & A Hamans	Bowling Green, Ohio	\$100.00

IN THE MATTER OF REQUEST FOR LEAVE

Royal Chisholm/ Buildings & Grounds/sick/ 12:00 noon – 4:30 p.m. July 9, 2007 and July 25, 2007.
Merlin Baker/Buildings & Grounds/Bereavement/8:00 a.m. - 4:30 p.m. July 13, 2007.

SIGNINGS

07/16/2007 09:58 4196600832 PAGE 04

Huron County Buildings & Grounds Request Form

County office or department requesting service: Merlin Baker
 Signature of requesting official: [Signature]
 Date of request: 7-16-07

1. Description of the repair work or renovation needed: Landscaping - front of Bldg, needs to be removed, salt landscape stone needs replacement along front of Bldg, plant work is showing

2. Justification, purpose or pertinent documentation? WOKs "Safety" in appearance to our community.

3. If an improvement, what is the expected cost?
 4. Cost savings or "life expectancy," if applies?
 5. Does this constitute a safety or health hazard? Explain and document:

6. Emergency or unexpected mandate?
 7. If a renovation vs. a repair, how do you expect to fund this project?

8. Location of service? Merlin Baker 9. Deadline involved?
 Your request is OK'd Denied Reasons:

Board President [Signature] Supervisor
 Huron County Board of Commissioners Buildings & Grounds
 Work will commence _____

07/16/2007 09:58 4196600832 PAGE 05

Huron County Buildings & Grounds Request Form

County office or department requesting service: Merlin Baker
 Signature of requesting official: [Signature]
 Date of request: 7-16-07

1. Description of the repair work or renovation needed: Front Porch - Black Bugs found through out hole, (Blackbeach like in appearance)

2. Justification, purpose or pertinent documentation? Health hazard for elderly person in Bldg

3. If an improvement, what is the expected cost?
 4. Cost savings or "life expectancy," if applies?
 5. Does this constitute a safety or health hazard? Explain and document: would not pass a health inspection

6. Emergency or unexpected mandate?
 7. If a renovation vs. a repair, how do you expect to fund this project?

8. Location of service? Merlin Baker 9. Deadline involved?
 Your request is OK'd Denied Reasons: Responsibility of occupants

Board President [Signature] Supervisor
 Huron County Board of Commissioners Buildings & Grounds
 Work will commence _____

Administrator/Clerk's Report

Ms. Nolan reported on phone conversation held with Bart Recker prior to meeting in regards to the Energy Project setting the steel and HVAC units.

OTHER BUSINESS

Mike Adelman reported on the Volunteen Youth Grant making Council closing banquet that he attended on July 16, 2007.

Mr. Adelman also discussed the sales tax for May which was received in July. On the local sales we are down a little from last year during the same time period of the month. The jail sales tax is also off a little

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as well, so for the year now we are a little over \$34,000 plus.

JUL-17-2007 9:47AM HURON COUNTY AUDITOR'S OFFICE TO:419 663 6346 5567 P. 2/3

Ohio Department of TAXATION
P.O. BOX 183077
COLUMBUS, OH 43218-3077
TTY/TDD: 1-800-760-0760
www.ohio.gov

#10448307010
HURON COUNTY TREASURER
12 E MAIN ST
NORWALK, OH 44857-1542

39 SALES LOCAL
HURON COUNTY
For May, 2007

The Tax Commissioner being fully advised and in accordance with the Revised Code, determines the allocation to be as follows:

1. Sales Tax Payments	\$147,878.05
2. Direct Pay Tax Return Payments	\$6,525.14
3. Seller's Use Tax Return Payments	\$44,181.81
4. Consumer's Use Tax Return Payments	\$5,815.11
5. Motor Vehicle Tax Payments	\$90,209.99
6. Watercraft and Outboard Motors	\$2,939.10
7. Department of Liquor Control	\$959.71
8. Sales Tax on Motor Vehicle Fuel Refunds	\$65.02
9. Sales/Use Tax Voluntary Payments	\$408.00
10. Stowaway Master Numbers	\$125,025.88
11. Sales/Use Tax Assessment Payments	\$0.00
12. Streamlined Sales Tax Payments	\$7.87
13. Managed Audit Sales/Use Tax Payments	\$0.00
14. County Tax Receipts	\$423,039.17
15. Adjustments Made to Prior Allocations	\$0.00
16. Less Sales/Use Tax Refunds Approved	\$1,189.43
17. Aggregate County Tax Receipts	\$421,839.74
18. Less 1% Administrative Rotary Fund	\$4,719.39
19. Distribution Sourcing Adjustment	\$0.00
20. County Tax Allocation	\$417,120.35

2006
421,772.93
(-79,652.58)

ALST0091

JUL-17-2007 9:47AM HURON COUNTY AUDITOR'S OFFICE TO:419 663 6346 5567 P. 2/3

Ohio Department of TAXATION
P.O. BOX 183077
COLUMBUS, OH 43218-3077
TTY/TDD: 1-800-760-0760
www.ohio.gov

#10448207010
HURON COUNTY TREASURER
12 E MAIN ST
NORWALK, OH 44857-1542

39 SALES ACT
HURON COUNTY
For May, 2007

The Tax Commissioner being fully advised and in accordance with the Revised Code, determines the allocation to be as follows:

1. Sales Tax Payments	\$73,836.60
2. Direct Pay Tax Return Payments	\$3,232.52
3. Seller's Use Tax Return Payments	\$22,949.49
4. Consumer's Use Tax Return Payments	\$5,807.37
5. Motor Vehicle Tax Payments	\$45,105.99
6. Watercraft and Outboard Motors	\$1,144.81
7. Department of Liquor Control	\$434.65
8. Sales Tax on Motor Vehicle Fuel Refunds	\$44.52
9. Sales/Use Tax Voluntary Payments	\$204.03
10. Stowaway Master Numbers	\$32,211.82
11. Sales/Use Tax Assessment Payments	\$0.00
12. Streamlined Sales Tax Payments	\$3.85
13. Managed Audit Sales/Use Tax Payments	\$0.00
14. County Tax Receipts	\$211,514.62
15. Adjustments Made to Prior Allocations	\$0.00
16. Less Sales/Use Tax Refunds Approved	\$29.69
17. Aggregate County Tax Receipts	\$210,915.04
18. Less 1% Administrative Rotary Fund	\$5,109.15
19. Distribution Sourcing Adjustment	\$0.00
20. County Tax Allocation	\$205,805.89

2006
210,827.10
(-202,321)

ALST0091

CCAO Taxation and Finance Committee meeting Friday, August 3, 2007 Columbus. Mike Adelman and Ralph Fegley are both on such committee.
Workforce Committee meeting Aug 27th, 2007 Mr. Fegley to attend and will ask Lowell Etzler to attend also.

At 9:45 a.m. the board recessed.

At 10:15 a.m. regular session resumed

Richard Marinucci, Don Rostofer, Mack Vance ODOT representatives came before the board in regards to the Huron County Route #250 project in which they need to mitigate some land for this project. Mr. Marinucci stated that the easement restraints are very stringent. Explained about the comparable sales that they have that they compared to this property and also stated that they have not obtained an appraisal but based their offer of \$2,800 per acre on these comparable sales of that area. Mr. Rostofer explained that they will also need mitigation for two other projects in Huron County such as the State Route #13 Overpass as well as the State Route #99 project along with a few other projects in the watershed which would be in Lorain County. This would entail using 25.7 acres rather than just 7 acres for the State Route #250 project. Mr. Marinucci stated that they are prepared to make an offer of \$2,800 per acre which would total \$21,000.00. Mr. Marinucci suggested another option to the commissioners, which would be for the county to donate this land in the spirit of cooperation so it could be a win-win situation for everyone, but whatever decision is made the deadline that they are working with February 2008. Mr. Marinucci also discussed the leases that are on the property, some of which date back to the 1070s and the refuse lease goes back to 1922. Mr. Fegley stated that there is no tax benefit for giving the property away just giving it away. Mr. Fegley stated that he feels that the numbers are low and explained that the board is looking at \$10,000 per acre as they have purchased and sold property for this figure. Mr. Marinucci stated that he has not seen these numbers, and further explained that this is for stream mitigation not wetlands mitigation. Mr. Marinucci stated that he will need to see some information supporting the \$10,000 per acre, stated that once he sees this they can review it and get back to the county. Mr. Marinucci asked if the county would be interested in the 27.5 acres if they can decide on an amount. Mr. Marinucci stated that if we can agree on an amount it could be wrapped up within 30 days.

At 10:45 a.m. the board recessed.

At 1:00 p.m. Regular Session resumed with the Energy Project construction meeting.

Industrial Power Systems, Inc.
410 Ryder Road, Toledo, Ohio 43607
(419) 5313121

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/ Fax (419) 5315320

On Site Meeting Minutes #12

Project: Huron County Energy Design

Project No: 3040008

Reported By: JHG

Date: 7/17/07

Time: 1:00

Weather: Overcast/rainy **Temp:** 80

In Attendance: Chris Mushett, Juv. & Probate Court

Jeff King, Atlas

Rick Stewart, Industrial Power Systems

Ralph Fegley, Huron County Commissioners

Todd Barry, VM Systems

Cheryl Nolan, Commissioners Office

Jack Lietzke, Poggemeyer Design Group

Mike Adelman, Huron County Commissioners

Linda Stower, Huron County Courthouse

Tom Ashleman, HC Commissioners

Susan Hazel, Clerk of Courts

George Childress, IPS

Jonathan Gray, Industrial Power Systems

Royal Chisholm, Huron County

Not In Attendance: Jeff Deeble, Huron County

Peter Welch, Huron County

Davia Kasper, Prosecutors Office

Judge Jim Conway

Jack Posak, VM Systems

Matt Rasey, Poggemeyer Design Group

Kathleen Schaffer, Treasurer

Charlie Meyers, Atlas

Tim Nelson, PDG

Bart Recker, PDG

Gary Bauer, Huron County Commissioners

Agenda

1. **Safety:** Safety procedures

- Nothing new to report
- Safety precautions are in effect.
- All Subs to provide their safety and MSDS manuals to PDG.

2. **Security:** Discussion opens to security measures being taken

- IPS now has the badge machine.
- Badges have been handed out.

3. **Work in Progress:** IPS updated on the work in progress

- IPS is beginning to install radiators and piping
 - 2nd floor radiators are set
 - 1st floor are being set.
 - Boiler room piping is being fabricated and hung
 - Roof has been cut
- 6" steam line needs to be removed in courthouse basement.
- Royal questioned about new HW line and why it loops back on itself. PDG to review.
- VM continuing demo, layout and hole cutting.
 - Installing 1st floor spiral
 - Duct opening in roof is cut.
- Atlas continues to change lamps and ballasts.
 - Chandilors finished in courtroom
- Finished lighting on 4th floor of Recorders Bldg

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- Conduit installed on roof for AHU.
- T and C continuing work.

4. Upcoming Points of Interest

- File movement to the Treasurers Basement
 - Called Col. Gas this am. No reply as of yet. PDG stated that Boiler people will modulate boilers and pressure.
 - Boilers will shutdown at 3 in/water column.

Commissioners received email from PDG

5. Open Discussion / New Business

- PDG have response from company and will send to county. Waiting on response from Gas Company.
- Bulletin 1 was issued for review to all contractors. Received copy from Atlas. Will have them 7/5/07
- Bart (PDG) stated that the light delivery for the Courthouse is delayed until Aug 1 from California. Lighting for 1st floor.
- Atlas said that new fixtures are needed on 2nd floor office hallway. Old fixture wire is burned up. Asked commissioners and Judge Conway to pick up new fixtures. Lighting should be here now by next week.
- Susan asked when blocks will be put under new shelving. Taken care of and dividers are being installed.
- Insulator will take care of duct work and then move to Treasurers bsmnt to finish piping.
- Chris asked about any new work in his area. Yes
- Jeff (Huron Co.) asked when Atlas will be working on lights in Recorder's office. Atlas was not sure on specific date. Atlas to see if scaffold will work in that area. Atlas will probably work in the evenings in this area. Most likely a Friday night and a Saturday.
- Chris wanted to know the time frame the building would be affected during the AHU pick.
- Royal asked if the circulating pumps can be mounted side by side instead of stacked as shown on prints. IPS said that eyebolts will be installed so removal can be accomplished.
- Commissioners are still looking for Change Orders from Atlas.
- Susan questioned if new radiators will be regulated for the size of space they will occupy.
- New badges need to be made.
- Chris questioned about radiators in his section.
- IPS issued new schedule.
 - Commissioners voiced concerns about move date 8907 to get back in building.
 - 2nd floor needs cleaned by the 7th.

6. Next scheduled meeting is Tuesday, July 24, 2007 at 1:00p.m.

The above represents IPS's interpretations of the discussions held at the above mentioned meeting. Any errors, omissions, or discrepancies should be reported to this office immediately or these notes will be considered as agreed to by all parties

At 1:40 p.m. Mike Adelman moved to adjourn. Ralph A. Fegley seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

**REGULAR SESSION TUESDAY
IN THE MATTER OF CERTIFICATION**

JULY 17, 2007

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 17, 2007.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 1:40 p.m.

Signatures on file.