

REGULAR SESSION

THURSDAY

SEPTEMBER 13, 2007

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley.

At 9:05 a.m. Tom Jarrett came before the board in regards to the heating situation at 22 East Main Street. Mr. Jarrett stated that he is asking for help in this situation in any way that they can. Stated that they are in pretty good shape better than most Antique stores in the area. Stated that the electric will increase around \$2,000.00 this year. Also asked for work space in the basement work would be wood restoration no stripping or at this location. Asked for concessions one is the work area in the basement, and another one being a concession of lowering the rent. He is paying \$850.00 and is scheduled to pay \$950.00 starting soon. Mr. Fegley explained the lease that he has and stated that uptown area is worth more than what they are charging at this time and felt that the county has already given concessions at what is being charged right now. Mr. Fegley stated that he does not feel that the total basement is needed for the county.

Tom Jarrett also asked the board to consider putting together another 3 year contract with the same guidelines as the past contract.

9:30 a.m. no further public comment.

07-305 Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF COUNTY COMMISSIONERS)
The Board of County Commissioners of Huron County, Ohio, met in Regular session on the 13th day of September 2007 at the office of Huron County Commissioners with the following members present: Mike Adelman, Gary W. Bauer, Ralph A. Fegley

WHEREAS, The Budget Commission of Huron County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation, therefore be it RESOLVED, By the Board of County Commissioners of Huron County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted, and be it further RESOLVED, That there be and is hereby levied on the duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE B LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES. Table with columns: Fund, Measure Rate, County Auditor's Estimate of Yield of Levy (Excess to Schedule A Column B). Rows include General Fund, Special Levy Fund, and various other funds.

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of said County. Gary W. Bauer, Mike Adelman, Gary W. Bauer, Ralph A. Fegley. Adopted the 13th day of September 2007. Charles D. Dean, Clerk of the Board of County Commissioners of Huron County, Ohio

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Table with columns: Fund, Amount Approved by Budget Commission Inside 10 M Limitation, Amount to Be Derived From Levies Outside the 10 M Limitation, County Auditor's Estimate of Tax Rate to Be Levied Inside 10 M Limit, County Auditor's Estimate of Tax Rate to Be Levied Outside 10 M Limit. Rows include General Fund, District Board of Health, Road Construction Funds, Child Welfare Services, Health/Mental Health/Cross-Special Programs, Parks and Recreation, and Miscellaneous/Special Levy Funds/Senior Services.

CERTIFICATE OF COPY ORIGINAL ON FILE. The State of Ohio, Huron County, is hereby certified by Charles D. Dean, Clerk of the Board of County Commissioners, that the foregoing is taken and copied from the original now on file with said Board, that the foregoing has been compared by me with said original and copied from the original document, and that the same is a true and correct copy thereof. Witness my signature, this 13th day of September 2007. Charles D. Dean, Clerk of the Board of County Commissioners, Huron County, Ohio

CERTIFICATION. I, Clerk to the Board of Huron County Commissioners do hereby certify that the above is a true and correct copy of the resolution passed on 09/13/07 and is recorded in the Commissioners Journal Volume 2007, Page 0000. Charles D. Dean, Clerk

A copy of this Resolution may be certified by the County Auditor before the first day of October or at such later time as may be approved by the Department of Revenue of Ohio.

IN THE MATTER OF APPROVAL OF THE REVISED COMPENSATION PRACTICES AND PROCEDURES FOR NON-BARGAINING EMPLOYEES FOR THE HURON COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, House Bill No. 187 made changes to Ohio Revised Code 124 and these changes required this Board of Commissioners to revise the Compensation Practices and Procedures for Non-Bargaining Employees of the Huron County Department of Job and Family Services; and

WHEREAS, the Board of Huron County Commissioners adopted compensation practices and procedures for Non-Bargaining Unit employees effective October 25, 1995, by Resolution 95-545; and

WHEREAS, Non-Bargaining Unit Employees fall within the scope of ORC Section 124.14 (e) (1); now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby authorize:

- 1) Designation of the **Program Administrator (Child Support Enforcement, PCN #40016.0, Series 80132)** as an **Unclassified Position according to ORC 329.021 effective 7/01/07 (H.B. 187)**; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

07-307

IN THE MATTER OF AWARDING BIDS FOR THE COUNTYWIDE CHIP SEAL PROGRAM

Mike Adelman moved the adoption of the following resolution:

WHEREAS, bids were received at 10:00 a.m. Friday, September 7^h, 2007 for the Countywide Seal Coat Resurfacing Program; and

WHEREAS, bids were submitted as follows (2006 Prices indicated for reference only):

From Erie Blacktop, Inc., 4507 Tiffin Avenue, Sandusky, Ohio 44870

W/ #6 Limestone:	(\$12.25) per ton \$15.00	W/ HFRS p/mi.:	W/MC-3000 p/mi.:
W/ #8 Limestone:	(\$12.15) per ton \$13.00	(\$7,614.25) \$9,557.40	(\$8,279.53) \$10,851.00
W/ #9 Limestone:	(\$12.50) per ton \$13.00	(\$7,147.80) \$8,738.40	(\$7,813.08) \$10,032.00
W/ HFRS-2:	(\$1.50) per gallon \$1.90	(\$6,994.00) \$8,532.48	(\$7,659.28) \$9,826.08
W/ MC-3000:	(\$1.68) per gallon \$2.25;		and

WHEREAS, the County Engineer has reviewed the bid and has recommended that the bid be awarded to Erie Blacktop, Inc.; and therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby awards the bids for the application of a single or double chip seal to various roads in Huron County to Erie Blacktop, Inc., with such award coordinated through and by the County Engineer's Office on behalf of the various participating

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Board of Township Trustees;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows.

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

07-308

IN THE MATTER OF APPROPRIATING UNAPPROPRIATED FUNDS IN THE LEPC FUND #195

Gary W. Bauer moved the adoption of the following resolution:

WHEREAS, there are unappropriated funds in the LEPC Fund #195 that need to be appropriated for expenses; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of appropriating \$22,578.05 of unappropriated funds as follows:

TO: 195-00475-195 Other \$22,578.05 and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

IN THE MATTER OF TRAVEL

Mike Adelman moved to approve the following travel request this day. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

Tom Ashleman, Loss Prevention Safety Coordinator, on September 28, 2007, to Pickerington, Ohio, for CLCCA Fall Seminar.

**HURON COUNTY DEPARTMENT OF JOB & FAMILY SERVICES
IN-SERVICE TRAINING REQUEST**

DATE: 9/10/07

TO: Huron County Commissioners

FROM: Becky Fair, HCDJFS Fiscal Officer

10/23-25 Workforce 411 Conference Columbus, Ohio \$500.00
C. Soyre, M. Tucker & R. Vansteyoc

IN THE MATTER OF REQUEST FOR LEAVE

Royal Chisholm/Buildings & Grounds/sick/8:00 a.m. – 4:30 p.m. September 7, 2007; sick/9:24 a.m. - 10:25 a.m. September 10, 2007;sick/8:00 a.m. – 4:30 p.m. September 17, 2007;vacation/8:00 a.m. October

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22, 2007 – 4:30 p.m. November 2, 2007.

Jeff Deeble/Buildings & Grounds/Compensatory Time/1:30 p.m. – 3:00 p.m. September 19, 2007;vacation/6:30 a.m. – 3:00 p.m. October 5, 2007; October 12, 2007;October 19, 2007.

Merlin Baker/Buildings & Grounds/vacation/7:30 a.m. – 4:30 p.m. September 10, 2007.

SIGNINGS

Form RC-2 Page 1 of 2

SCHEDULE OF RECORDS RETENTION AND DISPOSITION

(1) TO: **Huron County Records Commission** 419-468-3392 Telephone Number

180 Milan Avenue Newville 44857 Huron (address) (city) (zip code) (county)

(2) FROM: **Huron County Board of Commissioners** (official title/division name) (date)

Ralph A. Fegley Ralph A. Fegley Commissioners/President 9-15-07 (signature) (name) (date)

(3) CERTIFICATION: I hereby certify that our records commission met in an open meeting, as required by Section 121.22 O.R.C., and passed the retention schedule contained on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records from being destroyed, transferred, or otherwise disposed of in violation of this schedule and that no record will be knowingly disposed of which pertains to any pending case, claim, action or request. Further, any microfilm encoding a record listed on this schedule will conform to ANSI standards. This RC-2 was approved on _____ as reflected by the minutes kept by this commission.

Chairman, Records Commission: _____ Signature: _____ Date: _____

(4) Subject to selection upon receipt of a Certificate of Records Disposal (RC-3): For the Ohio Historical Society Date: _____

Approved by the Ohio Auditor of State: _____ Date: _____

(5) *SEPARATE ENTRIES SHOULD BE MADE FOR RECORDS WITH MORE THAN ONE MEDIA TYPE

Schedule Number	Record Title and Description	Retention Period	Media Type	For use by Auditor of State or OHS-LGRP
07-4	E-mail Non-record materials: Personal correspondence i.e. "Let's do lunch"	delete immediately	electronic/paper	
	Non-state publications i.e. electronic newsletters, advertisements	delete immediately		
	Official records: Transient retention: i.e. phone messages, drafts "meeting at 2p m today"	delete when no longer of administrative value		
	Intermediate retention: i.e. general correspondence, informative letters & memos that does not affect policy	1 year		

Form RC-2 Page 2 of 2

SCHEDULE OF RECORDS RETENTION AND DISPOSITION CONTINUATION SHEET

FROM: **Huron County Board of Commissioners** (official address name) (date)

(5) Schedule Number	(6) Record Title and Description	(7) Retention Period	(8) Media Type	(9) For use by Auditor of State or OHS-LGRP
	Routing correspondence: i.e. internal letters, requests for routine information Weekly/monthly reports	6 months	Electronic/Paper	
	Finalized retention: Executive Correspondence i.e. fiscal & personnel matters	2 years, then appraise for historical value		
	Department policies/procedures	Until superseded, obsolete or replaced, <u>retain 1 copy permanently</u>		

Administrator/Clerk's Report

Upcoming events dates were discussed for October 6th, 2007 cookout in Willard, Ohio and a potluck for the Courthouse Complex Energy Project completion to be held on Oct 2nd, 2007. This will be arranged with the uptown elected officials. October 20, 2007 CAC, and the board agreed to attend the Senior Roundup at EHOVE on September 27, 2007.

Discussion was had in regards to the Capital Budget "White Paper" received from Linda Amos, Poggemeyer Design to submit to the state. Mr. Fegley will review and call Ms. Amos to submit. Mr. Adelman will also give Representative Matt Barrett a copy and a copy will be sent to Senator Sue Morano.

At 10:00 a.m. Roland Tkach, Auditor, and Kathy Kuhlman came before the board in regards to the census for 2010. An agreement from the board as to what option the county chooses needs to be done. Ms. Kuhlman explained the options. Option two you get to submit the file and hope that they get all of them right. Ms. Kuhlman stated that Option 1 would be the best is easiest for the county and that this is the way to go, because every address missed is federal grant money lost. Ms. Kuhlman also stated that it will take between 500 to 1500 hours to complete. The board has to decide whether or not to participate and what option to use. It is best to register by Oct 31st. There is also a confidentiality agreement that will be to be signed. With no further discussion the board agreed that Option 1 as recommended by the Auditor's Office be chosen as the option to use. Ms. Kuhlman will prepare the necessary paperwork and the board will approve resolution to use Option 1.

Roland Tkach, Auditor presented the sales tax report and stated that we are treading water at this time. Projections for next year are that there is no additional revenue.

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SEP-12-0807 11:10 FR03 P.2/3

Ohio Department of TAXATION

8551422070910
HURON COUNTY TREASURER
12 E MAIN ST
NORWALK, OH 44857-1542

39 SALES ACT
HURON COUNTY
For July, 2007

The Tax Commissioner being fully advised and in accordance with the Revised Code, determines the allocation to be as follows:

1. Sales Tax Payments	\$91,053.80
2. Diesel Fuel Tax Return Payments	\$1,007.75
3. Seller's Use Tax Return Payments	\$25,288.02
4. Consumer's Use Tax Return Payments	\$12,285.13
5. Motor Vehicle Tax Payments	\$45,543.70
6. Warehouse and Outboard Motors	\$992.21
7. Department of Liquor Control	\$84.00
8. Sales Tax on Motor Vehicle Fuel Refunds	\$82.00
9. Sales/Use Tax Voluntary Payments	\$70,152.51
10. Sales/Use Master Narcotics	\$4,204.50
11. Sales/Use Tax Assessment Payments	\$33.83
12. Streamlined Sales Tax Payments	\$0.00
13. Managed Audit Sales/Use Tax Payments	\$0.00
14. County Tax Receipts	\$261,785.89
15. Adjustments Made to Prior Allocations	\$0.00
16. Less Sales/Use Tax Refunds Approved	\$29.94
17. Aggregate County Tax Receipts	\$351,731.05
18. Less 1% Administrative Reserve Fund	\$3,517.31
19. Destination Sourcing Adjustment	\$0.00
20. County Tax Allocation	\$348,213.74

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SEP-12-0807 11:10 FR03 P.2/3

Ohio Department of TAXATION

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HURON COUNTY TREASURER
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39 SALES LOCAL
HURON COUNTY
For July, 2007

The Tax Commissioner being fully advised and in accordance with the Revised Code, determines the allocation to be as follows:

1. Sales Tax Payments	\$181,814.47
2. Diesel Fuel Tax Return Payments	\$9,075.55
3. Seller's Use Tax Return Payments	\$51,180.52
4. Consumer's Use Tax Return Payments	\$9,222.87
5. Motor Vehicle Tax Payments	\$93,084.87
6. Warehouse and Outboard Motors	\$1,385.47
7. Department of Liquor Control	\$1,188.14
8. Sales Tax on Motor Vehicle Fuel Refunds	\$88.22
9. Sales/Use Tax Voluntary Payments	\$143,000.34
10. Sales/Use Master Narcotics	\$8,000.00
11. Sales/Use Tax Assessment Payments	\$47.24
12. Streamlined Sales Tax Payments	\$0.00
13. Managed Audit Sales/Use Tax Payments	\$0.00
14. County Tax Receipts	\$503,081.84
15. Adjustments Made to Prior Allocations	\$0.00
16. Less Sales/Use Tax Refunds Approved	\$27.81
17. Aggregate County Tax Receipts	\$503,053.93
18. Less 1% Administrative Reserve Fund	\$5,030.54
19. Destination Sourcing Adjustment	\$0.00
20. County Tax Allocation	\$497,993.39

ALS10091

SEP-12-0807 11:10 FR03 P.2/3

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ALS10091

At 10:25a.m. the board recessed

At 10:35 a.m. regular session resumed.

Gary W. Bauer moved to enter into **Executive Session ORC 121.22 (G) (1)** to consider the appointment, **employment**, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

At 11:30 a.m. Gary W. Bauer moved to end Executive Session ORC 121.22 (G) (1). Mike Adelman seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

- Aye – Mike Adelman
- Aye – Gary W. Bauer
- Aye – Ralph A. Fegley

At 11:31 a.m. discussion was had in regards to snow plowing. Pete Welch stated that all trucks were available and stated that Sheriff Sutherland would allow the green truck to be used only with Lon Burton, driving such vehicle. The board agreed that the snow plowing would be done in-house with Dave Holman, Lon Burton and Jerry Huffman being on call for snowplowing and plowing snow. Mr. Welch also stated that he has been in contact with Comunale in regards to the design of the sprinkler system for the basement

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storage area.

The board agreed to go to bid for 22 East Main Street Building heating system as designed by Poggemeyer Design.

Mike Adelman discussed the Community Corrections Board meeting that he attended and stated that they will receive a slight increase in funding. Mr. Adelman also discussed a conversation that he had with Lucinda Smith, Director of Transportation and stated that Ms. Smith stated she will be requesting \$20,000.00 in funds. Discussion was had in regards to the possibility of working with Erie County in regards to transportation as they have a number of riders from Erie County. Mr. Adelman also stated that the board had budgeted funds for Transit in the Transfer Out Fund #099.

Mr. Adelman also discussed a conversation that he had with Lowell Etzler, Interim Director, Department of Job & Family Services in regards to the General Fund Budget taking back the two custodians at that department.

Cheryl Nolan reported on information received from Phyllis Dunlap, CT Consultants in regards to arbitration for the Clarice Stephens' complaint. Ms. Nolan also presented quote received for a laptop and printer, scanner, fax machine from MT Business for the Human Resource Director's Office in the amount of \$2,446.50.

Mike Adelman moved to approve the purchase of a Laptop computer, and a printer, scanner, fax for the Human Resource Director's Office in the amount of \$2,446.50. Gary W. Bauer seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Mike Adelman

Aye – Gary W. Bauer

Aye – Ralph A. Fegley

At 11:55 a.m. Gary W. Bauer moved to adjourn. Mike Adelman seconded the motion. The meeting stood adjourned.

IN THE MATTER OF OPEN SESSION

The Huron County Commissioners hereby attest that all actions and deliberations of the Board legally required to be public were conducted in an open session on this date and that the foregoing minutes represent the official action of the Board.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on September 13, 2007.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 11:55 a.m.

Signatures on file.