

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Harry Brady, Tom Dunlap and Bradley Mesenburg.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Mia Phillips, Executive Assistant; Lee Tansey, Engineer, Patricia Didion, Resident; Dale Daniels, Resident; Roger Hunker, Resident; Jon White, Resident; Henry Jarrett, Park Board; Shylee Greszler, Norwalk Ohio News.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the February 18 and 20 meeting(s) and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

25-072

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batches #398057 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

Huron County						Claims Register for Payment Batches								
Claims Register for Payment Batches														
Payment Type: All						Warrant Date: 3/5/2025 to 3/5/2025								
Warrant Numbers: All						Payment Batches: 398057 to 398057								
Funds: 001 to 951														
Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund														
Department: Commissioners														
03/05/2025	Government Forms and Supplies	398057	2025-00348/1	Commissioner Envelopes	\$121.88		03/05/2025	Interpreters XP LLC	398057	2025-00142/1	Interpreting Services	\$336.20		
Account 001.001.00175 (Supplies) Total:						\$121.85	Account 001.008.00475 (Other Expenses) Total:						\$691.80	
03/05/2025	DEX Imaging	398057	2025-00352/1	Copier	\$53.48		Department Common Pleas Total:						\$839.99	
Account 001.001.00525 (Contract Services) Total:						\$53.48	Department: Juvenile							
Department Commissioners Total:						\$175.11	03/05/2025	Resch Associates Inc	398057	2025-00234/1	Printed Folders (500)	\$728.75		
Department: Data Processing							Account 001.013.00175 (Supplies) Total:						\$728.75	
03/05/2025	Shelby Printing LLC	398057	2025-00333/1	Envelopes	\$490.00		03/05/2025	Finlands Local LLC	398057	2025-00241/1	Document Destruction	\$50.00		
Account 001.003.00175 (Supplies) Total:						\$490.00	Account 001.013.00475 (Other Expenses) Total:						\$50.00	
Department Data Processing Total:						\$490.00	Department Juvenile Total:						\$778.75	
Department: Auditor							Department: Juvenile Probation							
03/05/2025	Colum Software PBC	398057	2025-00338/1	Cash Basis Legal Notice	\$32.01		03/05/2025	Mayesta Gardner	398057	2025-00242/1	PO Travel Reimbursement	\$262.50		
Account 001.004.00325 (Advertising & Printing) Total:						\$32.01	Account 001.014.00475 (Other Expenses) Total:						\$262.50	
Department Auditor Total:						\$32.01	Department Juvenile Probation Total:						\$262.50	
Department: Treasurer							Department: Probate							
03/05/2025	Shelby Printing LLC	398057	2025-00259/1	Real Estate Tax Bills	\$930.00		03/05/2025	Resch Associates Inc	398057	2025-00244/1	Acid Free Manila Folders	\$899.40		
Account 001.005.00175 (Supplies) Total:						\$930.00	Account 001.016.00175 (Supplies) Total:						\$899.40	
Department Treasurer Total:						\$930.00	03/05/2025	Magdalena Maye	398057	2025-00250/1	Spanish Interpretation	\$30.00		
Department: Common Pleas							03/05/2025	Diego Sandro	398057	2025-00250/1	Spanish Interpretation	\$30.00		
03/05/2025	CCT Financial	398057	2025-00134/1	Equipment Rental	\$118.07		Account 001.016.00475 (Other Expenses) Total:						\$60.00	
03/05/2025	DEX Imaging	398057	2025-00134/1	Contract Coverage Rate	\$26.13		Department Probate Total:						\$599.40	
Account 001.008.00200 (Equipment) Total:						\$144.20	Department: Building and Grounds							
03/05/2025	Interpreters XP LLC	398057	2025-00142/1	Interpreting Services	\$336.60		03/05/2025	Kayline Company	398057	2025-00361/1	Gripper Gloves	\$271.44		
							Account 001.022.00175 (Supplies) Total:						\$271.44	
							03/05/2025	Meadow Snow Removal Inc	398057	2025-00419/1	Salt-Variety Locations	\$11,467.50		
							Account 001.022.00280 (Service Contract) Total:						\$11,467.50	
							03/05/2025	Charter Communications	398057		Internet-180Mbit	\$890.00		
							03/05/2025	Charter Communications	398057		Internet-Downlow	\$890.00		
							Account 001.022.00524 (Internet) Total:						\$1,780.00	
							03/05/2025	Frontier	398057		Phone	\$4,398.08		
							Account 001.022.00525 (Contract Services) Total:						\$4,398.08	
							03/05/2025	Columbia Gas	398057		Gas Utility-3065Norwalk	\$52.14		
							Account 001.022.00527 (Gas) Total:						\$52.14	
							Department Building and Grounds Total:						\$18,075.16	

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REGULAR SESSION

TUESDAY

MARCH 4, 2025

Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
03/05/2025	Department: Sheriff	398057	2025-002021	Envelope Adhesive	\$3.94		03/05/2025	Fisher Auto Parts	398057	2025-003481	Exhaust Manifold	\$110.05		
03/05/2025	Wex Bank 70854-7			Sunoco fuel 123 - 22225	\$1,821.19		03/05/2025	Fisher Auto Parts			Winter Blades	\$34.37		
Account 001.023.00175 (Supplies) Total:				\$1,825.13	03/05/2025		Fisher Auto Parts	Winter Blades			\$34.54			
03/05/2025	R / J Beck Protective Systems Inc			Access reader system for lobby	\$557.50		03/05/2025	Fisher Auto Parts			Winter Blades	\$34.76		
03/05/2025	Casell One			Computer for access reader	\$236.50		03/05/2025	Amazon Capital Services			Air Valve Spool Rebuild Kit	\$104.31		
03/05/2025	Amazon Capital Services	398057	2025-002031	bells & bell keepers-Casell	\$63.75		03/05/2025	Fisher Auto Parts	398057	2025-003481	Inner Tube	\$22.96		
03/05/2025	Amazon Capital Services	398057	2025-002031	Phone cards & purchase pro gloves-Gardner	\$78.38		03/05/2025	Fisher Auto Parts	398057	2025-003481	Winter Blades	\$41.70		
Account 001.023.00200 (Equipment) Total:					\$965.63		03/05/2025	Fisher Auto Parts	398057	2025-003481	Brake Calipers	\$172.52		
03/05/2025	AT&T Mobility	398057	2025-002041	Hotspots & cellphones for dr for 1/16-2/17/25	\$440.28		Account 001.032.00175 (Supplies) Total:						\$1,021.58	
03/05/2025	Cleveland Communications Inc.	398057	2024-001752	Repair on tower light at landfill 121124	\$1,074.00		Department: Mechanic Total:						\$1,021.58	
03/05/2025	R / J Beck Protective Systems Inc.	398057	2025-002041	Labor to install access reader	\$385.00		Department: Jail Operations							
Account 001.023.00275 (Contract Repairs) Total:					\$1,899.28		03/05/2025	Amazon Capital Services	398057	2025-002081	Hair clipper spray	\$32.99		
03/05/2025	Blue to Gold LLC	398057	2025-002051	Advanced search & seizure-Light 52805	\$199.00		03/05/2025	Wex Bank 70854-7	398057	2025-002081	Sunoco fuel 123 - 22225	\$221.14		
Account 001.023.00280 (Training) Total:					\$199.00		Account 001.036.00176 (Supplies) Total:					\$254.13		
Department: Sheriff Total:					\$4,689.04		03/05/2025	Fisher-Titus Medical Center	398057	2025-002081	February Physicians services	\$3,760.00		
Department: Disaster Service							03/05/2025	Fisher-Titus Medical Center	398057	2025-002081	January nursing services	\$23,368.67		
03/05/2025	Casell One	398057	2025-003081	Coffee/Water for 911 Training/Mitigation Meetings	\$58.77		03/05/2025	O E Meyer Co	398057	2025-002081	60 cuft argon cylinder for medical	\$66.41		
03/05/2025	Amazon Capital Services	398057	2025-003081	EOC TV HDMI Condukt	\$55.30		Account 001.036.00177 (Medical/Hygiene) Total:					\$27,203.08		
Account 001.026.00175 (Supplies) Total:					\$144.07		03/05/2025	Armenak Dallas Lockbox	398057	2025-002101	Inmate meals 1/23 - 2/19/25	\$173.60		
03/05/2025	Kayline Company	398057	2025-003091	Art's Flashlight	\$80.00		Account 001.036.00178 (Inmate Food) Total:					\$17,253.60		
03/05/2025	Chatter Communications	398057	2025-003091	EMA Spectrum	\$346.54		03/05/2025	Amazon Capital Services	398057	2025-002111	Voice recorder-Valle	\$38.15		
03/05/2025	Frontier	398057	2025-003091	EMA Frontier	\$296.23		03/05/2025	Amazon Capital Services	398057	2025-002111	2 Computer monitors	\$199.98		
03/05/2025	Norwalk Ace Hardware	398057	2025-003091	Outsafety box	\$22.58		03/05/2025	R / J Beck Protective Systems Inc	398057	2025-002111	Computer for access reader	\$236.50		
Account 001.026.00200 (Equipment) Total:					\$724.35		03/05/2025	Equipto Corp	398057	2025-002111	10 Master-tool branch box, 10 w/ solenoid easy	\$1,339.58		
Department: Disaster Service Total:					\$868.42		03/05/2025	Parfession King	398057	2025-002111	Men's bathroom stall	\$90.00		
Department: Health Vital Statistics							Account 001.036.00200 (Equipment) Total:					\$4,062.22		
03/05/2025	Treasurer State of Ohio	398057	2025-003101	BCMH Fees	\$5,530.18		03/05/2025	R / J Beck Protective Systems Inc	398057	2025-002121	Labor to install access reader	\$385.00		
Account 001.030.00564 (BCMH Treatment) Total:					\$5,530.18		Account 001.036.00275 (Contracts/Repairs) Total:					\$385.00		
Department: Health Vital Statistics Total:					\$9,530.18		Department: Jail Operations Total:					\$48,158.03		
Department: Mechanic							Department: Miscellaneous							
03/05/2025	Fisher Auto Parts	398057	2025-003481	Catalytic Converters	\$501.47		03/05/2025	Holland & Madden Attorneys at Law	398057	2025-003791	Humane Society Legal Fees	\$7.50		
03/05/2025	Fisher Auto Parts	398057	2025-003481	Antifreeze	\$52.80		03/05/2025	Holland & Madden Attorneys at Law	398057	2025-003791	Humane Society Legal Fees	\$265.00		
03/05/2025	Fisher Auto Parts	398057	2025-003481	Air Filters	\$6.89		Account 001.040.00569 (Other Expenses) Total:					\$292.50		
03/05/2025	Fisher Auto Parts	398057	2025-003481	Winter Blades	\$52.26		03/05/2025	Hitz Wedemann Allton & Koch Co LPA	398057	2024-003182	Appointed Counsel Fees	\$457.50		
03/05/2025	Fisher Auto Parts	398057	2025-003481	Credit	\$167.63		03/05/2025	Hitz Wedemann Allton & Koch Co LPA	398057	2024-003182	Appointed Counsel Fees	\$1,380.00		
03/05/2025	Fisher Auto Parts	398057	2025-003481	Credit	\$144.58		03/05/2025	Hitz Wedemann Allton & Koch Co LPA	398057	2024-003182	Appointed Counsel Fees	\$265.00		
2/28/2025 1:33 PM					Page 3 of 12	V.3.2	03/05/2025	Hitz Wedemann Allton & Koch Co LPA	398057	2024-003182	Appointed Counsel Fees	\$847.50		
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Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
03/05/2025	Lewis Law LLC	398057	2024-003182	Appointed Counsel Fees	\$817.50		03/05/2025	Steven Belschiff	398057	2025-000821	PRC-Camper Program-Rent-B Windle	\$800.00		
03/05/2025	Lewis Law LLC	398057	2024-003182	Appointed Counsel Fees	\$22.50		03/05/2025	Bergman Chase Baril NA	398057	2025-000821	PRC-Camper Program-Rent-D Archer	\$1,486.79		
03/05/2025	Linda M Fritz Gaster	398057	2024-003182	Appointed Counsel Fees	\$438.00		03/05/2025	Brennle County	398057	2025-000821	PRC-Camper Program-Rent-S Jones	\$500.00		
03/05/2025	Paul D O'Neil	398057	2025-003081	Appointed Counsel Fees	\$87.50		03/05/2025	Square One	398057	2025-000821	PRC-Camper Program-Rent-R Gardner	\$715.00		
Department: Miscellaneous Total:					\$5,272.50		03/05/2025	United States Rural Water	398057	2025-000821	PRC-Camper Program-Utilities-J Harris	\$113.45		
Fund 001 - General Fund Total:					\$5,565.00		03/05/2025	Ohio Edison	398057	2025-000821	PRC-Camper Program-Utilities-L Adams	\$871.58		
Fund: 105 - Dog & Kennel							03/05/2025	Ohio Edison	398057	2025-000821	PRC-Camper Program-Utilities-C Mullins	\$900.00		
03/05/2025	Verizon Wireless	398057	2025-003351	air card	\$40.11		Account 115.115.00220 (PRC/ISS) Total:					\$5,318.21		
03/05/2025	Republic Services #033	398057	2025-003351	trash pick up, extra pick up	\$485.80		03/05/2025	DANOP LTD	398057	2025-000831	COMPEF TANF Youth-Fuel Vouchers-January 2025	\$440.00		
Account 105.105.00275 (Contract Repairs) Total:					\$525.91		03/05/2025	Elmore Cancer Center	398057	2025-000831	COMPEF TANF Youth-Tuition-J Delinger	\$1,482.20		
03/05/2025	Mapleview Animal Hospital Inc	398057	2025-003361	Feds broken toes	\$203.28		03/05/2025	Huron County Job & Family Services	398057	2025-000831	COMPEF TANF Youth-Phone Card-G Gonzalez Morales	\$25.00		
Account 105.105.00280 (Shelter Medicine) Total:					\$333.26		Account 115.115.00250 (COMPEF) Total:					\$2,167.20		
Department: Dog & Kennel Total:					\$854.27		03/05/2025	Columbus Gas of Ohio	398057	2025-000831	Utilities-1/16-2/14/25	\$1,671.72		
Fund 105 - Dog & Kennel Total:							03/05/2025	Frontier	398057	2025-000831	Phone Service-February 2025	\$734.37		
Fund: 106 - Sheriff's Policing							Account 115.115.00350 (Utilities) Total:					\$2,396.09		
03/05/2025	Sheriff's Policing Systems Inc	398057	2024-004092	Access system reader for employee entrance	\$4,280.00		03/05/2025	Huron County Commissioners	398057	2025-000881	Indirect Costs-March 2025	\$6,114.76		
Account 106.106.00200 (SOP Grant) Total:					\$4,280.00		03/05/2025	Lara K Hucalaki	398057	2025-000881	Monthly Cell Phone Spend-February 2025	\$50.00		
Department: Sheriff's Policing Total:					\$4,280.00		03/05/2025	Amy Lufsheld	398057	2025-000881	Monthly Cell Phone Spend-February 2025	\$50.00		
Fund 106 - Sheriff's Policing Total:							03/05/2025	Lemora Minor	398057	2025-000881	Monthly Cell Phone Spend-February 2025	\$50.00		
Fund: 114 - Local School Revenue							03/05/2025	Michelle Pfeiffer	398057	2025-000881	Tuition Reimbursement	\$1,023.00		
03/05/2025	AT&T Mobility	398057	2025-002251	Cell phones for SRO's	\$130.34		03/05/2025	Services Call 320425	398057	2025-000881	Services Call 320425	\$150.00		
Account 114.114.00475 (Other Expenses) Total:					\$130.34		03/05/2025	MTU Technologies Direct Inc	398057	2025-000881	Ergonomic Keyboards (3)	\$130.62		
Department: Local School Revenue Total:					\$130.34		Account 115.115.00475 (Other Expenses) Total:					\$7,877.78		
Fund: 114 - Local School Revenue Total:							Department: Public Assistance					\$17,758.28		
Fund: 115 - Public Assistance							03/05/2025	Public Assistance	398057	2025-000731	Cell Phones-February 2025	\$50.00		
03/05/2025	Columbia Gas of Ohio	398057	2025-000821	PRC-Utilities-G South Telegraf	\$78.85		03/05/2025	Republic Services #033	398057	2025-000731	Cell Phones-Surface Pro-February 2025	\$730.72		
03/05/2025	Columbia Gas of Ohio	398057	2025-000821	PRC-Camper Program-Utilities-L Young	\$465.47		Account 115.116.00350 (Utilities) Total:					\$781.02		
2/28/2025 1:33 PM					Page 5 of 12	V.3.2	03/05/2025	Huron County Commissioners	398057	2025-000741	Indirect Costs-March 2025	\$4,019.67		
							03/05/2025	Jacob Armstrong	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Morgan Anderson	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Bethany Barret	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Ever Cause	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Jessica Crockett	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Mary Vanderhoff	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Jennifer Whyte	398057	2025-000741	Monthly Cell Phone Spend-February 2025	\$50.00		
							03/05/2025	Joel Mann	398057	2025-000741	Monthly Cell Phone Spend-			

Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
03/05/2025	WB Mason Co Inc	398057	2025-00164/1	Folders, Pens, rubberbands, tissues, toners, sharp	\$702.11		03/05/2025	Safety-Kleen Systems Inc	398057	2025-00301/1	Parts washer solvent	\$305.67	
	Account 181.181.00175 (Supplies) Total:				\$702.11			Account 500.501.00280 (Contract Service) Total:				\$13,632.85	
	Department SVAA Total:				\$702.11			Department Landfill Total:				\$16,226.17	
	Fund 181 - SVAA Total:				\$702.11			Fund 500 - Landfill Total:				\$16,226.17	
	Fund: 185 - 911							Fund: 525 - Solid Waste Management District					
	Department: 911							Department: Solid Waste Management District					
03/05/2025	APCO International	398057	2024-00426/2	K. Chapman PST Recert	\$35.00		03/05/2025	Frontier	398057	2025-00307/1	Office Phone	\$71.89	
03/05/2025	APCO International	398057	2025-00321/1	A. Mauser Recertify	\$35.00			Account 525.525.00475 (Other Expenses) Total:				\$71.89	
03/05/2025	APCO International	398057	2025-00321/1	K. Chapman EMD Recertify	\$35.00			Department Solid Waste Management District Total:				\$71.89	
03/05/2025	APCO International	398057	2025-00321/1	EMD Manuals	\$539.55			Fund 525 - Solid Waste Management District Total:				\$71.89	
	Account 185.185.00380 (Training) Total:				\$644.55			Fund: 635 - Commissary Trust					
	Department 911 Total:				\$644.55			Department: Commissary Trust					
	Fund 185 - 911 Total:				\$644.55			03/05/2025	Capital One	398057	2025-00320/1	Coffee, Incomms, disigners for inmate workers	\$181.10
	Fund: 193 - 9-1-1 & Countywide Communications							Account 635.635.00260 (Expenditures) Total:				\$181.10	
	Department: 9-1-1 & Countywide Communications							Department Commissary Trust Total:				\$181.10	
03/05/2025	Frontier	398057	2025-00326/1	Frontier 911	\$990.00			Fund 635 - Commissary Trust Total:				\$181.10	
	Account 193.193.00525 (Contract Services) Total:				\$990.00			Grand Total:				\$204,189.92	
	Department 9-1-1 & Countywide Communications Total:				\$990.00								
	Fund 193 - 9-1-1 & Countywide Communications Total:				\$990.00								
	Fund: 500 - Landfill							Sign 1		Sign 2		Sign 3	
	Department: Landfill												
03/05/2025	Helixco North Shore Stone Quarry	398057	2025-00298/1	#4 Limestone	\$2,583.32								
	Account 500.501.00250 (Materials) Total:				\$2,583.32								
03/05/2025	Arland Scale Co Inc	398057	2025-00301/1	Quarterly Scale Calibration	\$499.00								
03/05/2025	Arland Trench Sales Inc	398057	2025-00301/1	Filters, Shocks	\$649.73								
03/05/2025	Civil & Environmental Consultants Inc	398057	2025-00301/1	GW Monitoring Program	\$6,030.00								
03/05/2025	Civil & Environmental Consultants Inc	398057	2025-00301/1	Annual Report Assistance	\$1,300.00								
03/05/2025	Coles Energy Inc	398057	2025-00301/1	Diesel & Unleaded	\$1,394.63								
03/05/2025	Eagle Mark 4 Equipment Co	398057	2025-00301/1	Filters	\$402.10								
03/05/2025	Fisher/Texas Medical Center	398057	2025-00301/1	COT Drug Screen	\$68.00								
03/05/2025	Great Lakes Electric	398057	2025-00301/1	Annual Generator Maintenance	\$775.00								
03/05/2025	Rumple of Ohio Inc	398057	2025-00301/1	February Recycle	\$2,133.62								

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IN THE MATTER OF UPDATING THE HURON COUNTY TRANSFER STATION/SOLID WASTE DISTRICT’S INTERMITTENT LABOR JOB POSITION, CURRENTLY HELD BY RANDY HOSKINS, TO LABORER

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, Randy Hoskins was hired as an Intermittent Laborer for the Huron County Transfer Station/Solid Waste District on April 20, 2019, Resolution 19-254; and

WHEREAS, the Huron County Director of Operations expressed a need for additional scheduled hours and recommends updating Mr. Hoskins job description to a Laborer, Part-time (20-30 hours a week), Classified, Non-Exempt position; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves updating Randy Hoskins job description to a Laborer, Part-time, Classified, Non-Exempt position, a copy of which is attached hereto and expressly incorporated by reference herein; and further

BE IT RESOLVED, the pay rate will be \$21.00 per hour for this position; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

HURON COUNTY COMMISSIONERS, JOB DESCRIPTION

Position Title: Laborer, Transfer Station/Solid Waste

Employee Name:

Reports to: Transfer Station Supervisor

Status: Classified/ Non-Exempt/ AFSME, Ohio Council 8, Local 3764

Hours: Part-time (20-30 hours a week)

Revision Date: 2/24/2025

Job Summary: This position works in the absence of the Transfer Station Scale Clerk performing transfer station duties and assisting in other areas as needed. This position will work each Saturday and during the week as needed to fill in for vacancies.

Essential Functions:

- Weighs and documents daily tonnage that comes through the transfer station by weighing incoming and outgoing vehicles, recording incoming and outgoing time and weight, stamping tickets to document tonnage, etc.
- Checks incoming vehicles so that improper materials are not taken into the transfer station.
- Collects payments for dumping of trash.
- Records cash received and maintains records of all weight slips processed.
- Uses a calculator to total daily tickets, pricing of loads, etc. Types daily report of tickets for days worked.

- Sorts and separates materials to be recycled or diverted from the landfill; mows grass, pulls weeds, trims shrubs and trees; plows and shovels snow; picks up trash; paints facilities; sweeps floors and pavement; and maintains roadways.
- Performs various unskilled manual labor tasks to assist in departmental operations. Empties trash, sweeps floors, picks up paper, cleans equipment, etc.
- Physically moves tools and supplies from one location to another.
- Cleans truck beds following use. Tarps transfer trucks.
- Operates roll-off truck as needed.
- Assists other departmental personnel as required.

Marginal Functions:

- Performs other related duties as necessary or assigned.

- Preferred Knowledge, Skills, and Abilities**
- Knowledge of Basic math, cash handling, and bookkeeping.
 - Ability to follow safe practices and procedures.
 - Ability to follow instruction from supervisor.
 - Ability to develop and maintains effective working relationships with co-workers, management and public.

- Required Educations and Experience:**
- Must have a high school diploma or equivalent and acceptable driving record for insurance and liability purposes.
 - A valid Class B Ohio commercial driver’s license (CDL) is preferred.
 - Must pass a Department of Transportation (DOT) physical examination.

- Physical Requirements:**
- Frequently alternating between sitting, standing, and walking.
 - Lift/ carry a minimum of fifty (50) pounds.
 - Reaching with bilateral upper extremities into/ up to/ down to various heights.
 - Push/ pull with twenty (20) pounds of initial force.
 - Climb onto stepladder (2 steps).
 - Bend/squat/crouch/kneel.
 - Must be able to perform the essential functions of the position with or without reasonable accommodation.

Huron County Board of Commissioners

Approved: _____ Date: _____

Employee: _____

Date placed in employee’s file: _____

25-074

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00
SUBMITTED TO THE BOARD MARCH 4, 2025**

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<u>Service Contracts #022-00880</u>			
OTIS	Shady Lane Elevator Decommission	\$7,685.80	now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

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Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

25-075

IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE 2025 CHIP AND SEAL PHASE 2 PROJECT

Tom Dunlap moved to adopt the following resolution:

WHEREAS, the Huron County Engineer has requested approval for seeking bids for the 2025 Chip and Seal Phase 2 project; and

WHEREAS, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve of letting bids for the 2025 Chip and Seal Phase 2 project; and further

BE IT RESOLVED, that notice of this will be placed in a newspaper of general circulation and posted on the County's website www.hccommissioners.com accessed by clicking on legal notices, until the bid is opened on Friday, March 21, 2025 at 9:00 a.m.; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Mesenburg is abstaining from discussion and voting. Mr. Tansey stated this is for the townships, 7 of them are participating.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady
Aye – Tom Dunlap
Abstain – Bradley R. Mesenburg

ADVERTISEMENT

NOTICE TO BIDDERS

Sealed bids may be submitted on or before the bid opening date of Friday, March 21, 2025 until 8:59 a.m. local time, at the Huron County Commissioner's Office, 180 Milan Avenue, Suite 7, Norwalk, Ohio 44857, for the following Project: 2025 Chip and Seal Phase 2. Bids shall be opened and publicly read aloud at 9:00 a.m.

Bid Documents, including contract terms & conditions, must be obtained for a \$20.00 (check only) non-refundable fee from the Huron County Engineer at 150 Jefferson Street Norwalk Ohio 44857, between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday (holidays excluded). Bidder may elect to have these documents mailed to them for an additional fee of \$10.00 for shipping.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form, shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than August 1, 2025.

Bidders must comply with the prevailing wage rates on Public Improvements in Huron County, Ohio as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, (614) 644-2239.

Bid documents must be obtained from the Huron County Engineer, no copies will be accepted. All bid documents must be submitted bound in their entirety.

The Board of County Commissioners of Huron County reserves the right to waive any and all irregularities in the bids or bidding process and may reject any and all bids.

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This advertisement may also be viewed by logging on to <http://www.hccommissioners.com> and clicking on the “Legal Notices” link or <http://www.huroncountyengineer.org> and clicking on the “Bid Information” link.

Advertise:
March 6, 2025

25-076

IN THE MATTER OF AWARDING THE BID FOR THE PURCHASE OF A TANDEM AXLE CAB AND CHASSIS TRUCK

Tom Dunlap moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 25-023 the County Engineer requested authorization to seek bids for the Purchase of a Tandem Axle Cab and Chassis Truck; and

WHEREAS, notice was given in accordance with Section 307.87 of the Ohio Revised Code; and

WHEREAS, bids were received Friday, January 31, 2025 at 9:15 A.M from the following:

Valley Freightliner, Inc. \$153,642.00
BE IT RESOLVED, the Board of Huron County Commissioners does hereby award the bid to Valley Freightliner, Parma, Ohio, for the Purchase of a Tandem Axle Cab and Chassis Truck; and

FURTHER IT BE RESOLVED, that all further matters relative to this award be coordinated through and with the Huron County Engineer’s Office; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Tansey said this is an additional truck for the snow plow fleet. It will be built by May/June, but he doesn’t think it will be used until 2026. Mr. Brady asked if this was to replace any of the current trucks. Mr. Tansey said eventually yes, because some of the trucks are 20-23 years old, but they might use them to hall stone until they can’t.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

At 9:05 Public Comment- None

25-077

IN THE MATTER OF ENTERING INTO CONTRACT WITH RMH CONCRETE AND FOUNDATIONS, INC. FOR THE GREENWICH EAST TOWNLINE STRUCTURE REPLACEMENT PROJECT FOR THE HURON COUNTY ENGINEER

Tom Dunlap moved to adopt the following resolution:

WHEREAS, Pursuant to Resolution 25-061 the bid was awarded to RMH Concrete and Foundations, Inc. for the amount of \$192,619.25 for the Greenwich East Townline Road Structure Replacement project for the Huron County Engineer; and

WHEREAS, the Board of Huron County Commissioners desires to enter into contract with RMH Concrete and Foundations, Inc., for such goods and services: now therefore

BE IT RESOLVED, the Board of Huron County Commissioners does hereby approve entering into contract with RMH Concrete and Foundations, Inc., Collins, Ohio for the Greenwich East Townline Road

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Structure Replacement project for the Huron County Engineer as attached hereto and expressly incorporate by reference herein; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

***Discussion:** Mr. Mesenburg is abstaining from discussion and voting. Mr. Tansey stated it will be completed no later than the end of October.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady
Aye – Tom Dunlap
Abstain – Bradley R. Mesenburg

**Contract on file*

SIGNINGS - None

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

Isaac Livengood, Peter Welch and George Latteman, SWMD/ Landfill, to Columbus, Ohio for Finalizing RFP for scale on March 5, 2025.

Rachel Sotora, JFS, to Columbus, Ohio for CSEA Training Subcommittee Meeting on March 3, 2025.

Mary Valentine & Lenora Minor, to Columbus, Ohio for Public Children Services Association of Ohio Executive Meeting on March 6-7, 2025.

OLD BUSINESS/NEW BUSINESS

Assistant Prosecutor Report:

Mr. Strickler prepared an opinion on the use for opioid money. The list referenced in his opinion was not meant to be a comprehensive list and that each request should be reviewed individually. Believes funds could be blended to fund Victims Assistance. Explained further that it could be a split, determined by the Board, between opioid settlement funds and general fund funds. This is because not every victim and not every perpetrator has a substance abuse issue. The Board asked what Mr. Strickler sees as a good split based on the cases. Mr. Strickler said any split determined by the board would be okay. It would need to be done by resolution.

Mr. Brady stated he received an email from Region 19. Awards for 2024 were released with \$3.16 million in grants to Huron County for various agencies. Ms. Cardone confirmed this is exactly what they were hoping for.

Commissioner: Mesenburg Report:

They went to the 4-H banquet last night. There are a lot of 4-H volunteers in the county. We are fortunate to have the people that they do participate. 4-H Camp Conger is celebrating their 100th anniversary this year, June 28-29, 2025, and is looking for support. Mr. Brady apologized for not being there. Mr. Dunlap commented Ms. Palmer, the 4-H educator, asked for assistance from the commissioners in teaching a 4-H class. The commissioners are happy to help.

Commissioner Dunlap Report: Going to meet with Ms. Minor, she has some space availability and would like Mr. Dunlap to come look it over and bounce some ideas off.

Yesterday, at the Micropolitan Event the county was 7th in the nation by the site selection magazine. He shared that it was an awesome event, and so cool to be in this position, huge achievement. The only thing that overwhelming struck him, was he got there early and there were only 3 parking spots left. Mr. Brady said it was mentioned to him that they need 800 parking spots. He doesn't think they need that many, but they left it open so they can add more parking in the future. Ohio as a state does really well with economic development and drawing in businesses. This is the 2nd or 3rd time, since the Senior Center opened, that

they have hosted events. This is very nice facility to be able to host events. Mr. Mesenburg shared it is his opinion that they are seeing a great return on their investment from the Huron County Growth Partnership. They are seeing real dollars come back to the county. He realizes the last Board contributed very heavily and he hopes this Board would consider keeping this up as they move forward with budget discussions. Mr. Dunlap commented this is one project he wanted to see back in 2013 when he was first elected and it has come to fruition. The combined efforts are really paying off. Huron County Growth Partnership is doing amazing things.

At 9:21 a.m. The Board took a brief recess

At 9:27 a.m. The Board Resumed Regular Session

9:28 a.m. Henry Jarrett/ Park Board

Mr. Jarrett has 3 possible additions for Huron County Parks. The first addition is a possible park on 116 acres of land that would be donated by a member of Huron County. They are partnered with Western Reserve Conservancy. The Park Board has hire professional help to come up with a plan for this property.

The second potential addition is there are available parcels of land in Monroeville Mr. Jarrett would like to consider the Park Board taking over.

The third possible park/partnership with be would Firelands Rails to Trails. They maintain all of Huron County's Rails to Trails through donations and sponsors, however, Mr. Tom James shared with Mr. Jarrett that other park districts (Lorain and Sandusky counties) own 72% of rails to trails and they would love to turn it over to Huron County Park District.

In the past the county parks commissioners gave \$9,000.00 to manage the parks. Mr. Jarrett is asking for additional funds in the sum of \$50,000.00. This would be for Shady Lane Park improvements like getting water out there to water the plants. The land lab needs some work. There could be these three additional parks to maintain, which would also need funding.

Mr. Brady asked for clarification on the 72% from rails to trails, is this for property that is within the boundaries of Huron County? Mr. Jarrett said yes, that is correct. Mr. Mesenburg asked who owns the other 28%? Mr. Jarrett answered Firelands Rails to Trails. The next park board meeting is Monday, March 10th at 4:00 p.m. at the Huron County Courthouse, 3rd floor law library. Mr. Jarrett invited the commissioners. He said the Park Board would love anything the commissioners would be willing to help them with. Mr. Brady noted Shady Lane needs some help. He would like the Park Board to get more involved with maintaining the parks. Mr. Dunlap suggested going after grants for funding.

At 9:48 a.m. Tom Dunlap moved to enter into executive session (G)(4), preparation for, conducting, or reviewing negotiations or bargaining sessions for public employees, concerning employee compensation or other terms and conditions of employment and (G)(2) to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

At 10:42 a.m. Tom Dunlap moved to end Executive Session (G)(4) and (G)(2). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

**no action taken*

At 10:42 a.m. Pete Welch Project Updates:

The structural work downtown will begin on March 17th. Mr. Welch will make sure everyone knows the front door will be closed, everything will be directed to the back door. The reroof project downtown is pushed back to April. The transfer station floor will be done over Memorial Day weekend. They will shut down at noon on Thursday through Saturday, Monday is the holiday and it will be re-opened on Tuesday.

10:50 a.m. Budget Work Sessions

Commissioners

In fund 001 no new requests.

Microfilm

In fund 002, Health Insurance stipend \$1,300.00, longevity is \$50.00; The request is to increase one person from 32 hours a week to 40 hours a week. All approved

Auditor

Ms. Ziemba stated there is an elected official salary increase of \$1,559.00. Mr. Tkach said he was hiring a new employee, but didn't specifically request for it. Amount approved for elected official salary.

Treasurer

There is an elected official salary increase. Ms. Bursley requested an additional \$5,000 for advertising, travel and contracts. She stated all employees have split between Dretac and the General Fund; Ms. Bursley is asking for the full payroll to be funded through the general fund due to lack of funding in Dretac. The video surveillance project Ms. Bursley will be working on with Mr. Reidy and will come as a separate request. Mr. Mesenburg said add it. He asked everyone if they had any concerns with advertising and travel? Mr. Dunlap said he did not, simply because she is pretty much locked into the contracts. Requests approved.

Prosecutor

Mr. Sitterly has requested health insurance for 2 employees. They need 3 computers. Mr. Sitterly is asking for his attorney's salary to be paid from General Fund. He wants to add the Victim's Assistance employees to the General Fund. Increase in FOJ and elected official is a yes. Mr. Stephen's salary is a yes. Mr. Dunlap asked if they can use the Opioid Fund money for the other. Ms. Ziemba asked if the commissioners are okay with budgeting for computers in 021? Board in agreement. Discussion was had on how to fund Victims Assistance. The Board decided to use the opioid settlement funds at 90% (\$79,177.50) and general fund for the remaining 10% (\$8,798.00). The funds would be transferred into Fund 184. Ms. Ziemba stated she did not believe this number includes health insurance. After discussion the Board decided this amount would cover the salary and benefits. Ms. Border would continue to be paid as in the past with all salary and benefits coming from the grant into Fund 183.

Common Pleas Court

Ms. Ziemba stated they are only asking for benefits for an employee and the TCAP grant pays the rest. Mr. Thorman is working on getting the numbers. It will go into 099 to be transferred out. Mr. Mesenburg said he spoke with Mr. Thorman about the security upgrade.

HR

Ms. Ziemba said the commissioners approved out of state travels already, so they need to cover those costs.

Juvenile Court

Ms. Ziemba said the supply and advertising are standard asks. Salary and benefits were already done last year so these are the difference for a full year. Mr. Mesenburg asked what's the decrease on the next one down. Ms. Ziemba responded, those 3 accounts have salary lines in them when Mr. Mushett retired they restructured their offices a little bit. They are re-allocating funds. Mr. Dunlap said this is typical of the court system and they are blessed. Ms. Ziemba will run all this by Ms. Ingram and make sure she has the correct salary numbers.

Clerk of Courts

Request for scanning and filing storage. Ms. Ziemba explained the previous board would allocate \$50,000 towards scanning which Ms. Tkach would oversee. Ms. Hartman's request is either in addition to this request or she is not aware. Ms. Tkach also stated there is still space in the basement for Clerk of Courts. Ms. Hartman didn't give any numbers for the next few lines. Further discussion was had on the remaining salary and contract requests. The Board denied the requests.

Coroner

No requests at this time. Keep in mind that Lucas County is working on a new billing system for autopsies that may require additional funding. Also, Mr. Harwood continues to search for investigators.

Muni Court

Slight increases in Bellevue and Norwalk Municipal Courts. The Sixth District Court bond was paid off in Dec. of 2023 so that amount was removed from the budget which is why this shows a decrease. There will always be a payment for cases at the Sixth District.

Board of Elections

Ms. Ziemba stated they are requesting a new position. The commissioners all agreed this is no. She said the OPERS request is because last year it was already paid, it just hit the books in January. The Board is okay with this request. The Board is saying no to the vehicle request. Ms. Ziemba said for the clear ballot and voter registration, she heard them bring up to the commissioners a couple different options and at least

one of them was not needed till fall. She noted what previous boards have done is earmark money and when Board of Elections came to them with the actual amount and recommendation, then they would pay it. She asked if the commissioners would like to do something similar? The commissioners answered yes. The Clear Ballot amount was at \$90,000.00. She did not see numbers for voters registration. The Board decided the earmark \$150,000 for these contracts in 099. Request for increase in salaries. The Board will offer the same 5% to the salary lines as they have with the other departments. The Board will not reinstate the health insurance to board members.

Building & Grounds

Ms. Ziemba reported 022 union increases were 2%. She spoke to Mr. Welch and he had a couple additional increases that were discussed and two summer help hires. There is a contingency amount for people on call. They are requesting an additional custodian and one maintenance employee. They are struggling with the old buildings, and in maintenance they have nuances only known from working in them. Mr. Mesenburg feels if they could keep moving and get rid of a building, they are going to gain a custodian. The commissioners said no for now, and it can be revisited in 6 months. They are requesting a vehicle, if the commissioners are interested this should be budgeted in 021. Mr. Brady said it might be a good idea to have a new vehicle. Ms. Ziemba said they just want a small pickup truck, they are looking for something cheap. They have exhausted all vehicles from the Engineer's Office. The Board agreed to set aside funds in 021. The salary increases the commissioners decide will only go to Mr. Welch and Mr. Minor, they are the only non-union employees in the account.

Sheriff

Ms. Ziemba stated this is the bulk amount that they are requesting. The Board agreed to the amount.

Recorder

They are asking for an additional employee. Mr. Brady said he doesn't have an issue with this, because they had an unfunded mandate with the redaction (the scanning project), that they have to do. They do need a new desk. Mr. Mesenburg said he appreciates that Ms. Tkach broke out her budget and gave the costs. The Board is saying yes to everything the Recorder's Office is asking for.

Economic Development

Ms. Ziemba stated Ms. Ross ask is \$165,000. She noted previously, there was a one-time amount given to them at \$75,000.00 to jump start Huron County Growth Partnership (HCGP). They are not renewing their contract with Firelands Forward at this time. Mr. Mesenburg spoke with Ms. Ross and she would be grateful with all of it (the \$80,000, \$10,000 and \$50,000 funds that went into Firelands Forward) going to Huron County Growth Partnership (HCGP). Mr. Mesenburg is OK with the \$50,000, because it will give her the autoimmunity to do what she feels is right with the funds. Mr. Brady said he agrees, it is dollars well spent in the county to bring in development. The commissioners are approving \$140,000.

EMA

No general fund requests

Ms. Ziemba said previous board would approve some LEPC money for other projects that were not necessarily run through the LEPC board. Mr. Mead said he does not have money available so if the commissioners are entertaining that, then money would have to be funded elsewhere. Mr. Brady said if it is a critical thing it needs to go through the process.

Public Defender

Ms. Ziemba stated indirect cost is a yes, hospitalization is a yes. Ms. Ziemba sent an email asking what the 10% increase would be. Mr. Longo hasn't gotten back to her yet. Mr. Brady said the commissioners statutorily have a responsibility to pay a certain amount, the ORC says they have to do this. The Board approved everything else.

At 11:44 a.m. the Board recessed regular session.

At 11:51 a.m. the Board resumed regular session.

OSU

The Board approved the requested \$220,950. Mr. Dunlap noted it is mostly youth education and money well spent.

Children Services

Ms. Ziemba stated they had a \$350,000 increase. Mr. Mesenburg said he did not understand this one. She explained the letter that came from the state was the minimum amount (\$450,005) of the commissioners' contribution. Basically, what it comes down to is they need to take care of the kids. The commissioners options are to fully fund it with what she has requested or fund it with the minimum the state says knowing you may have to put more money into it. The Board decided to put the minimum amount in, \$450,005 and earmark the \$350,000.

Mechanic

The Board is saying yes to both requests.

Veterans

Ms. Ziemba spoke with Ms. Hamilton last week and went over the budget. No other requests.

Public Assistance

Ms. Ziemba stated this is an increase of \$6,152. Not sure how the number is generated. The Board is saying yes to this request but would like documentation for explanation.

Jail

The Board is approving all requests.

Soil and water

Ms. Ziemba said they get \$180,000 per year, every year which is a one lump sum payment.

Fair Board

Ms. Ziemba confirmed there is no increase. The Board is holding \$50,000 back for Fair Board in 099 for a possible paving project.

Insurance/Tax

Ms. Ziemba stated there's an increase of \$660 check received from CEBCO. This money is earmarked and is there for the wellness program. The Board may need to increase the CORSA insurance line. The bill has not been received yet. There is a potential of having to have to transfer money at some point.

Miscellaneous

In the past, Mr. Strickler said there's an ORC that Humane Society legal fees for hoarding cases are the responsibility of the commissioners. Ms. Stebel would like to pay these fees from the Indigent line to keep all legal fees paid from one account. Therefore, this account is being increased by \$5,000

Airport

Ms. Ziemba has been trying to find grant match number. They were doing a study, that is where the amount would be. Mr. Brady said generally, given the numbers floating around. The potential is the local grant match would be in the \$150,000 range. Ms. Ziemba suggested it could be earmarked in 099 again.

IT

The Board is good with these requests, yes to all of them.

Transfer Out

The transfer out line 099, the current number is for the known amounts (bonds, grant match, etc). It will increase based on the projects the board chooses to fund this year. Typically the money will then be transferred to the Permanent Improvement Fund 310.

Salary Increases

Ms. Ziemba confirmed this will be 5%. She will notify all offices when she sends out the budget sheets. She will ask departments to complete their budget line items and have it returned by next week. Once she has all the budgets returned, she will input them and send to the auditor. Once the Auditor's office has everything balanced, it will be returned for the Commissioners adoption.

2025 Projects**021 Capital Improvements**

Ms. Ziemba reported the Sheriff's vehicles and the taser contracts must be paid, the Sheriff will stay on the rotation. The next requests are mainly from IT. Mr. Reidy is stating that they need a new server for the data center room. They have taken on a lot more offices. They also need another firewall. The phone system he has been working on since last year, we are at a stand-still because Mr. Strickler is reviewing the RFQ packet. Ms. Ziemba will reach out to Mr. Strickler and ask him to please review. Mr. Riedy has been patching as best he can, however the phone problems are escalating. The Prosecutor's office needs new computers and there is the request for the maintenance vehicle. Not listed is the Treasurer's office or the new Court security system that was discussed because she did not have numbers. Mr. Mesenburg said this is going to wait till they get a better assessment of what they are doing at the courthouse in general. The Board agreed the IT new server and firewall must be done. Mr. Mesenburg asked where the demolition of the jail come out of. Ms. Ziemba confirmed that is in 310. The commissioners approved 021, other expenses, \$50,000 for the scanning project. She suggested the commissioners budget at least what was budgeted last year in case there is more through-out the year.

Miscellaneous Other

Ms. Ziemba said she spoke to Ms. Stebel about the other expense line and she did not see a need to increase this line.

099 Other

Ms. Ziemba reported this is the bond payment for the year. The Victim’s Assistance Grant match is based of the previous year. Benefits Reserve will be determined later. The Prosecuting Attorney Title IV-E contract was signed earlier this year and they did not ask for a dollar amount. She can earmark the same amount that they requested last year, which was \$40,000, just in case it is needed. Juvenile Dependency Court, the previous Board paid the health insurance and this year the commissioners have already paid \$20,000 + because last year it was missed. This year they must budget 2024 and 2025. The amount to transfer to the jail permanent improvement fund is determined by taking the actual sales tax amount supplied by Mr. Tkach minus the amount spent. According to the numbers supplied by Mr. Tkach this would be \$380,000. This money would be transferred over to 315 jail permanent improvement fund. Retirement should continue at \$250,000.

Fund 310 -The current cash balance is \$2,206,000. Ms. Ziemba said the amount allocated for current contracts is \$475,000. The proposed projects submitted by Mr. Welch and Mr. Minor are:

Transfer Station scale	\$100,000.00
5th Floor Office Bldg	\$100,000.00
3rd floor bathroom courthouse	\$40,000.00
Treasurer bldg structural reno	\$25,000.00
Treasurer window replacement	\$50,000.00
JFS Plumbing	\$250,000.00
Old Jail Asbesto Survey	\$2,500.00
old Jail Asbesto Abatement	\$100,000.00
Old Jail Demo	\$200,000.00
Courthouse lighting	\$25,000.00

The Board would like to earmark funds in 099 for these projects. The Board will transfer funds to 310 to cover whatever projects they approve through the year.

At 12:33 p.m. Tom Dunlap moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on March 4, 2025.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:33 p.m.

Signatures on File

REGULAR SESSION

TUESDAY

MARCH 4, 2025

The following bid for Old State Road Improvements Phase 2 was opened on February 28, 2025 at 9:00 a.m.

Old State Road Improvements Phase 2 - Ripley Township																				
Bid Opening: Friday, February 28, 2025 9:00 a.m.																				
Ref.	Item	Description	Quant.	Unit	Unit Cost	Total Cost	Melway Paving Co., Inc.	Erie Blacktop, Inc.	Saver Paving Co.	A. J. Riley, Inc.	Precision Paving Inc.	Shelly and Sands, Inc.	Kokosing Construction Co., Inc.							
1	103.5	Premium Contract Bond	1	LS	\$2,500.00	\$2,500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,373.00	\$ 1,373.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
2	258	Full Depth Asphalt Repair (4") as per plan	250	SY	\$75.00	\$18,750.00	\$ 40.00	\$ 10,000.00	\$ 62.00	\$ 15,500.00	\$ 30.00	\$ 7,500.00	\$ 50.00	\$ 12,500.00	\$ 32.00	\$ 13,000.00	\$ 75.00	\$ 18,750.00	\$ 50.00	\$ 12,500.00
3	256	Pavement Planing	1500	SY	\$7.00	\$10,500.00	\$ 2.00	\$ 3,000.00	\$ 3.50	\$ 5,250.00	\$ 3.65	\$ 5,475.00	\$ 3.00	\$ 4,500.00	\$ 6.50	\$ 9,750.00	\$ 7.00	\$ 10,500.00	\$ 5.00	\$ 7,500.00
4	407	Track Coat @ 0.1 Gal/SY, Non-tracking	2,000	GAL	\$3.00	\$6,000.00	\$ 2.50	\$ 5,000.00	\$ 2.55	\$ 5,100.00	\$ 2.75	\$ 5,500.00	\$ 3.00	\$ 6,000.00	\$ 2.50	\$ 5,000.00	\$ 3.15	\$ 6,300.00	\$ 2.75	\$ 5,500.00
5	441	Asphalt Concrete, Surface Course, Type 1, Scratch/Level, PG64-22, as per plan	100	CY	\$225.00	\$22,500.00	\$ 200.00	\$ 20,000.00	\$ 190.00	\$ 19,000.00	\$ 217.00	\$ 21,700.00	\$ 220.00	\$ 22,000.00	\$ 235.00	\$ 23,500.00	\$ 200.00	\$ 20,000.00	\$ 215.50	\$ 21,550.00
6	441	Asphalt Concrete, Surface Course, Type 1, 1 1/4" Agg, PG64-22, as per plan	750	CY	\$195.00	\$146,250.00	\$ 180.00	\$ 135,000.00	\$ 190.00	\$ 142,500.00	\$ 188.00	\$ 141,000.00	\$ 200.00	\$ 150,000.00	\$ 210.00	\$ 157,500.00	\$ 200.00	\$ 150,000.00	\$ 215.50	\$ 161,625.00
7	634	Maintaining Traffic	1	LS	\$10,000.00	\$10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 6,500.00	\$ 6,500.00	\$ 11,707.00	\$ 11,707.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 8,500.00	\$ 8,500.00	\$ 20,000.00	\$ 20,000.00
8	617	Stabilized Crushed Aggregate (411 berm)	200	Ton	\$55.00	\$11,000.00	\$ 48.00	\$ 9,600.00	\$ 48.00	\$ 9,600.00	\$ 44.00	\$ 8,800.00	\$ 55.00	\$ 11,000.00	\$ 57.00	\$ 11,400.00	\$ 60.00	\$ 12,000.00	\$ 30.00	\$ 4,000.00
9	623	Monument Boxes adjusted to grade	4	EA	\$750.00	\$3,000.00	\$ 300.00	\$ 600.00	\$ 400.00	\$ 1,600.00	\$ 275.00	\$ 1,100.00	\$ 500.00	\$ 2,000.00	\$ 1,150.00	\$ 4,600.00	\$ 900.00	\$ 3,600.00	\$ 1,000.00	\$ 4,000.00
10	624	Mobilization	1	LS	\$6,000.00	\$6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 8,800.00	\$ 8,800.00	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,500.00	\$ 5,500.00	\$ 1,210.00	\$ 5,210.00
11	642	Center Line	2.6	Mile	\$1,500.00	\$3,900.00	\$ 1,500.00	\$ 3,900.00	\$ 1,325.00	\$ 3,445.00	\$ 1,500.00	\$ 3,900.00	\$ 4,000.00	\$ 10,400.00	\$ 1,500.00	\$ 3,900.00	\$ 1,300.00	\$ 3,380.00	\$ 1,300.00	\$ 3,380.00
12	Spec.	Contingencies	1	LS	\$4,600.00	\$4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00
TOTAL =							\$ 245,000.00	\$ 208,500.00	\$ 220,095.00	\$ 225,455.00	\$ 225,455.00	\$ 231,000.00	\$ 242,450.00	\$ 242,450.00	\$ 244,330.00	\$ 281,865.00				

The following bid for Butler Road Resurfacing Project 2025 was opened on February 28, 2025 at 10:00 a.m.

Fitchville River Road Resurfacing																		
Bid Opening: Friday, February 28, 2025 10:00 a.m.																		
Ref.	Item	Description	Quant.	Unit	Unit Cost	Total Cost	Melway Paving Co., Inc.		Saver Paving Co.		A.J. Riley, Inc.		Erie Blacktop, Inc.		Precision Paving, Inc.		Kokosing Construction Co., Inc.	
1	103.5	Premium Contract Bond	1	LS	\$3,000.00	\$3,000.00	\$ 1,650.00	\$ 1,650.00	\$ 1,980.00	\$ 1,980.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,800.00	\$ 1,800.00	\$ 3,000.00	\$ 3,000.00
2	254	Pavement Planing, Butt Joints (0" - 1 1/2"), as per plan	4	EA	\$500.00	\$2,000.00	\$ 450.00	\$ 1,800.00	\$ 495.00	\$ 1,980.00	\$ 500.00	\$ 2,000.00	\$ 3,400.00	\$ 13,600.00	\$ 1,100.00	\$ 4,400.00	\$ 500.00	\$ 2,000.00
3	407	Track Coat @ 0.1 Gal/SY, non-tracking	3,400	GAL	\$3.00	\$10,200.00	\$ 2.50	\$ 8,500.00	\$ 2.75	\$ 9,350.00	\$ 3.00	\$ 10,200.00	\$ 2.55	\$ 8,670.00	\$ 2.50	\$ 8,500.00	\$ 2.75	\$ 9,350.00
4	441	Asphalt Conc., Level/Scratch, Type 1, Variable, PG64-22, as per plan	100	CY	\$200.00	\$20,000.00	\$ 200.00	\$ 20,000.00	\$ 210.50	\$ 21,050.00	\$ 200.00	\$ 20,000.00	\$ 188.00	\$ 18,800.00	\$ 225.00	\$ 22,500.00	\$ 204.70	\$ 20,470.00
5	441	Asphalt Conc., Surface Course, Type 1, 1 1/4", PG64-22, as per plan	1,450	CY	\$195.00	\$282,750.00	\$ 180.00	\$ 261,000.00	\$ 182.00	\$ 263,900.00	\$ 185.00	\$ 268,250.00	\$ 188.00	\$ 272,600.00	\$ 205.00	\$ 297,250.00	\$ 204.70	\$ 296,815.00
6	634	Maintaining Traffic	1	LS	\$10,000.00	\$10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 12,336.00	\$ 12,336.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 8,000.00	\$ 3,500.00	\$ 3,500.00	\$ 20,000.00
7	617	Stabilized Crushed Agg. (berm), as per plan	400	TN	\$60.00	\$24,000.00	\$ 48.00	\$ 19,200.00	\$ 42.00	\$ 16,800.00	\$ 50.00	\$ 20,000.00	\$ 50.00	\$ 20,000.00	\$ 50.00	\$ 20,000.00	\$ 20.00	\$ 8,000.00
8	623	Monument Boxes, Adjust to Grade	2	EA	\$500.00	\$1,000.00	\$ 100.00	\$ 200.00	\$ 550.00	\$ 1,100.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 800.00	\$ 1,150.00	\$ 2,300.00	\$ 1,400.00	\$ 2,800.00
9	624	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,800.00	\$ 3,800.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 5,000.00	\$ 14,700.00	\$ 14,700.00
10	642	Center Line	6.1	Mile	\$1,000.00	\$6,100.00	\$ 950.00	\$ 5,795.00	\$ 950.00	\$ 5,795.00	\$ 1,200.00	\$ 7,320.00	\$ 1,000.00	\$ 6,100.00	\$ 950.00	\$ 5,795.00	\$ 950.00	\$ 5,795.00
11	642	Edge Line	12.2	Mile	\$700.00	\$8,540.00	\$ 650.00	\$ 7,930.00	\$ 650.00	\$ 7,930.00	\$ 600.00	\$ 7,320.00	\$ 685.00	\$ 8,357.00	\$ 650.00	\$ 7,930.00	\$ 650.00	\$ 7,930.00
12	Spec.	Contingencies	1	LS	\$4,410.00	\$4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00	\$ 4,410.00
TOTAL =						\$ 380,000.00	\$ 344,485.00	\$ 350,431.00	\$ 361,600.00	\$ 361,600.00	\$ 366,337.00	\$ 383,385.00	\$ 383,385.00	\$ 395,270.00				