

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Harry Brady, Tom Dunlap and Bradley Mesenburg.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Mia Phillips, Executive Assistant; Dale Daniels, Resident; Jon White, Resident; Scott Sparks, Airport; Jeremy Sherman, Farmer; Tiffany Shaver, GLCAP; Shylee Greszler, Norwalk Ohio News.

25-104

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register and Then and Now’s for payment batch #399884 and Budgetary Check Batch #399910 and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

Huron County Claims Register for Payment Batches						Claims Register for Payment Batches					
Payment Type: All Warrant Numbers: All Funds: 001 to 951						Warrant Date: Claimant Batch ID PO #Line # Line Description Amount Warrant #					
Warrant Dates: 4/2/2025 to 4/2/2025 Payment Batches: 399884 to 399884						04/02/2025 COT Financial 399884 2025-00134/1 Equipment Rental \$118.07 04/02/2025 DEX Imaging 399884 2025-00134/1 Copier Contract \$28.12 Account 001.008.00200 (Equipment) Total: \$138.19					
Warrant Date: Claimant Batch ID PO #Line # Line Description Amount Warrant #						04/02/2025 Friends Local LLC 399884 2025-00142/1 Document Destruction \$35.00 04/02/2025 Ohio Association of Magistrates 399884 2025-00142/1 2025 Membership Dues-W Thorman \$125.00 Account 001.008.00475 (Other Expenses) Total: \$160.00					
Fund: 001 - General Fund						Department Common Pleas Total: \$298.19					
Department: Commissioners						Department: Adult Probation					
04/02/2025 Amazon Capital Services 399884 2025-00348/1 White out, Calculator Stand, Legal paper reams \$51.48						04/02/2025 Huron County Commissioners 399884 2025-00144/1 Copy Paper \$88.67					
04/02/2025 Amazon Capital Services 399884 2025-00348/1 Gel Pens Blue \$10.84						04/02/2025 Outspire.com 399884 2025-00144/1 Xlennex, hanging file folders, dry erase board \$165.79					
Account 001.001.00175 (Supplies) Total: \$62.12						04/02/2025 Outspire.com 399884 2025-00144/1 Solonox, nap dispenser, step file \$17.27					
04/02/2025 Harry Brady 399884 2025-00350/1 Mileage reimbursement \$144.20						04/02/2025 Outspire.com 399884 2025-00144/1 Solonox \$10.29					
Account 001.001.00300 (Travel) Total: \$144.20						04/02/2025 Research Associates Inc 399884 2025-00144/1 Folders, Appointment Book, Chair Mat \$163.03					
04/02/2025 DEX Imaging 399884 2025-00350/1 Copier \$189.24						Account 001.010.00175 (Supplies) Total: \$446.55					
Account 001.001.00525 (Contract Services) Total: \$169.24						04/02/2025 Friends Local LLC 399884 2025-00148/1 Document Destruction \$35.00					
Department Commissioners Total: \$375.56						04/02/2025 Peachick Water 399884 2025-00148/1 Water for Water Cooler \$52.50					
Department: Microfilming						Department Adult Probation Total: \$87.50					
04/02/2025 SC Strategic Solutions 399884 2025-00177/1 Storage Jan-Mar 2025 \$150.00						Department: Juvenile					
04/02/2025 US Imaging Inc 399884 2025-00177/1 Microfilm Auditor \$208.87						04/02/2025 Huron County Commissioners 399884 2025-00234/1 8 Cases copy paper \$278.12					
Account 001.002.00525 (Contract Services) Total: \$358.87						04/02/2025 Research Associates Inc 399884 2025-00234/1 2 Cases Manila Folders \$391.50					
Department Microfilming Total: \$358.87						04/02/2025 Research Associates Inc 399884 2025-00234/1 Supplies \$52.75					
Department: Treasurer						Account 001.013.00175 (Supplies) Total: \$881.40					
04/02/2025 Amazon Capital Services 399884 2025-00259/1 Displayport to HDMI Cable \$7.81						04/02/2025 US Bank Equipment Finance 399884 2025-00259/1 Copier Lease \$801.37					
Account 001.005.00175 (Supplies) Total: \$7.81						Account 001.013.00200 (Equipment) Total: \$801.37					
04/02/2025 R / J Beck Protective Systems Inc 399884 2025-00284/1 Alarm Monitoring 3 Months \$76.00						Account 001.013.00275 (Contracts/Repairs) Total: \$15.00					
Account 001.005.00525 (Contract Services) Total: \$78.00						04/02/2025 Marie B Piesch 399884 2025-00239/1 Transcription Fees \$880.00					
Department Treasurer Total: \$85.61						Account 001.013.00360 (Transcripts) Total: \$880.00					
Department: Prosecutor						04/02/2025 Friends Local LLC 399884 2025-00241/1 Document Destruction \$50.00					
04/02/2025 Huron County Commissioners 399884 2025-00167/1 8 cases of copy paper \$238.12						04/02/2025 Ohio Association of Magistrates 399884 2025-00241/1 1 Year Dues-G Muhle \$125.00					
04/02/2025 Shelby Printing LLC 399884 2025-00167/1 500 Business cards for James Stibary \$120.00						Account 001.013.00475 (Other Expenses) Total: \$175.00					
Account 001.006.00175 (Supplies) Total: \$359.12						Department Juvenile Total: \$2,872.77					
Department Prosecutor Total: \$359.12						Department: Probate					
Department: Common Pleas											
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Claims Register for Payment Batches						Claims Register for Payment Batches					
Warrant Date: Claimant Batch ID PO #Line # Line Description Amount Warrant #						Warrant Date: Claimant Batch ID PO #Line # Line Description Amount Warrant #					
04/02/2025 Forensics / Camels 399884 2025-00209/1 Spanish Interpretation \$30.00						04/02/2025 Friends Local LLC 399884 2025-00204/1 Document destruction \$40.00					
Account 001.016.00475 (Other Expenses) Total: \$30.00						04/02/2025 Fitch Brown Global Financial Services LLC 399884 2025-00204/1 Postage meter lease 12/30/24 - 3/30/25 \$98.49					
Department Probate Total: \$30.00						Account 001.023.00275 (Contract Repairs) Total: \$555.93					
Department: Clerk of Courts						Department Sheriff Total: \$3,598.16					
04/02/2025 Forensics Prostate Inc 399884 2025-00103/1 Prostate Meter \$158.85						Department: Disaster Service					
Account 001.017.00275 (Contract Repairs) Total: \$158.85						04/02/2025 Amazon Capital Services 399884 2025-00328/1 USB Micro-SD Card Reader \$11.88					
Department Clerk of Courts Total: \$158.85						04/02/2025 Amazon Capital Services 399884 2025-00328/1 Fluid Film \$45.75					
Department: Police Muni Court						Account 001.026.00175 (Supplies) Total: \$57.73					
04/02/2025 Norwalk Municipal Court 399884 2025-00350/1 Witnesses or Jurors Fees \$129.79						04/02/2025 AT&T Mobility 399884 2025-00329/1 EMA Cell Phones \$131.94					
Account 001.019.00564 (Norwalk) Total: \$129.79						04/02/2025 Charter Communications 399884 2025-00329/1 EMA Spectrum \$265.21					
Department Police Muni Court Total: \$129.79						04/02/2025 Frontier 399884 2025-00329/1 EMA Frontier \$172.68					
Department: Building and Grounds						Account 001.025.00200 (Equipment) Total: \$810.41					
04/02/2025 Kayline Company 399884 2025-00361/1 Carpet Spot Remover \$372.82						Department Disaster Service Total:					
Account 001.022.00175 (Supplies) Total: \$372.82						Department: Public Defender Commission					
04/02/2025 Elin Environmental LLC 399884 2025-00419/1 Asbestos Survey Report-Old Jail \$2,140.00						04/02/2025 Mary Jackson 399884 2025-00421/1 Reimburse for Postage \$10.10					
04/02/2025 R / J Beck Protective Systems Inc 399884 2025-00419/1 Alarm system monitoring-130 Shady Lane \$108.00						Account 001.028.00557 (OSU-JU-H) Total: \$10.10					
04/02/2025 R / J Beck Protective Systems Inc 399884 2025-00419/1 Alarm system monitoring-Variou locations \$879.00						04/02/2025 Friends Local LLC 399884 2025-00434/1 Document Destruction \$40.00					
Account 001.022.00280 (Service Contract) Total: \$2,257.00						Account 001.027.00475 (Other Expenses) Total: \$40.00					
04/02/2025 Charter Communications 399884 Internet 180Mbps/norwalk \$880.00						Department Public Defender Commission Total: \$50.10					
04/02/2025 North Coast Wireless Communications 399884 Internet 300Mbps/norwalk \$196.20						Department: OSU Extension					
Account 001.022.00524 (Internet) Total: \$1,055.20						04/02/2025 The Ohio State University 399884 2025-00367/1 Quarterly Payment \$55,237.50					
04/02/2025 Columbia Gas 399884 Gas Utility-320ShadyLane \$988.98						Account 001.028.00557 (OSU-JU-H) Total: \$55,237.50					
04/02/2025 Columbia Gas 399884 Gas Utility-300ShadyLane \$52.80						Department OSU Extension Total: \$55,237.50					
04/02/2025 Columbia Gas 399884 Gas Utility-130ShadyLane \$1,344.86						Department: Health Welfare					
04/02/2025 Columbia Gas 399884 Gas Utility-300ShadyLane \$217.84						04/02/2025 Huron County Public Health 399884 2025-00350/1 Quarterly Payment \$1,000.00					
Account 001.022.00527 (Gas) Total: \$2,604.58						Account 001.029.00475 (Other Expenses) Total: \$3,000.00					
Department Building and Grounds Total: \$6,859.61						Department Health Welfare Total: \$3,000.00					
Department: Sheriff						Department: Childrens Services					
04/02/2025 Wex Bank 78854-7 399884 2025-00320/1 Surveys fuel for 2023 - 3/1/25 \$2,239.92						04/02/2025 Huron County Job & Family Services 399884 2025-00559/1 Transfer from General Fund To PCSA-March 2025 \$46,500.00					
Account 001.023.00175 (Supplies) Total: \$2,239.92						Account 001.031.00525 (Contract Services) Total: \$46,500.00					
04/02/2025 Vance Outdoors Inc 399884 2025-00320/1 10 Magazines \$288.00						Department Childrens Services Total: \$46,500.00					
04/02/2025 Anthony Lee Screen Printing Inc 399884 2025-00320/1 Custom K-9 decals for cruisers \$73.11						Department: Mechanic					
04/02/2025 Amazon Capital Services 399884 2025-00320/1 cellphone locker \$217.84											

Claims Register for Payment Batches							Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
04/02/2025	Fisher Auto Parts	399884	2025-003461	Engine and Bearing Assembly Lubricant	\$24.98	04/02/2025	Department: Miscellaneous						
04/02/2025	Fisher Auto Parts	399884	2025-003461	Tank General Purpose Wipes	\$18.99		04/02/2025	Claremont Nelson & Associates Inc	399884	2025-003781	Retainer	\$175.00	
04/02/2025	Fisher Auto Parts	399884	2025-003461	Brake Calipers	\$248.38		04/02/2025	Fredericks Local LLC	399884	2025-003781	Courier Services-February	\$860.44	
04/02/2025	Fisher Auto Parts	399884	2025-003461	Wipers Blade	\$38.48		04/02/2025	Huron County Board of ED	399884	2025-003781	97% Fuel Control Code	\$74.89	
04/02/2025	Fisher Auto Parts	399884	2025-003461	Oil Filter	\$8.48		04/02/2025	Huron County Humane Society	399884	2025-003781	Yearly Payment	\$1,800.00	
04/02/2025	Fisher Auto Parts	399884	2025-003461	Return Credit	\$74.78		Account 001.040.00569 (Other Expenses) Total:					\$2,710.43	
04/02/2025	Fisher Auto Parts	399884	2025-003461	Engine Variable Valve Timing Solenoid	\$74.78		04/02/2025	Flynn Py and Koss Co LPA	399884	2025-003801	Appointed Counsel Fees	\$2,500.00	
04/02/2025	Amazon Capital Services	399884	2025-003461	Deck Organizer (Shelby Niles, Susaney, Tape roll)	\$104.94		04/02/2025	Sarah A Nation Attorney at Law	399884	2025-003801	Appointed Counsel Fees	\$637.59	
04/02/2025	Amazon Capital Services	399884	2025-003461	Spray Gun Applicator Kit	\$120.30		04/02/2025	Sarah A Nation Attorney at Law	399884	2025-003801	Appointed Counsel Fees	\$1,170.00	
04/02/2025	Amazon Capital Services	399884	2025-003461	Air Coupler and Plug Kit	\$6.88		04/02/2025	Sarah A Nation Attorney at Law	399884	2025-003801	Appointed Counsel Fees	\$658.00	
Account 001.032.00175 (Supplies) Total:					\$507.85								
Department: Mechanic Total:					\$507.85								
Department: Public Assistance													
04/02/2025	Huron County Job & Family Services	399884	2025-003711	Quarterly Payment	\$36,213.00								
Account 001.035.00580 (Grants) Total:					\$36,213.00								
Department: Public Assistance Total:					\$36,213.00								
Department: Jail Operations													
04/02/2025	West Bank 78854-7	399884	2025-002881	Sunoco fuel for 2023 - 32125	\$72.30								
Account 001.036.00176 (Supplies) Total:					\$72.30								
04/02/2025	Fisher-Tisa Medical Center	399884	2025-002881	March Physician Services	\$1,780.39								
04/02/2025	Fisher-Tisa Medical Center	399884	2025-002881	February Nursing Services	\$213.67								
Account 001.036.00177 (Medical/Hygiene) Total:					\$27,616.67								
04/02/2025	Amazon Capital Services	399884	2025-002111	USB cables and key tags	\$60.64								
04/02/2025	Equipment Corp	399884	2025-002111	Top spot unitral	\$997.02								
Account 001.036.00200 (Equipment) Total:					\$647.66								
04/02/2025	Watch Systems LLC	399884	2025-002121	180 notification cards mailed	\$19.80								
04/02/2025	Play Bowes Global Financial Services LLC	399884	2025-002121	Postage meter lease 12/2024 - 3/2025	\$88.49								
Account 001.036.00275 (Contracts/Repairs) Total:					\$215.29								
04/02/2025	Lee A Withersaw PhD Inc	399884	2025-002141	Assessment report for E. Lloyd	\$300.00								
Account 001.036.00475 (Other Expenses) Total:					\$300.00								
Department: Jail Operations Total:					\$28,851.92								
Department: Fair Board													
04/02/2025	Huron County Agricultural Society	399884	2025-003741	Quarterly Payment	\$888.00								
Account 001.038.00559 (Fair Board) Total:					\$888.00								
Department: Fair Board Total:					\$888.00								

Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
04/02/2025	Verizon Wireless	399884	2025-003051	105.00275 Contract Repairs	\$40.11	04/02/2025	04/02/2025	James H Givens	399884	2025-000621	PRC-Rent/Mortgage-S Taylor	\$800.00	04/02/2025
Account 105.105.00275 (Contract Repairs) Total:					\$320.91		04/02/2025	Ohio Edison	399884	2025-000621	PRC-Congress Program-Utilities M Cunningham	\$1,361.43	
04/02/2025	Kayline Company	399884	2025-003061	Complete Disinfectant	\$19.24		04/02/2025	Pressure Point Apartments	399884	2025-000621	PRC-Congress Program-Rent-D Mackey	\$800.00	
Account 105.105.00280 (Shelter Medicine) Total:					\$132.24		Account 115.115.00220 (PRC/SSS) Total:				\$6,484.83		
Department: Dog & Kennel Total:					\$768.15		04/02/2025	Huron County Humane Society	399884	2025-000631	COMPE TANF Youth-Phone Card-D Gonzalez Morales	\$45.00	
Fund 105 - Dog & Kennel Total:					\$768.15		Account 115.115.00250 (COMPE) Total:				\$450.00		
Department: Sheriff I-V-D Child Support							04/02/2025	Frontier	399884	2025-000671	Phone Services-March 2025	\$897.17	
04/02/2025	West Bank 78854-7	399884	2025-002211	Sunoco fuel for 2023 - 32125	\$405.70		04/02/2025	Columbus Gas of Ohio	399884	2025-000671	Phone Services-March 2025	\$1,148.00	
Account 111.111.00175 (Supplies) Total:					\$405.70		Account 115.115.00350 (JJB88es) Total:				\$1,846.05		
04/02/2025	Luffy Shave Promotions	399884	2025-002221	Uniform Items	\$498.89		04/02/2025	Huron County Commissioners	399884	2025-000681	Indirect Costs-April 2025	\$6,414.76	
Account 111.111.00200 (Equipment) Total:					\$498.89		04/02/2025	Memorial Professional Services Ltd	399884	2025-000681	EAP Services-March 2025	\$70.00	
04/02/2025	AT&T Mobility	399884	2025-002231	Holipol for CSEA Dep. Gauduchi	\$21.85		04/02/2025	PCISAD	399884	2025-000681	PCISAD Exec Mgt-M Minor	\$86.00	
Account 101.111.00275 (Contracts/Repairs) Total:					\$21.85		04/02/2025	R J Back Protective Systems Inc	399884	2025-000681	Alarm Monitoring-4/9/2025	\$96.00	
Department: Sheriff I-V-D Child Support Total:					\$923.55		Account 115.115.00475 (Other Expenses) Total:				\$88.25		
Fund 111 - Sheriff I-V-D Child Support Total:					\$923.55		Department: Public Assistance Total:				\$16,532.39		
Fund: 114 - Local School Revenue							Department: Public Assistance						
Department: Local School Revenue							04/02/2025	AT & T Mobility	399884	2025-000731	Cell Phone/Surface Pro-March 2025	\$730.72	
04/02/2025	AT&T Mobility	399884	2025-002251	Cell phones for SRO's for 2/18 - 3/17/25	\$190.34		04/02/2025	Verizon Wireless	399884	2025-000731	Cell Phone/Surface Pro-March 2025	\$88.30	
Account 114.114.00475 (Other Expenses) Total:					\$190.34		Account 115.115.00350 (JJB88es) Total:				\$781.02		
Department: Local School Revenue Total:					\$190.34		04/02/2025	Huron County Commissioners	399884	2025-000741	Indirect Costs-April 2025	\$4,076.67	
Fund 114 - Local School Revenue Total:					\$190.34		04/02/2025	Memorial Professional Services Ltd	399884	2025-000741	EAP Services-March 2025	\$44.00	
Fund 115 - Public Assistance							04/02/2025	PCISAD	399884	2025-000741	TTR-EAP Services-March 2025	\$2.00	
Department: Public Assistance							Account 115.115.00475 (Other Expenses) Total:				\$4,516.67		
04/02/2025	Shelby Printing LLC	399884	2025-000601	Envelopes #10 Window (15,000)	\$875.00		Department: Public Assistance Total:				\$5,997.69		
04/02/2025	Shelby Printing LLC	399884	2025-000601	Envelopes #10 Regular (7,500)	\$432.50		Fund 115 - Public Assistance Total:				\$21,630.08		
Account 115.115.00175 (Supplies) Total:					\$1,307.50		Fund: 117 - Child Support Enforcement						
04/02/2025	American Electric Power	399884	2025-000621	PRC-Congress Program-Utilities-L Addins	\$179.12		Department: Child Support Enforcement						
04/02/2025	American Electric Power	399884	2025-000621	PRC-Congress Program-Utilities-E Adams	\$376.63		04/02/2025	Huron County Commissioners	399884	2025-000601	Indirect Costs-April 2025	\$1,738.84	
04/02/2025	City of Willard	399884	2025-000621	PRC-Congress Program-Utilities-E Adams	\$195.15		04/02/2025	Memorial Professional Services Ltd	399884	2025-000601	EAP Services-March 2025	\$34.00	
04/02/2025	Columbus Gas of Ohio	399884	2025-000621	PRC-Congress Program-Utilities-E Adams	\$189.47		Account 117.117.00475 (Other Expenses) Total:				\$1,769.84		
04/02/2025	Columbus Gas of Ohio	399884	2025-000621	PRC-Congress Program-Utilities-L Addins	\$862.13		Department: Child Support Enforcement Total:				\$1,769.84		
04/02/2025	Firelands Electric Cooperative Inc	399884	2025-000621	PRC-Congress Program-Utilities-L Addins	\$445.90		Fund 117 - Child Support Enforcement Total:				\$1,769.84		
04/02/2025	Jack A Kutzman	399884	2025-000621	PRC-Congress Program-Rent-M Lewis	\$875.00		Fund: 123 - WIOA						
3/28/2025 2:44 PM							Account 123.123.00526 (Contract Projects) Total:				\$10,939.18		
Page 7 of 14							Department: Auto Tax Road				\$98,984.80		
V.3.2							Fund 123 - Auto Tax Total:				\$24,610.95		
3/28/2025 2:44 PM							Fund 123 - Auto Tax Total:				\$24,610.95		
Page 7 of 14							Department: Records Technology						
V.3.2							04/02/2025	CDW Government	399884	2025-001811	Scanner Clearing Kit	\$88.31	
3/28/2025 2:44 PM							04/02/2025	Enterprise Systems Dublin	399884	2025-001811	ORA Spring CE	\$148.00	
Page 7 of 14							Account 131.131.00200 (Equipment) Total:				\$380.95		
V.3.2							Fund 131 - Records Technology Total:				\$380.95		
3/28/2025 2:44 PM							Fund 132 - Clerk of Courts-Title						
Page 7 of 14							Department: Clerk of Courts-Title						
V.3.2							04/02/2025	Huron County Commissioners	399884	2025-001861	10 Cases Copy Paper	\$296.90	
3/28/2025 2:44 PM							04/02/2025	WB Mason Co Inc	399884	2025-001861	Calculator & Ink Stamp	\$40.37	
Page 7 of 14							04/02/2025	WB Mason Co Inc	399884	2025-001861	Pink, Manila, LPS Freight	\$20.87	
V.3.2							Account 132.132.00175 (Supplies) Total:				\$81.80		
3/28/2025 2:44 PM							Account 132.132.00275 (Contract Repairs) Total:				\$442.04		
Page 7 of 14							04/02/2025	Fredericks Local LLC	399884	2025-001861	Document Destruction	\$35.00	
V.3.2							04/02/2025	Gina Hartman	399884	2025-001861	Reimburs Mileage to OCCA Meeting	\$140.00	
3/28/2025 2:44 PM							Account 132.132.00300 (Travel) Total:				\$140.00		
Page 7 of 14							04/02/2025	Deluxe	399884	2025-002001	Deposit Tickets	\$112.58	
V.3.2							Account 132.132.00475 (Other Expenses) Total:				\$171.53		

Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
04/02/2025	Ohio Edison	399884	2025-003271	911 OHIO EDISON	\$221.26									
Account 193.193.00525 (Contract Services) Total:					\$221.26		Grand Total:					\$546,157.91		
Department 9-1-1 & Countywide Communications Total:					\$221.26		Sign 1 <i>Bradley P. Mesenburg</i>							
Fund 193 - 9-1-1 & Countywide Communications Total:					\$221.26		Sign 2 <i>Tom Dunlap</i>							
Fund: 197 - EMA Hazmat							Sign 3 <i>Harry Brady</i>							
Department: EMA Hazmat														
04/02/2025	Atento-Emergency Solutions	399884	2025-003171	Serial Miter	\$2,192.47									
Account 197.197.00200 (Equipment) Total:					\$2,192.47									
Department EMA Hazmat Total:					\$2,192.47									
Fund 197 - EMA Hazmat Total:					\$2,192.47									
Fund: 525 - Solid Waste Management District														
Department: Solid Waste Management District														
04/02/2025	Frontier	399884	2025-003071	Office Phone	\$71.89									
Account 525.525.00475 (Other Expenses) Total:					\$71.89									
Department Solid Waste Management District Total:					\$71.89									
Fund 525 - Solid Waste Management District Total:					\$71.89									
Fund: 635 - Commissary Trust														
Department: Commissary Trust														
04/02/2025	Gergelys Maintenance King Janitorial Supplies & Service Inc	399884	2025-000201	60 gal black liner, turn towel	\$496.66									
Account 635.635.00260 (Expenditures) Total:					\$496.66									
Department Commissary Trust Total:					\$496.66									
Fund 635 - Commissary Trust Total:					\$496.66									
Fund: 640 - Canine Trust Fund														
Department: Canine Trust Fund														
04/02/2025	Ray Allen Manufacturing LLC	399884	2025-000231	K-9 deployment & heat alert w/ pager	\$1,399.99									
Account 640.640.00260 (Expenditures) Total:					\$1,399.99									
Department Canine Trust Fund Total:					\$1,399.99									
Fund 640 - Canine Trust Fund Total:					\$1,399.99									
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CLAIM SCHEDULE FOR BUDGETARY CHECKS  
April 1, 2025

Batch 399910

I hereby certify that there are sufficient funds in the Various Appropriation Codes to cover the payment of the following claims.

Auditor

We hereby approve for payment by the County Auditor the following vouchers as itemized below.

PAY TO NAME	DESCRIPTION	DEPARTMENT	TOTAL VALUE
Matthew Bender & Co Inc	OH Jury instr Rel 202453	008 Common Pleas	498.99

*Harry Brady*  
Harry Brady

*Tom Dunlap*  
Tom Dunlap

*Bradley P. Mesenburg*  
Bradley P. Mesenburg

*Bradley P. Mesenburg*  
Huron County Commissioners

*Harry Brady*  
Huron County Commissioners

Vendor:

Huron County SWCD    04.01.2025    001.037.00558    \$180,000.00

Statement

BJAAM Environmental  
472 Elm Ridge Ave  
PO Box 523  
Canal Fulton, OH 44614-9369  
(330) 854-5300

Huron County Commissioners  
180 Milan Ave.  
Norwalk, OH 44857

Statement date: 4/1/2025

Invoice Number				Invoice Date		Amount	
Huron County Commissioners				119073-9		4/1/2025	
119073 Shady Lane Complex				Client Outstanding		179.50	
Huron County Commissioners				Outstanding		179.50	
				Current		179.50	
				31-60 Days		0.00	
				61-90 Days		0.00	
				91-120 Days		0.00	
				121+ Days		0.00	
				Prepayment		0.00	

25-105

IN THE MATTER OF APPROVING THE GROUP RETROSPECTIVE RATING PLAN AGREEMENT

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners wishes to continue its participation in the County Commissioners Association of Ohio Workers’ Compensation Group Retrospective Rating Program;

**WHEREAS**, the CCAO has invited Huron County to participate in its Group Retrospective Rating Program, for the calendar year beginning January 1, 2026;

**WHEREAS**, this agreement signifies a continuation of Huron County’s participation in the Program, initial participation having been previously discussed and approved;

**WHEREAS**, this Retrospective Group Rating Program continues to be the best option for savings in the

cost of Workers' Compensation premiums for Huron County;

now therefore

**BE IT RESOLVED**, that Huron County wishes to continue its participation in the Group Retrospective Rating Plan per the invitation of the CCAO; and further

**BE IT RESOLVED**, that the Huron County Board of Commissioners hereby approves and enters into the CCAO Workers' Compensation Group Retrospective Rating Plan Agreement to continue participation for the 2026 calendar year and certifies for the Ohio Bureau of Workers' Compensation the Employer Statement for Group-Retrospective Rating Program; and further

**BE IT RESOLVED** that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Strickler explained the county belongs to this group, which is like CEBCO health insurance. It helps them to receive a lower rate for workers' compensation insurance.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

*\*Agreement on file*

25-106

**IN THE MATTER OF AUTHORIZING THE HURON COUNTY DOG WARDEN TO  
PURCHASE NEW DUTY WEAPONS AND DISPOSE OF COUNTY PROPERTY**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Dog Warden has requested permission to purchase three new duty weapons and trade in their old weapons for a credit towards the new purchase; and

**WHEREAS**, the Dog Warden has received a quote from Sportsman's Den, Shelby, Ohio, in the amount of \$1,260.00 for three Glock 17 Gen 5 9mm FXD and will offer a trade in allowance for the old duty weapons; and

**WHEREAS**, the Board of County Commissioners hereby determines the three current weapons, Springfield XD 9mm, are not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and

**WHEREAS**, pursuant to Ohio Revised Code section 307.12 (B)(1), the Board has the authority to sell the property by private sale, without advertisement or public notification; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Dog Warden to purchase three new duty weapons from Sportsman's Den, Shelby, Ohio and dispose of the property (old weapons) pursuant to ORC 307.12 (B)(1). A copy of which is attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba explained the Dog Warden is doing a trade-in of three current weapons for newer ones. Mr. Dunlap asked how they do the Federal Firearms License (FFL) when they sell them to the county? Mr. Strickler is going to research this for him.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

*\*on file*

**At 9:03 a.m. Public comment - Scott Sparks, Airport Board.** Mr. Sparks reported an update on future projects at the Airport. He said next Tuesday they are going to ask for authorization for the Airport to advertise and receive bids for the electrical rehabilitation construction project. The project cost is \$865,000. This year the funding is a 95/5 split. The federal government contributing 95%, and asking the local share of 5%, which will be approximately \$55,000. The project scope will be:

- Four runway edge lights.
- Medium intensity runway lights.
- Runway engine identifier lights.
- Taxi way Alpha, Bravo, and Charlie lights
- New electrical vault.
- The beacon will be moved to behind the terminal building, due to helicopters disliking the location now.

They have an application coming up for Phase 2 of obstruction removal, which will be at the northwest corner of the runway. He noted this was an area they removed in 2008, however it was allowed to grow back up, so they are going to eliminate this. He reported all the trees are down and there has been much success. He invited the Board out to take a tour to show what they have done and accomplished. He announced another project coming up is to rehab hanger A. Mr. Brady commented the ditch is flowing pretty good. Mr. Sparks mentioned Mr. Chad Stang contacted him in reference to getting a maintenance agreement completed. Mr. Brady asked if this will be added to the ditch maintenance contract. Mr. Strickler replied no, he said Mr. Stang spoke to him about this last week. They discussed rather than putting on ditch maintenance, they will do a three-way contract between the Commissioners, the Airport Board and Soil & Water Board to have them just maintain the ditch and have them do all the work. They will bill at their cost and there would be no indirect time etc. Mr. Brady felt this would be a good idea.

*Jeremy Sherman, County Farm Renter of all three farms.* Mr. Sherman stated Ms. Ziemba called him yesterday about possibly not having the Shady Lane county land farmed, because of what is being discussed with the school wanting more ground. He did plan on planting corn in May. If he is not farming it, he is in another whole ball of wax, due to the fact he purchased all his chemicals, fertilizers etc. It is publicly noted he has paid rent, and now is he not renting it and able to farm on it? He requested it be put on paper that this farm was not rented out to him. Mr. Brady said he appreciated him coming in. He pointed out this is a case where the commissioners are not sure exactly what is happening. He said the commissioners were concerned he would plant and then have the crop torn up. Ultimately, if Mr. Sherman cannot farm it this year, he should be compensated for any loss. Mr., Sherman said he appreciates the commissioners concern, because the product he has purchased cannot be returned. Mr. Dunlap thanked him for coming in and also thinks he should be compensated.

#### **IN THE MATTER OF TRAVEL**

Tom Dunlap moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

Lenora Minor, JFS, to Columbus, OH for the Annual Director's Conference from May 7<sup>th</sup> thru May 9<sup>th</sup>, 2025

Mary Valentine, Lara Hozalski, Michele Pfeiffer, Ashley Smith, Renee Kind, Sandra Burras, Marissa Anderson, Silvia Hernandez, Kim Jenkins and Bailey Ringer, JFS to Columbus, OH for the Annual Director's Conference from May 8<sup>th</sup> and 9<sup>th</sup>, 2025

Vickie Ziemba and Mia Phillips, HCC, to Columbus for the CCC-EAPA Meeting on April 25<sup>th</sup>, 2025

#### **SIGNINGS - None**

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the meeting(s) were presented to the Board. made the motion to waive the reading of the minutes of the March 20 and March

25 meetings and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

#### OLD BUSINESS/NEW BUSINESS

##### Administrator/ Clerk report

Ms. Ziemba stated the commissioners received an email from Jessica Walsh of APEX, letting them know they are ready to start the American Land Title Association. They will be starting the property boundary survey for the Emerson Creek project beginning March 31<sup>st</sup>. She read the email as follows:

*This email is to inform you that an ALTA (American Land Title Association) property boundary survey will be conducted for the Emerson Creek project beginning March 31st, continuing for several weeks. The survey team will begin at the southern end of the project (near Willard) and work their way north. The survey will be performed by Timmons Group, our contracted surveying firm.*

##### *Survey Details:*

- *Start Date: March 31st*
- *Contractor: Timmons Group*
- *Survey Type: Property Boundary ALTA Survey*

##### *Survey Access:*

- *Initial survey work will be conducted from public road right of ways when possible (they will be in “Timmons Group” marked vehicles)*
- *If property line markers are not clearly visible, surveyors may need to access properties directly (only those that we have access rights to)*
- *Surveyors will use UTVs navigate the property as needed*

She stated the commissioners also received an email with questions regarding the Board of DD and their health insurance. They are asking to come back onto CEBCO insurance. They just need approval from the commissioners that they are willing to look at it, because it will allow them to collect information to see if it would be viable to go back to CEBCO or go out on their own. Mr. Brady explained they did not leave because they wanted to, they had to go with a school group. However, they are no longer a school, so they cannot be in this group any longer.

***Bradley R. Mesenburg made a motion to explore the option of Board of DD joining the current insurance. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg***

Mr. Dunlap sent Ms. Ziemba an email he received from IHeartMedia Group regarding the use of Huron County’s Opioid Fund money. They would like to use these funds for their Talk to Me initiative. Mr. Mesenburg said he was told they want to use the county Opioid funds for buy radio time to talk about the opioid crisis. He said it is his opinion the funds can be better utilized. Mr. Brady agreed. Mr. Strickler said IHeartMedia can apply for Region 19 state funding.

Ms. Ziemba stated last week Mr. Dunlap brought up receiving correspondence from NASA in Erie County. They are asking if the Board would be willing to sign a letter of support for them. The commissioners all think it looks good and are okay with signing the letter. Ms. Ziemba said Erie County is not ready for anyone to sign it yet, they are still getting input at this time. She is going to forward the letter to Mr. Strickler to review.

Ms. Ziemba mentioned last week Board of Elections came in regarding a request for the new voter registration system. Mr. Dunlap stated he attended the Data Processing Board meeting. He reported they did approve it. He did ask if it will be more efficient, can there be a reduction in staff. They did not think so Ms. Ziemba explained when BOE was in last week, they said they needed to have it done by April 8<sup>th</sup>. It only had to be approved by their board and it was signed last week, so the commissioners are not on this time frame. They were asking the commissioners for funding at this point. Mr. Mesenburg noted there is money earmarked in the budget for this. Ms. Ziemba confirmed this and said at some point the money will be transferred into the correct account.

Ms. Ziemba stated the Board received a request from someone who was interested in being the Bee Inspector for the county. She did receive a phone call from the state wanting to see if the commissioners were still interested for this year. She noted at this point the options are; not have one for this year or, if the

commissioners want, she can contact the person interested, and see if he would like to come in and talk to the commissioners. He has never been a Bee Inspector before, but the state said they will train him. She said the other option is she can send the terms of the commissioners’ contract to see if he is interested. In the past, it was capped for the last person at \$5,000. However, she is finding out for some of the counties that have someone new they capped it at a lower cost, which ranges from \$1,700 to \$3,500. Mr. Strickler said previously it was like \$12 per hour, not to exceed \$5,000 for the year. The Bee Inspector must send all their bills to the state to approve before the county pays, and then the state sends them to the county. Ms. Ziemba said this is not a mandate this year, so the commissioners can wait until next year. Mr. Brady suggested having this person come in to meet with the commissioners.

**Assistant Prosecutor Report: Norwalk Art Center Lease.** Mr. Strickler reported they want the commissioners to attach Exhibit A, which is a map of the building, to the lease. He said there is a section at the end that talks about the right of entry, which states a reasonable prior notice. They want us to put a 24-hour notice for access. Mr. Strickler thinks the reasonable notice is better, because there may be something that is not quite an emergency, but they need to get in the building, and 24 hours may be too long of a time. It may be something building maintenance will need to get in sooner. Mr. Strickler suggested giving them may be a two to three-hour notice. They also want to know if they can still use the dumpster by the old jail. Mr. Strickler said he doesn’t remember ever discussing that they were allowed to use that dumpster to dump their trash. Mr. Brady agreed, this was never discussed in the past. Ms. Ziemba said the county dumps it, and the Board is billed for it. Mr. Brady prefers they not do this. He pointed out every other lease they have, the tenant is responsible for getting rid of their own trash they generate. Mr. Mesenburg suggested charging \$50 quarterly for this service. Mr. Brady agreed to this amount.

**9:30 a.m. Tiffany Shaver, GLCAP for 1<sup>st</sup> Public Hearing PY 2025 Community Housing Impact & Preservation Program (CHIP)**

The estimated federal resources allocated to the state from HUD are listed below. The Office of Community Enhancements (OCE) and Ohio Housing Finance Agency (OHFA) have established a variety of programs through which these funds will be distributed.

Based on the PY2025 Draft Ohio Consolidated Plan for OCE Administered Programs, OCE will receive approximately \$81 million in federal funds and an amount to be determined in state funds to administer its programs. The federal funding allocations to the state are:

- \$45,492,764 Community Development Block Grant (CDBG) Program
- \$22,487,387 HOME Investment Partnerships (HOME) Program
- \$6,221,625 Emergency Solutions Grant (ESG) Program
- \$2,966,458 Housing Opportunities for Persons with AIDS (HOPWA) Program

**\$81,844,243 Total Estimated Federal PY2025 Funds**

The OCE and OHFA have established several policies on how these funds can be used.

1. Huron County is eligible for the following Program Year 2025 Community Development programs administered by the State of Ohio, Development Services Agency, providing the County meets the applicable requirements:

**A. Community Housing Impact & Preservation (CHIP)Program: - P. 9**

**Goal:** Through an efficient and impactful approach, the Community Housing Impact and Preservation (CHIP) Program will partner with Ohio communities to preserve and improve the affordable housing stock for low- and moderate-income Ohioans and strengthen neighborhoods through community collaboration.

**Total Funds:** Approximately \$18.8 million have been allocated. \$8.7 million in CDBG funds will be combined with \$10,075,000 million of HOME Investment Partnerships Program funds and SFY 2025 Ohio Housing Trust Funds (to be determined). CHIP Program funds will be distributed in one competitive funding round.

Grant Ceiling: Through a competitive application process, jurisdictions may apply for a maximum award as follows:

Maximum Award		
	Option 1	Option 2
County	\$300,000	\$400,000
City w/ a population of at least 15,000	\$250,000	\$350,000
City w/a population between 5,000 and 14,999	\$200,000	\$300,000



**Partnership Agreement:** CHIP Program-eligible jurisdictions are incentivized to collaborate to form a partnership. Partnership applicant jurisdictions may apply for maximum award as detailed in Option 2. Additionally, points associated with partnership development will be awarded when scored for funding. The maximum award for each partnership cannot exceed the aggregate maximum total amount of each CHIP Program-eligible jurisdiction in the partnership as detailed in Option 2 above. Regardless of the number of communities in the partnership, the maximum grant request cannot exceed \$1.6 million.

Jurisdictions who choose to apply as a single-jurisdiction applicant, must refer to Option 1 for maximum grant award. Points associated with partnership development will not be awarded when scored for funding.

**Huron County intends to partner with the Cities of Norwalk and Willard in PY25 to apply for CHIP funds. Together, the three jurisdictions are eligible for up to \$1,100,000.**

**Eligible Project Categories with Respective Activities:** All housing activities completed with CHIP Program grant funds must be single-family homes, as defined by HUD as one to four units. Grantees will follow the OCE's maximum per-unit limit of assistance for PY2025 and will not institute local limits of assistance. CHIP eligible activities include financing residential rehabilitation or repairs for low- and moderate-income homeowners, rehabilitation and repair loans for rental properties where tenants are low and moderate income, and tenant based rental assistance.

A second public hearing will be held to cover the details of the CHIP application. Specific activities and funding requests will be based on recommendations from the results of the Housing Needs Assessment that is in the process of gathering information from local stakeholders.

**Application Timing:** Submission: June 18, 2025 - Grant Award: December 1, 2025 - estimated

**B. Community Development Allocation Funding Program – HURON COUNTY IS NOT ELIGIBLE FOR PY25 FUNDING**

**C. Neighborhood Revitalization Program – HURON COUNTY IS NOT ELIGIBLE FOR PY25 FUNDING**

**D. Critical Infrastructure – P. 52**

The County is eligible to apply for up to \$500,000

**Eligible Applicants:** PY 2025 and PY 2026 Allocation Program counties and direct cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

**Critical Infrastructure Goals:** The Critical Infrastructure Program was created to assist communities with funding for high priority, single-purpose, projects, such as roads, flood and drainage and other public facilities projects with high community-wide impact and that benefit primarily residential areas. Projects may include multiple activities that together contribute to a failed or failing condition.

**Eligible Activities:** Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets and bridges; sidewalks; flood and drainage; water and sanitary sewer and fire protection or community facilities.

**Application Timing: Pre- Application – Due to May 14, 2025**

Round 1 Due June 11, 2025; Grant Award September 1, 2025.

Additional Rounds To be determined.

Eligible Applicants: PY 2025 Community Development Program Counties and Direct Cities.

**Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.**

**E. Economic Development Loan and Public Infrastructure Grant Program P.57**

**Total Funds:** Approximately \$2 million in federal CDBG funds.

**Application Timing:** Ongoing beginning July 1, 2025

**Program Categories:** Eligible applicants may submit applications for the following categories of funding: Economic Development Public Infrastructure Program, Economic Development Loan Program and/or Residential Public Infrastructure Program.



**Local Program Benefit/National Objective:** Communities must qualify activities under the HUD CDBG program national objective of low- and moderate-income job creation.

**Application Submission:** Applicants are required to submit a pre-application to the OCI for review to apply for funds.

Pre-application instructions will be available on the OCI's technical assistance website.

Applications will be accepted on an open-cycle basis starting July 1, 2025, until all PY 2025 funds are awarded.

Full applications must be submitted within 60 days of the date they are initiated by OCI.

**a. Economic Development Loans Pg. 60**

**Goal:** To create and retain permanent, private-sector job opportunities, principally for low- and moderate-income persons, through expanding and retaining business and industry in Ohio communities.

**Application Timing:** Ongoing beginning July 1, 2025

**Maximum Award:** Maximum of \$500,000 for direct loans; maximum grant ceiling includes project and program administration costs.

**Eligible Jurisdictions:** Non-entitlement cities and counties. Counties must apply on behalf of villages and townships; counties may also apply on behalf of cities within their jurisdiction. To limit creating new Revolving Loan Funds or in considering an applicant's administrative capacity, the OCE maintains the right to require counties to apply on behalf of cities when appropriate

**Eligible Activities:** Financing under the state CDBG Economic Development Program may cover fixed assets, including land, building, machinery and equipment and site preparation directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to the financial gap and the public benefit to be derived. Financing for fixed assets must be provided in the form of a non-forgivable loan.

**b. Economic Development Public Infrastructure Grant Pg. 62**

**Maximum Award:** Maximum of \$500,000 for off-site infrastructure projects; maximum grant ceiling includes project and program administration costs. The OCI will evaluate the community's request during application review and reserves the right to reduce the award.

**Eligible Jurisdictions:** Non-entitlement cities and counties. Counties must apply on behalf of villages and townships; counties may also apply on behalf of cities within their jurisdiction. In considering an applicant's administrative capacity, the OCI maintains the right to require counties to apply on behalf of cities when appropriate.

**Eligible Activities:** Designed to cover public infrastructure investment directly related to business or industrial development. The amount and type of financial assistance provided to a project must be deemed appropriate with respect to financial gap and public benefit.

In addition, job training is an eligible CDBG Economic Development Program activity. The state may provide applicants up to an additional \$50,000 in Economic Development Program funds to provide training for low- and moderate-income individuals whose positions were created or retained by the recipient business.

**c. Residential Public Infrastructure Grant Program – Pg. 65**

**Goal:** To create a safe and sanitary living environment for Ohio citizens, by providing safe and reliable drinking water and proper sanitary waste disposal.

**Application Timing:** Ongoing beginning July 1, 2025

**Maximum Award:** Maximum of \$750,000; maximum grant ceiling includes a public water or sanitary sewer project, on-site improvements and program administration costs. On-site improvements are capped at \$200,000. Grantees will be allowed one amendment to move funds between public construction and on-site improvements as needed. The amendment will alter the prorata calculation for percent of CDBG participation in the construction project. A waiver is required from OCE to exceed the \$200,000 on-site cap. OCI will evaluate the community's entire request during application review and reserves the right to reduce the award.

**Minimum Award:** \$100,000; minimum total project cost of \$200,000. OCI will consider waivers to

the minimum on a case-by-case basis. Projects with a grant request of less than \$500,000 and a total project cost of less than \$600,000 may also be submitted under the Community Development Critical Infrastructure Program of on-site improvements are not required. Applicants must contact OCE for guidance on program selection prior to submitting a letter of interest for water or sanitary sewer projects with a total project cost of greater than \$600,000.

**Eligible Jurisdictions:** Non-entitlement cities and counties. Counties must apply on behalf of villages and townships; counties may also apply on behalf of cities within their jurisdiction. In considering an applicant's administrative capacity, the OCI maintains the right to require counties to apply on behalf of cities when appropriate.

**Eligible Activities:** Water or sanitary sewer service to primarily residential users (minimum 60% of total users). Projects may fund wastewater OR drinking water, but not both. Eligible on-site improvements include as part of the larger water or sanitary sewer project: services laterals, septic tanks and well abandonment and CDBG-eligible related fees.

#### **F. Flexible Grant Programs – Pg. 73**

**Goal:** To provide a means to fund worthwhile projects and activities that do not fit within existing program structures, and to provide supplemental resources to resolve immediate and unforeseen needs.

**Application Timing:** Ongoing throughout the year

**Total Funds:** Approximately \$2 million in PY 2024 CDBG funds, no more than 50% will be reserved for Downtown Buildings grants.

**CDBG Flexible Grant Program:** The CDBG Flexible Grant Program provide funding for "opportunity" projects. The CDBG Flexible Grant Program includes the Economic and Community Development grant, Downtown Building grant, and a set-aside for the New Horizons Fair Housing Program. Program requirements are outlined below.

**Program Period:** Grantees will be provided up to 26 months to have the PY2025 grants ready for closeout, beginning with the grant agreement execution date.

##### **a. Economic and Community Development Flexible Grant Program – Pg. 75**

This program will provide funds for "Flexible Grant Program" investments in:

- Economic development projects that create and/or retain permanent job opportunities and are not eligible for Economic Development Program funding or feasible within the Economic Development Program guidelines
- Community Development projects that are not feasible in other funding categories or eligible for Community Development Program competitive set-aside or open-cycle Critical Infrastructure funds
- Public rehabilitation projects
- Housing projects benefitting severely disabled adults. Benefitting populations must meet both CDBG Housing and Community Development Act of 1974 and Section 504 of Rehabilitation Act of 1973 eligibility requirements
- Youth Homelessness Demonstration Program projects
- Imminent threat grants covered by the federal CDBG Regulation
- Initiatives of the Governor or Director of ODOD that include CDBG eligible activities.
- Planning including feasibility studies for property redevelopment, asset management, and resilience /mitigation.
- Public services - Childcare, services for victims of domestic violence, down payment assistance, drug abuse counseling, education, emergency assistance payment, energy conservation counseling and testing, healthcare, homeless services, job training, legal services, public safety, recreation, senior services, and transportation.

**Maximum Award:** \$250,000

**Eligible Applicants:** Non- Entitlement cities, counties or villages. All applicants must be able to demonstrate the ability to administer a Flexible Grant Program. OCI may require a county to apply for grant funds on behalf of a city or village within its jurisdiction if administrative capacity cannot be demonstrated by the city or village.

#### **Downtown Buildings Flexible Grant Program -P.76**

**Maximum Award:** \$250,000

**Eligible Applicants:** Non- Entitlement counties and direct cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

**Eligible Activities:** Private rehabilitation activities only, including structural rehabilitation, façade improvements; interior and exterior building code violation corrections; historic preservation.

**New Horizons Fair Housing Assistance Program – Set Aside - P.77**

**Goal:** To provide funds to units of local government to further fair housing and eliminate impediments to fair housing. Activities funded with Hew Horizons grants must be in addition to grantee’s Standard Fair Housing program which is required as part of the Allocation and CHIP program.

**Maximum Award:** \$15,000 for one jurisdiction, and up to an additional \$5,000 for each additional eligible jurisdiction in a consortium, for a maximum award not exceeding \$30,000.

**Eligible Jurisdictions:** Allocation Program cities or counties. Consortium members may be a direct Allocation Program cities or counties, or CHIP program CDBG- eligible jurisdiction.

**Eligible Activities:** Implementing strategies to address impediments to fair housing choice; activities that affirmatively further fair housing; and actions to remedy or mitigate conditions limiting fair housing choice. Activities must exceed the minimum Standard Fair Housing program requirements.

**Application Timing:** Ongoing between July 1, 2025 to March 31,2026

2. Comments/Questions:

- Commissioners Brady asked about the process for cities and villages to apply for the community development grants. Ms. Shaver explained that the County applies on behalf of them.
- Commissioner Dunlap asked if the Villages are covered by the Community Housing Impact and Preservation program. Ms. Shaver explained that they are covered by the County’s allocation.

***Bradley R. Mesenburg called for testimony in favor of the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg called for testimony in favor of the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg called for testimony in favor of the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg called once for testimony against the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg called once for testimony against the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg called once for testimony against the CHIP Grant. Hearing none.***

***Bradley R. Mesenburg adjourned the public hearing at 9:45 a.m.***

**At 9:51 a.m. the Board Recessed**

**At 9:59 a.m. the Board resumed regular session**

**At 10:00 a.m. Pete Welch and Steve Minor Buildings and Grounds Updates:**

**Senior Enrichment Center:**

Mr. Welch stated the architect does not think the concrete at the Senior Enrichment Center is a big deal. He pointed out the quality is not what the commissioners would have wanted, so the question is what would the commissioners like done. Mr. Brady said when they were out there the concrete contractor, ZUK, said they were willing to come back out this fall, strip what was left of the sealant on the front, and put down a better sealer. Mr. Welch said he doubts they are going to reseal the entire area. Mr. Brady said this is what he would like to see happen. He feels this happened because of failure to maintain the control of the concrete itself, either pouring too much, so they did not get on it fast enough to finish it or beating it with a power trowel. Mr. Brady mentioned according to the architect the integrity of the concrete is strong. The problem is if it is not resealed, there are going to be more issues. He feels the workmanship is poor. Mr. Welch agreed. Mr. Brady feels the commissioners should keep 5% to 10 % of the labor cost for the finish, because it is terrible. Mr. Welch did confirm the concrete that is there is stronger than was spec’d out, it is the finish that is low quality. He feels the area in the front, underneath the overhang is where the pitting is.

Mr. Mesenburg pointed out Ohio Concrete Association has put out bulletins in reference the new “green”

eco-friendly concrete and the problems they are having with work ability and finishing. He asked Mr. Welch what he recommends as the Board’s options. Mr. Welch said the concrete is not going to be ripped out. He agrees with Mr. Brady to go for a percentage off for the workmanship with the finishers, which is an added value in the contract at \$60,000. If they go with 10%, that is only \$6,000 that will be taken out of retainage, and they reseal it. Ms. Ziemba said they have funds in retainage and the monies can be reallocated. Mr. Mesenburg feels it should be \$10,000 and the concrete be resealed. Mr. Brady agreed with the \$10,000 off the retainage and they strip and reseal with a harder type sealer.

*Harry Brady made a motion to say they will accept \$10,000.00 off the retainage and also, they strip and reseal. Tom Dunlap seconded that motion. The roll being called upon its adoption, the vote resulted as follows:*

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

**IRS Tax Deduction Allocation Form, Section 179D:**

If a green facility is built, there is a tax deduction, the commissioners are government, so they do not get it, but the architect can for the design. Mr. Strickler is under the understating, that the owner or architect can apply for this, the commissioners need to confirm the architect can apply for this because they designed the project.

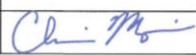
*Bradley R. Mesenburg made a motion to sign the IRS Tax Deduction Allocation Section 179D Form. Harry Brady seconded that motion. The roll being called upon its adoption, the vote resulted as follows:*

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg


Contractor/Designer 179D Tax Deduction  
Allocation Form

Building Authorized Representative Information	
Agency:	Board of Huron County Commissioners
Rep. Name:	Pete Welch, Head of Facilities Huron County Commissioners <a href="mailto:pwelch@huroncounty-oh.gov">pwelch@huroncounty-oh.gov</a>
Address:	180 Milan Ave # 7, Norwalk, OH 44857
Telephone Number:	419-668-3092

Contractor/Designer Authorized Representative Information	
Company:	Garmann Miller
Rep. Name:	Chris Monnin, PE, COO, Principal
Address:	38 South Lincoln Drive Minster, Ohio 45865
Telephone Number:	419-628-4240

Building Information	
Address of building where property was installed:	See Attached Exhibit "A"
Cost of property:	\$4,908,261.00
Date property was placed in service:	2024
Amount of 179D deduction allocated to Contractor/Designer (Percentage)	100%
Signature of authorized representative of Contractor/Designer:	

Under penalties of perjury, I declare that I have examined this allocation, including accompanying documents, and to the best of my knowledge and belief, the facts presented in support of this allocation are true, correct, and complete. The authorized owner representative is not responsible for the verification of the energy efficient commercial building property. The designer/contractor receiving the allocation is solely responsible for obtaining the required certification, onsite verification, and ensuring their accuracy.

  
Authorized Representative of Building

Date 04-01-2025

Mr. Welch stated the Board is holding payments 12 and 13 on the Senior Center, he requested releasing both of them. They do not include the retainage. Ms. Ziemba clarified payment 12 is \$98,165.20 and 13 is

\$1,912. The retainage held is \$98,165. Mr. Brady suggested releasing the two payments, since they do have the retainage. Mr. Welch confirmed the punch list is not complete yet, with five items left to complete.

**Old Jail:**

Mr. Welch did complete the asbestos study report. It does include site maps of the floors, popping into the maps shows where the asbestos is located. For them to come in and remove it, the cost is \$12,307. He asked if the commissioners want to go ahead with this quote or would they like more quotes. He felt this was a good deal. Mr. Strickler will review the quote and Ms. Ziemba will have it on the agenda for next Tuesday.

Mr. Welch reported the bid documents for the scale at the landfill is close to completion. His projected date to advertise out to bid is April 7<sup>th</sup>, which he is going to push back a week, due to corrections that need to be done on the drawings. The engineering estimate includes the cost to replace the scale with the additional bells and whistles they do not have now. They will be quoted separately, so they can pick and choose the items they would like and can afford. Mr. Brady is in favor of lights at the scale because it would avoid any possible accidents of people trying to rush in. He asked Mr. Welch how it is working out with the electronic collection boxes. Mr. Welch thought it was going well, Mr. Livengood has had to empty them at least a couple times. Mr. Brady asked if they were still on schedule for the new floor replacement at the Transfer Station. Mr. Welch said yes, it will be done Memorial Day weekend.

Mr. Strickler approved the asbestos quote in the meeting. He corrected the county and checked the box about the air quality test, which is \$600. This test should be done. He stated Mr. Mesenburg gave him a CCAO thing about the new statute that will come into effect on April 9<sup>th</sup>. This now list the things that they cannot have in public contracts, which he has been waiting for. It clarifies what government entities are allowed to do.

**Shady Lane:**

Mr. Welch said since the commissioners are moving in the direction of taking down Shady Lane, there are trees with plaques under them in the ground, which were put there by former commissioners. He asked the commissioners feedback as to what they would like to do with them. The commissioners all agreed the plaques will be all salvaged. Mr. Mesenburg asked the plaque locations be marked and after demolition they will replace them. If a tree will be demolished, a new similar tree will be planted.

Mr. Welch noted the demolition date has not been set. Mr. Strickler said his department is not done moving records. Mr. Brady said everything is in order at the Land Bank, with the exception of obtaining something that is drafted, which says the commissioners gave Family Life Counseling a date to be out. He pointed out before the grant is done, they need to know that the property is vacant. Mr. Mesenburg suggested a copy of the letter, which was sent to Family Life Counseling. Mr. Strickler suggested sending a copy of this letter along with a letter stating, "be advised on this date, the premises was vacated by the tenant."

Mr. Welch said he thought the original time frame for demolition was fall, before winter. Mr. Brady said it is the matter of waiting to receive the grant and executing it. Mr. Dunlap noted there is also a plaque in the Family Life Counseling building that needs to be preserved.

**Assistant Prosecutor report continued:** *Norwalk Art Center Lease continued.* Mr. Strickler confirmed trash will be billed at \$50 quarterly. Mr. Minor stated the trash must be in bags and tied, no loose trash. Ms. Lukasko noted for subletting that Cook Theater Designs is in the building and there should be no issue with further subletting anyone else going forward. Mr. Mesenburg asked Huron County Commissioners be listed as additional insured as well. Mr. Strickler confirmed he will have them do this. The commissioners will not change to 24-hour notice, it will remain reasonable notice in case they need access for an emergency. Mr. Strickler asked Mr. Welch what exhibit A was? Mr. Welch said he thought it was the floor plans. He asked Ms. Ziemba to look for it, which should be in the first lease. He gave Ms. Ziemba their certificate of insurance. Ms. Ziemba questioned if they got the occupancy permit. Everyone agreed they have not seen it. Mr. Strickler will ask Ms. Lukasko to provide their occupancy permit. Mr. Brady pointed out they must provide it for the file and until they do, they cannot use the building for anything other than the storage they asked for. Mr. Welch suggested not signing the lease until the occupancy permit is provided.

Mr. Strickler is working on a couple of Public Records requests for opioid suit and insulin suit.

**Commissioner Dunlap report:**

Mr. Dunlap is attending the Road Use Maintenance Agreement (RUMA) meeting this afternoon. Mr. Strickler will also attend. Mr. Brady commented he wants the county roads protected; everyone agreed. APEX has not been the most forth coming with information. It was over a year ago when they started working on this. Mr. Brady said he is comfortable with Mr. Dunlap and Mr. Stricker attending the meeting.

Ms. Ziemba asked Mr. Strickler if he has received an update on the Senior Center lease. Mr. Strickler said he sent it to Mr. Beal to review, however he has not heard back from him. Mr. Strickler will send Mr. Beal an email asking for the status of the lease.

**Commissioner Brady report:**

Mr. Brady attended the fairgrounds meeting. He felt it was interesting. He confirmed also in attendance was Mr. Kastor, Mr. Beamer, Mr. Weaver and Mr. Hunker. Mr. Kastor went over his role. He also talked about the steel, which of course was a bigger issue the commissioners want to make sure is done. He stated Mr. Beamer, Project Manager, J & F Construction, said Butler, the supplier of the building, are splitting the cost to make sure the beams are all cleaned down and re-primed. Mr. Beamer also acknowledged, both Butler and J & F Construction reputations are in the building too. There was also a soft spot issue inside the building that they addressed. Mr. Brady said he would have been happier to see a site and building package bid out. Mr. Kastor asked for notice before they pour. Mr. Brady noted they are still saying they are on track for a June 1<sup>st</sup> completion date.

Mr. Brady stated he received an email from Go Bus System. He had mentioned previously they want to expand through Ohio and are interested in putting a stop in Norwalk, OH for northwest Ohio. He said it is like Greyhound Bus. They go all the way to Cincinnati and Columbus and will eventually get to Cleveland. ODOT requested to have a meeting with him and the Mayor of Norwalk, Mr. Light and Sarah Ross. The meeting is tomorrow at 1:00 p.m. in the mayor's office conference room.

This Friday, he will be in Columbus for the CEBCO renewal meeting. At this time, he will find out the new renewal rate increase. He did attend the virtual CORSA, they did not give the renewal rate increase yet. However, it is going to be in 10-12% range. Mr. Brady commented the elimination of some buildings may help.

**At 10:42 a.m. the Board recessed**

**At 11:00 a.m. the board resumed regular session and Tom Dunlap moved to enter into Executive Session ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Harry Brady seconded the motion.**

***Discussion: Commissioner Mesenburg will be excusing himself from the meeting due to abstaining from discussion and voting on the executive session topic.***

***The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Harry Brady  
Aye – Tom Dunlap  
Abstain – Bradley R. Mesenburg***

**At 12:10 p.m. Mr. Mesenburg returned to the meeting. Tom Dunlap moved to end to Executive Session ORC 121.22 (G)(2). Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

***Aye – Harry Brady  
Aye – Tom Dunlap  
Abstain – Bradley R. Mesenburg***

**\*No action taken**

**At 12:11 p.m. Tom Dunlap moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.**

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 1, 2025.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 12:10 p.m.

Signatures on File

The following bid for Weis Road Resurfacing was opened March 28, 2025 at 9:00 a.m.

Weis Road Resurfacing																			
Bid Opening: Friday, March 28, 2025 9:00 a.m.																			
Base Bid																			
Ref.	Item	Description	Quant.	Unit	Unit Cost	Total Cost	Erie Blacktop, Inc.		A.J. Riley, Inc.		Precision Paving, Inc.		Sarver Paving Co.		Shelly and Sands, Inc.		Kokosing Construction Co., Inc.		
1	103.50	Premium Contract Bond	1.00	LS	\$ 2,000.00	\$ 2,000.00	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00	\$ 885.00	\$ 885.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	
2	254.00	Butt Joints	2.00	EA	\$ 500.00	\$ 1,000.00	\$ 2,500.00	\$ 5,000.00	\$ 350.00	\$ 700.00	\$ 2,500.00	\$ 5,000.00	\$ 425.00	\$ 850.00	\$ 1,500.00	\$ 3,000.00	\$ 400.00	\$ 800.00	
3	407.00	Tack Coat @ 0.1 Gal/SY, Non-tracking	1,660.00	GAL	\$ 2.75	\$ 4,565.00	\$ 2.55	\$ 4,233.00	\$ 3.00	\$ 4,980.00	\$ 2.50	\$ 4,150.00	\$ 2.75	\$ 4,565.00	\$ 3.15	\$ 5,229.00	\$ 2.75	\$ 4,565.00	
4	441.00	Asphalt Concrete, Surface Course, Type 1, Scratch/Level, PG64-22, as per plan	110.00	CY	\$ 215.00	\$ 23,650.00	\$ 210.00	\$ 23,100.00	\$ 200.00	\$ 22,000.00	\$ 208.00	\$ 22,880.00	\$ 209.00	\$ 22,990.00	\$ 210.00	\$ 23,100.00	\$ 270.00	\$ 29,700.00	
5	441.00	Asphalt Concrete, Surface Course, Type 1, 1-1 1/4" Avg., PG64-22, as per plan	480.00	CY	\$ 195.00	\$ 93,600.00	\$ 191.00	\$ 91,680.00	\$ 200.00	\$ 96,000.00	\$ 190.00	\$ 91,200.00	\$ 205.00	\$ 98,400.00	\$ 210.00	\$ 100,800.00	\$ 205.00	\$ 98,400.00	
6	614.00	Maintaining Traffic	1.00	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,400.00	\$ 2,400.00	\$ 3,472.00	\$ 3,472.00	\$ 6,285.00	\$ 6,285.00	\$ 5,620.00	\$ 5,620.00	
7	617.00	Stabilized Crushed Aggregate (411 berm)	130.00	Ton	\$ 55.00	\$ 7,150.00	\$ 50.00	\$ 6,500.00	\$ 50.00	\$ 6,500.00	\$ 43.00	\$ 5,590.00	\$ 54.50	\$ 7,085.00	\$ 75.00	\$ 9,750.00	\$ 97.00	\$ 12,610.00	
8	624.00	Mobilization	1.00	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,300.00	\$ 2,300.00	\$ 2,000.00	\$ 2,000.00	\$ 4,750.00	\$ 4,750.00	\$ 2,650.00	\$ 2,650.00	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	
9	Spec.	Contingencies	1.00	LS	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	\$ 3,035.00	
BASE BID TOTAL =							\$ 145,000.00	\$ 139,098.00		\$ 139,215.00		\$ 139,755.00		\$ 143,932.00		\$ 155,499.00		\$ 160,530.00	
Alternate Bid #1																			
Ref.	Item	Description	Quant.	Unit	Unit Cost	Total Cost	Erie Blacktop, Inc.		A.J. Riley, Inc.		Precision Paving, Inc.		Sarver Paving Co.		Shelly and Sands, Inc.		Kokosing Construction Co., Inc.		
10	407	Tack Coat @ 0.1 Gal/SY, Non-tracking	50	GAL	\$ 4.00	\$ 200.00	\$ 2.55	\$ 127.50	\$ 3.00	\$ 150.00	\$ 2.50	\$ 125.00	\$ 2.75	\$ 137.50	\$ 3.15	\$ 157.50	\$ 2.75	\$ 137.50	
11	441	Asphalt Concrete, Surface Course, Type 1, Scratch/Level, PG64-22, as per plan	40	CY	\$ 220.00	\$ 8,800.00	\$ 230.00	\$ 9,200.00	\$ 200.00	\$ 8,000.00	\$ 250.00	\$ 10,000.00	\$ 209.00	\$ 8,360.00	\$ 210.00	\$ 8,400.00	\$ 330.00	\$ 13,200.00	
ALTERNATE BID #1 TOTAL =							\$ 9,000.00	\$ 9,327.50		\$ 8,150.00		\$ 10,125.00		\$ 8,497.50		\$ 8,557.50		\$ 13,337.50	
*Township chose to award*							BASE BID + ALTERNATE BID #1 TOTAL =		\$ 154,000.00	\$ 148,425.50		\$ 147,365.00		\$ 149,880.00		\$ 152,429.50		\$ 164,056.50	\$ 173,867.50