

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Harry Brady, Tom Dunlap and Bradley Mesenburg.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Mia Phillips, Executive Assistant; Dale Daniels, Resident; Patricia Didion, Resident; Roger Hunker, Resident; Pat Schwan, Mannik & Smith Group; Scott Sparks, Airport Board; Jeremy Sherman, Farmer; Lee Tansey, Engineering; Terry Boose, Resident; Shylee Greszler, Norwalk Ohio News; Andy McDowell, Western Reserve Land Conservancy.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the meeting(s) were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the April 1, 2025 Meeting and approve as presented. Harry Brady seconded the motion. Voting was as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

25-107

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve the Claim Register for payment batch #400285 and authorize the Huron County Auditor to make the necessary warrant; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

Huron County						Claims Register for Payment Batches							
Claims Register for Payment Batches						Claims Register for Payment Batches							
Payment Type: All	Warrant Numbers: All	Funds: 001 to 951	Warrant Dates: 4/9/2025 to 4/9/2025	Payment Batches: 400285 to 400285	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Fund: 001 - General Fund						Department Probate Total:						\$347.10	
Department: Commissioners						Department: Building and Grounds							
04090205 United States Postal Service						400285	2025-003481	Stamps			\$73.00		
Account 001.001.00175 (Supplies) Total:						\$73.00							
04090205 Cokern Software PBC						400285	2025-003511	Legal Notice-C209 Willnot Project			\$125.40		
Account 001.001.00325 (Advertising & Printing) Total:						\$125.40							
Department Commissioners Total:						\$198.40							
Department: Data Processing						Department: Building and Grounds Total:							
04090205 US Bank Equipment Finance						400285	2025-003551	Contract Services-Rich Copier			\$933.50		
Account 001.003.00275 (Contract Services) Total:						\$933.50							
Department Data Processing Total:						\$933.50							
Department: Treasurer						Department: Sheriff							
04090205 Amazon Capital Services						400285	2025-002591	HCM to VGA Adapter			\$4.98		
Account 001.005.00175 (Supplies) Total:						\$4.98							
04090205 Firelands Local LLC						400285	2025-002641	Document Destruction			\$35.00		
Account 001.005.00525 (Contract Services) Total:						\$35.00							
Department Treasurer Total:						\$39.98							
Department: Juvenile						Department: Sheriff							
04090205 Automation Mailing & Shipping Solutions Inc						400285	2025-002341	Certified Mailers			\$547.95		
Account 001.013.00175 (Supplies) Total:						\$547.95							
Department Juvenile Total:						\$547.95							
Department: Probate						Department: Sheriff							
04090205 James Endley						400285	2025-002501	Reimburse GAAA Travel			\$310.10		
04090205 James Endley						400285	2025-002501	Reimburse FOTC GrandGAAA Travel			\$7.00		
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REGULAR SESSION

TUESDAY

April 8, 2025

Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
Department: Disaster Service							04/09/2025 CCT Financial							
04/09/2025	Wva Bank 189143-1	400285	2025-003301	EMA Fuel	\$353.58		04/09/2025	De Lage Landen Services Inc	400285	2025-002121	Copier lease for 415 - 514/25 for JS	\$87.33		
Account 001.026.00250 (Fuel) Total:						\$353.58	04/09/2025	ES Consulting Inc	400285	2025-002121	March services	\$625.00		
Department Disaster Service Total:						\$353.58	04/09/2025	Firebirds Land LLC	400285	2025-002121	Document destruction 619b	\$123.00		
Department: Public Defender Commission							04/09/2025	Taylor Pest Control LLC	400285	2025-002121	Pest control 32725	\$125.00		
04/09/2025	Outspeak com	400285	2025-004311	Manila Folders	\$199.88		Account 001.036.00275 (Contracts/Repairs) Total:						\$1,196.48	
04/09/2025	Outspeak com	400285	2025-004311	Label Writer, Self Stick Notes & Binder Clips	\$105.71		04/09/2025	Huron County Sheriff	400285	2025-004361	2025 FOJ Allowance remaining balance	\$357.25		
04/09/2025	Outspeak com	400285	2025-004311	Manila Folders, Kleenex & USB Drives	\$51.88		Account 001.036.00775 (Allowances) Total:						\$357.25	
Account 001.027.00175 (Supplies) Total:						\$357.57	Department Jail Operations Total:						\$23,047.00	
Department Public Defender Commission Total:						\$357.57	Department: Miscellaneous							
Department: Childrens Services							04/09/2025	Holland & Moulder Attorneys at Law	400285	2025-003761	Humane Society Legal Fees	\$922.50		
04/09/2025	Huron County Jail & Family Services	400285	2025-000591	Transfer from General Fund to PCSA-April 2025	\$48,000.00		04/09/2025	Holland & Moulder Attorneys at Law	400285	2025-003761	Humane Society Legal Fees	\$39.00		
Account 001.031.00525 (Contract Services) Total:						\$48,000.00	Account 001.040.00569 (Other Expenses) Total:						\$552.50	
Department Childrens Services Total:						\$48,000.00	04/09/2025	Matthew Hawley	400285	2025-003801	Appointed Counsel Fees	\$930.00		
Department: Jail Operations							04/09/2025	Hilz Wiedemann Altan & Koch Co LPA	400285	2025-003801	Appointed Counsel Fees	\$987.50		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	5 sander discs	\$34.95		04/09/2025	Hilz Wiedemann Altan & Koch Co LPA	400285	2025-003801	Appointed Counsel Fees	\$1,200.00		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	Crimp Cap Brush, sander disc	\$25.98		04/09/2025	Hilz Wiedemann Altan & Koch Co LPA	400285	2025-003801	Appointed Counsel Fees	\$2,220.00		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	Marking paint, key	\$14.98		04/09/2025	Paul D Dolis	400285	2025-003801	Appointed Counsel Fees	\$832.50		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	10 Rap discs, dw off bit set, coater plate	\$93.48		04/09/2025	Thomas M Dussa	400285	2025-003801	Appointed Counsel Fees	\$1,530.00		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	paint box, key, lock cloth, rollers	\$41.12		04/09/2025	Lamb Law LLC	400285	2025-003801	Appointed Counsel Fees	\$277.50		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	keys	\$10.77		04/09/2025	Lamb Law LLC	400285	2025-003801	Appointed Counsel Fees	\$15.00		
04/09/2025	Nowalk Ace Hardware	400285	2025-002981	2 joint type	\$5.98		04/09/2025	Lamb Law LLC	400285	2025-003801	Appointed Counsel Fees	\$322.50		
04/09/2025	Vernum Oil Inc	400285	2025-002981	Wiper fluid & oil for cruisers	\$660.00		04/09/2025	Lina M Fritz Gastaler	400285	2025-003801	Appointed Counsel Fees	\$427.50		
04/09/2025	Wva Bank 189148-6	400285	2025-002981	March Order & Jail	\$500.30		Account 001.040.00570 (Attorney Fees) Total:				\$187.50			
Account 001.036.00176 (Supplies) Total:						\$1,287.50	Department Miscellaneous Total:						\$9,450.00	
04/09/2025	Annamak Deller Lockbox	400285	2025-002121	Inmate meals 200 - 32625	\$19,599.46		Fund 001 - General Fund Total:						\$95,683.60	
Account 001.036.00178 (Inmate Food) Total:						\$19,599.46	Fund: 105 - Dog & Kennel							
04/09/2025	Amazon Capital Services	400285	2025-002111	Disher scoop	\$9.99		Department: Dog & Kennel Clerk							
04/09/2025	Galls LLC	400285	2025-002111	Light holder	\$17.75		04/09/2025	Fairfield Computer Services LLC	400285	2025-004031	Monthly Dog Licensing Software	\$200.00		
04/09/2025	Galls LLC	400285	2025-002111	2 BSSA uniform pants-Yates	\$144.23		Account 105.999.00175 (Supplies) Total:						\$200.00	
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	Batteries	\$47.98		Fund 105 - Dog & Kennel Total:						\$200.00	
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	table and 3.5 x 6 ft	\$9.99		Fund 115 - Public Assistance							
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	100 ft laser measure	\$54.99		Department: Public Assistance							
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	Paint roller	\$13.98		400285	2025-000621	PRC-Pens Outreach			\$988.47		
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	3 Hot water nozzles	\$38.97									
04/09/2025	Nowalk Ace Hardware	400285	2025-002111	3 CAT-4 keystone jack	\$28.77									
04/09/2025	Wvlt Bank Supply Inc	400285	2025-002111	4 drain tools	\$25.60									
Account 001.036.00200 (Equipment) Total:						\$606.25								

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Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
04/09/2025	Brenda Corley	400285	2025-000621	PRC-Cangier Program-S Jones	\$800.00		04/09/2025	Huron County Sheriff	400285	2025-000791	I-V Contract-February 2025	\$3,191.01	
04/09/2025	Kellogg Inc	400285	2025-000621	PRC-Cangier Program-Utilities-L Dindro	\$401.52		Account 117.117.00470 (Purchase of Service) Total:					\$3,191.01	
04/09/2025	Lindens Programs Inc	400285	2025-000621	PRC-Cangier Program-Utilities-K Hatfield	\$643.99		04/09/2025	ComDoc Inc	400285	2025-000801	Copier Maint-March 2025	\$382.78	
04/09/2025	Mery Law Tarpers	400285	2025-000621	PRC-Cangier Program-Rent-S Kidd	\$66.00		Account 117.117.00475 (Other Expenses) Total:					\$362.78	
04/09/2025	Nationstar Mortgage Holdings Inc	400285	2025-000621	PRC-SM-Montgomery, L. Rogers	\$448.61		Department Child Support Enforcement Total:					\$3,573.79	
04/09/2025	North Central Area Transit	400285	2025-000621	Transit-FBI-March 2025	\$87.50		Fund 117 - Child Support Enforcement Total:					\$3,573.79	
04/09/2025	Northern Ohio Rental	400285	2025-000621	PRC-Cangier Program-Utilities-T Albert	\$90.31		Department: Child Support Enforcement Total:						
04/09/2025	Ohio Edison	400285	2025-000621	PRC-Utilities-S Taylor	\$247.59		Fund 117 - Child Support Enforcement Total:						
04/09/2025	Phonetic Press Apartments	400285	2025-000621	PRC-Cangier Program-Rent-T Albert	\$73.75		Fund 123 - WIOA						
04/09/2025	Qual Creek Apartments LLC	400285	2025-000621	PRC-Rent/Mortgage-K King	\$725.00		Department: WIOA						
04/09/2025	Vernon D Graham	400285	2025-000621	PRC-Cangier Program-Rent-C Parks	\$675.00		Account 123.00230 (COMEP WIOA Youth) Total:						
Account 115.115.00220 (PROCSS) Total:					\$5,816.79		04/09/2025	Nesco Resources LLC	400285	2025-000821	COMEP WIOA Youth-Incentive-March 2025	\$318.00	
04/09/2025	Capital One	400285	2025-000631	COMEP TANF Youth-Phone SIM Card-C Hoke	\$15.75		04/09/2025	Nesco Resources LLC	400285	2025-000821	COMEP WIOA Youth-Incentive-March 2025	\$1,078.00	
04/09/2025	Nesco Resources LLC	400285	2025-000631	COMEP TANF Youth-Incentives-March 2025	\$454.30		Account 123.00230 (COMEP WIOA Youth) Total:					\$1,396.00	
04/09/2025	Phonetic Center Dept	400285	2025-000631	COMEP TANF Youth-School Fees-K Saville	\$659.58		Department WIOA Total:					\$1,396.00	
Account 115.115.00250 (JOCMEP) Total:					\$659.58		Fund 123 - WIOA Total:					\$1,396.00	
04/09/2025	Frontier	400285	2025-000671	Fire/Burglar-March 2025	\$70.85		Fund: 124 - Special Funds-JPC						
04/09/2025	Ohio Edison	400285	2025-000671	HVAC-March 2025	\$218.41		Department: Special Funds-JPC						
Account 115.115.00350 (Utilities) Total:					\$2,327.28		04/09/2025	Millennium Health LLC	400285	2025-002621	Drug Screen Lab Conviction	\$585.00	
04/09/2025	Capital One	400285	2025-000681	Agency Supplies-Cleaning Supplies	\$133.15		04/09/2025	Berry W Viemenners LLC	400285	2025-002621	Mediation Services	\$994.17	
04/09/2025	ComDoc Inc	400285	2025-000681	Copier Main-March 2025	\$736.23		Account 124.124.00475 (Other Expenses) Total:					\$1,549.17	
04/09/2025	Huron County Jail & Family Services	400285	2025-000681	WV Website Renewal 4/13/25-4/13/26	\$658.82		Department Special Funds-JPC Total:					\$1,549.17	
04/09/2025	Michelle Pfeiffer	400285	2025-000681	Tuition Reimbursement	\$1,023.00		Fund 124 - Special Funds-JPC Total:					\$1,549.17	
04/09/2025	North Central Area Transit	400285	2025-000681	Tutorial/Medical-Transportation-March 2025	\$30.00		Fund 125 - Auto Tax						
04/09/2025	OCDFS Human Resource Association	400285	2025-000681	JF SHRS 2025 Dues	\$106.00		Department: Auto Tax Administrative						
Account 115.115.00475 (Other Expenses) Total:					\$2,779.30		04/09/2025	Ohio Edison	400285	2025-001211	150 Jefferson Electric	\$1,092.88	
Department Public Assistance Total:					\$12,493.25		Account 125.125.00200 (Building Improvements) Total:					\$1,092.88	
Department: Public Assistance							04/09/2025	Orlins	400285	2025-000181	Shop Uniforms, Paper Towels	\$106.00	
04/09/2025	Capital One	400285	2025-000741	Validation Room Supplies	\$70.43		04/09/2025	Orlins	400285	2025-000181	Shop Uniforms, Paper Towels	\$86.53	
04/09/2025	Chambers Nelson & Associates Inc	400285	2025-000741	Consulting Services-PCSA Employee Matter	\$390.00		04/09/2025	Orlins	400285	2025-000181	Shop Uniforms, Paper Towels	\$114.80	
04/09/2025	Shawnee Billing Dept	400285	2025-000741	SpeakWith-March 2025	\$2,488.38		04/09/2025	Orlins	400285	2025-000181	Shop Uniforms, Floor Mats	\$86.53	
04/09/2025	ComDoc Inc	400285	2025-000741	Copier Main-March 2025	\$156.05		Account 125.125.00275 (Office Expenses) Total:					\$352.66	
Account 115.116.00475 (Other Expenses) Total:					\$3,144.86		04/09/2025	Firebirds Electric Cooperative Inc	400285	2025-000231	Ripley Output Electric	\$74.10	
Department Public Assistance Total:					\$3,144.86		Account 125.125.00301 (Utilities) Total:					\$74.10	
Fund 115 - Public Assistance Total:					\$15,638.11		Department Auto Tax Administrative Total:					\$1,560.44	
Fund: 117 - Child Support Enforcement													
Department: Child Support Enforcement													

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Claims Register for Payment Batches						Claims Register for Payment Batches											
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #				
Department: Auto Tax Road							04/09/2025 North Central Area Transit										
04/09/2025	National Auto Fleet Group	400285	2025-000221	New 2025 F-290	\$48,677.12		04/09/2025	Donnell Miller	400285	2025-000651	ESAA Preservation-Transportation Services	\$75.00					
04/09/2025	Tullman Equipment & Supply LTD	400285	2025-000221	Asphalt Hand Lanes	\$195.00		04/09/2025	Capital One	400285	2025-000651	ESAA Reunification-Medical D Miller	\$88.00					
Account 125.126.00200 (Equipment) Total:						\$48,872.12	04/09/2025 Capital One						400285	2025-000651	ESAA Preservation-Home Needs F Maynard	\$11.88	
04/09/2025							04/09/2025						400285	2025-000651	ESAA Preservation-Baby Needs C Weaver	\$72.86	
04/09/2025							04/09/2025						400285	2025-000651	ESAA Preservation-Baby Needs D Buyer	\$34.87	
04/09/2025							04/09/2025						400285	2025-000651	ESAA Preservation-Baby Needs A Wagner	\$68.37	
04/09/2025							04/09/2025						400285	2025-000651	Foster Care Child Expenditure-Home Needs	\$33.15	
Account 145.145.00150 (Contract Services) Total:						\$1,750.00	Department Children's Service Total:						\$468.10				
Account 125.126.00210 (Materials) Total:						\$1,750.00	Fund 145 - Children's Services Total:						\$468.10				
04/09/2025							Fund 155 - Juvenile Dependency Court						\$468.10				
04/09/2025							Department: Juvenile Dependency Court										
04/09/2025							04/09/2025						2025-043711	Reimburse FOTC GrandGrass Travel	\$72.37		
04/09/2025							Account 155.155.00475 (Other Expenses) Total:						\$72.37				
04/09/2025							Department: Juvenile Dependency Court Total:						\$72.37				
04/09/2025							Fund 155 - Juvenile Dependency Court Total:						\$72.37				
04/09/2025							Department: Local Fiscal Recovery Fund										
04/09/2025							04/09/2025						2024-003113	Senior Center Project #12 Res. 24-013	\$1,912.80		
04/09/2025							04/09/2025						2024-003113	Senior Center Project #13 Res. 24-013	\$96.165.20		
Account 163.163.00475 (Other Expenses) Total:						\$100,078.00	Department Local Fiscal Recovery Fund Total:						\$100,078.00				
04/09/2025							Fund 163 - Local Fiscal Recovery Fund Total:						\$100,078.00				
04/09/2025							Fund 185 - 911										
04/09/2025							Department: 911										
04/09/2025							Account 185.185.00390 (Training) Total:						\$145.00				
04/09/2025							Department 911 Total:						\$145.00				
04/09/2025							Fund 185 - 911 Total:						\$145.00				
04/09/2025							Fund: 193 - 9-1-1 & Countywide Communications										
04/09/2025							04/09/2025						2025-003061	911 Frontier	\$469.26		
04/09/2025							Department: 9-1-1 & Countywide Communications										
04/09/2025							04/09/2025						2025-000851	ESAA Reunification-Home Needs-A Simpson	\$53.86		

Claims Register for Payment Batches					
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount
Grand Total:					\$346,578.90
Sign 1			Sign 2		
			Sign 3		

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25-108

IN THE MATTER OF PURCHASING ONE (1) 2025 HONDA ODYSSEY EX-L VAN FROM FIRELANDS HONDA

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Huron County Department of Job and Family Services (HCDJFS) is in need of a vehicle and has presented a quote that is less than or equal to the Ohio Cooperative Purchasing Program Price; and

**WHEREAS**, HCDJFS has funds available in Public Assistance Fund #115 to purchase one (1) 2025 Honda Odyssey Ex-L Van from Firelands Honda for \$41,500.00; and

**WHEREAS**, the HCDJFS is replacing a vehicle that was damaged in an auto accident; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves the purchase of one (1) 2025 Honda Odysseys Ex-L Van from Firelands Honda as quoted. A copy of which is attached hereto and expressly incorporated by reference herein; and further

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby authorizes the Huron County Department of Job and Family Services to place the order for the quoted vehicle; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba stated this is to replace the vehicle that was totaled out in an accident. They received the payment from the other insurance. Mr. Brady commented he had the opportunity to ride down in one of their vans when he went with Ms. Hozalski last Friday to the CEBCO meeting. They are a reasonable use of money and a good transportation vehicle. Mr. Mesenburg added that the lady involved in the accident is doing well.

The roll being called upon its adoption, the vote resulted as follows:

- Aye – Harry Brady
- Aye – Tom Dunlap
- Aye – Bradley R. Mesenburg

25-109

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD APRIL 8, 2025.

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

<b>IT</b>		
ComDoc	HPE DL360 Server	\$16,637.58

REGULAR SESSION

TUESDAY

April 8, 2025

**Buildings and Grounds**

Erie Environmental

Asbestos Removal @ the old jail

\$12,370.00

now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Brady asked where the server is going. Ms. Ziemba replied it is going in the data center.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

25-110

**IN THE MATTER OF LETTING BIDS FOR THE VILLAGE OF NEW LONDON WATER PLANT FENCING PROJECT**

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, Huron County is seeking bids for the Village of New London Water Plant Fencing Project; and

**WHEREAS**, notice must be placed in a newspaper of general circulation, pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of letting bids for the Village of New London Water Plant Fencing Project; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation on April 11, 2025 to April 18, 2025 and posted on the County's website at <http://www.hccommissioners.com>. Bids will be opened at the Huron County Commissioners Office, 180 Milan Ave Suite 7, Norwalk OH, 4857 on Wednesday, April 30, 2025 at 10:00 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba stated this is one of the commissioners CDBG projects.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

NOTICE TO CONTRACTORS

Sealed bids for the Huron County New London Water Plant Fencing Project will be received by the Huron County Board of Commissioners at their office, 180 Milan Avenue, Norwalk, Ohio, until Wednesday, April 30, 2025, at 10:00 a.m. and then at said office opened and read aloud.

Plans, specifications and bid forms may be secured at the office of the Huron County Commissioners, beginning at 9:00 a.m. on Friday, April 11, 2025.

Each bid must be accompanied by either a bid bond in an amount of one hundred percent (100%) of the bid amount with a surety satisfactory to the Huron County Treasurer, or by certified check, cashier's check, or letter of credit upon a solvent bank in the amount of not less than ten percent (10%) of the bid amount in favor of the aforesaid Huron County Treasurer. Bid bonds shall be accompanied by Proof of Authority of the officials or agents signing the bond. The estimated cost of the project is: \$78,000.00.

Bids shall be sealed and marked as "Huron County New London Water Plant Fencing Project - DO NOT OPEN" and delivered to:

Huron County Board of Commissioners  
180 Milan Avenue  
Norwalk, OH 44857

The County will not assure responsibility for bids forwarded by mail and no bid will be accepted after specified hours above.

The notice to contractors will also be posted on the Huron County website at <https://www.hccommissioners.com/legal-notices/>, beginning April 11, 2025.

The project is funded by the Federal Community Development Block Grant.

All bids are to be in whole dollars.

Attention of bidders is called to all the requirements contained within the bid packet received, particularly to the Federal Davis-Bacon Wage Rates, various insurance requirements, various equal opportunity provisions, and the requirement of the payment bond and performance bond for one hundred percent (100%) of the contract price.

No bidder may withdraw his/her bid within thirty (30) days after the actual date of the opening thereof. Huron Board of Commissioners reserves the right to reject any or all bids, to waive irregularities in the bidding, and to award the bid on the basis of the lowest and best bidder as it deems to be in the best interest of the County of Huron, Ohio.

Huron County Commissioners

Published:  
Norwalk Reflector – April 11, 2025 and April 18, 2025  
Huron County Website – April 11, 2025 – April 30, 2025

25-111

IN THE MATTER OF APPROPRIATING FUNDS IN THE SVAA FUND #181

Tom Dunlap moved the adoption of the following resolution:

**WHEREAS**, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the SVAA Fund #181 in the amount of \$8,839.00; and

**WHEREAS**, it is the desire of this Board of Huron County Commissioners to appropriate these funds; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO:	181-181-00475	Other Expenses	\$8,839.00
			and further

**BE IT RESOLVED**, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

**BE IT RESOLVED** the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Ms. Ziemba stated this is the SVAA grant they received. Mr. Mesenburg commented Ms. Border found this grant and got on it.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

**At 9:05 a.m. Public comment. – Terry Boose, Norwalk Resident.** Mr. Boose state there's a memorial tree planted for his father located close to the house at Shady Lane. His family would like this tree if it needs to be removed due to the demolition. Mr. Dunlap said he spoke with Mr. Welch and he was saying that they were talking about replanting and re-dedicating. Mr. Boose pointed out an interesting fact is the location of the tree is because back in the late 90's the commissioners where looking at having the commissioners' office in this house. He thanked the Board for their time.

25-112

**IN THE MATTER OF AUTHORIZING THE ADVERTISEMENT AND LETTING BIDS FOR THE "RECONSTRUCT RUNWAY 10/28 LIGHTING, RECONSTRUCT AIRPORT BEACON, RECONSTRUCT AIRPORT LIGHTING VAULT, RECONSTRUCT TAXIWAY LIGHTING" AT THE HURON COUNTY AIRPORT**

Tom Dunlap moved to approve the following resolution:

**WHEREAS**, it is the recommendation of Richland Engineering that certain work be performed to the "Reconstruct Runway 10/28 Lighting, Reconstruct Airport Beacon, Reconstruct Airport Lighting Vault and Reconstruct Taxiway Lighting" at the Huron County Airport and there are funds available through the FY2025 FAA grant for this work; and

**WHEREAS**, the Airport Authority Board is requesting approval to advertise and let the bid for the above stated project and is further requesting the Huron County Commissioners provide the five percent (5%) local match required for this grant; and

**WHEREAS**, notice of this must be placed in a newspaper of general circulation and on the County's website pursuant to Section 307.87 of the Ohio Revised Code; now therefore

**BE IT RESOLVED**, that the Board of Huron County Commissioners does hereby approve of the advertisement and letting bids for the "Reconstruct Runway 10/28 Lighting, Reconstruct Airport Beacon, Reconstruct Airport Lighting Vault and Reconstruct Taxiway Lighting" at the Huron County Airport; and further

**BE IT RESOLVED**, that notice of this will be placed in a newspaper of general circulation and on the County's website [www.hccommissioners.com](http://www.hccommissioners.com) by clicking on the Legal Notices link until the bid is opened on Thursday, April 24, 2025 at 10:00 a.m.; and further

**BE IT RESOLVED**, that the foregoing resolution was adopted and all actions and deliberation of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Harry Brady seconded the motion.

**\*Discussion:** Mr. Brady said people realize by now, he is a licensed pilot and he likes general aviation airports. Mr. Brady asked Mr. Dunlap if when he was a commissioner in the past, did they supply a lot of funds to the airport. Mr. Dunlap said no they have not. Mr. Brady commented when he was on the Airport Board, whenever they had a grant the Airport Board came up with the grant match, not the commissioners. However, there were a couple projects done and paid for by the commissioners. The last Board did use ARPA funds to pay for the drainage ditch maintenance project. It is not usual for the Board to put money into the airport. He asked Mr. Sparks where the \$50,000 is coming from; what airport funds is he aware of that could go towards the \$50,000. Mr. Sparks replied the money they have right now is just enough for a load of fuel. They put \$40,000 into concrete last year. He pointed out other money has been spent fixing problems or upkeep. The Airport Board has never been part of the budget process. He stated he spoke with Ms. Ziemba this morning and he takes responsibility for not coming in here and asking for this amount sooner from the commissioners. They are going to have about a \$2,000,000 project within a couple of years. The airport could never generate this kind of money unless they were making \$5 extra on fuel because this is their main income, other than hangar leases. They do not have \$50,000. Mr. Brady's concern is that this is the tip of the iceberg for this project. He pointed out the local match is going to be upwards to \$150,000 to \$200,000. If this is the path, where does it end for the county general fund putting money into this. He knows there was a long-time conversation that the commissioners should be paying for things at the airport. When they have a Fair Board that operates the fairgrounds and typically faces their projects, other than the current new building. The Fair Board oversee this, excluding a \$3,000 per year allotment. His concern is, if the commissioners start down this path, where does this end? Mr. Sparks replied there is not an end to it, there will always be government improvement projects out there. He commented they want to develop the airport, in order to get money in. He cannot analyze what these figures would be. They are getting a 95%

federal grant and they have to pay the 5%. This is not free money because everyone pays their taxes, but these are big projects. The runway will be a \$2,000,000 project. He pointed out this is an investment in the county. Mr. Brady explained whenever the tax payers in Huron County do a project, the commissioners look at the return on investment. If he is asking the tax payers to pay \$50,000, what will the county get out of it? What is the benefit to the county economically and otherwise? He noted \$50,000 is a lot of money for the tax payers to put up, unless they are getting something back in return. He knows that jets can get out of there with almost full fuel. The taxpayers will be asking the commissioners why they are dumping money into an airport that the tax payers do not even think is necessary. Mr. Sparks said the airport only contracts with local businesses within Huron County. The county businesses are getting business out of doing work at the airport. He thinks the concept in the past was that it's a rich boy's airport. Mr. Sparks explained it is not, someone flew in to fix software on John Deere combines. The airport does contribute to the county, they just don't see the money. Mr. Dunlap credited this Airport Board for being on top of things and he understands that it is hard to measure economically. He asked if the commissioners were to do this one, does it obligate them into the next phase? Mr. Schwan said this project can be done and completed. The next project is the runway. Mr. Dunlap explained he just wants to know, if it wasn't in the budget for the future, for example, to do the runway, the commissioners will not be under any obligation. Mr. Brady replied no, but every grant that is taken from the FAA has a lifetime on it, typically twenty years. He stated he is not trying to close the airport, he just does not like it when the commissioners are put into predicaments where their hands are tied. For a period of time you couldn't do anything unless the FAA agreed to it. This is something to consider because this will add years to the airport being under supervision of the FAA.

Mr. Mesenburg asked Ms. Ziemba if she has any other knowledge or information as to how other counties handle their airports? Mr. Schwan shared it is across the board. Some commissioners want to make their airport thrive, similar to the size of Huron County's. He said other counties just do what they need to do to maintain it. The lights at the airport are at the point of constant maintenance. The light and runway projects have to get done. Mr. Schwan pointed out from the county perspective even, cities and villages, have airports they are obligated towards. There are grant requirements, restrictions and periods they are obligated by, but he has found out, through some airports, it is not something they can ever easily get out of, once they are airport sponsor. He explained some projects are bigger than others, but every year the airport gets entitlement funds they can use. Last year they did the design and now they are preparing for construction, which is being discussed today. They do have grant entitlement funds, which are committed towards Huron County, that will go away if they do not have a project in federal fiscal year 2025. Mr. Brady commented when he was on the Airport Board it was not in good shape. There is no doubt the runway will need rehabilitated or even ripped out and replaced.

Ms. Ziemba stated she altered this resolution so it is not a commitment of funds. It allows them to go out and advertise their project. They said it could be up to \$50,000, or it could be less. This way the commissioners will have an idea of what the actual dollar amount is. Mr. Sparks and Mr. Schwan must come back before the Board to authorize submitting the grant application. Ms. Ziemba explained this way the commissioners would have this information, so they can figure out if they have money to put towards it. Mr. Brady said they will not go out for bid unless they know the money is there. He questioned Mr. Sparks if they have asked the businesses utilizing the airport and have a high use for the airport, if they are willing to pony up some money towards these projects? Mr. Sparks said no, he wouldn't even know how to approach this.

Mr. Mesenburg commented since this is a stand-alone project, he is a little more apt to support this, because of the ballpark dollar amount they are looking at. He is not saying funds will be committed yet. He would like to see where the chips fall and then continue the conversation. He thinks once they get some hard numbers, the commissioners can make a decision. Mr. Brady agreed with Mr. Mesenburg.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

**At 9:30 a.m. Andy McDowell, Vice President, Western Reserve Land Conservancy.** Mr. McDowell stated they are here to get support for the farmland preservation project in New Haven Township. It is their second farm to be entered into this program, which is operated the Ohio Department of Agriculture. It is one of the arms of the Clean Ohio Fund. This one is solely for farmland preservation. He thinks this is the 7<sup>th</sup> or 8<sup>th</sup> farm in Huron County that has gone through this program, which is extremely competitive. The process does require a resolution of support from both the county commissioners and the township trustees, who have already provided their resolution of support. Some of the bigger aspects of this program in terms of the restrictions, that go on the farmland and questions most people ask:

- The farmland does stay on the tax rolls.

- The farmland can be sold to whoever the owner wants to sell it to.
- The easement is permanent and stays with whoever owns the property in the future.
- It keeps the property available for agricultural purposes, whatever is legal agriculture is permitted.
- If there are woods, they can still be harvested.

This is his second application they are trying to match this with a federal farmland program as well.

Mr. Dunlap asked with the conservancy can someone come in and take the woods out and turn it into an agricultural property? Mr. McDowell said yes, with this program they could. Some people did not go through the state of Ohio's program. In most of these cases the woods must stay woods, they can harvest, but they cannot clear and cut. Mr. Brady asked if someone could take the woods out, years later, if it was necessary? Mr. McDowell answered the only way it could be dissolved or removed is through an imminent domain action or through court proceedings. The commissioners all agreed to sign the letter of support. Ms. Ziemba will prepare it for the next meeting.

### OLD BUSINESS/NEW BUSINESS

**Commissioner Brady report:** Mr. Brady attended the CEBCO renewal meeting last Friday, the rates don't come out until August. He feels the projected numbers are not terribly bad. The renewal rates for CORSA come in on Friday. Ms. Hozalski will be on the agenda soon to speak to the commissioners about the renewal rates. They were in the single digits, which is better than what it could have been. They were less than average. He will be attending the CCAO Board meeting at 3:00 p.m. in Columbus, after he will attend the Legislative Reception for County Officials. Tomorrow night he will attend the Firefighters Assoc. meeting at Citizens. Thursday is the Leadership Roundtable panel; all three commissioners are attending. He finds this panel very enjoyable.

**Commissioner Mesenburg report:** Mr. Mesenburg thanked Mr. Hunker for getting the donations for the wash rack and pens. Mr. Brady reported currently the fairgrounds is not in the electrical county aggregate program, the county rate, starting in June, will be .080461 per kWh and the fair board would be .09 per kWh. He told the fair board he would research this. He called Amy Hoffman and Dick Wiles, they are working together. They confirmed the fairgrounds can join, which will help the cost at the fairgrounds. Mr. Dunlap asked Mr. Hunker if he knew who donated for the wash rack and pens. Mr. Hunker said the commissioners will know later.

Later in the day Mr. Mesenburg will be with Huron County Growth Partnership helping them develop their strategic plan.

### IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Harry Brady seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg

Megan Bursley, Treasurer, to Columbus, Ohio for CTAO Spring Conference on May 14-16, 2025.

### SIGNINGS

Mr. Mesenburg stated Gina Hartman, Clerk of Courts, sent some requests, post budget being complete and these are just the response from the Board to her request letters.

Tom Dunlap moved to authorize to the following letters to be sent to Gina Hartman, Clerk of Courts. Harry Brady seconded the motion.

**\*Discussion:** Mr. Brady said he doesn't believe the commissioners are opposed to hiring someone for a person that is leaving. He thinks it would be more appropriate to do this in the last quarter. He would encourage Ms. Hartman to come back then. Mr. Dunlap pointed out she told them they are all cross trained.

The roll being called upon its adoption, the vote resulted as follows:

Aye – Harry Brady  
Aye – Tom Dunlap  
Aye – Bradley R. Mesenburg



**REGULAR SESSION**

**TUESDAY**

**April 8, 2025**

*April 8, 2025*

*Huron County Clerk of Courts  
Gina Hartman  
2 East Main St.  
Norwalk, Ohio 44857*

*Dear Ms. Hartman,*

*Subject: Response to Request for Legal Clerk Position*

*Thank you for your recent communication regarding the need to hire a replacement for Margaret Hardy upon her retirement in January 2026. While we acknowledge the important role Margy has played in your office, the request for the additional funds has not been approved, and we must be clear that at this time, the Commissioners are not inclined to approve any increases to the budget outside of the previously approved amounts.*

*We understand that the transition will require planning and staffing adjustments, and we encourage you to explore available alternatives within your existing budget to address these needs. This position, like all others, needs to be considered within the constraints of the County's overall fiscal priorities, especially given the financial outlook for the upcoming year.*

*We remain committed to supporting the smooth operation of all County offices, but any hiring or budget adjustments must be fully justified and fit within the parameters of our broader budget strategy. We ask that you proceed with planning for Margy's retirement while adhering to the current financial guidelines.*

*Thank you for your understanding and cooperation.*

*Sincerely,*

*BOARD OF HURON COUNTY COMMISSIONERS*

*Harry Brady, Tom Dunlap, Bradley R. Mesenburg*

*April 8, 2025*

*Huron County Clerk of Courts  
Gina Hartman  
2 East Main St.  
Norwalk, Ohio 44857*

*Dear Ms. Hartman,*

*Subject: Clarification Regarding Responsibility for Moving Files*

*The Board of Commissioners reviewed your letter of complaint. After research and discussion with Pete Welch and Steve Minor, we would like to clarify the responsibilities regarding file movement and the shred day event as it pertains to the Buildings and Grounds (B&G) Department.*

*Historically, B&G would offer assistance to offices that would request their help if they had staff available. As with any maintenance request, offices would submit their request through Facility Dude. Scheduling requests in advance allows Mr. Minor to assign personnel and schedule the appropriate vehicles needed to assist with these additional duties.*

*Mr. Johnson from Firelands Local sent out a flyer through the interoffice mail system to all elected officials and/or their respective offices six weeks in advance of the scheduled collection day. Firelands Local also advertised the event through their Facebook page, radio, and website. Based on this, it appears that adequate notice was provided by Firelands Local to all departments, including the Clerk of Courts/Title Office. In this instance, no shred day pick-up request was submitted on behalf of Ms. Hartman.*

*According to Mr. Minor, the Title Office had scheduled the pick-up well in advance, and Tammy from the Title Office was aware of the pick-up date and had planned accordingly. Mr. Minor confirmed that approximately 45 boxes were picked up from the Title Office at Shady Lane and dropped off at Firelands Local. It was documented that you reached out to Mr. Minor on Wednesday, just two days before the scheduled pick-up on Friday. At that point, Mr. Minor had already approved time off for employees and was short-staffed.*

*It is important to note that it has never been the responsibility of the Buildings and Grounds Department to notify elected officials and/or departments about upcoming events such as the free paper shred day. While we fully support efforts to reduce wasteful spending in government, it is not within the scope of B&G's duties to initiate such notifications or coordinate these events. This service is provided as a courtesy to officeholders by the Commissioners' Office and B&G staff. We are always willing to assist in projects where we can be helpful, but we do not administer this particular program. It is the Commissioners view that our role is to assist other departments when we have capacity to do so, but we are not responsible for initiating or coordinating such activities.*

*Please let us know if you have any further questions or require additional information. We remain committed to assisting with events where we can be of service.*

*Sincerely,*

*HURON COUNTY BOARD OF COMMISSIONERS*

*Harry Brady, Tom Dunlap, Bradley R. Mesenburg*

**The board recessed at 9:45 a.m.**

**At 10:03 a.m. the board resumed regular session and Tom Dunlap moved to enter into *Executive Session ORC 121.22 (G) (2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. seconded the motion. Harry Brady seconded the motion.***

**\*Discussion:** Mr. Brady wants to say that due to the nature of this, it made more sense to have an Executive Session. They are at a point where this would help the commissioners get this done. Commissioner Mesenburg will be excusing himself from the meeting, due to abstaining from discussion and voting on the executive session topic.

***The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Harry Brady  
Aye – Tom Dunlap  
Abstain – Bradley R. Mesenburg***

**At 10:51 a.m. Harry Brady moved to end Executive Session ORC 121.22 (G)(2). Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:**

***Aye – Harry Brady  
Aye – Tom Dunlap***

**\*Action taken:**

***Harry Brady moved to have the Huron County Prosecutor’s Office prepare and send an offer to sell property to the Norwalk City School District. Tom Dunlap seconded the motion.***

**\*Discussion:** Mr. Brady stated the details of this will be made available to the public at a later date.

***The roll being called upon its adoption, the vote resulted as follows:***

***Aye – Harry Brady  
Aye – Tom Dunlap***

**At 10:52 a.m. Mr. Mesenburg returned to the meeting.**

Mr. Brady asked Mr. Mesenburg and Mr. Dunlap if they are agreeable to pursuing the potential of putting the county administrative offices, not yet determining which ones, though he would say the Commissioners office and the Board of Elections, out at Shady Lane. He explained the possibility of building out there in conjunction with tearing down Shady Lane could potentially save cost, because they would not have to worry about getting this land back to flat, seeded and capping utilities. There are main lines and utilities that run through there that could be incorporated into the construction phase underground. Mr. Dunlap asked if they would want these old utilities. Mr. Brady pointed out some of it is major pipelines and the commissioners must do something with them. He would like the commissioners to have a discussion within the next few weeks about retaining architectural services to start a design. Mr. Dunlap said they need to put out bidding for anyone interested in the woodworking. Mr. Brady said it is his understanding there is a contractor that is already handling this. However, Mr. Brady agreed with Mr. Dunlap that it should be done in conjunction with the teardown because there are things out there that could be worth money. He would also like to see the Dog Warden office moved at some point. If they are going to tear down the building he will need somewhere to move to first. Mr. Brady would like to have a more in-depth conversation about this soon. This is something they need to deal with sooner, rather than later. Mr. Mesenburg suggested each of them jot some thoughts down on this subject. Mr. Brady commented he walked through the buildings a few weeks ago and thinks the commissioners could work with Mr. Jasinski in looking at a new set-up.

**At 10:58 a.m. Tom Dunlap moved to adjourn. Harry Brady seconded the motion. The meeting stood adjourned.**

**REGULAR SESSION**

**TUESDAY**

**April 8, 2025**

**IN THE MATTER OF CERTIFICATION**

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on April 8, 2025.

**IN THE MATTER OF ADJOURNING**

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:58 a.m.

Signatures on File