

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Tom Dunlap and Bradley Mesenburg. Harry Brady is on vacation this week.

The following were also in attendance: Vickie Ziemba, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Mia Phillips, Executive Assistant; Sarah Ross, Huron County Growth Partnership; Celia Blevins, BOE; Ben Kline, BOE; Matt Roche, Norwalk Ohio News

25-151

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment;

now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register for Payment Batches #403548 and authorize the Huron County Auditor to make the necessary warrant;

and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

Huron County						Claims Register for Payment Batches							
Claims Register for Payment Batches						Claims Register for Payment Batches							
Payment Type: All						Warrant Date: 5/28/2025 to 5/28/2025							
Warrant Numbers: All						Payment Batches: 403548 to 403548							
Funds: 001 to 951													
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 001 - General Fund													
Department: Treasurer													
05/28/2025 Megan Runley													
Account 001.005.00300 (Travel) Total:						\$117.04							
Department: Treasurer Total:						\$117.04							
Department: Prosecutor													
05/28/2025 W&M Mason Co Inc													
Account 001.006.00175 (Supplies) Total:						\$82.73							
05/28/2025 Automation Mailing & Shipping													
05/28/2025 Automation Mailing & Shipping													
05/28/2025 US Bank Equipment Finance													
Account 001.006.00275 (Contract Repairs) Total:						\$938.42							
Department: Prosecutor Total:						\$1,021.15							
Department: Common Pleas													
05/28/2025 ODS Imaging													
05/28/2025 OCT Financial													
Account 001.008.00200 (Equipment) Total:						\$1,258.65							
05/28/2025 Interpreters XP LLC													
Account 001.008.00475 (Other Expenses) Total:						\$1,424.36							
Department: Common Pleas Total:						\$32.82							
Department: Juvenile													
05/28/2025 Rosch Associates Inc													
Account 001.013.00175 (Supplies) Total:						\$32.82							
Department: Juvenile Total:						\$214.90							
Department: Juvenile Probation													
05/28/2025 Lindsey Ingram													
6/27/2025 8:50 AM						Page 1 of 10							
						V.3.2 6/27/2025 8:50 AM							

Claims Register for Payment Batches							Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 106 - Sheriff's Policing							05/28/2025	JPMorgan Chase Bank NA	403548	2025-000201	PRC-Caregiver Program-Rent-D Archer	\$1,186.76	
							Account 115.115.00220 (PRC/SS) Total:					\$6,183.19	
Department: Sheriff's Policing							05/28/2025	Columbus Gas of Ohio	403548	2025-000870	Utilities-4/15/25-5/15/25	\$684.08	
05/28/2025	Treasurer State of Ohio	403548	2025-002201	X-ray registration renewal for body scanner	\$262.00		05/28/2025	Charter Communications	403548	2025-000871	ONU Internet-May 2025	\$182.17	
Account 106.106.00300 (Body Scanner Technology) Total:					\$262.00		Account 115.115.00350 (Utilities) Total:					\$866.25	
Department Sheriff's Policing Total:					\$262.00		05/28/2025	Pleney Bowes Global Financial Services LLC	403548	2025-000881	Mail Machine Lease-3/20-6/20/25	\$648.81	
Fund 106 - Sheriff's Policing Total:					\$262.00		05/28/2025	Ohio Job & Family Services Directors Association	403548	2025-000881	COJFSDA Conference 2025	\$4,821.00	
Fund: 111 - Sheriff's I-N-D Child Support							05/28/2025	Mktg Technologies Direct Inc	403548	2025-000881	Dynex 553-C Hunt	\$107.00	
Department: Sheriff's I-N-D Child Support							05/28/2025	Memorial Professional Services Ltd	403548	2025-000881	EAP Services-May 2025	\$70.00	
05/28/2025	Galls LLC	403548	2025-002231	Beds-Gautschi	\$149.99		05/28/2025	Lemora Mtns	403548	2025-000881	Monthly Cell Phone Spend-May 2025	\$60.00	
Account 111.111.00200 (Equipment) Total:					\$149.99		05/28/2025	Lara K Hovstad	403548	2025-000881	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	AT&T Mobility	403548	2025-002231	Holstet for CREM Dept. Gautschi	\$21.85		05/28/2025	Arley Capoun-Smith	403548	2025-000881	Monthly Cell Phone Spend-May 2025	\$60.00	
Account 111.111.00275 (Contracts/Repairs) Total:					\$21.85		05/28/2025	Any Labrad	403548	2025-000881	Monthly Cell Phone Spend-May 2025	\$60.00	
Department Sheriff's I-N-D Child Support Total:					\$171.84		Account 115.115.00475 (Other Expenses) Total:					\$1,817.64	
Fund 111 - Sheriff's I-N-D Child Support Total:					\$171.84		Department Public Assistance Total:					\$14,913.60	
Fund: 114 - Local School Revenue							05/28/2025	Marionville Tsearmet	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
Department: Local School Revenue							05/28/2025	Memorial Professional Services Ltd	403548	2025-000741	EAP Services-May 2025	\$60.00	
05/28/2025	AT&T Mobility	403548	2025-002251	Cell phones for S.R.O.'s for 4/18 - 5/17/25	\$130.34		05/28/2025	Mary Valerline	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
Account 114.114.00475 (Other Expenses) Total:					\$130.34		05/28/2025	Jodi Muen	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
Department Local School Revenue Total:					\$130.34		05/28/2025	Josanna Crockett	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
Fund 114 - Local School Revenue Total:					\$130.34		05/28/2025	Jennifer Wylie	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
Department: Public Assistance							05/28/2025	Rachel Paulino	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	American Electric Power	403548	2025-000821	PRC-Caregiver Program-Utilities-P Stone	\$145.36		05/28/2025	Ohio Job & Family Services Directors Association	403548	2025-000741	COJFSDA Conference 2025	\$198.90	
05/28/2025	City of Norwalk	403548	2025-000821	PRC-Caregiver Program-Utilities-W Tockak	\$27.72		05/28/2025	Nikita McCam	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	City of Willard	403548	2025-000821	PRC-Caregiver Program-Utilities-P Stone	\$44.15		05/28/2025	Nicole Lefebvre	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Columbus Gas of Ohio	403548	2025-000821	PRC-Caregiver Program-Utilities-P Stone	\$84.23		05/28/2025	Natalie White	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Willard County Inv	403548	2025-000821	PRC-Caregiver Program-Utilities-W Tockak	\$73.28		05/28/2025	Morgan Anderson	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Village County Inv	403548	2025-000821	PRC-Family Preservation & Reconciliation- Smith	\$1,350.00		05/28/2025	Tessa Oefele	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	US Bank Home Mortgage	403548	2025-000821	PRC-Caregiver Program-Rent-W Tockak	\$675.41		05/28/2025	Tara E Dunn	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Squire One	403548	2025-000821	PRC-Caregiver Program-Rent-S Reed	\$715.00		05/28/2025	Jason Armstrong	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Primer Bank	403548	2025-000821	PRC-Caregiver Program-Rent P Stone	\$606.23		05/28/2025	Clara Newman	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	Norwalk Ohio Rural Water	403548	2025-000821	PRC-Caregiver Program-Utilities-J Harms	\$196.23		05/28/2025	Angela Stewart	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	
05/28/2025	KMR Estates LLC	403548	2025-000821	PRC-RentMortgage-B Barclay	\$869.50		05/28/2025	Brianne Pount	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$60.00	

5/27/2025 8:50 AM		Page 5 of 10		V.3.2		5/27/2025 8:50 AM		Page 6 of 10		V.3.2								
Claims Register for Payment Batches						Claims Register for Payment Batches												
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #					
05/28/2025	Suite M Bank	403548	2025-000741	Monthly Cell Phone Spend-May 2025	\$50.00		05/28/2025	Powerpage LLC	403548	2025-002011	Computer	\$2,366.00						
Account 115.116.00475 (Other Expenses) Total:							Account 134.134.00260 (Expenditures) Total:						\$2,366.00					
Department Public Assistance Total:							Department Clerk of Courts Computer Total:						\$2,366.00					
Fund 115 - Public Assistance Total:							Fund 134 - Clerk of Court Computer Total:						\$2,366.00					
Fund: 117 - Child Support Enforcement							Fund: 137 - DYS Subsidy											
Department: Child Support Enforcement							Department: DYS Subsidy											
05/28/2025	Memorial Professional Services Ltd	403548	2025-000801	EAP Services-May 2025	\$32.00		05/28/2025	Came Kismet	403548	2025-002551	CASA Travel Expense Reimbursement	\$378.00						
05/28/2025	Justin Stephens	403548	2025-000801	Monthly Cell Phone Spend-May 2025	\$60.00		Account 137.137.00475 (Other Expenses) Total:						\$378.00					
05/28/2025	Heather Carmichael-Stanley	403548	2025-000801	Monthly Cell Phone Spend-May 2025	\$60.00		Department DYS Subsidy Total:						\$378.00					
Account 117.117.00475 (Other Expenses) Total:						\$132.00	Fund 137 - DYS Subsidy Total:						\$378.00					
Department Child Support Enforcement Total:						\$132.00	Fund: 138 - Youth Programs											
Fund 117 - Child Support Enforcement Total:						\$132.00	Department: Youth Programs											
Fund: 131 - Recorders Technology							05/28/2025						Ohio CPCPC	403548	2025-002571	Child Support Excess Payment Recoupment	\$343.57	
Department: Recorders Technology							Account 138.138.00475 (Expenditures) Total:						\$343.57					
05/28/2025	US Imaging Inc	403548	2025-001811	OR Roll 57	\$192.56		Department Youth Programs Total:						\$343.57					
05/28/2025	CCT Financial	403548	2025-001811	Copier Leases	\$266.00		Fund 138 - Youth Programs Total:						\$343.57					
Account 131.131.00200 (Equipment) Total:						\$458.56	Fund: 142 - T-Cap Grant											
Department Recorders Technology Total:						\$458.56	Department: T-Cap Grant											
Fund 131 - Recorders Technology Total:						\$458.56	05/28/2025						Ona House Inc	403548	2025-001811	Electronic Monitoring Services	\$603.00	
Fund: 132 - Clerk of Courts-Title							05/28/2025						Intrinsic Interventions	403548	2025-001811	Drug Tests	\$2,693.00	
Department: Clerk of Courts-Title							Account 142.142.00475 (Other Expenses) Total:						\$2,693.00					
05/28/2025	Gina Hartman	403548	2025-001891	Reimburse for Mileage to OCCA Meeting-5.21.25	\$144.90		Department T-Cap Grant Total:						\$2,693.00					
Account 132.132.00300 (Travel) Total:						\$144.90	Fund 142 - T-Cap Grant Total:						\$2,693.00					
05/28/2025	Frontier	403548	2025-002001	Phone Bill	\$177.86		Fund: 145 - Children's Services											
Account 132.132.00475 (Other Expenses) Total:						\$177.86	Department: Children's Service											
Department Clerk of Courts-Title Total:						\$322.86	05/28/2025						The Buckeye Ranch	403548	2025-000851	Foster Care Child Expenditure-Clothing	\$4925.94	
Fund 132 - Clerk of Courts-Title Total:						\$322.86	05/28/2025						Plymouth Village	403548	2025-000851	ESAA-Reunification-Utilities-M Reed	\$618.19	
Fund: 134 - Clerk of Court Computer							05/28/2025						Kaltes Family	403548	2025-000851	TPA-Monthly Cell Phone Spend-May 2025	\$60.00	
Department: Clerk of Courts Computer							05/28/2025						Ethan Pfeiffer	403548	2025-000851	TANF Independent Living-Rent CH	\$1,450.00	
							05/28/2025						ENA Inc	403548	2025-000851	Foster Care Child Room & Board-April 2025	\$26,412.00	

5/27/2025 8:50 AM

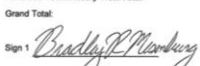


Page 7 of 10

V.3.2

5/27/2025 8:50 AM

Page 8 of 10

V.3.2

Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
05/28/2025	Diane E Dowd	403548	2025-000851	Foster Care Child Expenditure-Baby Needs	\$313.57		05/28/2025	Frontier	403548	2025-002001	Frontier 911	\$2,506.54		
Account 145.145.00150 (Contract Services) Total:							Account 193.193.00525 (Contract Services) Total:							
Department Children's Service Total:						\$29,273.30	Department 9-1-1 & Countywide Communications Total:						\$37,311.11	
Fund 145 - Children's Services Total:						\$29,273.30	Fund 193 - 9-1-1 & Countywide Communications Total:						\$37,311.11	
Fund: 160 - Ditch Maintenance							Fund: 620 - Harter Trust							
Department: Ditch Maintenance							Department: Harter Trust							
05/28/2025	DDL Earthworks LLC	403548	2025-001621	#162 BCO	\$3,520.00		05/28/2025	Amy Meyer	403548	2025-000871	Harter-Foster Family Center Points Passes 2025	\$600.00		
05/28/2025	Brown Crane & Associates Ltd	403548	2025-001621	dm bookkeeping	\$355.00		Account 620.620.00250 (Activities) Total:						\$600.00	
Account 160.160.00275 (Contracts/Projects) Total:						\$3,875.00	Department Harter Trust Total:						\$600.00	
05/28/2025	Huron S/WCD	403548	2025-001631	reimburse for vehicle use	\$1,490.21		Fund 620 - Harter Trust Total:						\$600.00	
Account 160.160.00475 (Other Expenses) Total:						\$1,490.21	Fund: 635 - Commissary Trust							
Department Ditch Maintenance Total:						\$5,365.21	Department: Commissary Trust							
Fund 160 - Ditch Maintenance Total:						\$5,365.21	05/28/2025							
Fund: 163 - Local Fiscal Recovery Fund							05/28/2025							
Department: Local Fiscal Recovery Fund							05/28/2025							
05/28/2025	Air Force One Inc	403548	2024-002310	Final Payment-Install Air Handlers Admin. 24-230	\$42,286.64		05/28/2025							
Account 163.163.00475 (Other Expenses) Total:						\$42,286.64	Account 635.635.00260 (Expenditures) Total:						\$7,565.93	
Department Local Fiscal Recovery Fund Total:						\$42,286.64	Department Commissary Trust Total:						\$7,565.93	
Fund 163 - Local Fiscal Recovery Fund Total:						\$42,286.64	Fund 635 - Commissary Trust Total:						\$7,565.93	
Fund: 181 - SVAA							Grand Total:						\$190,545.05	
Department: SVAA							Sign 1 						Sign 2 	Sign 3 
05/28/2025	Modern Office Methods	403548	2025-001941	Copier Ink Toner	\$150.00									
Account 181.181.00175 (Supplies) Total:						\$150.00								
Department SVAA Total:						\$150.00								
Fund 181 - SVAA Total:						\$150.00								
Fund: 193 - 9-1-1 & Countywide Communications														
Department: 9-1-1 & Countywide Communications														
05/28/2025	Ohio Edison	403548	2025-002371	Ohio Edison - Cullen Tower	\$235.88									
05/28/2025	Intellect Corporation	403548	2025-002371	905 - 800 Substation	\$24,573.62									

5/27/2025 8:50 AM

Page 9 of 2

V.3.2

5/27/2025 8:50 AM

Page 10 of 10

V.3.2

Huron County

Claims Register for Payment Batches

Payment Type: All

Warrant Numbers: All

Funds: 001 to 951

Warrant Date

Claimant

Batch ID

PO #/Line #

Line Description

Amount

Warrant #

Fund: 125 - Auto Tax

Department: Auto Tax Administrative

05/28/2025

Columbia Gas

403781

2025-00011/1

Natural Gas

\$84.57

05/28/2025

Columbia Gas

403781

2025-00011/1

Natural Gas

\$287.03

05/28/2025

Noveltek Custodial Services Inc

403781

2025-00014/1

Office Cleaning Service

\$234.00

05/28/2025

Ohio Edison

403781

2025-00012/1

Street Lights Electric

\$158.50

05/28/2025

Ohio Edison

403781

2025-00012/1

Street Lights Electric

\$167.45

Account 125.125.00200 (Building Improvements) Total:

\$911.75

05/28/2025

DIX Imaging

403781

2025-00021/1

Copyier Overage

\$137.38

05/28/2025

Frontier

403781

2025-00020/1

Landline Phone Service

\$233.36

Account 125.125.00275 (Office Expenses) Total:

\$391.24

05/28/2025

Charter Communications

403781

2025-00023/1

Internet Service

\$168.98

Account 125.125.00301 (Utilities) Total:

\$169.99

05/28/2025

County Road Sharing Authority Inc

403781

2025-00024/1

2025 CORSA Vehicle Coverage

\$13,887.83

Account 125.125.00475 (Other Expenses) Total:

\$13,887.83

Department Auto Tax Administrative Total:

\$15,150.81

Department: Auto Tax Road

05/28/2025

Ohio Treasurer

403781

2025-00030/1

Loan: Payment CDSB

\$333.33

05/28/2025

Ohio Treasurer

403781

2025-00030/1

Loan: Payment CDSBW, CDSBY, CDSX, CDSY, C1HST, C1

\$5,725.72

Account 125.126.00480 (Notes) Total:

\$6,059.05

05/28/2025

Raffler A LTD

403781

2025-00031/1

Greenwich East Towline Bridge Testing

\$974.00

05/28/2025

Raffler A LTD

403781

2025-00031/1

Sand Hill Bridge Testing

\$2,794.00

05/28/2025

Raffler A LTD

403781

2025-00031/1

Section Line 30 Bridge Testing

\$2,992.50

Account 126.00525 (Contract Services) Total:

\$6,770.50

05/28/2025

R & I Construction Inc

403781

2025-00032/1

Section Line 30 Bridge Local Share 1

\$18,887.50

Account 125.126.00526 (Contract Projects) Total:

\$18,887.50

Claims Register for Payment Batches

Warrant Date

Claimant

Batch ID

PO #/Line #

Line Description

Amount

Warrant #

05/28/2025

R & I Construction Inc

403781

2025-004031

Sand Hill Bridge Local Share 1

\$32,805.00

Account 125.126.00537 (Sand Hill Bridge (LY-040-00.15)) Total:

\$32,805.00

Department Auto Tax Road Total:

\$61,842.05

Fund 125 - Auto Tax Total:

\$77,102.86

Grand Total:

\$77,102.86

Sign 1 Victoria Lumb Sign 2 _____ Sign 3 _____

Administrator

Clerk

25-152

IN THE MATTER OF APPROVING THE HURON COUNTY COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM (CHIP) POLICIES & PROCEDURES MANUAL

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to approve the Huron County Community Housing Impact & Preservation Program (CHIP) Policies & Procedures Manual; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Huron County Community Housing Impact & Preservation Program (CHIP) Policies & Procedures Manual as attached hereto and incorporated herein: and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

25-153

IN THE MATTER OF HIRING FOR THE POSITION OF SEASONAL WORKER FOR THE HURON COUNTY BUILDINGS AND GROUNDS

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, it is the desire of the Board of Huron County Commissioners to hire a Seasonal Worker for the summer of 2025 for the Huron County Department of Buildings and Grounds, and

WHEREAS, applicant Korey Frazee was interviewed and deemed qualified to fill this position; and

WHEREAS, Steve Minor, Supervisor of Buildings and Grounds recommends the hiring of Korey Frazee as a Seasonal Worker for the Department of Buildings and Grounds effective June 2, 2025; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the hiring of Korey Frazee to the position of Seasonal Worker for the Huron County Department of Building and Grounds at the rate of \$12.50 per hour effective June 2, 2025; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio, relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg*

Ashley Smith, Jacob Bruder and Kimberly Jenkins to Ottawa County, Ohio for a Workforce Development Meeting on August 5, 2025

At 9:05 a.m. Public comment – None

At 9:06 a.m. Sarah Ross, Huron County Growth Partnership (HCGP) / Port Authority.

Ms. Ross stated she is here on behalf of Huron County Growth Partnership to request the Huron County Commissioners approve a cooperative agreement with the Erie County Port Authority, for the purpose of economic development project support. She explained last year the Commissioners approved a single project cooperative agreement, with Oglesby Construction, which was successful. Because of the cooperative agreements, Huron County Growth Partnership did collect administration fees, which were reinvested in other economic development projects.

Ms. Ross explained Port Authorities, Community Improvement Corporations and Land Banks are all very similar and have some similar powers. They acquire land, sell land, do economic development. The difference is the Port Authority is a public body, which lets them issue bonds and levy taxes. Erie County's has been operational for many years and has at least three staff behind it. She would like to lean on their experience and track record as Huron County get comfortable doing more economic development projects. She noted HCGP can exit at any time. She will report to the Commissioners on any projects as they come through the pipeline, especially because project terms are five years. Ms. Ross does have two projects currently in the pipeline.

Mr. Mesenburg commented he has heard there are some changes with Land Bank that could make them more of a tool, than what it currently is to provide similar services that a Port does. Ms. Ross replied the Ohio Land Bank Association has continuously supported legislation that one of the distinctions a Port can do, that a Land Bank cannot is when it enters into a lease on a property, the tax exemption status goes towards the Lessee as well. Mr. Mesenburg asked if this has a term. Ms. Ross said no it is in effect until either party gives a thirty-days' notice. Mr. Mesenburg felt the Oglesby project was a good example they are good at what they do. He asked what is the fee Erie County Port would charge Huron County? Ms. Ross replied they will not be charging Huron County; they would be charging the Lessee a fee. These fees will be split with HCGP and the Erie County Port Authority. Each project fee will be negotiated with the business or Lessee. She stated on the Oglesby project, HCGP portion was just over \$19,000. Mr. Mesenburg asked what was needed from the Commissioners. He would like to give Commissioner Brady an opportunity to review and Mr. Strickler confirmed he will need to review the proposed cooperative agreement, which needs a resolution to approve. He asked Ms. Ross to email it to him. Ms. Ross stated there's time, no immediate rush.

Administrator/Clerk Report:

Ms. Ziemba stated Mr. Mesenburg let her know that he worked with Mr. Morgan to schedule their board meeting during this year's fair. Ms. Ziemba suggested the board come up with some meeting topics and have a couple elected officials come out and explain their job. Ms. Ziemba stated this could be a good opportunity to attract some interest in government offices. Mr. Dunlap thought this was a good idea. The Board will meet in the Veterans Pavilion. The week of the Fair is August 10th -16th, the Board meeting will be Tuesday, August 12th at 9:00 a.m. Mr. Dunlap is hoping the news media will give advanced coverage prior to the date, so this encourages people to come.

At 9:30 a.m. Cecilia Blevins and Ben Kline, Board of Elections/ Equipment Update.

Ms. Blevins stated they will be paying the final hardware purchase for the voting equipment from Clear Ballot for \$1 in August. Clear Ballot has submitted two options for the software licenses and warranties for the Coverage Period 8/16/2025 – 8/15/2030. Option 1- Upfront payment in the amount of \$128,801.00. Option 2 – Annual payments \$25,761.00, subject to a 5% increase year over year.

Ms. Blevins stated they currently have \$88,000 in their budget that could go towards the upfront payment if the Commissioners cover the remaining amount of \$40,801.00. A decision will be needed before August.

Discussions were had on the pros and cons of paying the five years upfront. The commissioners would prefer the upfront payment to save taxpayer dollars, but have a couple questions they would like answered first. Mr. Dunlap pointed out right now the whole voting system is under scrutiny. BOE will ask the question "if state security changes and/or equipment, will the state and vendor reimburse or carry the credit to a new system." This question is for the state and the vendor. Ms. Blevins said a lot of the counties are purchasing new equipment right now. Ms. Blevins will ask if they are choosing the prepaid maintenance and their reasons why. Mr. Dunlap asked how many counties use this system? Ms. Blevins thinks approximately fifteen counties use Clear Ballot.

At 9:28 a.m. the Board recessed.

At 9:33 a.m. the Board resumed regular session.

At 9:33 a.m. Tom Dunlap moved to enter into Executive Session ORC 121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official,

REGULAR SESSION

TUESDAY

MAY 27, 2025

licensee, or regulated individual. Bradley R. Mesenburg seconded that motion. The roll being called upon its adoption, the vote resulted as follows:

*Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg*

At 10:34 a.m. Tom Dunlap moved to End Executive Session ORC 121.22 (G)(1). Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg*

*No action taken

At 10:35 a.m. Tom Dunlap moved to adjourn. Bradley R. Mesenburg seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on May 27, 2025.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 10:35 a.m.

Signatures on File