

## **REQUEST FOR STATEMENT OF QUALIFICATIONS**

The Board of Huron County Commissioners intends to contract for professional architectural and engineering services for the planning, design, and construction management services for the preservation, renovation, and restoration of the historical courthouse in Huron County, Ohio.

Firms interested in providing architectural and/or engineering services relative to this project must submit four copies of their written Statement of Qualifications to the attention of Ms. Vickie Ziemba, Administrator/Clerk, 180 Milan Ave., Ste. 7, Norwalk Ohio 44857 no later than 10:00 AM on Wednesday, September 24, 2025. Faxed or emailed responses will not be accepted or considered. All proposals must be submitted in a sealed envelope and marked with the offeror's name and 'CONFIDENTIAL – RFQ Architectural/Engineering Services –Historical Courthouse Renovation'. Envelopes which are not sealed will not be accepted.

Statement of Qualifications shall include the following information:

- Firm Name, Location, and Contact Information
- Firm Profile and History
- Education and Experience of Key Personnel
- Experience with Government Projects, especially historical preservation/renovation
- Staff Availability for this project
- Knowledge of and Familiarity with Huron County Contracting Procedures
- Demonstrated Success Working Within Budgets and Completing Projects on Time
- Demonstrated Ability to Produce Designs Requiring Minimal Change Orders
- Experience with Planning, Design, Energy Conservation, and Sustainability
- Experience with Interior and Exterior Building Components and Systems
- Construction Administration Experience
- References
- Sample Listing of Projects

Submittals will be reviewed and finalists interviewed.

Responding firms will be evaluated and ranked based on the strength of their experience and qualifications relating to the specific needs of this project. It is anticipated that the Board of Huron County Commissioners will enter into contracts with the most highly qualified firm for this project. The Board of Commissioners reserves the right to reject any and all responses and to waive any informalities and irregularities in responses received or to accept any portion of any response or all items proposed if deemed in the best interest of Huron County, however, the Board is not obligated to do so.

Project Location: City of Norwalk, Huron County, Ohio

*Scope of Work:* Provide investigative services, design services, assessments, reports, plans, specifications, cost estimates, schedules, and construction administration for facility preservation and renovation, energy conservation, and sustainment for this project.

The issuance of this public announcement in no way constitutes any commitment by the Board of Huron County Commissioners to award a contract, to pay any cost incurred in preparation of a response to this announcement or accept other acts on the part of the respondents to procure or contract for services.

This Request for Qualifications notice may also be found on the Huron County Commissioners'

website at: <https://www.hccommissioners.com/legal-notices/>.

BY ORDER OF:      Board of Huron County Commissioners, County of Huron, Ohio  
                             Vickie Ziemba/Administrator/Clerk

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