

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Tom Dunlap and Bradley Mesenburg. Harry Brady is on vacation.

The following were also in attendance: Vickie Ziembra, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Dale Daniels, Resident; Roger Hunker, Resident, Blair Moore, Norwalk Ohio News; Patricia Didion, Resident; and Sam Burris, Resident.

Pursuant to Ohio Revised Code Section 305.14 the Record of the Proceedings of the meeting were presented to the Board. Tom Dunlap made the motion to waive the reading of the minutes of the July 8, 2025 meeting and approve as presented. Bradley R. Mesenburg seconded the motion. Voting was as follows:

Absent – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

25-213

IN THE MATTER OF CERTIFYING CLAIMS SCHEDULE FOR PAYMENT BATCHES TO THE HURON COUNTY AUDITOR FOR PAYMENT:

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, as per Ohio Revised Code 305.10, a resolution must be made by the Board of Huron County Commissioners to accompany the Claims Schedule to the Huron County Auditor’s Office for payment; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners does hereby approve the Claim Register, Then and Now’s for Payment Batches #406043 and #405075 (JPMorgan Chase Bank NA) and authorize the Huron County Auditor to make the necessary warrant; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady

Aye – Tom Dunlap

Aye – Bradley R. Mesenburg

Huron County Claims Register for Payment Batches							Claims Register for Payment Batches						
Payment Type: All	Warrant Numbers: All	Funds: 001 to 951	Warrant Dates: 7/16/2025 to 7/16/2025	Payment Batches: 406043 to 406043			Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #							
Fund: 001 - General Fund													
Department: Commissioners													
07/16/2025	Amazon Capital Services	406043	2025-00349/1	Flash Drives	\$24.99		07/16/2025	Amazon Capital Services	406043	2025-00160/1	2026 Weekly Planner	\$30.25	
Account 001.001.00175 (Supplies) Total:					\$24.99		Account 001.006.00175 (Supplies) Total:					\$209.59	
07/16/2025	Peacock Water	406043	2025-00339/1	Water	\$26.25		07/16/2025	Thomson Reuters-West	406043	2025-00169/1	Partial payment - 2025 Juvenile Law Handbook	\$1,000.00	
Account 001.001.00475 (Other Expenses) Total:					\$26.25		Account 001.006.00180 (Supplies Library) Total:					\$1,000.00	
Department Commissioners Total:					\$51.24		07/16/2025	Peacock Water	406043	2025-00169/1	5 gal springer water & cooler rental	\$62.50	
Department: Microfilming							07/16/2025	Thomson Reuters-West	406043	2025-00169/1	Remaining Balance - 2025 Juvenile Law Handbook	\$275.20	
07/16/2025	Huron County Commissioners	406043	2025-00176/1	2 Cases Copy Paper	\$59.78		Account 001.006.00275 (Contract Repairs) Total:					\$337.70	
Account 001.002.00175 (Supplies) Total:					\$59.78		Department Prosecutor Total:					\$1,547.29	
Department Microfilming Total:					\$59.78		Department: Juvenile						
Department: Data Processing							07/16/2025	Huron County Commissioners	406043	2025-00234/1	10 Cases Copy Paper	\$298.90	
07/16/2025	Amazon Capital Services	406043	2025-00033/1	File Tape & Copier Roller Cleaner & Screen Wipes	\$55.56		07/16/2025	Research Associates Inc.	406043	2025-00234/1	Chair Mat	\$89.95	
Account 001.003.00175 (Supplies) Total:					\$55.56		Account 001.013.00175 (Supplies) Total:					\$388.85	
07/16/2025	Amazon Capital Services	406043	2025-00034/1	Sharp Calculator	\$98.87		07/16/2025	Column Software FBC	406043	2025-00238/1	Publication Notice	\$269.81	
Account 001.003.00200 (Equipment) Total:					\$98.87		Account 001.013.00325 (Advertising & Printing) Total:					\$269.81	
07/16/2025	US Bank Equipment Finance	406043	2025-00025/1	Copier 300-0669179-000 6/21-07/21/25	\$910.00		07/16/2025	Verizon Wireless	406043	2025-00241/1	PO Cell Phones	\$98.16	
Account 001.003.00275 (Contract Services) Total:					\$510.05		07/16/2025	The Supreme Court of Ohio	406043	2025-00241/1	CMP Training	\$150.00	
Department Data Processing Total:					\$652.48		Account 001.013.00475 (Other Expenses) Total:					\$248.16	
Department: Treasurer							Department Juvenile Total:					\$506.62	
07/16/2025	US Bank Equipment Finance	406043	2025-00284/1	Copier Lease 7/1-8/1/2025	\$126.86		Department: Juvenile Probation						
07/16/2025	Smart Bill	406043	2025-00284/1	Service fees for MH 2nd tax bills	\$103.45		07/16/2025	North Point Educational Service Center	406043	2025-00242/1	Attendance Collaborative Lunch (Huron Co Share)	\$292.81	
Account 001.005.00025 (Contract Services) Total:					\$230.31		Account 001.014.00475 (Other Expenses) Total:					\$292.81	
Department Treasurer Total:					\$230.31		Department Juvenile Probation Total:					\$292.81	
Department: Prosecutor							Department: Juvenile Detention						
07/16/2025	Huron County Commissioners	406043	2025-00163/1	6 cases of copy paper	\$179.34		07/16/2025	BI Incorporated	406043	2025-00243/1	Electronic Monitoring	\$1,485.40	
							Account 001.015.00475 (Other Expenses) Total:					\$1,485.40	
							Department Juvenile Detention Total:					\$1,485.40	
							Department: Probate						
							07/16/2025	Jaime Endley	406043	2025-00250/1	GIAA Travel Reimbursement	\$76.30	
							Account 001.016.00475 (Other Expenses) Total:					\$76.30	
							Department Probate Total:					\$76.30	
							Department: Clerk of Courts						
							07/16/2025	Peacock Water	406043	2025-00180/1	3 Bottles of Water	\$26.25	
							07/16/2025	Accurate Business Machines	406043	2025-00180/1	Rapid Print Time Stamp S/N 560667	\$1,310.00	

REGULAR SESSION

TUESDAY

JULY 15, 2025

Claims Register for Payment Batches						Claims Register for Payment Batches								
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	
07/16/2025	Huron County Commissioners	406043	2025-001621	8 Cases Paper	\$239.12	71402025 2:23 PM	07/16/2025	Carler Lumber Co	406043	2025-003621	Lumber	\$221.95	71402025 2:23 PM	
Account 001.017.00175 (Supplies) Total:					\$1,575.37		Account 001.022.00275 (Repairs Maintenance) Total:					\$1,571.19		
Department Clerk of Courts Total:						\$1,575.37								
Department: Police Muni Court														
07/16/2025	City of Norwalk	406043	2025-003581	2nd Quarter Legal Service Fees	\$3,400.00		07/16/2025	Ohio Edison	406043		Electric-Jail	\$1,806.46		
Account 001.019.00554 (Norwalk) Total:					\$3,400.00		07/16/2025	Ohio Edison	406043		Electric-120VStd/Lane	\$1,805.34		
Department Police Muni Court Total:						\$3,400.00								
Department: Building and Grounds														
07/16/2025	Kayline Connery	406043	2025-003611	Gloves, Tool Cleaning Wipes, Seal Pro	\$415.01		07/16/2025	Ohio Edison	406043		Electric-12EMainR413	\$123.95		
Account 001.022.00175 (Supplies) Total:					\$415.01		07/16/2025	Ohio Edison	406043		Electric-12EMainR45	\$80.86		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$83.20		07/16/2025	Ohio Edison	406043		Electric-18EMain	\$145.85		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$37.18		07/16/2025	Ohio Edison	406043		Electric-12EMainR404	\$90.79		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$83.72		07/16/2025	Ohio Edison	406043		Electric-2EMain	\$695.27		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$54.80		07/16/2025	Ohio Edison	406043		Electric-12EMainL4	\$522.19		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$37.70		07/16/2025	Ohio Edison	406043		Electric-12EMainF1	\$76.96		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$11.70		07/16/2025	Ohio Edison	406043		Electric-12EMainR10	\$58.51		
07/16/2025	Huron County Engineer	406043	2025-003421	Gasoline	\$32.60		07/16/2025	Ohio Edison	406043		Electric-12EMainR8	\$77.88		
Account 001.022.00177 (Supplies Automotive) Total:					\$340.60		Account 001.022.00528 (Water & Sewer) Total:					\$12,448.16		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Outer Guard Set	\$5.59		07/16/2025	City of Norwalk	406043		Water-30ESnowMkGarage	\$10.50		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Ballast, Tube Straps	\$35.45		07/16/2025	City of Norwalk	406043		Water-2EMain	\$95.50		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Max. Fasteners, Extractor Screws	\$15.00		07/16/2025	Norwalk Sports & Supplies	406043	2025-003631	Uniform Shirts-Z.Ruth/K.Frazer	\$95.00		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Curted Pliers	\$19.89		Account 001.022.00530 (Uniform Allowance) Total:					\$95.00		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Corner Braca	\$5.98		Department Building and Grounds Total:						\$14,935.96	
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Grinder Kit, Metal Cutting Wheels	\$401.95		Department: Disaster Service							
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Garden Hoses, Valve Key, Nozzle	\$119.96		07/16/2025	Amazon Capital Services	406043	2025-003291	Art's Speakers / Computer Equip.	\$125.71		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Acetylene Cylinder	\$10.20		Account 001.026.00200 (Equipment) Total:					\$125.71		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Electric Tape	\$1.79		Department: Disaster Service Total:						\$125.71	
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Black Rubber Splicing Tapes, Fish Tape	\$38.98		Department: Public Defender Commission							
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	High Carbon Steel Pink Punch	\$5.59		Department: Public Defender Commission							
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Flapper	\$12.99		07/16/2025	DEX Imaging	406043	2025-004361	Copier Fees	\$44.38		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Galvanized electric union	\$15.99		Account 001.027.00525 (Contract Services) Total:					\$44.38		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Wood Filler, Keys	\$16.99		Department Public Defender Commission Total:						\$44.38	
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Copper Pipes	\$9.18		Department: Mechanic							
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Insulated Screwdriver	\$22.99		07/16/2025	Amazon Capital Services	406043	2025-003461	Not in Service Magnetic Signs for Cars	\$18.68		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Saw Blade	\$22.99		07/16/2025	Amazon Capital Services	406043	2025-003461	Not in Service Magnetic Signs for Cars	\$95.85		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Cordless Clamp	\$31.82		Account 001.032.00175 (Supplies) Total:					\$85.53		
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Drywall anchors	\$17.18		Department Mechanic Total:						\$85.53	
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Lockset	\$99.98									
07/16/2025	Norwalk Ace Hardware	406043	2025-003621	Cordless Impact Driver Kit, Replacement Battery	\$299.00									

Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
07/16/2025	Department: Jail Operations	406043		Electric-Jail	\$8,516.20	71402025 2:23 PM	Fund: 115 - Public Assistance						71402025 2:23 PM
Account 001.036.00526 (Electric) Total:					\$8,516.20		Department: Public Assistance						
Department: Jail Operations Total:					\$8,516.20		07/16/2025	American Electric Power	406043	2025-000621	PRC-Congiver Program-Utilities-C Francazk	\$57.00	
07/16/2025	Department: Insurance and Taxes						07/16/2025	Columbia Gas of Ohio	406043	2025-000621	PRC-Congiver Program-C Francazk	\$171.00	
07/16/2025	Sidgips Claims Management Services Inc.	406043	2025-003771	Worker's Comp 7/1/2025-12/31/2025	\$2,500.00		07/16/2025	DANOP LTD	406043	2025-000621	OWF-Employed Supportive Services-Fuel Vouchers	\$30.00	
Account 001.039.00569 (Administration BWC) Total:					\$2,500.00		07/16/2025	Jack A Kulman	406043	2025-000621	OWF-Employed Supportive Services-Fuel Vouchers	\$30.00	
Department: Insurance and Taxes Total:					\$2,500.00		07/16/2025	Modern Property Management LLC	406043	2025-000621	PRC-Congiver Program-Rent-M Lewis	\$1,458.00	
Department: Miscellaneous							07/16/2025	Village of Monroeville	406043	2025-000621	PRC-Congiver Program-Utilities-C Francazk	\$204.31	
07/16/2025	Norwalk Consulting LLC	406043	2025-003791	Camera Cloud-July	\$74.95		07/16/2025	Ohio Edison	406043	2025-000621	PRC-Congiver Program-Utilities-C Mullins	\$504.88	
Account 001.040.00569 (Other Expenses) Total:					\$74.95		07/16/2025	Pleasant Pines Apartments	406043	2025-000621	PRC-Rent/Mortgage-C Pfeiffer	\$286.00	
07/16/2025	Bret Murner LLC	406043	2025-003801	Appointed Counsel Fees	\$5,947.50		07/16/2025	Pleasant Pines Apartments	406043	2025-000621	PRC-Congiver Program-Rent-R Francazk	\$603.00	
07/16/2025	Lamb Law LLC	406043	2025-003801	Appointed Counsel Fees	\$177.50		07/16/2025	Stephanie Vlach	406043	2025-000621	PRC-Congiver Program-Rent-R Francazk	\$925.00	
07/16/2025	Sarah A Nation Attorney at Law	406043	2025-003801	Appointed Counsel Fees	\$187.80		07/16/2025	US Bank Home Mortgage	406043	2025-000621	PRC-Congiver Program-Rent-R Francazk	\$942.07	
Account 001.040.00570 (Attorney Fees) Total:					\$5,307.50		Account 115.115.00220 (PRC/SS) Total:					\$6,403.26	
Department: Miscellaneous Total:					\$5,307.50		07/16/2025	ConDoc Inc	406043	2025-000681	Copier Maint-June 2025	\$115.37	
Fund 001 - General Fund Total:					\$43,471.65		07/16/2025	DANOP LTD	406043	2025-000681	Fuel Voucher-MED-May 2025	\$2,330.50	
Fund 104 - Indigent Guardianship							07/16/2025	Huron County Commissioners	406043	2025-000681	Vehicle Maint-June 2025	\$24.46	
Department: Indigent Guardianship							07/16/2025	Michelle Pfeiffer	406043	2025-000681	Tuition Reimbursement	\$1,023.00	
07/16/2025	Linda R Van Tie Co LP	406043	2025-002611	Attorney Fees	\$12.94		07/16/2025	MMU Technologies Direct Inc	406043	2025-000681	HP-312A (Black, Cyan, Magenta & Yellow	\$589.00	
07/16/2025	Linda R Van Tie Co LP	406043	2025-002611	Attorney Fees	\$13.87		07/16/2025	Treasurer State of Ohio	406043	2025-000681	Fingerprints-Levitt-June 2025	\$48.00	
07/16/2025	Linda R Van Tie Co LP	406043	2025-002611	Attorney Fees	\$16.88		07/16/2025	Treasurer State of Ohio	406043	2025-000681	Fingerprints-Buildings & Grounds-June 2025	\$48.00	
07/16/2025	Linda R Van Tie Co LP	406043	2025-002611	Attorney Fees	\$93.75		07/16/2025	Wink Bank 204651-4	406043	2025-000681	Fuel-Standard-June 2025	\$115.79	
Account 104.104.00250 (Guardianship) Total:					\$137.02		07/16/2025	Wink Bank 204651-4	406043	2025-000681	Fuel-FIS-June 2025	\$25.78	
Department: Indigent Guardianship Total:					\$137.02		07/16/2025	MMU Technologies Direct Inc	406043	2025-000681	Toner-HP 312A (10)	\$715.00	
Fund 104 - Indigent Guardianship Total:					\$137.02		07/16/2025	ConDoc Inc	406043	2025-000681	Copier Maint-June 2025	\$54.98	
Fund: 105 - Dog & Kennel							07/16/2025	MMU Technologies Direct Inc	406043	2025-000681	Toner-HP 78A (8)	\$696.00	
Department: Dog & Kennel							07/16/2025	North Central Area Transit	406043	2025-000681	Transit-Medicaid Transportation-June 2025	\$150.50	
07/16/2025	Charter Communications	406043	2025-003591	Internet, phone	\$178.95		07/16/2025	Propp LS LLC	406043	2025-000681	Interpreter Services-TAMF-June 2025	\$1.98	
Account 105.105.00275 (Contract Repairs) Total:					\$178.95		07/16/2025	Propp LS LLC	406043	2025-000681	Interpreter Services-SNAP-June 2025	\$85.86	
Department: Dog & Kennel Total:					\$178.95		07/16/2025	Propp LS LLC	406043	2025-000681	Interpreter Services-Medicaid-June 2025	\$28.71	
Fund 105 - Dog & Kennel Total:					\$178.95		Account 115.115.00475 (Other Expenses) Total:					\$6,565.81	
							Department: Public Assistance Total:					\$12,970.07	

Claims Register for Payment Batches						Claims Register for Payment Batches							
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
07/16/2025	Wink Bank 204651-4	406043	2025-000741	Fuel-PCSA-June 2025	\$1,187.83	71402025 2:23 PM	07/16/2025	City of Norwalk	406043	2025-000191	Water, Sewer	\$10.50	71402025 2:23 PM
Account 115.115.00475 (Other Expenses) Total:					\$1,525.54		07/16/2025	Furnica Inc	406043	2025-000081	Radio Repairer Airtime, GPS Services	\$1,155.00	
Department: Public Assistance Total:					\$1,525.54		07/16/2025	City of Norwalk	406043	2025-000191	Water	\$19.00	
Fund 115 - Public Assistance Total:					\$1,496.61		Account 125.126.00200 (Building Improvements) Total:					\$1,335.50	
Fund: 117 - Child Support Enforcement							07/16/2025	Amazon Capital Services	406043	2025-000211	Trash Bags, Cleaner, Vacuum	\$246.49	
Department: Child Support Enforcement							07/16/2025	De Lage London Financial Services Inc	406043	2025-000211	Copier Lease Payment	\$98.00	
07/16/2025	Heather Cerman-Stanley	406043	2025-000091	Attorney License Fee-9/1/25-9/1/2027	\$450.00		07/16/2025	Quantified Learning USA Inc	406043	2025-000211	Printer Paper Lease Payment	\$1,113.00	
07/16/2025	LexiKris Risk Data Management Inc	406043	2025-000091	Report/Searches-June 2025	\$20.40		Account 125.125.00275 (Office Expenses) Total:					\$455.57	
07/16/2025	ConDoc Inc	406043	2025-000091	Copier Maint-June 2025	\$282.71		07/16/2025	Amazon Capital Services	406043	2025-000241	Marketing Print	\$174.43	
Account 117.117.00475 (Other Expenses) Total:					\$1,033.11		Account 125.125.00475 (Other Expenses) Total:					\$174.43	
07/16/2025	Huron County Job & Family Services	406043	2025-000811	CSEA Transfer to PA-April-June 2025	\$69,315.76		Department: Auto Tax Administrative Total:					\$1,955.50	
Account 117.117.00485 (Shared) Total:					\$69,315.76		Department: Auto Tax Road						
Department: Child Support Enforcement Total:						\$70,348.87	07/16/2025	Amazon Capital Services	406043	2025-000211	Pick-Up Running Boards	\$388.45	
Fund 117 - Child Support Enforcement Total:						\$70,348.87	Account 125.126.00200 (Equipment) Total:					\$388.45	
Fund: 123 - WIOA							07/16/2025	Erie Materials Inc	406043	2025-000211	Base Paving Asphalt	\$1,983.25	
Department: WIOA							Account 125.126.00210 (Materials) Total:					\$1,953.25	
07/16/2025	Elwyn Drivley	406043	2025-000621	CCMEP WIOA Youth-Tutoring & Marcano-Johnson	\$720.00		07/16/2025	AutoZone Inc	406043	2025-000281	Door Latch Cable	\$60.76	
Account 123.123.00230 (CCMEP WIOA Youth) Total:					\$720.00		07/16/2025	Copier/Hydralics	406043	2025-000281	Hydraulic Hoses and Fittings	\$249.12	
07/16/2025	Huron County Job & Family Services	406043	2025-000841	CCMEP WIOA Youth-RMS-June 2025	\$4,428.08		07/16/2025	Fisher Auto Parts	406043	2025-000281	Hydraulic Hose and Fittings	\$4.32	
07/16/2025	Huron County Job & Family Services	406043	2025-000841	WIOA Auto-RMS-June 2025	\$17,715.64		07/16/2025	Fisher Auto Parts	406043	2025-000281	Fuel Filter	\$7.34	
Account 123.123.00265 (Shared Transfers) Total:					\$22,863.12		07/16/2025	Fisher Auto Parts	406043	2025-000281	Lawn Mower Battery, Oil Filter	\$41.76	
Department: WIOA Total:						\$22,863.12	07/16/2025	Maple City Saw & Millwork	406043	2025-000281	Pole Saw Repair	\$62.99	
Fund 123 - WIOA Total:						\$22,863.12	07/16/2025	Summit Cooperative Inc	406043	2025-000281	Tube Dresser	\$413.80	
Fund 124 - Special Funds-JPC							07/16/2025	Zigler Tire & Supply Co	406043	2025-000281	Trailer Tire	\$176.49	
Department: Special Funds-JPC							07/16/2025	Fisher Auto Parts	406043	2025-000281	Drum Bell	\$20.54	
07/16/2025	Milwaukee Health LLC	406043	2025-002521	Drug Test Confirmations	\$845.00		07/16/2025	Fisher Auto Parts	406043	2025-000281	Small Engine Oil	\$23.18	
Account 124.124.00475 (Other Expenses) Total:					\$845.00		07/16/2025	Fisher Auto Parts	406043	2025-000281	Oil Filter	\$5.75	
Department: Special Funds-JPC Total:						\$845.00	07/16/2025	Interstate Billing Services	406043	2025-000281	Oil Caps	\$21.84	
Fund 124 - Special Funds-JPC Total:						\$845.00	07/16/2025	Maple City Saw & Millwork	406043	2025-000281	Skinner Rigging Repair	\$17.49	
Fund 125 - Auto Tax							07/16/2025	Maple City Saw & Millwork	406043	2025-000281	Spring Trimmer Line	\$93.98	
Department: Auto Tax Administrative							07/16/2025	Fisher Auto Parts	406043	2025-000281	Oil Filter	\$5.75	
07/16/2025	City of Norwalk	406043	2025-000101	Water, Sewer, Storm Water	\$150.80		Account 125.126.00275 (Equipment Maintenance) Total:					\$1,328.91	
							Department: Auto Tax Road Total:					\$3,670.61	
							Fund 125 - Auto Tax Total:					\$5,636.51	
							Fund: 131 - Records Technology						
							07/16/2025	CDW Government	406043	2025-001811	Privacy Shields	\$157.68	
							07/16/2025	Document Technology Systems Ltd	406043	2025-001811	June Recording	\$1,220.00	

Claims Register for Payment Batches							Claims Register for Payment Batches						
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 193 - 9-1-1 & Countywide Communications							07/16/2025	Cintas Corp	406043	2025-003011	Uniforms	\$208.28	
Department: 9-1-1 & Countywide Communications							Account 500.501.00280 (Contract Service) Total:					\$22,087.91	
07/16/2025	CintasSquare Technologies LLC	406043	2025-003031	911 Central Square Annual Contract	\$32,656.86		Department Landfill Total:					\$22,087.91	
07/16/2025	Cleveland Communications Inc	406043	2025-003031	911 CCI Landfill Antenna Replacement	\$742.46		Fund 500 - Landfill Total:					\$22,087.91	
07/16/2025	Cleveland Communications Inc	406043	2025-003031	911 CCI Annual Tower PM	\$2,100.00								
Account 193.193.00200 (Equipment) Total:					\$35,499.32		Fund: 525 - Solid Waste Management District						
07/16/2025	Language Line Services	406043	2025-003071	911 Language Line	\$3.75		Department: Solid Waste Management District						
Account 193.193.00525 (Contract Services) Total:					\$3.75		07/16/2025	Isaac D Livingood	406043	2025-003061	Cell Phone	\$50.00	
Department 9-1-1 & Countywide Communications Total:					\$35,503.07		Account 525.525.00300 (Travel) Total:					\$50.00	
Fund 193 - 9-1-1 & Countywide Communications Total:					\$35,503.07		Department Solid Waste Management District Total:					\$50.00	
Fund: 310 - Permanent Improvements							Fund 525 - Solid Waste Management District Total:					\$50.00	
Department: Permanent Improvement							Fund: 560 - Health Insurance						
07/16/2025	Great Lakes Electric	406043	2024-003032	Light Replacement Project-Recorder's	\$33,150.00		Department: Health Insurance						
Account 310.310.00545 (Project Expenses) Total:					\$33,150.00		07/16/2025	Digital Insurance LLC	406043	2025-004101	Monthly Consulting Service-July	\$1,162.00	
Department Permanent Improvement Total:					\$33,150.00		Account 560.560.00260 (Expenditures) Total:					\$1,162.00	
Fund 310 - Permanent Improvements Total:					\$33,150.00		Department Health Insurance Total:					\$1,162.00	
Fund: 500 - Landfill							Fund 560 - Health Insurance Total:					\$1,162.00	
Department: Landfill							Fund: 620 - Harter Trust						
07/16/2025	Nowak Ace Hardware	406043	2025-003011	Credit Balance	(\$7.88)		Department: Harter Trust						
07/16/2025	Nowak Ace Hardware	406043	2025-003011	Paint, Binoculars	\$45.99		07/16/2025	Services for Aging	406043	2025-000871	Harter-APS Wellness Fair-2025	\$1,073.33	
07/16/2025	Morseville Highliner	406043	2025-003011	Truck part	\$99.89		Account 620.620.00250 (Activities) Total:					\$1,073.33	
07/16/2025	Helixco TLD LLC	406043	2025-003011	June Trucking	\$7,860.00		Department Harter Trust Total:					\$1,073.33	
07/16/2025	Cokes Energy Inc	406043	2025-003011	Unleaded Gasoline	\$201.82		Fund 620 - Harter Trust Total:					\$1,073.33	
07/16/2025	Helixco TLD LLC	406043	2025-003011	June Computer	\$75.00								
07/16/2025	Cintas Corp	406043	2025-003011	Uniforms	\$258.14		Grand Total:					\$301,512.38	
07/16/2025	Cintas Corp	406043	2025-003011	Uniforms	\$258.14								
07/16/2025	Cintas Corp	406043	2025-003011	Uniforms	\$258.14								
07/16/2025	Cokes Energy Inc	406043	2025-003011	Diesel Fuel	\$1,446.70								
07/16/2025	Peacock Water	406043	2025-003011	(3) 5 Gal water	\$26.25								
07/16/2025	Pilbar Trucking LLC	406043	2025-003011	June Leachate Trucking	\$1,362.71		Sign 1		Sign 2		Sign 3		
07/16/2025	T & M Associates	406043	2025-003011	Tipping Floor Replacement Work	\$2,370.00								
07/16/2025	T & M Associates	406043	2025-003011	Transfer Station Replacement	\$5,638.80								
07/16/2025	T-Mobile	406043	2025-003011	Internet	\$30.30								
07/16/2025	Treasurer State of Ohio	406043	2025-003011	BCJ July	\$10.00								

Payment Type: All
Warrant Numbers: All
Funds: 001 to 951

Fund: 001 - General Fund

Department: Commissioners

Department: Commissioners Total:

Department: Treasurer

Account 001.005.00175 (Supplies) Total:

Department Treasurer Total:

Department: Common Pleas

Account 001.008.00300 (Travel) Total:

Account 001.008.00335 (Lodging & Meals) Total:

Department Common Pleas Total:

Department: Human Resources

Huron County

Claims Register for Payment Batches

Warrant Dates: 7/16/2025 to 7/16/2025

Payment Batches: 405075 to 405075

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003051	Hotel Stay-Harry Brady Summer Symposium	\$256.24	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003051	Hotel Stay-Tim Durling/Summer Symposium	\$342.28	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003051	Registration Fees for CCAD Summer Symposium	\$500.00	
Account 001.001.00300 (Travel) Total:					\$1,046.52	
Department Commissioners Total:					\$1,046.52	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-002981	Postage	\$369.04	
Account 001.005.00175 (Supplies) Total:					\$369.04	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003021	Subscription-Nowak Reflector	\$182.00	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003021	2nd half tax collection ads	\$215.16	
Account 001.005.00325 (Advertising & Printing) Total:					\$597.16	
Department Treasurer Total:					\$766.20	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001361	Mental Health America Summit-S Mutchler	\$35.00	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001361	Mental Health America Summit-K Kerr	\$35.00	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001361	Mental Health America Summit-J Research	\$35.00	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001361	Mental Health America Summit-A Boone	\$35.00	
Account 001.008.00300 (Travel) Total:					\$140.00	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001401	Dunkin Donuts for Jurors	\$66.76	
Account 001.008.00335 (Lodging & Meals) Total:					\$196.76	
Department Common Pleas Total:					\$196.76	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003051	Hotel Stay-Lara Hozabki	\$846.96	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-003051	Alaska Air Luggage Charge-Lara Hozabki	\$35.00	

Warrant Date

Claimant

Batch ID

PO #/Line #

Line Description

Amount

Warrant #

Department Human Resources Total:

Department: Juvenile

Department: Juvenile Total:

Department: Probate

Account 001.016.00475 (Other Expenses) Total:

Department Probate Total:

Department: Clerk of Courts

Account 001.017.00300 (Travel) Total:

Department Clerk of Courts Total:

Department: Board of Elections

Account 001.020.00175 (Supplies) Total:

07/16/2025 JPMorgan Chase Bank NA 405075 2025-001311 YubiKeys for new VR MFA \$150.00

Account 001.020.00475 (Other Expenses) Total:

Department Board of Elections Total:

Department: Sheriff

Account 001.023.00280 (Training) Total:

07/16/2025 JPMorgan Chase Bank NA 405075 2025-002061 PODSofit for sales tax charges (\$33.80)

07/16/2025 JPMorgan Chase Bank NA 405075 2025-002061 PODS locker for evidence storage \$119.80

Account 001.023.00475 (Other Expenses) Total:

Department Sheriff Total:

Department: Disaster Service

Claims Register for Payment Batches						Claims Register for Payment Batches											
Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #	Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #				
07/16/2025	JPMorgan Chase Bank NA	405075	2025-002891	JP CC Payment/Weatherbell Subscription	\$300.00		07/16/2025	JPMorgan Chase Bank NA	405075	2025-001191	2 Zoo Admission Tickets-Morrison Legion	\$16.00					
Account 001.028.00200 (Equipment) Total:					\$300.00		Account 110.110.00475 (Other Expenses) Total:					\$31.00					
Department Disaster Service Total:					\$300.00		Department Community Recreation Account Total:					\$31.00					
							Fund 110 - DD OPTG Total:					\$2,827.85					
Department: Veterans Services							Fund: 115 - Public Assistance										
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Training/Southwest Flight Mindy's card	\$522.36		Department: Public Assistance										
Account 001.033.00300 (Travel) Total:					\$522.36		07/16/2025 JPMorgan Chase Bank NA					405075	2025-000661	Hotel-PCSAO Conference-L Mixer-Duzy Inn	\$133.52		
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Constant Contact 05/18-06/18/25	\$12.87		Account 115.115.00300 (Travel) Total:					\$133.52					
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Kearg Dredging & Coffee Filters-Walmart	\$17.94		Department Public Assistance Total:					\$133.52					
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Coffee-Luminate	\$87.72		Department: Public Assistance										
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Google Workspace-Squarespace	\$86.10		07/16/2025 JPMorgan Chase Bank NA					405075	2025-000721	Hotel-PCSAO Conference-M Valentine-Duzy Inn	\$133.52		
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Kearg K-Cup Pods-Walmart	\$119.00		Account 115.116.00300 (Travel) Total:					\$133.52					
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Stamps-USPS	\$247.00		Department Public Assistance Total:					\$133.52					
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Tower Hauler	\$253.09		Fund 115 - Public Assistance Total:					\$267.04					
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Tower Hauler-Staples	\$253.17		Fund: 125 - Auto Tax										
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	150 Newsletters-Laser Images	\$270.00		Department: Auto Tax Road										
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	Kearg K-Cup Pods-Credit-Walmart	\$118.80		07/16/2025 JPMorgan Chase Bank NA					405075	2025-000291	Truck Tar Damage - Detail Service	\$250.00		
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001851	7 Tablet Credit-Staples	(\$162.27)		Account 125.126.00475 (Other Expenses) Total:					\$250.00					
Account 001.033.00475 (Other Expenses) Total:					\$1,046.61		Department Auto Tax Road Total:					\$250.00					
							Fund 125 - Auto Tax Total:					\$250.00					
07/16/2025 JPMorgan Chase Bank NA					405075	2025-001871	Car Washes-Buckeye Express	\$40.00	Department: Clerk of Courts-Title								
07/16/2025 JPMorgan Chase Bank NA					405075	2025-001871	Cell Phones-AT&T	\$491.21	07/16/2025 JPMorgan Chase Bank NA					405075	2025-001991	OCCA Conference Parking-5th and Race	\$86.50
07/16/2025 JPMorgan Chase Bank NA					405075	2025-001871	BMW Fees	\$18.75	Account 132.132.00300 (Travel) Total:					\$86.50			
Account 001.033.00485 (Van Expenses) Total:					\$547.96		Department Clerk of Courts-Title Total:					\$86.50					
Department Veterans Services Total:					\$2,116.93		Fund 132 - Clerk of Courts-Title Total:					\$86.50					
Fund 001 - General Fund Total:					\$7,983.98		Fund: 144 - Home Visiting										
Fund: 110 - DD OPTG							Department: Home Visiting										
Department: DD Optg							07/16/2025 JPMorgan Chase Bank NA					405075	2025-001161	3026 - Family Retention Items	\$66.45		
07/16/2025	JPMorgan Chase Bank NA	405075	2025-000821	9502 - E-tax and Microsoft 365 charges	\$166.74												
Account 110.110.00175 (Supplies) Total:					\$166.74												
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001001	5182 - Project LIFE supplies	\$65.43												
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001001	3002 - Indent job ad for misc jobs	\$48.48												
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001001	3050 - Zoom annual subscription	\$2,400.00												
Account 110.110.00475 (Other Expenses) Total:					\$2,630.11												
Department DD Optg Total:					\$2,796.85												
Department: Community Recreation Account																	
07/16/2025	JPMorgan Chase Bank NA	405075	2025-001101	3026 - movie theatre tickets	\$15.90												

PAY TO NAME	PAYMENT ADDRESS	PURCHASE ORDER	DESCRIPTION	INVOICE NUMBER	TOTAL VALUE	CURRENT QUEUE
Wex Bank 189387-4	PO Box 6293 Carol Stream, IL 60197-6293	2025-00445	Fuel for PO Vehicle	105748323	19.88	Commissioners TAN Approval
					\$19.88	

Absent

Harry Brady

Tom Dunlap

Bradley R. Mesenburg

Huron County
Claims Register for Payment Batches

Payment Type: All
Warrant Numbers: All
Funds: 001 to 951

Warrant Dates: 7/16/2025 to 7/16/2025
Payment Batches: 406566 to 406566

Warrant Date	Claimant	Batch ID	PO #/Line #	Line Description	Amount	Warrant #
Fund: 125 - Auto Tax						
Department: Auto Tax Road						
07/16/2025	Reflex A.LTD	406566	2025-00031/1	Pero Oliva Bridge Concrete Testing	\$698.50	
Account 125.126.00525 (Contract Services) Total:					\$698.50	
07/16/2025	R & I Construction Inc.	406566	2025-00032/1	Section Line 30 Bridge Local Share 3 Final	\$14,182.55	
Account 125.126.00526 (Contract Projects) Total:					\$14,182.55	
Department Auto Tax Road Total:					\$14,881.05	
Fund 125 - Auto Tax Total:					\$14,881.05	
Grand Total:					\$14,881.05	

Sign 1 Vickie Zumba Sign 2 _____ Sign 3 _____
Administrator/Clerk

7/14/2025 2:22 PM

Page 1 of 1

V.3.2

25-214

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY BOARD OF ELECTIONS ACCOUNT #161

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	161	00350	161	\$4,126.36		161	00475	161	\$4,126.36
		Training					Other Expenses		
	161	00350	161	\$0.01		161	00460	161	\$0.01
		Training					Medicare		
	161	00350	161	\$484.26		161	00400	161	\$484.26
		Training					OPERS		

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

25-215

IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00 SUBMITTED TO THE BOARD JULY 15, 2025

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

Permanent Improvement Fund #310

Ohio Edison	Electrical Work at the Dog Warden	\$11,329.81
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REGULAR SESSION

TUESDAY

JULY 15, 2025

Stively Electric Electrical Work at the Dog Warden \$17,252.00; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

25-216

IN THE MATTER OF ADOPTING THE HURON COUNTY COORDINATED PUBLIC & HUMAN SERVICES TRANSPORTATION PLAN

Tom Dunlap moved the adoption of the following resolution:

WHEREAS, this Board desires to support safe, efficient and affordable transportation services for the citizens of Huron County in need of such services; and

WHEREAS, transportation services foster economic development and vitality of Huron County by providing better access to jobs, medical treatment, education, shopping, government service and the like; and

WHEREAS, stakeholders representing many of the public and human services agencies in Huron County have participated in the planning process led by Great Lakes Community Action Partnership (GLCAP) to update the Huron County Coordinated Public & Human Services Transportation Plan; and

WHEREAS, the adoption of this plan is required for eligible entities to reference the plan in grant applications for 49 U.S.C. Section 5310, 5311, 5316, 5317 or their replacement funding streams; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby adopts the 2026 Huron County Coordinated Public & Human Services Transportation Plan; and further

BE IT RESOLVED, this resolution shall be copied to Mobility Management, GLCAP, for distribution to appropriate parties; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

****Transportation Plan on file***

At 9:05 a.m. Public comment – Sam Burris, Resident (Tiger Road). Mr. Burris is having issues with response time with the Huron County Health Department for septic systems. Mr. Dunlap reported that he just met with the Health Department to report these issues. Their board approved hiring additional staff. Mr. Dunlap will continue to keep an eye on this and work to find a solution.

IN THE MATTER OF TRAVEL

Tom Dunlap moved to approve the following travel request this day. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

Harry Brady, Commissioner, to Columbus on September 8, 2025 for CEBCO meeting for Wellness IQ

SIGNINGS

Tom Dunlap moved to approve the Audit Engagement letter presented by Charles E Harris & Associates, Inc. Bradley R. Mesenburg seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

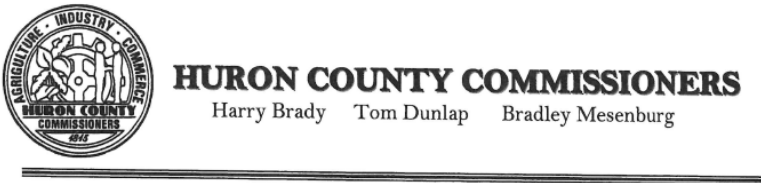
*Audit Engagement Letter on file

Tom Dunlap moved to approve the Satisfaction of Lien for Christopher Youngless and Misty Berkshire. Bradley R. Mesenburg seconded the motion.

*Discussion: Ms. Stebel and Mr. Strickler reviewed the CHIP documents to determine the amount.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg



SATISFACTION OF LIEN

This is to Certify, that the conditions of a certain lien bearing the date of June 9, 2021, given by Christopher Youngless and Misty Berkshire to Huron County to secure the payment of \$54,050.00 and recorded original in Instrument 202106090004217, of Huron County Records, has been fully complied with, and the same is hereby satisfied and discharged.

Signed this 15 day of July, 2025.

In presence of _____
Witness

Huron County Board of Commissioners
Bradley R. Mesenburg
Bradley R. Mesenburg, President

THE STATE OF OHIO)
COUNTY OF HURON)SS:

Before me a Notary Public in and for said County, personally appeared the above-named Bradley R. Mesenburg, and acknowledge that he did sign the foregoing instrument, and that the same is his free act and deed, this 15 day of July, 2025.

VALERIE STEBEL
Notary Public, State of Ohio
My Commission Expires September 13, 2027

NOTARY PUBLIC

Prepared by: Valerie Stebel, Administrative Assistant, Huron County Commissioners.

Tom Dunlap moved to approve the CHIP Monitoring letter of response for the PY2021 grant. Bradley R. Mesenburg seconded the motion.

The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – Bradley R. Mesenburg

**HURON COUNTY COMMISSIONERS**

Harry Brady Tom Dunlap Bradley Mesenburg

July 15, 2025

Kellie Jones, Manager, Residential Revitalization
Office of Community Enhancements
77 South High Street
P.O. Box 1001
Columbus, OH 43216-1001

RE: Monitoring Report: B-C-21-1BJ-1, B-C-21-1BJ-2 and S-C-21-1BJ-1

Dear Ms. Jones:

Please accept this response for the PY 2021 Huron County CHIP Program monitoring visit report.

> Performance**Client:***Marsha Gami 123 W. Maple Street Willard, OH***Office of Community Development (OCD) Finding/Corrective Action:**

"24 CFR 92.504, requires participating jurisdictions to enter into a comprehensive HOME Written Agreement (HWA) with recipients of rehabilitation assistance via HOME funds prior to providing assistance. For homeowners, the agreement must contain the requirements in 92.254 (b) and specify the amount and form of HOME assistance, rehabilitation work to be undertaken, date for completion, and property standards to be met. The agreement for this project was missing key provisions required per the HUD regulation, including the date of completion, rehabilitation work to be undertaken, and amended HWAs for any changes to the contract. Confirm to OCE that Huron County will observe and meet this requirement going forward."

Huron County's Response and Corrective Action:

Huron County has already implemented the requirements stated above in the current grant and agrees to meet this requirement going forward.

Client:*Verna Modic 22 Park Avenue Norwalk, OH***Office of Community Development (OCD) Finding/Corrective Action:**

"The Right of Recission document did not allow three (3) full business days. This did not allow the full period for the client to rescind his decision as required by 12 CFR 226- Truth in lending. Confirm to OCE that Huron County will issue proceed orders in compliance with the Housing Handbook and the requirements of 12 CFR 226- Truth in Lending going forward."

Huron County's Response and Corrective Action:

Huron County agrees to meet the above requirement going forward.

Client:*Daniel and Bernestine Pettigrew 1930 Snyder Road Willard, OH***Office of Community Development (OCD) Finding/Corrective Action:**

"The Promissory Note for the recorded mortgage was found to be out of compliance with Program Policy Notice: OCE 21-02. Owner Rehabilitation Assistance must be provided at a 0% interest, deferred/declining loan. The loan must decline in equal increments annually and shall be 100% forgiven at the end of the loan term. The Promissory Note for this project was declining \$0/year and 100% forgiven at the end of the loan term. Immediately following the monitoring visit, the administrator provided a corrected Promissory Note for this project. Please review all Promissory notes for every Owner Rehabilitation and correct as needed."

Huron County's Response and Corrective Action:

The Promissory note for this project has been corrected and all files have been reviewed with no additional errors.

Office of Community Development (OCD) Finding/Corrective Action:

"24 CFR 92.504, requires participating jurisdictions to enter into a comprehensive HOME Written Agreement (HWA) with recipients of rehabilitation assistance via HOME funds prior to providing assistance. For homeowners, the agreement must contain the requirements in 92.254 (b) and specify the amount and form of HOME assistance, rehabilitation work to be undertaken, date for completion, and property standards to be met. The Agreement for this project was missing key provisions required per the HUD regulation, including the date of completion, rehabilitation work to be undertaken, and amended HWAs for any changes to the contract. Confirm to OCE that Huron County will observe and meet this requirement going forward."

Huron County's Response and Corrective Action:

Huron County has already implemented the requirements stated above in the current grant and agrees to meet this requirement going forward.

County Administration Building
Phone 419-668-3098 Fax: 419-668-3870

180 Milan Ave, Suite 7
commissioners@huroncounty-oh.gov

Norwalk, Ohio 44857
www.hccommissioners.com

Client:*Helen Salyer 4456 Egypt Road Willard, OH***Office of Community Development (OCD) Finding/Corrective Action:**

"Per the Housing Handbook, Grantees must hold a pre-bid walk through at the project site with the contractors who have been invited. If alternative items are warranted, these must be provided in writing, as an addendum, to all participating contractors. A blank addendum was signed by the homeowner at the time of approval of specifications and contractor selection. Requesting a homeowner to sign blank documents could lead to unauthorized changes to the scope of work. In this instance, an addendum was not needed for this project. For all future projects, confirm to OCE an addendum will be signed by the homeowner only if alternative items are warranted."

Huron County's Response and Corrective Action:

Huron County agrees to meet the above requirement going forward.

Client:*Miranda Dixon 23 Woodlawn Ave. Norwalk, OH***Office of Community Development (OCD) Finding/Corrective Action:**

"Income documentation failed to comply with the requirements of 24 CFR 92.203. The client application indicated that the client was receiving child support as another source of income at the time of income certification. The application was processed and approved without collecting source documentation. For all future projects, the County shall verify all sources of income presented in the application. Confirm to COE Huron County will adhere to this requirement.

Huron County's Response and Corrective Action:

Huron County agrees to meet the above requirement going forward

Sincerely,

Bradley R. Mesenburg
Bradley R. Mesenburg, President
Huron County Commissioners

OLD BUSINESS/NEW BUSINESS**Administrator/Clerk Report:**

Received a request late yesterday from Dina Lukasko, Executive Director. Norwalk Arts Center, LLC to install and maintain two Ring devices at 22 E. Main Street at their expense. The doors have been left unlocked and they want to make sure that only the approved people have keys. The Commissioners do not have an issue with this request.

Reminder, this Thursday meeting will be the tour of the county buildings.

Commissioner Dunlap Report:

In between JFS and the jail needs sprayed for weeds, and to the west of the senior center. Ms. Ziemba stated they will need to contract this out because the maintenance staff does not have the equipment needed. Ms. Ziemba asked what portion of the property are you looking at? Mr. Dunlap said our 6 acres and then in between JFS and the jail. Mr. Daniels added that Sunrise Cooperative could spray this. Ms.

REGULAR SESSION

TUESDAY

JULY 15, 2025

Ziembra stated she will have maintenance contact Sunrise.

Mr. Dunlap asked if there was a drawing that goes with 306 South Norwalk. The lease has descriptions of the building.

Commissioner Mesenburg Report:

Mr. Mesenburg has been working with Ms. Ziembra and EMA on getting better towers to try to get better coverage for first responders. They will be scheduling a meeting with some of the parties that are having issues.

Mr. Mesenburg will be attending LEPC meeting on Thursday July 17, 2025

Mr. Mesenburg would like to congratulate the little league programs, especially Bellevue.

Reminder of the meeting at the fair on August 12th, which is the free day at the fair.

Mr. Dunlap added that Western Reserve shooting program ended up doing well.

Mr. Mesenburg asked Mr. Hunker about the paving at the fairgrounds around the new building. Mr. Hunker stated that the base coat is down. Hopefully, by the end of week the wash rack area will be done.

At 9:27 a.m. Tom Dunlap moved to adjourn. Bradley R. Mesenburg seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on July 15, 2025.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 9:27 a.m.

Signatures on File