

REGULAR SESSION

THURSDAY

NOVEMBER 20, 2025

The Board of Huron County Commissioners met this date in Regular Session. Roll being called found the following members present: Tom Dunlap and James R. Morgan. Harry Brady is attending the OPTA Conference.

The following were also in attendance: Vickie Ziembra, Administrator/Clerk; Randal Strickler, Assistant Prosecutor; Bill Seaman, Resident; Jocelyn Leber, Norwalk Ohio News.

25-324

IN THE MATTER OF AUTHORIZING APPROPRIATION ADJUSTMENTS WITHIN THE HURON COUNTY VETERANS SERVICES ACCOUNT #033 AND COMMON PLEAS COURT ACCOUNT #008

James R. Morgan moved the adoption of the following resolution:

WHEREAS, there is a need for an appropriation adjustment; and

WHEREAS, the Board of Huron County Commissioners finds the request to be reasonable; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves the following appropriation adjustment:

FROM:	Dept.	Account	Fund	Amount	TO:	Dept.	Account	Fund	Amount
	033	00475	001	\$5,000.00		033	000125	001	\$5,000.00
		Other Expenses					Salaries Employees		
	008	00450	001	\$10,000.00		008	00125	001	\$10,000.00
		Unemployment					Salaries Employees		
	008	00360	001	\$5,000.00		008	00125	001	\$5,000.00
		Transcripts					Salaries Employees		
	008	00290	001	\$1,900.00		008	00475	001	\$1,900.00
		Data Processing					Other Expenses		

BE IT RESOLVED, that a certified copy of this resolution be sent to the Department requesting transfer, and the Huron County Auditor, and the Auditor is authorized and instructed to record said appropriation adjustment as approved; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – James R. Morgan

25-325

IN THE MATTER OF APPROPRIATING FUNDS IN THE COMMERCIAL BUILDING DEPARTMENT FUND #186

James R. Morgan moved the adoption of the following resolution:

WHEREAS, the Board of Huron County Commissioners being in receipt of an Amended Certificate of Estimated Resources for the Commercial Building Department Fund #186 in the amount of \$15,545.65; and

WHEREAS, it is the desire of this Board of Huron County Commissioners to appropriate these funds; now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the appropriation as follows:

TO: 186-00225-186	State Fees	\$ 1,300.00	
186-00480-186	Administration	\$ 2,000.00	
186-00525-186	Contract Services	\$ 12,245.65	and further

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BE IT RESOLVED, that a certified copy of this resolution be sent to the Huron County Auditor and the department requesting the appropriation; and further

BE IT RESOLVED the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – James R. Morgan

25-326

**IN THE MATTER OF APPROVING REQUESTS FOR EXPENDITURE OF OVER \$5,000.00
SUBMITTED TO THE BOARD NOVEMBER 20, 2025.**

James R. Morgan moved the adoption of the following resolution:

WHEREAS, requests for expenditures of over \$5,000.00 have been submitted for approval by the Board of Huron County Commissioners as follows:

IT #046-00200

SHI	2 Factor Tokens and Subscriptions	\$11,210.32
		now therefore

BE IT RESOLVED, that the Board of Huron County Commissioners hereby approves of the requests for expenditure of over \$5,000.00 as listed above; and further

BE IT RESOLVED, that the foregoing resolution was adopted and all actions and deliberations of the Board of Commissioners of the County of Huron, Ohio relating thereto were conducted in meetings open to the public, in compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

Absent – Harry Brady
Aye – Tom Dunlap
Aye – James R. Morgan

IN THE MATTER OF TRAVEL – None

SIGNINGS

James R. Morgan moved to approve the Ohio Department of Commerce, Division of Liquor Control, F-permit for the Monroeville Baseball team for their fundraising event February 20, 2025 – February 22, 2025 that will be held at the Huron County Fairgrounds Expo Building. Tom Dunlap seconded the motion. The roll being called upon its adoption, the vote resulted as follows:

*Absent – Harry Brady
Aye – Tom Dunlap
Aye – James R. Morgan*

*F-Permit on file

At 9:05 a.m. Public comment

Bill Seaman, Lyme Township Resident: Mr. Seaman is here to give an update on the SB 52 resolutions 16 townships have signed it. New Haven is having a special meeting to sign theirs. The only township choosing not to restrict is Wakeman. Mr. Seaman is asking the board to make a decision on behalf of Lyme township. Mr. Strickler stated that he isn't sure the board has the legal authority to do that.

OLD BUSINESS/NEW BUSINESS

Administrator/Clerk report:

Ms. Ziembra will send the budget out to the board for them to review and bring back to her next Tuesday. The budget then goes to the auditor. Once they have gone through their process, it's returned to the Board

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for final review and to be adopted by resolution. Ms. Ziembra asked how they will fund Victim's Assistance. This year it was funded by a 90/10 split between opioid funds and general fund. The total amount funded was \$87,975.50. The 2026 request is \$114,600.00. It appears there are 3 people being paid from that fund now to some degree. Mr. Strickler stated the one person is part time employee. Last year they wanted to catch Ms. Jones and Ms. Border up because they had not gotten a raise in a while. Mr. Sitterly wanted to pay Ms. Border from the grant fund and Victims Assistance fund #184, she is getting five dollars and some odd cents out of that fund. Ms. Jones and the part time employee are also paid out of that fund. That \$114,600.00 number is with Ms. Border anticipating a 5% raise. Ms. Ziembra asked if the same criteria goes for the Opioid Funds this year as next year? Mr. Strickler said yes and mentioned that it will be done by resolution. Ms. Ziembra stated the board will just have to review all of this and let her know what they want to do. The concern is that these funds will eventually dry up.

Ms. Ziembra requested numbers from Huron County Growth Partnership. There was an extra \$50,000.00 given in 2025 as a one-time payment but we are not including that.

Ms. Ziembra asked if the board was still wanting the salary increases put into the interim budget. The board stated yes. Mr. Dunlap stated in essence this is the final budget minus a few tweaks. Ms. Ziembra added that capital projects can be determined when the board receives the final budget estimate from the budget commission. Ms. Ziembra reminded the board that two departments, Sheriff and Buildings & Grounds, have union contracts expiring on December 31st. Any increase will need to be adjusted during the final budget process.

At 9:19 a.m. James R. Morgan moved to adjourn. Tom Dunlap seconded the motion. The meeting stood adjourned.

IN THE MATTER OF CERTIFICATION

The Clerk to the Board does hereby attest that the foregoing is a true and correct record of all actions taken by the Board of Huron County Commissioners on November 20, 2025.

IN THE MATTER OF ADJOURNING

The meeting was called to order at 9:00 a.m. With no further business to come before the Board, the meeting was adjourned at 9:19 a.m.

*Signatures on file